



# **Irrigation & Waterways Department:**

*Permission for use of  
Surface Water*

*Provided as a service through  
'SilpaSathi', the Online Single  
Window portal of the State  
(West Bengal)*

*User Manual*

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## Introduction

This document is intended to serve as a User Manual for grant of the service “**Permission for use of Surface Water**” by **Irrigation & Waterways Department**, Govt. of West Bengal through Single window of the State, 'SilpaSathi'. The service is integrated with the Single Window (SilpaSathi) and can be accessed through the SilpaSathi portal. This document has been designed as a user-friendly guide to assist applicants in filling their application forms. It will help them to familiarise with the entire procedure in a seamless manner for successful submission of application and download final Approval certificate from the SilpaSathi portal without the requirement of physical visit to the Department(s).

### Salient Features of Silpasathi Portal:

- The Single Window Portal of the State of West Bengal (SilpaSathi) allows seamless integration with portals of different government departments thereby providing single login credential for various applications, eliminating the need to provide common information multiple times in different forms of various Departments, and ensuring all clearances are available from a single portal.
- It serves as a digital gateway for providing the necessary statutory compliances under the applicable Acts, Rules, Policies and Schemes of the Govt of West Bengal from a single portal.
- Business Entrepreneurs can get certificates and licences required for setting up and operating business in the State in a smooth and time-bound manner, smooth and time-bound manner, without the need to visit any government department or office.

## About the Service

**Permission for use of Surface Water** is required for obtaining permission from legal authorities regarding allocation of Surface Water. Surface water allocation is primarily done to meet water needs, evaluate the proposed use of the water, and any potential impacts on the environment or neighbouring water users. The online system has the following features without the requirement of physical visit to the Department: 1) Submission of Application 2) Online Payment of fees 3) Track Status of Application 4) Online Download of final approval certificate 5) Third Party Verification.

## Comprehensive Checklist of Documents to be submitted online

The applicant is required to submit the following documents in order to apply for the service:

#	Documents Required	Detailed Description
1.	Detail of further expansion plan requiring additional water allocation, if any	Discussion regarding additional water allocation
2.	Detail plan for alternative storage in case of non-perennial source of drawal of water	Alternative water projects, which use non-freshwater sources, offer sustainable solutions to water supply challenges. Implementing such projects requires a step-by-step approach. An "Optimization of Reservoir Release and Storage Scheduling" project addresses water supply for irrigation from a non-perennial river

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#	Documents Required	Detailed Description
3.	General arrangement drawing (GAD) of intake structure at drawal point (if planned any)	A General Arrangement Drawing (GA Drawing) is a contract document that records information needed to understand the general arrangement structural elements on a project, created in BIM workflows from one or more model views, with associated schedules and on a project title sheet
4.	Index Plan	Location of building Important details Numbered area Located at the entrance
5.	NOC (No Objection Certificate) (NOC from Kolkata Port Trust KOPT) in case of supply of water from Bhagirathi -Hooghly River System)	A No Objection Certificate (NOC) is a document that states the issuing party has no objection to a specific action.
6.	Other documents	Any document if necessary
7.	Permission issued by Water Resources Investigation & Development	Permission for Groundwater Extraction services requires authorization from legal bodies. This extraction is mainly for supplying drinking water, irrigation, and industrial use.
8.	Preliminary Assessment of availability of water	A methodology to assess industrial water management sustainability. Indicators to analyze sub-basin water status and productive sites water uses

## Timeline (WBRTPS)

Obtaining Permission for Surface Water Allocation – yet to be decided

## Instructions related to the application form

Sl. No.	Field Name	Instructions
<b>Applicant's Basic Information</b>		
1.	Salutation	Enter Mr. / Ms. / Mrs.
2.	First Name	Enter First Name
3.	Middle Name	Enter Middle Name
4.	Last Name	Enter Last Name
5.	Date of Incorporation	Enter date of incorporation
6.	Gender	Select M/F
7.	Date of Application	Auto populated
8.	Mobile Number	Enter mobile number



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Sl. No.	Field Name	Instructions
9.	Aadhar Card No.	Enter Aadhar card details
10.	Telephone No.	Enter telephone number
<b>Address of the Industry or Infrastructure or Commercial Unit</b>		
1.	Country	Select from drop down
<b>Firm Address State</b>		
2.	State	Select from drop down
3.	District	Select from drop down
4.	Sub-division	Select from drop down
5.	Rural/Urban	Select from drop down
6.	Block/ Municipality/ Corporation	Select from drop down
7.	Ward No.	Enter manually
8.	Address	Enter full address
9.	Pincode	Enter pincode
<b>Salient features of the Establishment</b>		
1.	Type of Establishment	Select type of establishment from drop-down
<b>General Details</b>		
1.	Application Designation	Select Mr/ Ms/ Mrs
2.	Name of industry or Infrastructure or Commercial Unit	Enter manually
3.	Nature of Industry	Small/ micro/ medium/ large
<b>Location of the Wall</b>		
1.	Country	Select from drop down
2.	State	Select from drop down
3.	District	Select from drop down
4.	Sub-division	Select from drop down
5.	Rural/Urban	Select from drop down
6.	Block/ Municipality/ Corporation	Select from drop down
7.	Ward No.	Enter manually
8.	Address	Enter full address
9.	Pincode	Enter pincode
<b>Details of Existing Permit or Registration issued</b>		
1.	Permit No. or Registration No.	Enter Permit No. or Registration No.
2.	Date of Issue of permit or Registration	Select Date of Issue of permit or Registration

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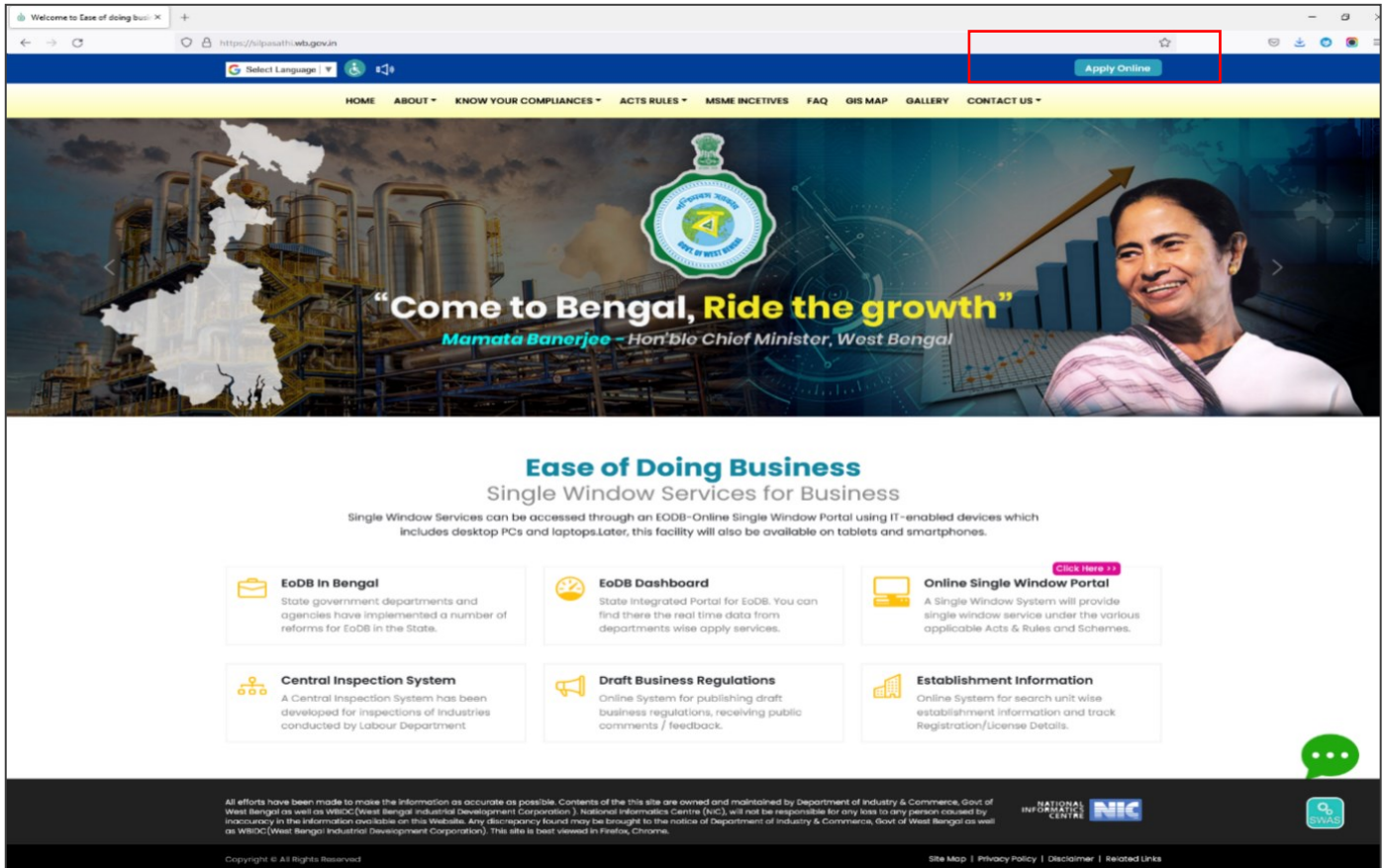
Sl. No.	Field Name	Instructions
3.	Whether TW exists	Select Yes / No
4.	Volume of Water	Enter Volume of Water permitted approximately
5.	Maximum hours	Enter maximum running hours per day
6.	Latitude and Longitude	Enter Latitude and Longitude details
<b>Details of Earlier Application of Groundwater clearance from SWID (Approved by HLA SLA OR CLA)</b>		
1.	Application No.	Enter Application No.
2.	Date of Application	Select Date of Application
3.	Status of Application	Permit Received (Y/N)
<b>Details of Proposed Rainwater Harvesting</b>		
1.	Status of Rainwater Harvesting	Yes / No
2.	Details of Proposed Rainwater Harvesting	Enter manually

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

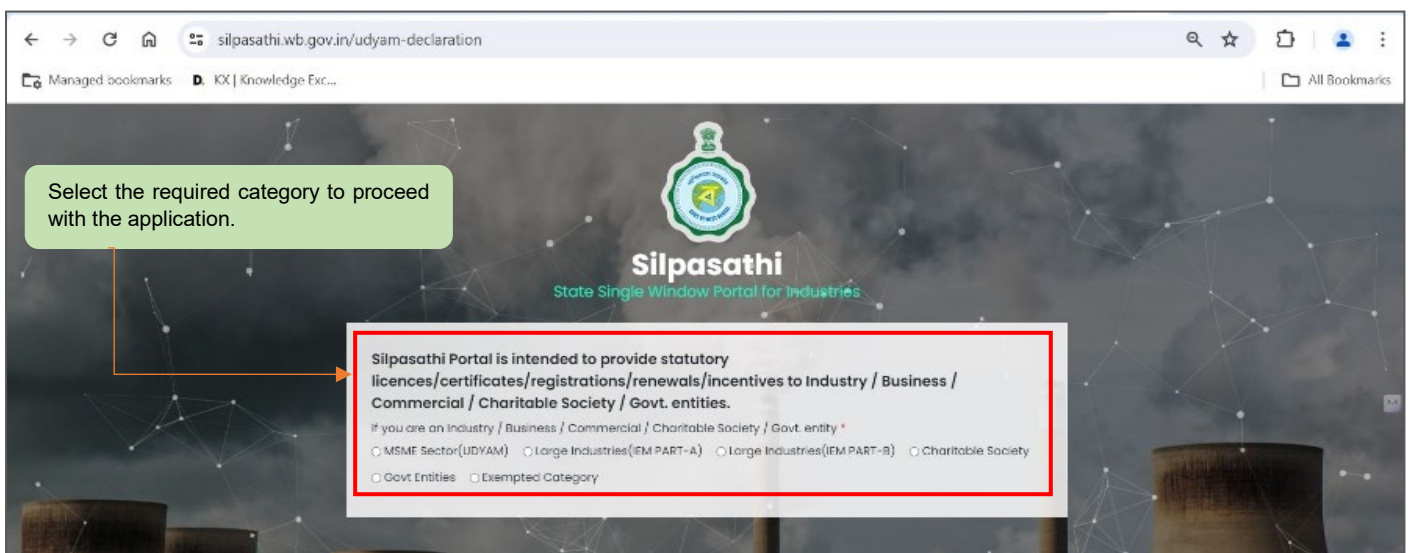
## Application Process through SilpaSathi

### 1. Online Application submission along with online submission of documents

In order to complete the user registration, the applicant has log on to <https://silpasathi.wb.gov.in/> and click on 'Apply online' button.



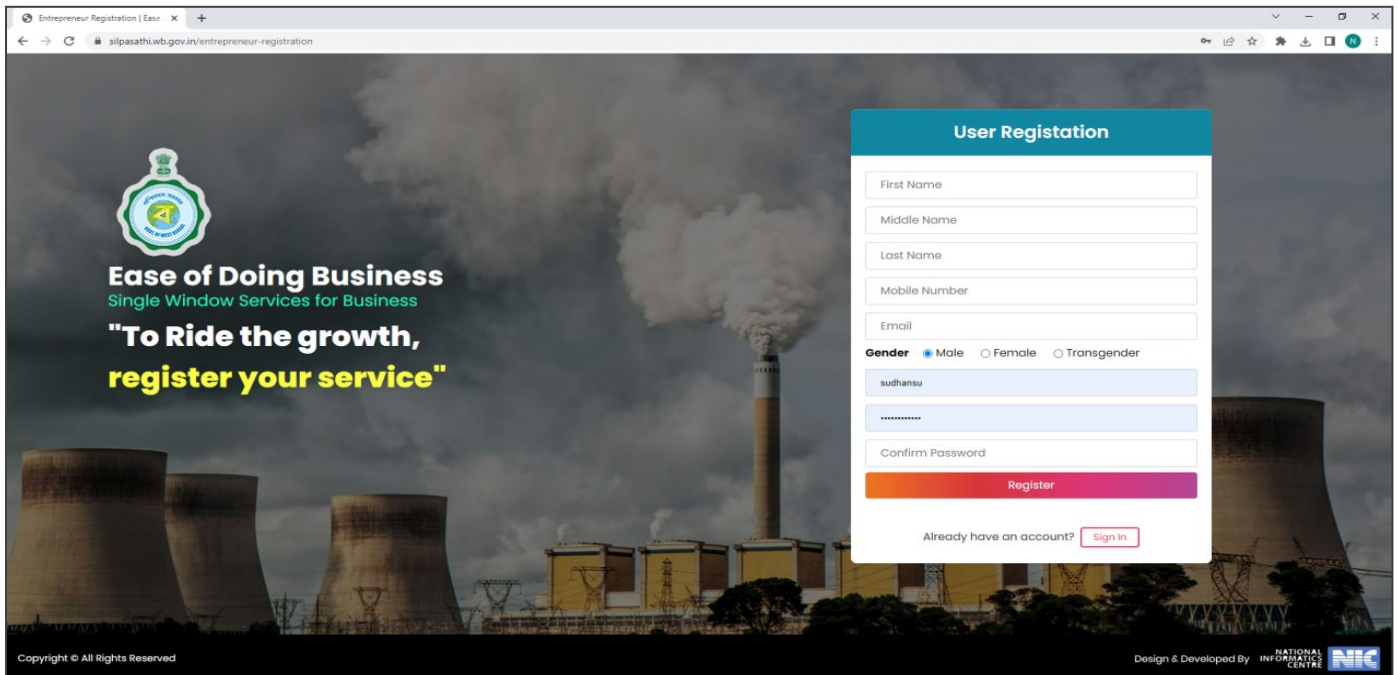
**Applicant Log-in:** The applicant needs to **select the required category** as illustrated in the screenshot below and proceed for registration.



Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

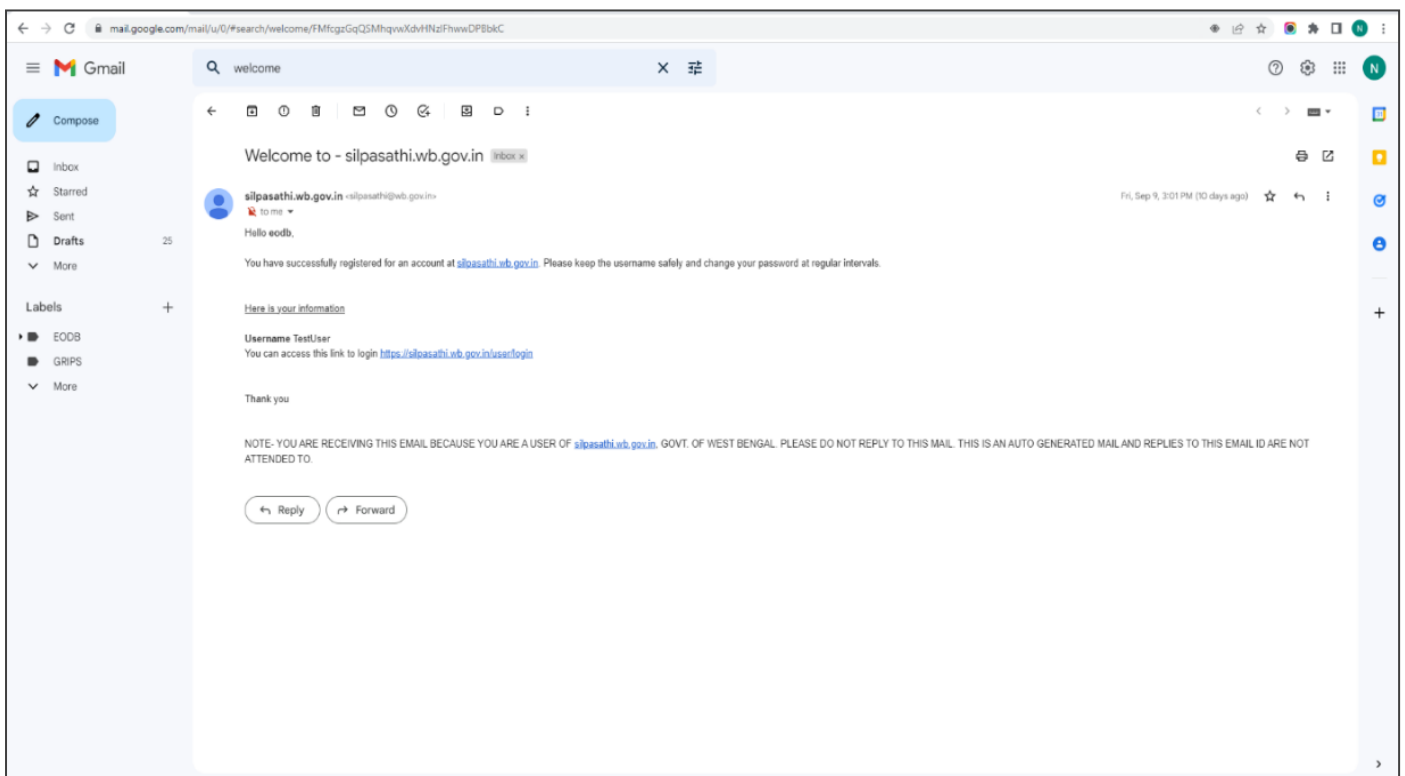
A sign-up window appears on the screen. The user has to select '[Create New](#)' if he is a new user. An already registered user in SilpaSathi portal can fill in the username and password and login to the SilpaSathi portal.

The '[User Registration](#)' window will appear with the relevant fields that the applicant needs to fill accurately and click on '[Register](#)' as shown by the below screenshot. In case the applicant already has an account, click on the '[Sign In](#)' button and login using valid **User ID, password and Captcha**.



The screenshot shows the 'User Registration' form on the silpasathi.wb.gov.in portal. The form is titled 'User Registration' and includes the following fields: First Name, Middle Name, Last Name, Mobile Number, Email, Gender (Male, Female, Transgender), Username (pre-filled with 'sudhansu'), Password, and Confirm Password. A 'Register' button is at the bottom of the form. Below the form, there is a link 'Already have an account? Sign in'. The background of the portal features a large image of industrial cooling towers and a smokestack, with the text 'Ease of Doing Business Single Window Services for Business' and 'To Ride the growth, register your service'.

Applicants will receive email confirmation after registering into the single window portal. Please refer to the screenshot below:

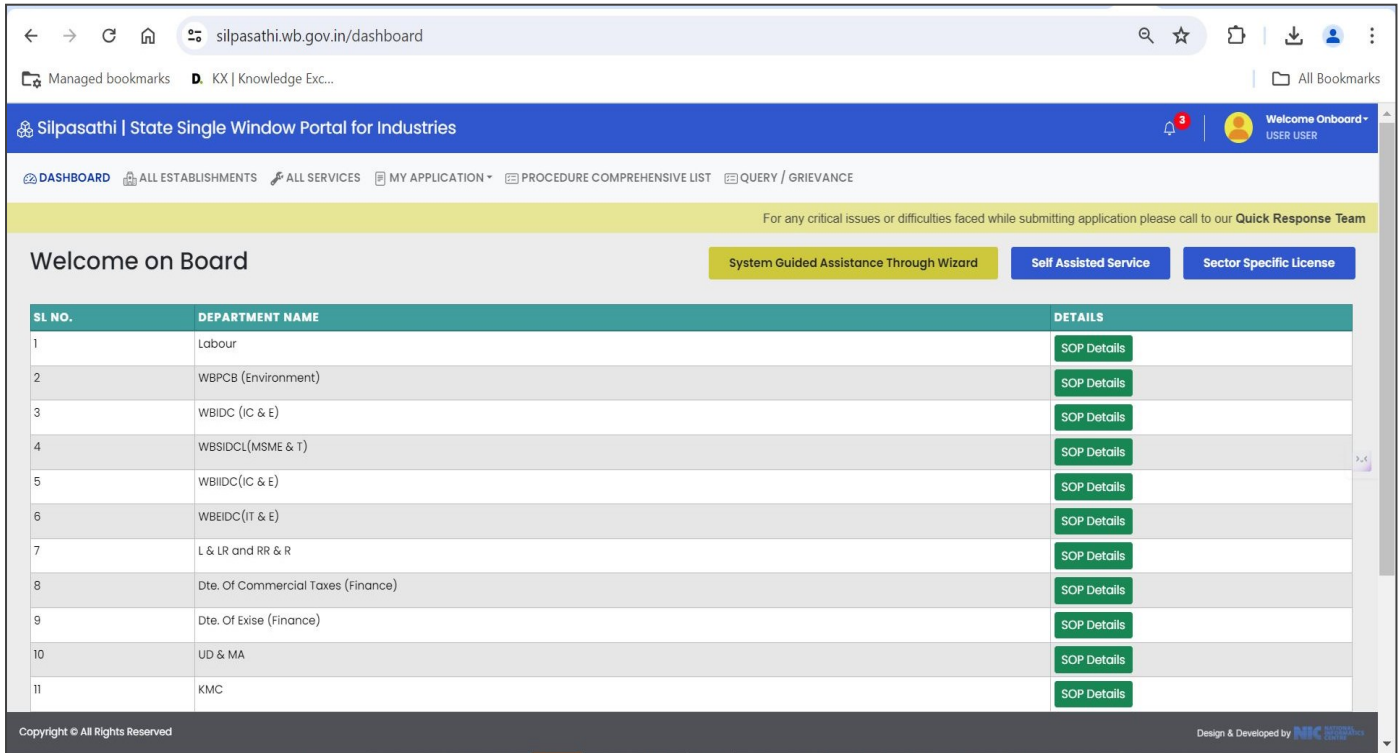


The screenshot shows an email confirmation message from silpasathi.wb.gov.in. The email is addressed to 'eoddb' and contains the following text: 'Welcome to - silpasathi.wb.gov.in', 'Halo eoddb,', 'You have successfully registered for an account at silpasathi.wb.gov.in. Please keep the username safely and change your password at regular intervals.', 'Here is your information', 'Username TestUser', 'You can access this link to login https://silpasathi.wb.gov.in/userlogin', 'Thank you', and a note: 'NOTE- YOU ARE RECEIVING THIS EMAIL BECAUSE YOU ARE A USER OF silpasathi.wb.gov.in. GOVT. OF WEST BENGAL. PLEASE DO NOT REPLY TO THIS MAIL. THIS IS AN AUTO GENERATED MAIL AND REPLIES TO THIS EMAIL ID ARE NOT ATTENDED TO.' The email also includes 'Reply' and 'Forward' buttons.

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## Online Application submission

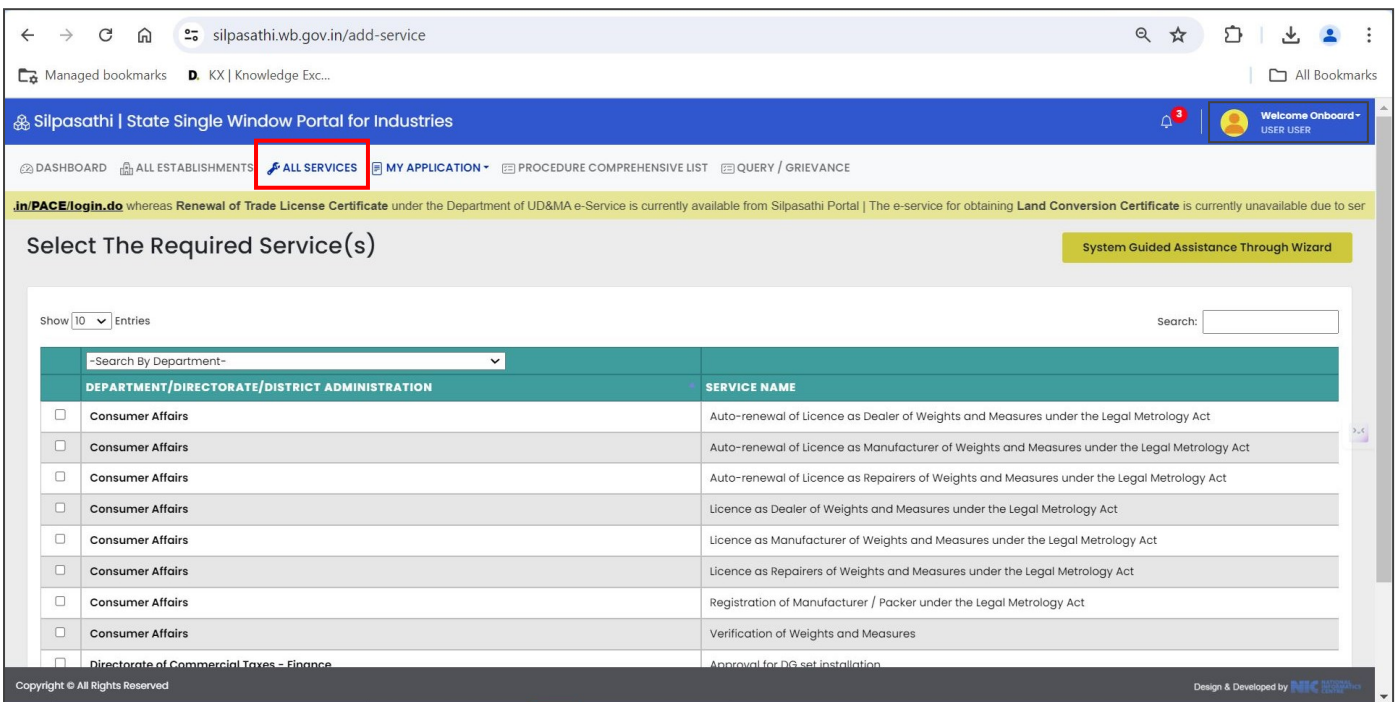
Applicants will now be directed to the user dashboard for completing the further procedures. The following screenshots below illustrate the same.



The screenshot shows the Silpasathi dashboard at [silpasathi.wb.gov.in/dashboard](http://silpasathi.wb.gov.in/dashboard). The header includes the portal name and navigation links. A yellow banner provides contact information for the Quick Response Team. Below the banner, the 'Welcome on Board' message is displayed, followed by three buttons: 'System Guided Assistance Through Wizard', 'Self Assisted Service', and 'Sector Specific License'. A table lists 11 services with their department names and 'SOP Details' links.

SL NO.	DEPARTMENT NAME	DETAILS
1	Labour	<a href="#">SOP Details</a>
2	WBPCB (Environment)	<a href="#">SOP Details</a>
3	WBIDC (IC & E)	<a href="#">SOP Details</a>
4	WBSIDCL(MSME & T)	<a href="#">SOP Details</a>
5	WBIDC (IC & E)	<a href="#">SOP Details</a>
6	WBEIDC (IT & E)	<a href="#">SOP Details</a>
7	L & LR and RR & R	<a href="#">SOP Details</a>
8	Dte. Of Commercial Taxes (Finance)	<a href="#">SOP Details</a>
9	Dte. Of Exise (Finance)	<a href="#">SOP Details</a>
10	UD & MA	<a href="#">SOP Details</a>
11	KMC	<a href="#">SOP Details</a>

The applicant has to click on '[ALL SERVICES](#)' to view the list of all services mapped with their corresponding departments.



The screenshot shows the 'Add Service' page at [silpasathi.wb.gov.in/add-service](http://silpasathi.wb.gov.in/add-service). The 'ALL SERVICES' link in the navigation bar is highlighted with a red box. Below the navigation bar, a yellow banner provides information about the PACE login and the availability of certain e-services. The main section is titled 'Select The Required Service(s)' and features a search bar and a table of services with checkboxes for selection.

DEPARTMENT/DIRECTORATE/DISTRICT ADMINISTRATION	SERVICE NAME
<input type="checkbox"/> Consumer Affairs	Auto-renewal of Licence as Dealer of Weights and Measures under the Legal Metrology Act
<input type="checkbox"/> Consumer Affairs	Auto-renewal of Licence as Manufacturer of Weights and Measures under the Legal Metrology Act
<input type="checkbox"/> Consumer Affairs	Auto-renewal of Licence as Repairers of Weights and Measures under the Legal Metrology Act
<input type="checkbox"/> Consumer Affairs	Licence as Dealer of Weights and Measures under the Legal Metrology Act
<input type="checkbox"/> Consumer Affairs	Licence as Manufacturer of Weights and Measures under the Legal Metrology Act
<input type="checkbox"/> Consumer Affairs	Licence as Repairers of Weights and Measures under the Legal Metrology Act
<input type="checkbox"/> Consumer Affairs	Registration of Manufacturer / Packer under the Legal Metrology Act
<input type="checkbox"/> Consumer Affairs	Verification of Weights and Measures
<input type="checkbox"/> Directorate of Commercial Taxes - Finance	Approval for DG set installation

Once done, a list of services will appear. Applicants need to click on [the checkbox](#) adjacent to the service named **Permission for use of Surface Water.**



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The screenshot shows the 'Select The Required Service(s)' page on the SilpaSathi portal. A search for 'Irr' has been performed, resulting in one entry: 'Irrigation & Waterways Department (IW WB)' with the service name 'Permission for Use of Surface Water'. The 'Create CAF' button is highlighted in a red box.

DEPARTMENT/DIRECTORATE/DISTRICT ADMINISTRATION	SERVICE NAME
<input checked="" type="checkbox"/> Irrigation & Waterways Department (IW WB)	Permission for Use of Surface Water

After selecting the service '**Permission for use of Surface Water**' the applicant has to click on '**Create CAF**'. Applicant's CAF ID will be created. The unique CAF ID is referred to as the common application form.

### Applicant's Dashboard

The screenshot shows the 'Applicant's Dashboard' on the SilpaSathi portal. A green box at the top left says 'CAF ID generated.' and a green box at the top right says 'Click on 'Apply Online' to proceed with the application.' The 'BUSINESS REFERENCE ID : CAF2025000035' is highlighted in a red box, and the 'Apply Online' button is also highlighted in a red box.

**CAF ID generated.**

Click on 'Apply Online' to proceed with the application.

**BUSINESS REFERENCE ID : CAF2025000035**

**Apply Online**

SL NO.	SERVICE	ACTION
1	<b>Permission for Use of Surface Water</b> Pending for AIN — Application Submitted Successfully — Application is Pending Under SE/EE/CDO/IS/SUNOI — Send back to Applicant — Accept for inspection — Offline Inspection date send to department — Accept for Fees Payment — Fees Paid — Approved	

After clicking on '**Apply Online**' option, the applicant shall be redirected to the main application form. The applicant will have to fill in the required details and review the application form (screenshot below):

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silpasathi.wb.gov.in/caf/application58/QzB1aER5VHZpdW4yWFlqMnZrY2pIZz09/V3oxR2toNctDUHpsREJyUVUwdE9TZz09

Managed bookmarks | D. KX | Knowledge Exc... | This may contain: a... | All Bookmarks

Silpasathi | State Single Window Portal for Industries

3 | Welcome Onboard TEST USER

DASHBOARD | ALL ESTABLISHMENTS | ALL SERVICES | MY APPLICATION | PROCEDURE COMPREHENSIVE LIST | QUERY / GRIEVANCE | USER MANUAL

5pm on Monday to Friday | Applicants can avail the e-Service - Issuance of Trade License Certificate (New) under the Department of UD&MA from : <https://edistrict.wb.gov.in/PACE/login.dc>

### Common Application Form - CAF2025000035

Process Start 10%

#### Organization's Basic Information

Organization Name*	Date Of Application*	Mobile No*	E-Mail*
Test Irrigation Comp	10-03-2025	9874563210	test@gmail.com
Fax	Telephone No.	Website	
Fax	3324410500	www.test.com	

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silpasathi.wb.gov.in/caf/application58/QzB1aER5VHZpdW4yWFlqMnZrY2pIZz09/V3oxR2toNctDUHpsREJyUVUwdE9TZz09

Managed bookmarks | D. KX | Knowledge Exc... | This may contain: a... | All Bookmarks

Silpasathi | State Single Window Portal for Industries

3 | Welcome Onboard TEST USER

#### Address Of The Organization

Pincode*	Country*	State*	District*
700107	India	West Bengal	Kolkata
Sub-Division*	Rural Or Urban*	Block/Municipality/Municipal Corporation*	Block/Municipality/Municipal Corporation Name*
Kolkata	Urban	Municipal Corporation	Kolkata
Ward No	Post Office*	Police Station*	Address Line 1*
Ward - 107	EKTP	Kasba	Address Line 1-1
Address Line 2			
Address Line 2-1			

#### Manufacturing Unit Location

☐ Same As Address Of Organization

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← → ↻ 🏠 silpasathi.wb.gov.in/caf/application58/QzB1aER5VHZpdW4yWFlqMnZrY2plZz09/V3oxR2toNctDUHpsREJyUVUwdE9TZz09 🔍 ☆ 📁 All Bookmarks

Managed bookmarks 📁 D. KX | Knowledge Exc... ⚠ This may contain: a...

### Manufacturing Unit Location

☐ Same As Address Of Organization

Pincode*	Country*	State*	District*
700059	India	West Bengal	North 24 Parganas
Sub-Division*	Rural Or Urban*	Block/Municipality/Municipal Corporation*	Block/Municipality/Municipal Corporation Name*
Bidhannagar	Urban	Municipality	Bidhan Nagar
Ward No	Post Office*	Police Station*	Address Line 1*
- Select Data -	Deshbandhu Nagar	Baguiati	Address Line 2-1
Address Line 2	Address Line 2-2		

### Details Of Source Water

Gross Quantam Of Water Required*	Unit*	If The Requirement Is For The Present, Then What Is The Future Requirement Considering Further Expansion*	Unit*
12	MGD	13	MGD

Expected Time(Months) From*	Expected Time(Months) To*	Months*	How Many Years*	If Source Of Water Has Been Identified?*	Source Of Water*	Name Of River*
January	April	4	10	Yes	River	Hoogly

### Details Of Proposed Intake Location

Pincode*	Country*	State*	District*
700001	India	West Bengal	Kolkata
Sub-Division*	Rural Or Urban*	Block/Municipality/Municipal Corporation*	Block/Municipality/Municipal Corporation Name*
Kolkata	Urban	Municipal Corporation	Kolkata
Ward No	Post Office*	Police Station*	Address Line 1*

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← → ↻ 🏠 silpasathi.wb.gov.in/caf/application58/QzB1aER5VHZpdW4yWFlqMnZrY2plZz09/V3oxR2toNctDUHpsREJyUVUwdE9TZz09 🔍 ☆ 📁 All Bookmarks

Managed bookmarks 📁 D. KX | Knowledge Exc... ⚠ This may contain: a...

### Details Of Source Water

Gross Quantam Of Water Required*	Unit*	If The Requirement Is For The Present, Then What Is The Future Requirement Considering Further Expansion*	Unit*
12	MGD	13	MGD

Expected Time(Months) From*	Expected Time(Months) To*	Months*	How Many Years*	If Source Of Water Has Been Identified?*	Source Of Water*	Name Of River*
January	April	4	10	Yes	River	Hoogly

### Details Of Proposed Intake Location

Pincode*	Country*	State*	District*
700001	India	West Bengal	Kolkata
Sub-Division*	Rural Or Urban*	Block/Municipality/Municipal Corporation*	Block/Municipality/Municipal Corporation Name*
Kolkata	Urban	Municipal Corporation	Kolkata
Ward No	Post Office*	Police Station*	Address Line 1*

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The screenshot shows a web browser window with the URL [silpasathi.wb.gov.in/caf/application58/QzB1aER5VHZpdW4yWFlqMnZrY2plZz09/V3oxR2toNctDUHpsREJyUVUwdE9TZz09](http://silpasathi.wb.gov.in/caf/application58/QzB1aER5VHZpdW4yWFlqMnZrY2plZz09/V3oxR2toNctDUHpsREJyUVUwdE9TZz09). The form contains the following fields:

- Address Line 2:** Address Line 3-2
- Latitude\*:** 22.564578 N
- Longitude\*:** 88.159951 E
- Whether Mandatory NOC From KoPT Taken?\***: Yes
- Other Details:**
  - Nature Of Source Of Water\*:** Perennial
  - Proposed Unit Envisages Zero Discharge?\***: Yes
  - Provision Of Rain Water Harvesting Or Temporary Storage?\***: Yes
  - Storage\*:** 14
  - Unit\*:** MGD
  - Whether Separate Application For Drawal Of Sub-Surface Water Made To Authority At District Level/ State Level Of WRI&DD??\***: Yes
  - Status Of Application\*:** Under Process
  - Final Requirement Of Water\*:** 15
  - Unit\*:** MGD
  - Expected Time(Months) From\*:** January
  - Expected Time(Months) To\*:** December
  - Months\*:** 12
  - Whether General Arrangement Drawing For Intake Structure Done?\***: Yes

Buttons: << Back, Update & Continue >>

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Upon completion of the application process along with document submission, the applicant clicks on the '**Submit**' button for final submission of the application.

**The document submission process has been described below. Please refer to the screenshots below for detailed illustrations.**

The screenshot shows the document upload interface on the SilpaSathi portal. The URL is [silpasathi.wb.gov.in/caf/upload-document/V3oxR2toNctDUHpsREJyUVUwdE9TZz09](http://silpasathi.wb.gov.in/caf/upload-document/V3oxR2toNctDUHpsREJyUVUwdE9TZz09). The page header includes the SilpaSathi logo and navigation links. A green box highlights the 'Upload' button in the 'DOCUMENTS UPLOAD' column of the table.

SL NO.	DOCUMENTS LIST	DOCUMENTS UPLOAD	DOCUMENT HISTORY
1	Detail of further expansion plan requiring additional water allocation, if any Allowed Extensions [jpg jpeg pdf] Allowed File Upload Limit [200 KB]	Choose File No file chosen Upload	1 PDF
2	Detail plan for alternative storage in case of non-perennial source of drawal of water Allowed Extensions [jpg jpeg pdf] Allowed File Upload Limit [200 KB]	Choose File No file chosen Upload	1 PDF
3	General arrangement drawing (GAD) of intake structure at drawal point (if planned any) Allowed Extensions [jpg jpeg pdf] Allowed File Upload Limit [200 KB]	Choose File No file chosen Upload	1 PDF
4	Index plan Allowed Extensions [jpg jpeg pdf] Allowed File Upload Limit [200 KB]	Choose File No file chosen Upload	1 PDF
5	No Objection Certificate (NOC from Kolkata Port Trust (KOPT) in case of supply of water from Bhagirathi-Hooghly River System)		

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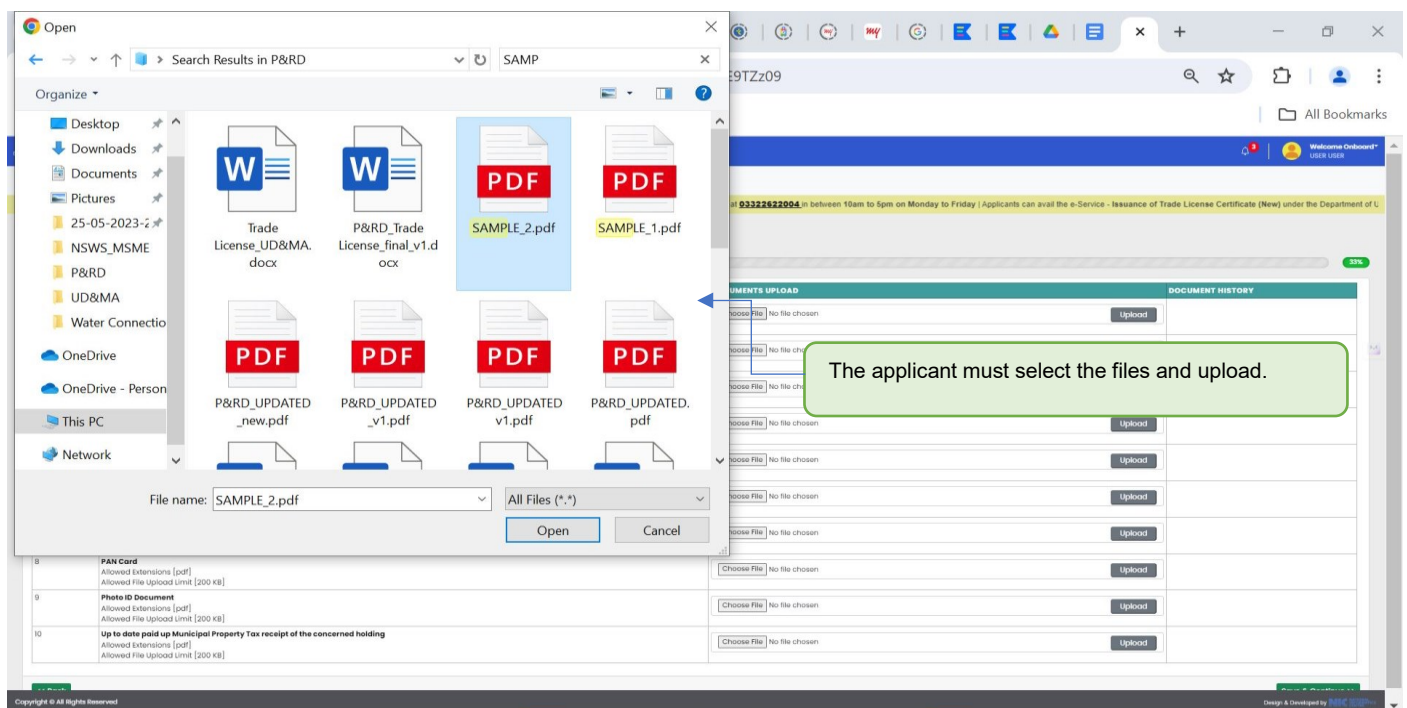
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Sl. No.	Document Name	Allowed Extensions	Allowed File Upload Limit	Choose File	Status	Upload
1	Allowed Extensions [jpg jpeg pdf]	[jpg jpeg pdf]	[200 KB]	Choose File	No file chosen	Upload
2	<b>Detail plan for alternative storage in case of non-perennial source of drawal of water</b>	[jpg jpeg pdf]	[200 KB]	Choose File	No file chosen	Upload
3	<b>General arrangement drawing (GAD) of intake structure at drawal point (if planned any)</b>	[jpg jpeg pdf]	[200 KB]	Choose File	No file chosen	Upload
4	<b>Index plan</b>	[jpg jpeg pdf]	[200 KB]	Choose File	No file chosen	Upload
5	<b>No Objection Certificate (NOC from Kolkata Port Trust (KOPT) in case of supply of water from Bhagirathi-Hooghly River System)</b>	[jpg jpeg pdf]	[200 KB]	Choose File	No file chosen	Upload
6	<b>Other Documents</b>	[jpg jpeg pdf]	[200 KB]	Choose File	No file chosen	Upload
7	<b>Permission issued by Water Resources Investigation &amp; Development</b>	[jpg jpeg pdf]	[200 KB]	Choose File	No file chosen	Upload
8	<b>Preliminary Assessment of availability of surface water</b>	[jpg jpeg pdf]	[200 KB]	Choose File	No file chosen	Upload

<< Back Save & Continue >>

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The applicant has to browse the required files in his system and upload them as described in the screenshots. A dialogue box appears after clicking on '**Choose File**'. Once the required file is selected, the applicant has to click on '**Upload**' button to upload the files successfully.



The applicant is required to upload **required documents** in **pdf format** as illustrated in the screenshots. After filling the application form and uploading the required documents the applicant has to click on '**Save and Continue**' to proceed with the application.

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Common application form data partially saved.

### Upload Documents - CAF2025000035

Great Going 33%

SL NO.	DOCUMENTS LIST	DOCUMENTS UPLOAD	DOCUMENT HISTORY
1	<b>Detail of further expansion plan requiring additional water allocation, if any</b> Allowed Extensions [jpg jpeg pdf] Allowed File Upload Limit [200 KB]	SAMPLE_2.pdf Remove	1 PDF
2	<b>Detail plan for alternative storage in case of non-perennial source of drawal of water</b> Allowed Extensions [jpg jpeg pdf] Allowed File Upload Limit [200 KB]	SAMPLE_2.pdf Remove	1 PDF
3	<b>General arrangement drawing (GAD) of intake structure at drawal point (if planned any)</b> Allowed Extensions [jpg jpeg pdf] Allowed File Upload Limit [200 KB]	SAMPLE_2.pdf Remove	1 PDF
4	<b>Index plan</b> Allowed Extensions [jpg jpeg pdf] Allowed File Upload Limit [200 KB]	SAMPLE_2.pdf Remove	1 PDF

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Click to continue with the application process.

Save & Continue >>

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The applicant shall review the filled in application form and proceed for final submission of application. Once reviewed, the applicant shall also be required to click on the Declaration checkbox on the bottom left of the application page before proceeding to 'Submit' button, as illustrated in the screenshots below.

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← → ↻ 🏠 silpasathi.wb.gov.in/caf/application-preview/V3oxR2toNctDUHpsREJyUVUwdE9TZz09/dUZvWmR6bVA5L0xySGgzCHlweHIUT09 🔍 ☆ 📁 👤 ⋮

🔖 Managed bookmarks 🖨️ 📱 D. KX | Knowledge Exc... 🔄 This may contain: a... 📁 All Bookmarks

**Silpasathi | State Single Window Portal for Industries** 🔔 👤 Welcome Onboard - TEST USER

🏠 DASHBOARD 🏢 ALL ESTABLISHMENTS 🛠️ ALL SERVICES 📄 MY APPLICATION ▾ 📋 PROCEDURE COMPREHENSIVE LIST 🔍 QUERY / GRIEVANCE 📖 USER MANUAL

📢 **Quick Response Team** at **03322622004** in between **10am to 5pm on Monday to Friday** | Applicants can avail the e-Service - **Issuance of Trade License Certificate (New)** under the Department of UD&MA from : <https://edistrict.wb.gov.in/PAGE/login>.

**Successfully Uploaded**  
Documents has been successfully uploaded.

### Common Application Form Preview – CAF2025000035

Documents Completed

67%

APPLICANT REGISTRATION INFORMATION	
<b>AIN</b>	222862507800000701
<b>DOWNLOAD ACKNOWLEDGEMENT</b>	View & Download
<b>Organization's Basic Information</b>	
Organization's Name	Test Irrigation Comp
Date of Application	10-03-2025
Mobile No	9874563210
E-mail	test@gmail.com
Fax	
Telephone No.	3324410500

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← → ↻ 🏠 silpasathi.wb.gov.in/caf/application-preview/V3oxR2toNctDUHpsREJyUVUwdE9TZz09/dUZvWmR6bVA5L0xySGgzCHlweHIUT09 🔍 ☆ 📁 👤 ⋮

🔖 Managed bookmarks 🖨️ 📱 D. KX | Knowledge Exc... 🔄 This may contain: a... 📁 All Bookmarks

**Silpasathi | State Single Window Portal for Industries** 🔔 👤 Welcome Onboard - TEST USER

Website	www.test.com
<b>Address Of The Organization</b>	
Pin Code	700107
Country	India
State	West Bengal
District	Kolkata
Sub-division	Kolkata
Rural or Urban	Urban
Block/Municipality/Municipal Corporation	Municipal Corporation
Block/Municipality/Municipal Corporation Name	Kolkata
Ward No	Ward - 107
Police Station	Kasba
Post Office	EKTP
Address Line 1	Address Line 1-1
Address Line 2	Address Line 2-1
<b>Manufacturing Unit Location</b>	
Pin Code	700059
Country	India
State	West Bengal
District	North 24 Parganas
Sub-division	Bidhannagar
Rural or Urban	Urban

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← → ↻ 🏠 silpasathi.wb.gov.in/caf/application-preview/V3oxR2toNctDUHpsREJyUVUwdE9TZz09/dUZvWmR6bVA5L0xySGgzchIweHIUUT09 🔍 ☆ 📁 👤 ⋮

🔖 Managed bookmarks 🗖 D. KX | Knowledge Exc... ⚙ This may contain: a... 📁 All Bookmarks

Police Station	Baguati
Post Office	Deshbandhu Nagar
Address Line 1	Address Line 2-1
Address Line 2	Address Line 2-2
<b>Details Of Source Water</b>	
Gross Quantam Of Water Required	12 MGD
The Future Requirement Considering Further Expansion	13 MGD
Expected Time(Months)	January – April (For 4 Months & For 10 Years)
Whether Source Of Water Has Been Identified	Yes
Source Of Water	River
Name Of River	Hoogly
<b>Manufacturing Unit Location</b>	
Pin Code	700001
Country	India
State	West Bengal
District	Kolkata
Sub-division	Kolkata
Rural or Urban	Urban
Block/Municipality/Municipal Corporation	Municipal Corporation
Block/Municipality/Municipal Corporation Name	Kolkata
Ward No	Ward - 3
Police Station	Tala
Post Office	Belgachia

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← → ↻ 🏠 silpasathi.wb.gov.in/caf/application-preview/V3oxR2toNctDUHpsREJyUVUwdE9TZz09/dUZvWmR6bVA5L0xySGgzchIweHIUUT09 🔍 ☆ 📁 👤 ⋮

🔖 Managed bookmarks 🗖 D. KX | Knowledge Exc... ⚙ This may contain: a... 📁 All Bookmarks

Proposed Unit Envisages Zero Discharge?	Yes
Provision Of Rain Water Harvesting Or Temporary Storage?	Yes
Storage	14 MGD
Whether Separate Application For Drawal Of Sub-Surface Water Made To Authority At District Level! State Level Of WRI&DD??	Yes
Status Of Application	Under Process
Final Requirement Of Water	15 MGD
Expected Time(Months)	January - December (For 12 Months)
Whether General Arrangement Drawing For Intake Structure Done?	Yes
<b>UPLOADED SUPPORTING DOCUMENTS</b>	
No Objection Certificate (NOC from Kolkata Port Trust (KOPT) in case of supply of water from Bhagirathi-Hooghly River System)	<a href="#">View</a>
Preliminary Assessment of availability of surface water	<a href="#">View</a>
Detail plan for alternative storage in case of non-perennial source of drawal of water	<a href="#">View</a>
General arrangement drawing (GAD) of intake structure at drawal point (if planned any)	<a href="#">View</a>
Detail of further expansion plan requiring additional water allocation, if any	<a href="#">View</a>
Permission issued by Water Resources Investigation & Development	<a href="#">View</a>
Index plan	<a href="#">View</a>
Other Documents	<a href="#">View</a>

☒ I Herby Declare That The Particulars Given Above Are True To The Best Of My Knowledge And Belief\*

[Submit](#)

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Declaration statement

Click on submit for submission of application.

On clicking on 'Submit' link, the following webpage appears post submission of application with updated Status.

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**Silpasathi | State Single Window Portal for Industries**

for the Department of UD&MA from <https://edistrict.wb.gov.in/FACElogin.do> whereas **Renewal of Trade License Certificate** under the Department of UD&MA e-Service is currently available from Silpasathi Portal | Professional Tax enrollment and registration sen

### CAF2025000035 – Current Status

NAME OF THE SERVICES	STATUS TITLE	CURRENT STATUS	ACTION TAKEN DATE
Permission for Use of Surface Water	Pending for AIN	Completed	17/02/2025
	Application Submitted Successfully	Pending	17/02/2025
	Application is Pending Under SE/EE/CDO/IS/SLNOI	Pending	07/03/2025
	Send back to Applicant	Pending	11/03/2025
	Accept for inspection	Pending	
	Offline inspection date send to department	Pending	
	Accept for Fees Payment	Pending	
	Fees Paid	Pending	
	Approved	Pending	

Application status updated.

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The applicant /user shall be notified via SMS and email on his registered phone number and email id respectively. The applicant receives notifications at different stages of the application - application submission, application approval, etc.

**VM-WBGOVT**

Application submitted. Status can also be checked online at any time through the Applicant Dashboard by logging into the Silpasathi Portal. Please keep this CAF number saved for future reference.

CAF No.: CAF2024XXXXXX  
Dt.: 22-07-2024 14:03:05  
- Silpa Sathi SWP, Govt. of WB

2:03 pm

Application status notified through SMS.

Application status notified through email.

**Gmail**

Search in mail

Common Application Submitted - silpasathi.wb.gov.in

silpasathi.wb.gov.in <silpasathi@wb.gov.in>

Application submitted. Please check your status at regular intervals for taking necessary action as guided by the system. Keep this number for future reference. CAF No. : CAF2022000481 Dt: 22-05-2022 11:07:11 Silpa Sathi SWP, Govt. of WB

NOTE- YOU ARE RECEIVING THIS EMAIL BECAUSE YOU ARE A USER OF [silpasathi.wb.gov.in](https://silpasathi.wb.gov.in) GOVT. OF WEST BENGAL. PLEASE DO NOT REPLY TO THIS MAIL. THIS IS AN AUTO GENERATED MAIL AND REPLIES TO THIS EMAIL ID ARE NOT ATTENDED TO.



Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

After AIN is received from the Department, the application status is updated in the SilpaSathi portal.

## 2. Track Status of Application

The applicant has to click on '**Check Status**' to view the latest status of the application.

The screenshot shows the SilpaSathi dashboard with the following elements:

- Header:** Silpasathi | State Single Window Portal for Industries. Navigation links: Add Establishment, System Guided Assistance Through Wizard, Self Assisted Service, Sector Specific License, Query / Grievance Submission / Tracking, Your Profile.
- Message:** "Your Selected Service(s) (Please click on the service name to view the status and Actionables)"
- Note:** "The applications not submitted post 90 days would be removed from the system."
- Business Reference ID:** CAF2025000035
- Check Status Button:** A red button labeled "Check Status [Click Here]" is highlighted with a red box.
- Service Details Table:**

SL NO.	SERVICE	ACTION
1	<b>Permission for Use of Surface Water</b> Pending for AIN (checked) Application Submitted Successfully (checked) Application is Pending Under SE/EE/CDO/IS/SLNO1 (unchecked) Accept for inspection (unchecked) Offline Inspection date send to department (unchecked) Accept for Fees Payment (unchecked) Fees Paid (unchecked) Approved (unchecked)	View Details

**Note: Latest status can be seen any time through Applicant's Dashboard**

**Current status appears in the Status Dashboard (Screenshot below).**

The screenshot shows the SilpaSathi Status Dashboard with the following elements:

- Header:** Silpasathi | State Single Window Portal for Industries. Navigation links: DASHBOARD, ALL ESTABLISHMENTS, ALL SERVICES, MY APPLICATION, PROCEDURE COMPREHENSIVE LIST, QUERY / GRIEVANCE, USER MANUAL.
- Message:** "Applicants can avail the e-Service - Issuance of Trade License Certificate (New) under the Department of UD&MA from: <https://edistrict.wb.gov.in/PACE/login.do> whereas Renewal of Trade License Certificate under the Department of UD&MA e-Service is curr"
- Service Title:** CAF2025000035 - Current Status
- Status Table:**

NAME OF THE SERVICES	STATUS TITLE	CURRENT STATUS	ACTION TAKEN DATE
Permission for Use of Surface Water	Pending for AIN	Completed	17/02/2025
	Application Submitted Successfully	Completed	17/02/2025
	Application is Pending Under SE/EE/CDO/IS/SLNO1	Pending	07/03/2025
	Send back to Applicant	Pending	11/03/2025
	Accept for inspection	Pending	
	Offline Inspection date send to department	Pending	
	Accept for Fees Payment	Pending	
	Fees Paid	Pending	
	Approved	Pending	
- Message:** "latest status updated."

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

**The application might be sent back to the applicant for any modifications required. The applicant has to click on Re-upload document button and proceed.**

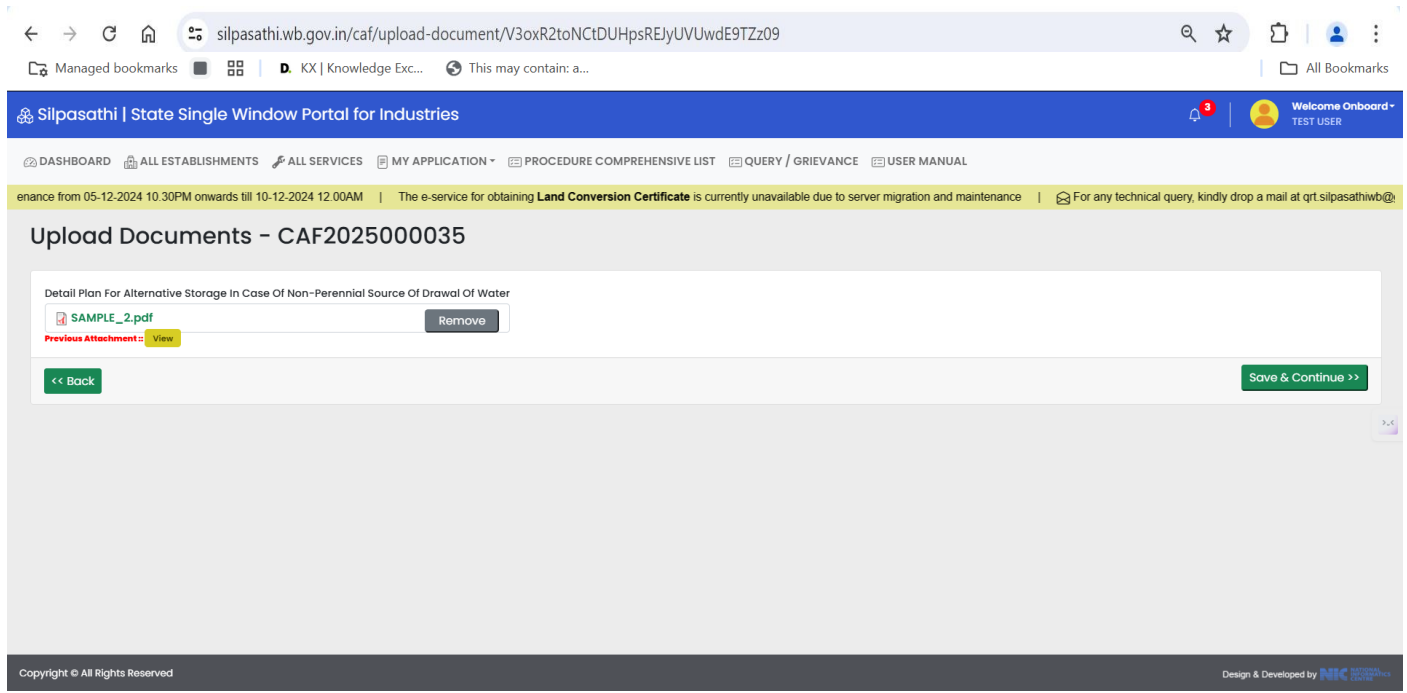
The screenshot shows the SilpaSathi dashboard for the State Single Window Portal for Industries. The user is logged in as 'TEST USER'. The dashboard displays a list of applications. The first application, with Business Reference ID CAF2025000035, is for 'Permission for Use of Surface Water'. The status is 'Application is Pending Under SE/EE/CDO/IS/SLN01'. The progress bar shows the following steps: Pending for AIN (completed), Application Submitted Successfully (completed), Application is Pending Under SE/EE/CDO/IS/SLN01 (current), Send back to Applicant (not started), Accept for inspection (not started), and Approved (not started). The 'ACTION' column for this application has a 'Re-upload Document' button. Below this, there are several other applications with Business Reference IDs: CAF2025000018, CAF2025000015, CAF2024914342, CAF2024914256, CAF2024853163, and CAF2024849458, each with an 'Apply Online' button.

**The applicant has to re-upload the required documents.**

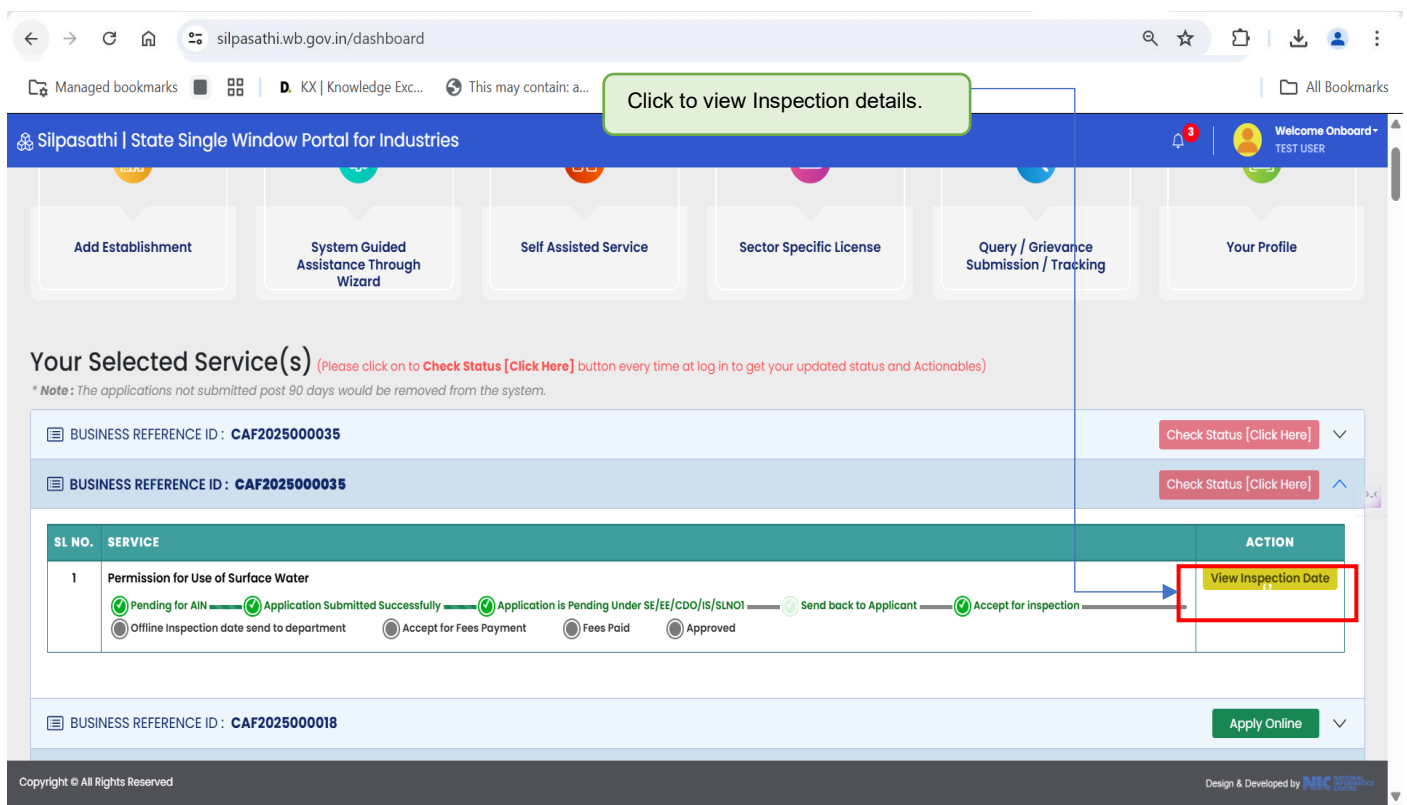
The screenshot shows the 'Upload Documents' page for Business Reference ID CAF2025000035. The page title is 'Upload Documents – CAF2025000035'. The main heading is 'Detail Plan For Alternative Storage In Case Of Non-Perennial Source Of Drawal Of Water'. There is a file upload section with a 'Choose File' button, a text field showing 'No file chosen', and an 'Upload' button. Below this, there is a 'Previous Attachment: Abc.Pdf' with a 'View' button. At the bottom of the form, there are two buttons: '<< Back' and 'Save & Continue >>'. The page also includes a navigation bar with links to DASHBOARD, ALL ESTABLISHMENTS, ALL SERVICES, MY APPLICATION, PROCEDURE COMPREHENSIVE LIST, QUERY / GRIEVANCE, and USER MANUAL. A yellow banner at the top of the content area states: 'If Trade License Certificate under the Department of UD&MA e-Service is currently available from Silpasathi Portal | Professional Tax enrolment and registration services will be temporarily under maintenance from 05-12-2024 10:30PM onwards till 10-12-2024 12'. The footer contains the copyright notice 'Copyright © All Rights Reserved' and the design/development credit 'Design & Developed by NIC'.



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The applicant can click on 'View Inspection' and view the inspection date.



### ***Permission for use of Surface Water – IW WB***

**The inspection date as displayed in the SilpaSathi portal.**

The inspection data is now sent to the Department for further process.

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### 3. Online Payment of fees

The applicant is now required to pay the required fees based on the application filled by the applicant. The applicant has to click on '**Pay Now**' option and proceed with the payment procedure. The screenshot below provides an illustration:

#### Applicant's Dashboard

**Silpasathi | State Single Window Portal for Industries**

DASHBOARD ALL ESTABLISHMENTS ALL SERVICES MY APPLICATION PROCEDURE COMPREHENSIVE LIST QUERY / GRIEVANCE USER MANUAL

ificate (New) under the Department of UD&MA from: <https://edistrict.wb.gov.in/PAGE/login.do> whereas Renewal of Trade License Certificate under the Department of UD&MA e-Service is currently available from Silpasathi Portal | Professional Tax enrollment

Add Establishment System Guided Assistance Through Wizard Self Assisted Service Sector Specific License Query / Grievance Submission / Tracking Your Profile

**Your Selected Service(s)** (Please click on to Check Status [Click Here] button every time at log in to get your updated status and Actionables)

\* Note: The applications not submitted post 90 days would be removed from the system.

BUSINESS REFERENCE ID: CAF2025000035 [Check Status [Click Here]]

SL NO.	SERVICE	ACTION
1	<b>Permission for Use of Surface Water</b> Pending for AIN Application Submitted Successfully Application is Pending Under SE/EE/CDO/IS/SLNO1 Send back to Applicant Accept for inspection Offline Inspection date send to department Accept for Fees Payment Fees Paid Approved	Pay Now

Application status updated.

For proceeding with payment

The payment procedure has been illustrated as per the following screenshots. The applicant can proceed with the payment after clicking on the '**Proceed to Pay**' option.

**Ease of Doing Business | Single Window Services for Business**

DASHBOARD ALL ESTABLISHMENTS ALL SERVICES PROCEDURE COMPREHENSIVE LIST QUERY/GRIEVANCES

For any technical query, kindly drop a mail at [helodesk.silpasathi@gmail.com](mailto:helodesk.silpasathi@gmail.com)

**Payments Details- CAF2025000035**

**Details of the depositor**

Dept. Payment Reference Number	E082862947088666260	<i>Note: By pressing "Confirm Payment" button you are redirected to Grips portal, please do not press back button or refresh. You will automatically redirect to dashboard after successful payment. Please don't be confused if not redirected automatically, your payment status will be updated shortly.</i>
CAF Number	CAF2025000035	
Name	TEST EOOB	
Email	test.eodb@gmail.com	
Mobile	7603091500	

**Service wise fees details**

SL. NO.	NAME OF THE SERVICES	PURPOSE	HEAD OF ACCOUNT	PAYABLE AMOUNT(₹.)
1	Permission for use of surface water	Permission for use of surface water	0210-01-107-001-13	8000
<b>Total</b>				<b>8000</b>

Proceed to Pay

Click here to proceed with the payment in GRIPS portal.

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

The applicant is redirected to the **GRIPS portal** to complete the payment process. The applicant shall be able to choose between various modes of payment methods for fees payment.

The screenshot displays the 'Payment' section of the GRIPS portal. The interface is divided into three main steps: 1. Review and Confirmation, 2. Payment Mode and Bank Selection, and 3. Transaction Details. A purple banner at the top of the first step indicates a 4-minute 30-second timeout. Below this, a yellow box contains a reminder to review details carefully. The 'Depositor Details' section shows fields for Depositor Name, Mobile No., Email, and Address1, with values: Test User, 7980357067, das22rima@gmail.com, and Kolkata. A blue bar highlights the selected service: '1. Fire Services → Miscellaneous Service-Other Payment Receipt' with a fee of ₹8000. The 'Department Details' section contains a table with the following data:

Organization Type	Organization Name	Service Name	User Type
Government		Miscellaneous Service-Other Payment Receipt	Citizen
Ref. No.	Identification No.	Period From	Period To
CAF2025000035	02730120231690537541	27/06/2023	27/06/2023
Remarks	On Behalf Of	In Favour Of	
Permission for use of surface water	Irrigation	Irrigation Dept	

The 'Service and Tax Details' section is partially visible at the bottom.

This screenshot is identical to the one above, showing the 'Review and Confirmation' step of the payment process. It includes the same timeout banner, depositor details, service selection (Fire Services → Miscellaneous Service-Other Payment Receipt, ₹8000), and department details table.

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**Service and Tax Details**

Subservice Name	HoA Description	Head of Account	Amount
License Fees		0070-60-109-001-13	8000

**TOTAL ₹8000**

Rupees Eight Thousand only

☒ Verified and checked

**NEXT**

You must complete this step in 4 minutes 12 seconds.

Go to GRIPS 1.0 | About Us | Circulars & Notifications | Contact Us  
 List of Integrated Departments | Search Head of Account | Verify HoA  
 Officers, e-Gov Group | Module-wise Email Address | Authorized Bank Nodal Officers  
 Authorized Banks- Counter Payment | Authorized Banks- Debit Card | SBlePay Banks- Net Banking  
 SBlePay Banks- Debit Card | SBlePay Banks- Credit Card | SBlePay Banks- Corporate

Finance Department, Government of West Bengal. All rights reserved. | Designed, developed, and maintained by Tata Consultancy Services Ltd.  
 Engine ID: 3813479687\_UNDF | Version ID: 2.0.155 | Site best viewed on Chrome/Firefox/Edge, on a 16:9 aspect ratio screen.

**Payment**

1 Review and Confirmation | 2 Payment Mode and Bank Selection | 3 Transaction Details

You must complete this step in 4 minutes 53 seconds.

Payment Mode \*  
SBI Epay

Pay through \*  
Payment Gateway/Bank

**BACK** **NEXT**

Go to GRIPS 1.0 | About Us | Circulars & Notifications | Contact Us

The applicant can choose from the various modes of payment and pay the fees as required.

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

**Payment Details**

Debit/Credit/Prepaid Cards  
Internet Banking  
BHIM UPI  
Wallets  
NEFT

Please enter your card details

Card Number  
Expiry Date/Valid Thru  
CVV/CVC 4-DBC  
Name of the card holder  
Name as on card

☒ Use your GSTIN for claiming input tax (Optional)

**Pay Now** Cancel

**Order Summary**

Order No.: 192022230132128078

Merchant Name: GRIPS Finance Dept West Bengal

Amount: **INR 8000.00**

Processing fee:  
GST:  
Total:  
APM ID: PG\_TRANS\_396

You can check the transaction status using the following link - [Click Here](#)

Select from various modes of payment.

Payment amount displayed.

**Success**

Your transaction has been processed.  
Please note the following details for future reference:

**GRIPS Payment ID: 281120225023260794**

**Government Reference Number (GRN) for individual payments within transaction:**

1. 192022235552607958

You can dismiss this dialog and review these details before paying. Registered users will also find these details in their transaction history upon login.

**OK**

**Review and Confirmation**

Payment Mode and Bank Selection

Transaction Details

• Payment ID and GRN(s) for this transaction have been successfully generated.  
• Newly generated data is highlighted in green. You can hover over the same to understand what it means.  
• Please review below, save these numbers for future reference, and click 'Pay Now' when you are ready to proceed to bank/payment portal.

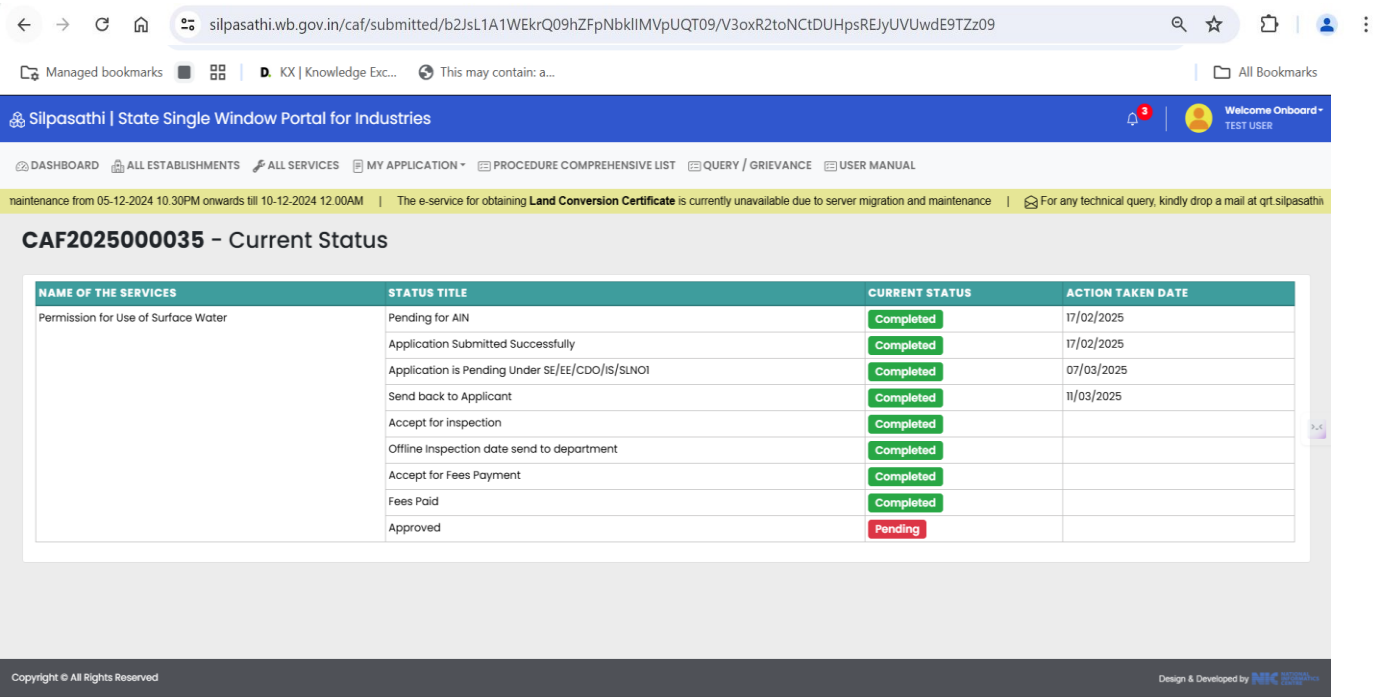
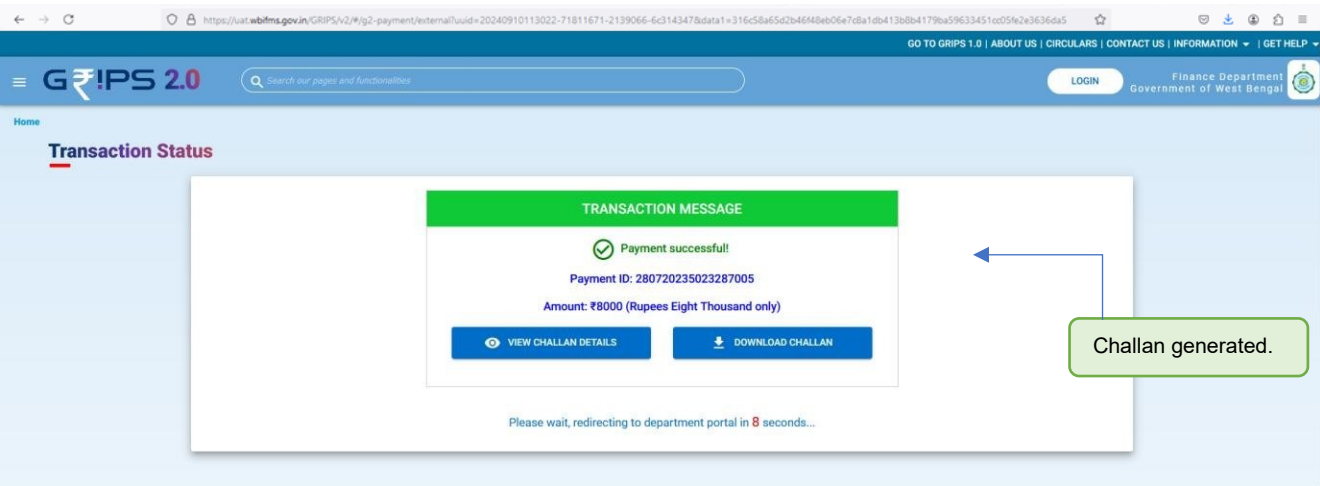
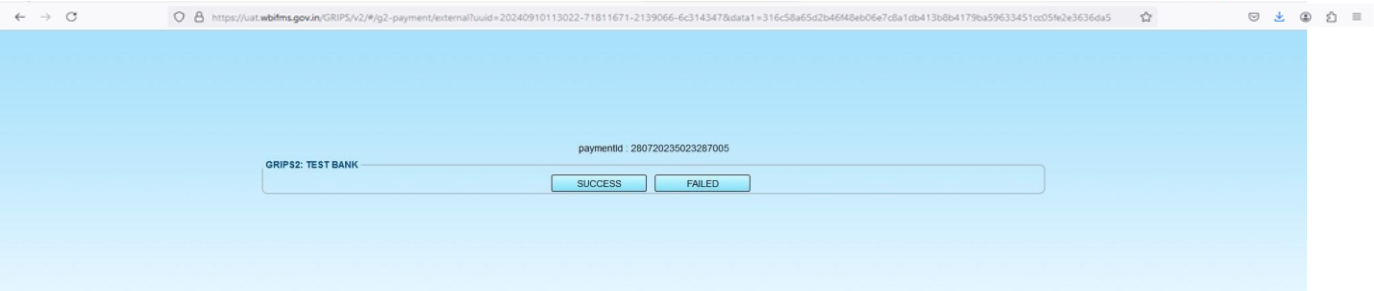
GRN	Period From	Period To	Remarks	Identification No
192022235552607958	28/11/2022	28/11/2022	Payment for -Drug Manufacturing License	03330220221669631884

Ref No: CAF2022000513

User Manual

Permission for use of Surface Water – IW WB

Provided as a service through ‘SilpaSathi’ the Online Single Window portal of State (WB)





Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

## Applicant's Dashboard

The screenshot shows the 'Applicant's Dashboard' on the SilpaSathi portal. The browser address bar displays 'silpasathi.wb.gov.in/dashboard'. The page header includes the portal name and a user profile section with a 'Welcome Onboard' message and a 'TEST USER' label. The main content area is titled 'Your Selected Service(s)' and includes a note about application removal. Below this, there is a list of business reference IDs with corresponding 'Check Status' or 'Apply Online' buttons. A detailed service entry for 'Permission for Use of Surface Water' is shown, featuring a progress bar with steps: Pending for AIN, Application Submitted Successfully, Application is Pending Under SE/EE/CDO/IS/SLNO1, Send back to Applicant, Accept for inspection, and Offline Inspection date send to department. The 'ACTION' column for this service has a 'Download Certificate' button. At the bottom, there are more business reference IDs and 'Apply Online' buttons. The footer contains copyright information and the portal's design and development credits.

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## 4. Online Download of final approval certificate

The applicant has to '**Download Certificate**' to view further. After subsequent approval by the authority, the applicant will receive in the online system the License approved by the Department.

## Applicant's Dashboard

This screenshot is identical to the one above, showing the 'Applicant's Dashboard' on the SilpaSathi portal. It displays the same interface elements: the header with the portal name and user profile, the 'Your Selected Service(s)' section with a note, a list of business reference IDs with 'Check Status' or 'Apply Online' buttons, a detailed service entry for 'Permission for Use of Surface Water' with a progress bar and a 'Download Certificate' button, and the footer with copyright and design credits.

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User Manual

Permission for use of Surface Water – IW WB

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← → ↻ 🏠 silpasathi.wb.gov.in/caf/application58/QzB1aER5VHZpdW4yWFlqMnZrY2plZz09/V3oxR2toNctDUHpsREJyUVUwdE9TZz09

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🔖 Managed bookmarks 🖱️ 🖱️ D. KX | Knowledge Exc... 🌐 This may contain: a... 📁 All Bookmarks

Silpasathi | State Single Window Portal for Industries 🔔 👤 Welcome Onboard - TEST USER

DASHBOARD ALL ESTABLISHMENTS ALL SERVICES MY APPLICATION PROCEDURE COMPREHENSIVE LIST QUERY / GRIEVANCE USER MANUAL

day | Applicants can avail the e-Service - Issuance of Trade License Certificate (New) under the Department of UD&MA from <https://edistrict.wb.gov.in/PACE/login.do> whereas Renewal of Trade License Certificate under the Department of UD&MA e-Serv

Application Form View Details – CAF2025000035 🔖 Print

✔️ Current Status :Approved  
Applicant then download the approved certificate/license from the Silpasathi portal

PARAMETERS	INPUTS
<b>CERTIFICATE</b>	View & Download
AIN	222862507800000621
<b>DOWNLOAD ACKNOWLEDGEMENT</b>	View & Download
<b>Organization's Basic Information</b>	
Organization's Name	Test Organization
Date of Application	02-03-2025
Mobile No	9874563210
E-mail	rima@gmail.com
Fax	AA12345688987
Telephone No.	3324410500
Website	https://test.com
Address Of The Organization	

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← → ↻ 🏠 silpasathi.wb.gov.in/caf/application58/QzB1aER5VHZpdW4yWFlqMnZrY2plZz09/V3oxR2toNctDUHpsREJyUVUwdE9TZz09

🔍 ☆ 🏠 👤 ⋮

🔖 Managed bookmarks 🖱️ 🖱️ D. KX | Knowledge Exc... 🌐 This may contain: a... 📁 All Bookmarks

State	West Bengal
District	Kolkata
Sub-division	Kolkata
Rural or Urban	Urban
Block/Municipality/Municipal Corporation	Municipal Corporation
Block/Municipality/Municipal Corporation Name	Kolkata
Ward No	Ward - 107
Police Station	Kasba
Post Office	EKTP
Address Line 1	Test address 11
Address Line 2	Test address 22
<b>Manufacturing Unit Location</b>	
Pin Code	700107
Country	India
State	West Bengal
District	Kolkata
Sub-division	Kolkata
Rural or Urban	Urban
Block/Municipality/Municipal Corporation	Municipal Corporation
Block/Municipality/Municipal Corporation Name	Kolkata
Ward No	Ward - 107
Police Station	Kasba
Post Office	EKTP

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silpasathi.wb.gov.in/caf/application58/QzB1aER5VHZpdW4yWFlqMnZrY2plZz09/V3oxR2toNctDUHpsREJyUVUwdE9TZz09

Managed bookmarks D. KX | Knowledge Exc... This may contain: a... All Bookmarks

Whether Mandatory NOC From KoPT Taken?	Yes
<b>Other Details</b>	
Nature Of Source Of Water	Perennial
Proposed Unit Envisages Zero Discharge?	Yes
Provision Of Rain Water Harvesting Or Temporary Storage?	Yes
Storage	103 MGD
Whether Separate Application For Drawal Of Sub-Surface Water Made To Authority At District Level! State Level Of WRI&DD??	Yes
Status Of Application	Under Process
Final Requirement Of Water	104 MGD
Expected Time(Months)	April - August (For 5 Months)
Whether General Arrangement Drawing For Intake Structure Done?	Yes

**UPLOADED SUPPORTING DOCUMENTS**

No Objection Certificate (NOC from Kolkata Port Trust (KOPT) in case of supply of water from Bhagirathi-Hooghly River System)	View
Preliminary Assessment of availability of surface water	View
Detail plan for alternative storage in case of non-perennial source of drawal of water	View
General arrangement drawing (GAD) of intake structure at drawal point (if planned any)	View
Permission issued by Water Resources Investigation & Development	View
Index plan	View
Other Documents	View
Detail of further expansion plan requiring additional water allocation, if any	View

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**Note: Latest status can be seen any time through Applicant's Dashboard**

**The certificate as downloaded has been illustrated in the screenshot below:**

**The Final Certificate gets downloaded (Screenshot)**

trainings.wb.gov.in/silpasathi/read-bytea-file-all/aWQ%3D/MQ%3D%3D/MzA%3D/aXJyX3N1cmZhY2Vfd2F0ZXJfY2VydGhmaWNhdG...

Managed bookmarks D. KX | Knowledge Exc... This may contain: a... All Bookmarks

Q0FGMjAyNTAwMDAxNS0xLTEucGRm 1 / 1 50% +

**IRRIGATION**

AIN : 22286256780000061 Name of Applicant : Test Organization

1. Description of the premises at which the supply given (one drawing showing the point of supply and position of meter house should be enclosed with the agreement).

2. Maximum quantity of water to be supplied to the consumer :

a) Domestic Water : null/GDay

3. Address of Premises where supply is given: null, Pincode - 722101

4. Category for which Water Supply is provided: null

5. Diameter of pipe through which water supply is provided: null

6. Date of Completion: 03-MAR-2025

**KMDA**  
Kolkata Metropolitan  
Development Authority

kmdaeetb  
Executive Engineer  
Kolkata Metropolitan Development  
Authority

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

One Approval certificate document has been illustrated below:

## IRRIGATION

**AIN : 222862507800000661**

**Name of Applicant : Test Organization**

1. Description of the premises at which the supply given (one drawing showing the point of supply and position of meter house should be enclosed with the agreement).
2. Maximum quantity of water to be supplied to the consumer :
  - a) Domestic Water : nullG/Day
3. Address of Premises where supply is given: ad2, Pincode - 722101
4. Category for which Water Supply is provided: null
5. Diameter of pipe through which water supply is provided :null
6. Date of Completion :03-MAR-2025



**kmdaee1b**  
**Executive Engineer**  
**Kolkata Metropolitan Development**  
**Authority**

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## 5. Third Party verification details

Third party verification is a process by which any independent user / third party verifies an individual's license and registration details online check authenticity of the Certificate.

### Third part verification process

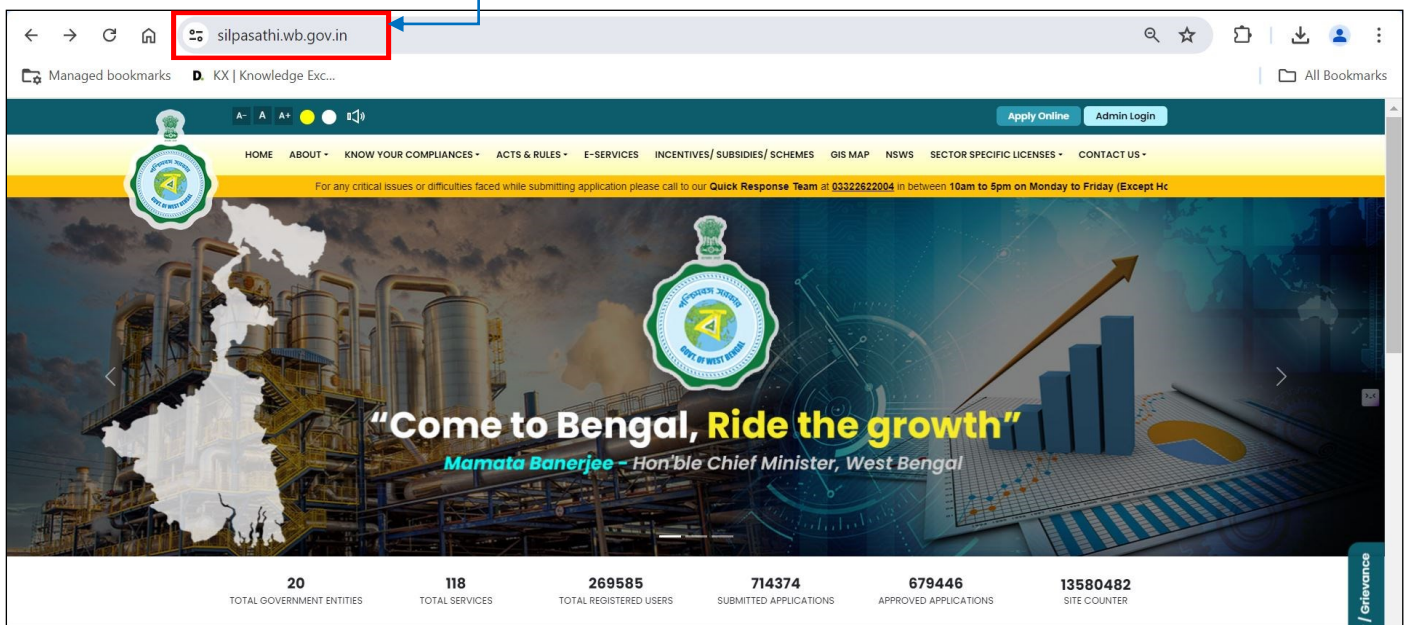
The applicant or any user has to log in to <https://silpasathi.wb.gov.in/>.

A user (any third party) needs to click on '*Third party Verification*' section in the homepage and enter registration number / license number and then click on 'Search' link, for Verification of Certificate.

(Screenshots below):

### SilpaSathi Homepage

Type the homepage Url



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**Silpasathi**  
The Revamped State Single Window Portal

Single Window Services can be accessed through an EODB-Online Single Window Portal using IT-enabled devices which includes desktop PCs and laptops. Later, this facility will also be available on tablets and smartphones.

- EoDB In Bengal**  
State government departments and agencies have implemented a number of reforms for EoDB in the State.
- EoDB Dashboard**  
State Integrated Portal for EoDB. You can find there the real time data from departments wise apply services.
- Online Single Window Portal**  
A Single Window System will provide single window service under the various applicable Acts & Rules and Schemes.
- Central Inspection System**  
A Central Inspection System has been developed for inspections of Industries conducted by Labour Department
- Draft Business Regulations And Final Notifications**  
Online System for publishing draft business regulations, receiving public comments / feedback.
- Third Party Verification**  
Online System for search unit wise establishment information and track Registration/License Details.

**Industrial Parks under WBIDC**  
Name & Drawings of Industrial Parks under WBIDC

**Notifications & Circulars**  
All the Notices, Circulars and Order

**User Manual**  
Service wise user manual

**GIS Map**  
Administrative Boundaries, Headquarter Agencies, Administrative Centres

Select 'Third Party Verification'

Applicant selects the service and then enter the Certificate/ Approval number in the text box beside it and clicks on 'Search' to view details of certificate.

**Third Party Verification**

Track Registration/License details through **Silpasathi Portal**

Select Services \*  
Allotment of land in Industrial Area (WBIDC) - (Industry, C

Registration Number / License Number / Others \*

Search

SI No.	Service Name	Department Name	Action
1	Brand/Label Registration	Finance (Excise Directorate)	Click Here >>
2	Building Plan Approval	UD&MA	Click Here >>
3	Issuance of approval post plinth inspection	UD&MA	Click Here >>
4	Issuance of Occupancy Certificate	UD&MA	Click Here >>

Enter Registration number/ License number to view details.



Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

**Third Party Verification**

Track Registration/License details through **Silpasathi Portal**

Select Services \*      Registration Number / License Number / Others \*

Permission for use of Surface Water      452      **Search**

Sl No.	Service Name	Department Name	Action
1	Brand/Label Registration	Finance (Excise Directorate)	<a href="#">Click Here &gt;&gt;</a>
2	Building Plan Approval	UD&MA	<a href="#">Click Here &gt;&gt;</a>
3	Issuance of approval post plinth inspection	UD&MA	<a href="#">Click Here &gt;&gt;</a>
4	Issuance of Occupancy Certificate	UD&MA	<a href="#">Click Here &gt;&gt;</a>

**Query / Grievance**

The third party can view the details as illustrated below:

**Third Party Verification**

Track Registration/License details through **Silpasathi Portal**

Select Services \*      Registration Number / License Number / Others \*

Permission for use of Surface Water      452      **Search**

Parameter	Output
Certificate Number	452
Approval Date	19-04-2024
Name of the Business	DAS WOOD FURNITURE & SUPPLIERS
Location of the	VILLAGE: SHIPUR SAMSAD:HIGH PARA: DAS POST OFFICE: SHIPUR POLICE STATION: EGRA PIN CODE: 721448

**NEED HELP? ASK NICCI**

**Query / Grievance**

License details can be viewed after entering correct license number and clicking on Search.