




## **e-Mutation under ULBs** **UD&MA**



Provided as a service in  
**Online Single Window of the  
State (SILPASATHI)**

Log on to [www.silpasathi.wb.gov.in](http://www.silpasathi.wb.gov.in) and click on 'Apply Online' button.

silpasathi.wb.gov.in/helpdesk

Select Language A+ A- A+ A- 🔊

Apply Online Admin Login

HOME ABOUT KNOW YOUR COMPLIANCES ACTS & RULES E-SERVICES INCENTIVES/ SUBSIDIES/ SCHEMES GIS MAP NSWS SECTOR SPECIFIC LICENSES CONTACT US

avail Trade License Certificate e-Service under the Department of UD&MA from <https://edistrict.wb.gov.in/PAGE/login.do> | The e-service for obtaining Land Conversion Certificate is currently unavailable

**Silpasathi**  
The Revamped State Single Window Portal

### Help Desk

**Silpa Sathi Single Window Cell**  
**Office Address:** Silpa Sathi Single Window Cell, West Bengal Industrial Development Corporation Limited Protil, 23 Abanindranath Tagore Sarani (Camac Street), Kolkata - 700017, West Bengal, India  
**Helpline no. (Toll free) 1800-345-5562 | Email: [silpa.sathi@wbidc.com](mailto:silpa.sathi@wbidc.com)**  
**Phone:** +91 33 2255 3700 - 705, **Fax:** +91 33 2255 3737, **Web:** [www.silpasathi.wb.gov.in](http://www.silpasathi.wb.gov.in)

**Details Of Dealing/Nodal Offices**

SL. No.	Services/Department/Directorate/Parastatal	Dealing Officers	Nodal Officers
1	Approval of plan and permission to construct/extend/or take into use any building as a factory under the Factories Act, 1948 Directorate of Factories	<b>Sri Partha Bagchi</b> Dy. Director Email : <a href="mailto:gd9.doflb-wb@gov.in">gd9.doflb-wb@gov.in</a> M : 7595831021	<b>Sri Partha Bagchi</b> Dy. Director Email : <a href="mailto:gd9.doflb-wb@gov.in">gd9.doflb-wb@gov.in</a> M : 7595831021
2	Auto renewal of license for contractors under The Contracts Labour (Regulation and Abolition) Act, 1970 Labour Commissionerate	<b>Smt. Sharmila Khatua</b> Additional Labour Commissioner, Labour Commissionerate	<b>Smt. Sharmila Khatua</b> Additional Labour Commissioner, Labour Commissionerate

Query / Grievance

Click on 'Create new' button

silpasathi.wb.gov.in/user/login

**Silpasathi**  
State Single Window Portal for Industries

**Sign in to Continue**

TestUser

.....

5 + 3 =

**Log in**

Forgot password?

Sign in with your OTP


Don't have an account? **Create new**

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## Select the specific industry/entity type

← → × silpasathi.wb.gov.in/udyam-declaration ☆ 🌐 📄 📱 📧



### Silpasathi

State Single Window Portal for Industries


Silpasathi Portal is intended to provide statutory licences/certificates/registrations/renewals/incentives to Industry / Business / Commercial / Charitable Society / Govt. entities.

If you are an Industry / Business / Commercial / Charitable Society / Govt. entity \*

☐ MSME Sector(UDYAM) ☐ Large Industries(IEM PART-A) ☐ Large Industries(IEM PART-B) ☐ Charitable Society


☐ Govt Entities ☐ Exempted Category

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## Click on 'Continue' button

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### Silpasathi

State Single Window Portal for Industries

Silpasathi Portal is intended to provide statutory licences/certificates/registrations/renewals/incentives to Industry / Business / Commercial / Charitable Society / Govt. entities.

If you are an Industry / Business / Commercial / Charitable Society / Govt. entity \*

☒ MSME Sector(UDYAM) ☐ Large Industries(IEM PART-A) ☐ Large Industries(IEM PART-B) ☐ Charitable Society


☐ Govt Entities ☐ Exempted Category

**Continue**

OR

Please apply for Udyam Registration with Aadhar Authentication, PAN & Bank Account details. **Go**

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The '**User Registration**' window will appear with the relevant fields that the applicant need to fill accurately and click on '**Register**' as shown by the below screenshot. In case the applicant already have an account, click on the '**Sign In**' button and login using valid User ID, password and Captcha

Entrepreneur Registration | Ease of Doing Business

[silpasathi.wb.gov.in/entrepreneur-registration](https://silpasathi.wb.gov.in/entrepreneur-registration)

**Ease of Doing Business**  
Single Window Services for Business

**"To Ride the growth,  
register your service"**

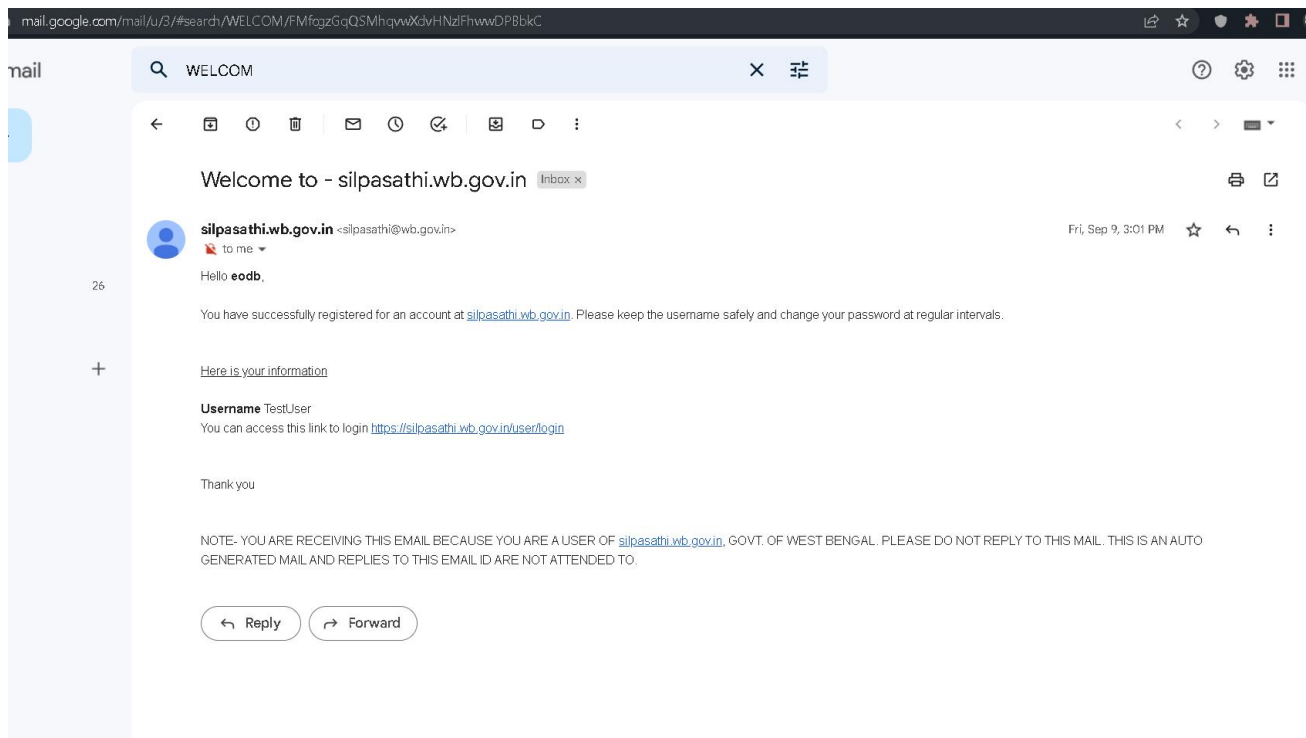
**User Registration**

First Name  
Middle Name  
Last Name  
Mobile Number  
Email  
Gender ☒ Male ☐ Female ☐ Transgender  
Confirm Password  
**Register**  
Already have an account? [Sign In](#)

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Applicants will receive email confirmation. Please refer to the screenshot below





**Applicants will be directed to the user dashboard. Refer to the screenshot below**

silpasathi.wb.gov.in/dashboard

Ease of Doing Business | Single Window Services for Business

WELCOME ONBOARD SHRABANI BALA

DASHBOARD ALL ESTABLISHMENTS ALL SERVICES PROCEDURE COMPREHENSIVE LIST QUERY/GRIEVANCES

Welcome on Board

System Guided Assistance Through Wizard Self Assisted Service Single Window Licenses for Tourism Industry

SL NO.	DEPARTMENT NAME	DETAILS
1	Labour	SOP Details
2	WBPCB (Environment)	SOP Details
3	WBIDC (IC & E)	SOP Details
4	WBIDCL (MSME & T)	SOP Details
5	WBIDC (IC & E)	SOP Details
6	WBIDC (IT & E)	SOP Details
7	L & LR and RR & R	SOP Details
8	Dte. Of Commercial Taxes (Finance)	SOP Details
9	Dte. Of Exise (Finance)	SOP Details
10	UD & MA	SOP Details
11	KMC	SOP Details
12	P & RD	SOP Details
13	Fire and ES	SOP Details
14	WBIDCL (Finance)	SOP Details

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**Click on 'All services' button and select the service 'e-Mutation under ULBs UD&MA'**

silpasathi.wb.gov.in/add-service

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WELCOME ONBOARD TEST USER

DASHBOARD ALL ESTABLISHMENTS ALL SERVICES MY APPLICATION PROCEDURE COMPREHENSIVE LIST QUERY / GRIEVANCE

entry unavailable due to server migration and maintenance | For any technical query, kindly drop a mail at [qrt.silpasathiwb@gmail.com](mailto:qrt.silpasathiwb@gmail.com) | For any critical issues or difficulties faced while submitting application please call to our Quick Response Team at **03322622004** in between 10 AM to 6 PM

Select The Required Service(s)

System Guided Assistance Through Wizard

Show 10 Entries Search: muta

DEPARTMENT/DIRECTORATE/DISTRICT ADMINISTRATION	SERVICE NAME
<input checked="" type="checkbox"/> UD & MA	e-Mutation under ULBs

Showing 1 to 1 of 1 entries (filtered from 117 total entries)

Previous 1 Next

Create CAF

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**The concerned service will be added to the user dashboard successfully and an unique CAF ID will be generated**

Click on 'Apply Online'

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DASHBOARD ALL ESTABLISHMENTS ALL SERVICES MY APPLICATION PROCEDURE COMPREHENSIVE LIST QUERY / GRIEVANCE

Service Added Successfully

Add Establishment System Guided Assistance Through Wizard Self Assisted Service Sector Specific License Query / Grievance Submission / Tracking Your Profile

Your Selected Service(s)

BUSINESS REFERENCE ID : CAF2024053333

SL NO.	SERVICE	ACTION
1	e-Mutation under ULBs (WBRTPS Timeline: 30 Working Days) Basic Details saved Application Submitted Application Accepted for Verification Payment Link Generated and send to Applicant Payment Done and Certificate Generated	Apply Online

Once done, applicant needs to fill in the necessary details as mentioned in the application and click on 'Save & Continue' for further proceedings

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DASHBOARD ALL ESTABLISHMENTS ALL SERVICES MY APPLICATION PROCEDURE COMPREHENSIVE LIST QUERY / GRIEVANCE

Common Application Form : CAF2024053333

Process Start 10%

Name Of Applicant\* Sample Name Email\* akashkr.wb@gmail.com

Mobile No\* 8999999999 Type Of Registration\* Individual

Father/Husband Name\* Sample father name Firm District\* Kolkata

Address\* Sample address

<< Back Save & Continue >>

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After checking all the details, applicant can submit the application by clicking on the 'Submit' button as mentioned in the screenshot below:

← → ↻ silpasathi.wb.gov.in/caf/application-preview/yjhmSHduQm1ZSG9DSXZEOH0VFZkQT09/dUZvWmR6bVASL0bySGgzChweHIUUT09

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🔔 1 🧑 Welcome Onboard\*  
TEST USER

🏠 DASHBOARD 🏠 ALL ESTABLISHMENTS 🚶 ALL SERVICES 📄 MY APPLICATION 📄 PROCEDURE COMPREHENSIVE LIST 📄 QUERY / GRIEVANCE

📄 **Trade License Certificate** e-Service under the Department of UD&MA from <https://edistrict.wb.gov.in/PACE/login.do> | The e-service for obtaining **Land Conversion Certificate** is currently unavailable due to server migration and maintenance | 📧 For any technical query, kindly

✓ Common application form data saved.

Common Application Form Preview – CAF2024053333

Almost Completed 57%

**APPLICANT REGISTRATION INFORMATION**

**UD&MA e-Mutation Service**

Applicant Name	Sample Name
Applicant Mobile Number	8999999999
Applicant Email	akashkr.wb@gmail.com
Father/Husband Name	Sample father name
Firm Address	Sample address

☒ I Herby Declare That The Particulars Given Above Are True To The Best Of My Knowledge And Belief\*

Submit

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***Applicant will be redirected to the ‘Check status’ page where he will be able to view the updated status (Completed/Pending) of his application accordingly***

← → ↻ silpasathi.wb.gov.in/caf/submitted/b2JslTA1WEkrQ09hZFpNbklIMVpUQT09/yjhmSHduQm1ZSG9DSXZEOH0VFZkQT09

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🔔 1 🧑 Welcome Onboard\*  
TEST USER

🏠 DASHBOARD 🏠 ALL ESTABLISHMENTS 🚶 ALL SERVICES 📄 MY APPLICATION 📄 PROCEDURE COMPREHENSIVE LIST 📄 QUERY / GRIEVANCE

can avail **Trade License Certificate** e-Service under the Department of UD&MA from <https://edistrict.wb.gov.in/PACE/login.do> | The e-service for obtaining **Land Conversion Certificate** is currently unavailable due to server migration and maintenance | 📧 For any technical q

**CAF2024053333 – Current Status**

NAME OF THE SERVICES	STATUS TITLE	CURRENT STATUS	ACTION TAKEN DATE
e-Mutation under ULBs	Basic Details saved	Completed	30/01/2024
	Application Submitted	Pending	
	Application Accepted for Verification	Pending	
	Payment Link Generated and send to Applicant	Pending	
	Payment Done and Certificate Generated	Pending	

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***The application is successfully submitted and applicant will be redirected to the official website of UD&MA . Kindly refer to the below mentioned screenshots:***

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DASHBOARD

ALL ESTABLISHMENTS

ALL SERVICES

MY APPLICATION

PROCEDURE COMPREHENSIVE LIST

QUERY / GRIEVANCE

Trade License Certificate e-Service under the Department of UD&MA from: <https://edistrict.wb.gov.in/PACElogin.do> | The e-service for obtaining Land Conversion Certificate is currently unavailable due to server migration and maintenance | For any technical query, k

Add Establishment

System Guided Assistance Through Wizard

Self Assisted Service

Sector Specific License

Query / Grievance Submission / Tracking

Your Profile

Your Selected Service(s)

(Please click on to Update Status button every time at log in to get your updated status and Actionables)

\* Note : The applications not submitted post 90 days would be removed from the system.

BUSINESS REFERENCE ID : CAF2024053333

Update Status

SL NO.	SERVICE	ACTION
1	<div>e-Mutation under ULBs (WBRTPS Timeline: 30 Working Days)</div> <div>Basic Details saved Application Submitted Application Accepted for Verification Payment Link Generated and send to Applicant Payment Done and Certificate Generated</div>	<div>Click to Proceed</div>

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DASHBOARD

ALL ESTABLISHMENTS

ALL SERVICES

MY APPLICATION

PROCEDURE COMPREHENSIVE LIST

QUERY / GRIEVANCE

all Trade License Certificate e-Service under the Department of UD&MA from: <https://edistrict.wb.gov.in/PACElogin.do> | The e-service for obtaining Land Conversion Certificate is currently unavailable due to server migration and maintenance | For any technical query, k

Common Application Form – CAF2024053333

E-mutation Service (UD&MA)

Applicant Name	Sample Name
Applicant Mobile Number	8999999999
Applicant Email	akashkr.wb@gmail.com
Father/Husband Name	Sample father name
Firm Address	Sample address
Legacy application Id	Not Available
Certificate Number	Not Available
Certificate valid from	Not Available
Certificate valid to	Not Available
Certificate issue date	Not Available
Signatory Authority approved Letter	Not Available

Proceed

wburbanservices.org/Municipality/Assessment/MutationForm?remoteApplicationLink=6M+9qL9a8LlahconDOMgrdRCIM1kOwyXKa8/PU1/4RL+NPSI2oGvKCNw/52gLWfGQA4RN/EGPDuxl8nvZmZc7kffN6hAIUUX7PzzGtKsDuUfL+p8fts...

Sample Name : 30.1.2024 12:36:22 PM

Government of West Bengal  
Department of Urban Development & Municipal Affairs

Mutation Form.

MUNICIPALITY / MUNICIPAL CORPORATION \*

Mutation Type\*

Applicant's name \*

Applicant's Father/Husband's name \*

Add

Residential Details of Primary Applicant

House no/Flat no/Premises no :

Road/Lane :

Village :

Post Office :

Police Station :

District :

State :

PIN Code :

Phone No :

Mobile No (Primary Applicant) \*

Email ID (Primary Applicant) :

ID Proof Type \*

Upload ID Proof of applicant(s) in one single PDF (FileType:pdf/jpeg,Max FileSize: 2MB) \*

Holding Details of the Property Under Mutation

District \*

State \*

Ward No \*

Road Name \*

Locality / Mahalla / Nearest Possible Holding No.:

Borough No :



← → ↻ [wburbanservices.org/Municipality/Assessment/MutationForm?remoteApplicationLink=6M+9qL9a8LliahconDOMgrdRCCIM1kOvyXKa8/PU1/4RL+NPS12oGvKCNwJ62gLWfgQA4RN/EGPDuuJ8nvZmZc7kHfN6hAIUUX7PzzGtKsDsufJL+p8fts...](#) ☆

Sample Name 30.1.2024 12:40:22 PM

Death registration certificate of the recorded owner .pdf  1.PDF

Warison affidavit .pdf  1.PDF

The Legal Heir Certificate of the successors .pdf  1.PDF

DeathRegistration Certificate/s of the legal heirs (if applicable) recived from the Competent Authority .pdf  1.PDF

**Construction Details of the Property Under Mutation**

Construction details of the Property applied for mutation --SELECT-- Floor Type --SELECT--

Whether Completion Certificate has been issued by the Municipality/Municipal Corporation? ☒ Yes ☐ No

Completion Certificate Upload : ( FileType:pdf/jpeg,Max FileSize: 2MB ) \*  1.PDF

Completion Certificate number : \* 123456 Certificate Date : \* 01/11/2023

Building Plan Sanction No. : DD/MM/YYYY

Building Plan Sanction Date :

Declaration:  
I solemnly declare that the information furnished by me in this form are true to the best of my knowledge and belief.  
I also declare that the original of the documents uploaded in this application are in my custody and I shall be liable to produce before the Municipality upon direction to do so.

Signature of the applicant(s) in one single PDF : ( FileType:pdf/jpeg,Max FileSize: 2MB ) \*  1.PDF

***The application is successfully submitted and applicant will be redirected to the 'Check status' page. Based the nature of application, the same will be sent for the further proceedings. Kindly refer to the below mentioned screenshots:***

← → ↻ [silpasathi.wb.gov.in/csf/submitted/QzVhRVdyUnRvMTN6OGNjOU9VVZHUT09/UGSVFNPTi6WHBGV0dcWZOR0doZz09](#) ☆

**Silpasathi | State Single Window Portal for Industries** 🔔 Welcome Onboard\* SHYAMAL NANDI

[DASHBOARD](#) [ALL ESTABLISHMENTS](#) [ALL SERVICES](#) [MY APPLICATION](#) [PROCEDURE COMPREHENSIVE LIST](#) [QUERY / GRIEVANCE](#)

rtificate e-Service under the Department of UD&MA from : <https://edistrict.wb.gov.in/PACE/login.do> || The e-service for obtaining **Land Conversion Certificate** is currently unavailable due to server migration and maintenance | [For any technical query, kindly drop a mail at](#)

**CAF2023769504 - Current Status**

NAME OF THE SERVICES	STATUS TITLE	CURRENT STATUS	ACTION TAKEN DATE
e-Mutation under ULBs	Basic Details saved	Completed	17/01/2024
	Application Submitted	Completed	
	Application Accepted for Verification	Pending	
	Payment Link Generated and send to Applicant	Pending	
	Payment Done and Certificate Generated	Pending	

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← → ↻ silpasathi.wb.gov.in/dashboard

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Trade License Certificate e-Service under the Department of UD&MA from <https://edistrict.wb.gov.in/PACE/login.do> | The e-service for obtaining Land Conversion Certificate is currently unavailable due to server migration and maintenance | For any technical query, kindly drop a mail at [qrt.silpasathiwb@gmail.com](mailto:qrt.silpasathiwb@gmail.com) | For any critical issues or difficulties faced while submitting application please call to our Quick Response Team at 03322622004

Add Establishment System Guided Assistance Through Wizard Self Assisted Service Sector Specific License Query / Grievance Submission / Tracking Your Profile

**Your Selected Service(s)** (Please click on to **Update Status** button every time at log in to get your updated status and Actionables)  
\* Note : The applications not submitted post 90 days would be removed from the system.

BUSINESS REFERENCE ID : CAF2024053333 Update Status

SL NO.	SERVICE	ACTION
1	<b>e-Mutation under ULBs</b> (WBRTPS Timeline: 30 Working Days) Basic Details saved Application Submitted Application Accepted for Verification Payment Link Generated and send to Applicant Payment Done and Certificate Generated	<span>Click to Proceed</span>

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← → ↻ silpasathi.wb.gov.in/view-data-e-mutation/QzVhRVdyUnRVMTN6OGNjOU9VVVZHUT09/UG5kVFNPTiI6WHBGV0dkcWZOR0doZz09

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DASHBOARD ALL ESTABLISHMENTS ALL SERVICES MY APPLICATION PROCEDURE COMPREHENSIVE LIST QUERY / GRIEVANCE

ate is currently unavailable due to server migration and maintenance | For any technical query, kindly drop a mail at [qrt.silpasathiwb@gmail.com](mailto:qrt.silpasathiwb@gmail.com) | For any critical issues or difficulties faced while submitting application please call to our Quick Response Team at 03322622004

**Common Application Form – CAF2023769504**

**E-mutation Service (UD&MA)**

Applicant Name	Shyamal Nandi
Applicant Mobile Number	8910114550
Applicant Email	nandismritikan6@gmail.com
Father/Husband Name	late Anil baran Nandi
Firm Address	90 pc ghosh road, shreebhum, lake town, kolkata - 700048
Legacy application id	STDB/23-24/MU/008419
Certificate Number	Not Available
Certificate valid from	Not Available
Certificate valid to	Not Available
Certificate issue date	Not Available
Signatory Authority approved Letter	Not Available

Proceed

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**Once done, the application will be accepted for verification and applicant will be redirected to the ‘Check status’ page once the process is done. Kindly refer to the screenshots below:**

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DASHBOARD ALL ESTABLISHMENTS ALL SERVICES MY APPLICATION PROCEDURE COMPREHENSIVE LIST QUERY / GRIEVANCE

<https://edistrict.wb.gov.in/PACE/login.do> | The e-service for obtaining Land Conversion Certificate is currently unavailable due to server migration and maintenance. | For any technical query, kindly drop a mail at [ert.silpasathiwb@gmail.com](mailto:ert.silpasathiwb@gmail.com) | For any critical issues or if

### CAF2023769504 - Current Status

NAME OF THE SERVICES	STATUS TITLE	CURRENT STATUS	ACTION TAKEN DATE
e-Mutation under ULBs	Basic Details saved	Completed	17/01/2024
	Application Submitted	Completed	
	Application Accepted for Verification	Completed	
	Payment Link Generated and send to Applicant	Pending	
	Payment Done and Certificate Generated	Pending	

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32°C Haze

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Trade License Certificate e-Service under the Department of UD&MA from <https://edistrict.wb.gov.in/PACE/login.do> | The e-service for obtaining Land Conversion Certificate is currently unavailable due to server migration and maintenance. | For any technical query, kindly

Add Establishment

System Guided Assistance Through Wizard

Self Assisted Service

Sector Specific License

Query / Grievance Submission / Tracking

Your Profile

### Your Selected Service(s)

Please click on to Update Status button every time of log in to get your updated status and Actionables!

\* Note: The applications not submitted post 90 days would be removed from the system.

BUSINESS REFERENCE ID : CAF2023769504 Update Status

SL NO.	SERVICE	ACTION
1	e-Mutation under ULBs (WBRTPS Timeline: 30 Working Days) Basic Details saved → Application Submitted → Application Accepted for Verification → Payment Link Generated and send to Applicant → Payment Done and Certificate Generated	Click to Proceed

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32°C Haze

**Once done, the payment link will be generated and will be sent to applicant for proceeding with the payment. Applicant will be redirected to the 'Check status' page once the process is done. Kindly refer to the screenshots below:**

← → silpasathi.wb.gov.in/dashboard

Silpasathi | State Single Window Portal for Industries

DASHBOARD ALL ESTABLISHMENTS ALL SERVICES MY APPLICATION PROCEDURE COMPREHENSIVE LIST QUERY / GRIEVANCE

Department of UD&MA from <https://edistrict.wb.gov.in/PACE/login.do> | The e-service for obtaining Land Conversion Certificate is currently unavailable due to server migration and maintenance | For any technical query, kindly drop a mail at [grt.silpasathiwb@gmail.com](mailto:grt.silpasathiwb@gmail.com)

Add Establishment System Guided Assistance Through Wizard Self Assisted Service Sector Specific License Query / Grievance Submission / Tracking Your Profile

Your Selected Service(s) (Please click on to **Update Status** button every time at log in to get your updated status and Actionables)

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BUSINESS REFERENCE ID : CAF2023769504 Update Status

SL NO.	SERVICE	ACTION
1	<b>e-Mutation under ULBs</b> (WBRTPS Timeline: 30 Working Days) Basic Details saved Application Submitted Application Accepted for Verification Payment Link Generated and send to Applicant Payment Done and Certificate Generated	Click to Proceed

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← → silpasathi.wb.gov.in/caf/submitted/QzVhRVdyUhRVMTN6OGNjOU9VvVZHUT09/UG5tVFNPtIi6WHBGV0dkcWZOR0doZz09

Silpasathi | State Single Window Portal for Industries

DASHBOARD ALL ESTABLISHMENTS ALL SERVICES MY APPLICATION PROCEDURE COMPREHENSIVE LIST QUERY / GRIEVANCE

Trade License Certificate e-Service under the Department of UD&MA from <https://edistrict.wb.gov.in/PACE/login.do> | The e-service for obtaining Land Conversion Certificate is currently unavailable due to server migration and maintenance | For any technical query, k

**CAF2023769504 – Current Status**

NAME OF THE SERVICES	STATUS TITLE	CURRENT STATUS	ACTION TAKEN DATE
e-Mutation under ULBs	Basic Details saved	Completed	17/01/2024
	Application Submitted	Completed	
	Application Accepted for Verification	Completed	
	Payment Link Generated and send to Applicant	Completed	
	Payment Done and Certificate Generated	Pending	

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**After successful payment, applicant will be able to download the approved certificate from his dashboard. Applicant will be redirected to the 'Check status' page once the process is done. Kindly refer to the screenshots below:**

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DASHBOARD

ALL ESTABLISHMENTS

ALL SERVICES

MY APPLICATION

PROCEDURE COMPREHENSIVE LIST

QUERY / GRIEVANCE

available due to server migration and maintenance | For any technical query, kindly drop a mail at [qrt.silpasathiwb@gmail.com](mailto:qrt.silpasathiwb@gmail.com) | For any critical issues or difficulties faced while submitting application please call to our Quick Response Team at [03322622004](tel:03322622004) in between 10am to 6pm

Add Establishment

System Guided Assistance Through Wizard

Self Assisted Service

Sector Specific License

Query / Grievance Submission / Tracking

Your Profile

Your Selected Service(s)

\* Note : The applications not submitted post 90 days would be removed from the system.

BUSINESS REFERENCE ID : CAF2023769504

SL NO.	SERVICE	ACTION
1	<div><div>e-Mutation under ULBs (WBRTPS Timeline: 30 Working Days)</div><div><div>Basic Details saved</div><div>Application Submitted</div><div>Application Accepted for Verification</div><div>Payment Link Generated and send to Applicant</div><div>Payment Done and Certificate Generated</div></div></div>	<div>Click to Proceed</div>

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DASHBOARD

ALL ESTABLISHMENTS

ALL SERVICES

MY APPLICATION

PROCEDURE COMPREHENSIVE LIST

QUERY / GRIEVANCE

<https://edistrict.wb.gov.in/PACE/login.do> | The e-service for obtaining Land Conversion Certificate is currently unavailable due to server migration and maintenance | For any technical query, kindly drop a mail at [qrt.silpasathiwb@gmail.com](mailto:qrt.silpasathiwb@gmail.com) | For any critical issues or difficulties faced while submitting application please call to our Quick Response Team at [03322622004](tel:03322622004) in between 10am to 6pm

CAF2023769504 - Current Status

NAME OF THE SERVICES	STATUS TITLE	CURRENT STATUS	ACTION TAKEN DATE
e-Mutation under ULBs	Basic Details saved	Completed	17/01/2024
	Application Submitted	Completed	
	Application Accepted for Verification	Completed	
	Payment Link Generated and send to Applicant	Completed	
	Payment Done and Certificate Generated	Completed	

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## **Sample certificate**

**FORM – 'A'**

(Sec.sub-rule-1 of rule-3)

NOTICE OF OPENING :

**Date of Submission : 31/07/2023**

**Your application is registered successfully. Now you can pay your contribution from <https://lwf.uat-sec-audit.in/Admin/contributn> by using your Company Code – ON215868**

<b>1. Company Details</b>			
Company Name & Code : <b>XYZ Company Pvt. Ltd. ( ON215868 )</b>		Company Type : <b>COMMERCIAL ESTABLISHMENT</b>	
Company Mail Id : <b>xyz@xyz.test</b>			
Articles produced / dealt with / Service rendered : <b>Test Articles produced / dealt with / Service rendered</b>		Joint Stock Company : <b>Yes</b>	
<b>Sl No</b>	<b>Person's Name</b>	<b>Person's Address</b>	
1	Test Person	Test Address	
2	Person Test Eodb	Eodb Test Address	
<b>2. Communication Details</b>			
Contact Person Name : <b>Test Contact Person</b>		Contact No : <b>9830000000</b>	
<b>3. Registered Address Details</b>			
Address Line 1 : <b>Test Address Line 1</b>			
Block / Municipality : <b>Kolkata MC</b>		District : <b>Kolkata</b>	Pincode : <b>700015</b>
<b>4. Communication Address Details</b>			
Address Line 1 : <b>Test Address Line 1</b>			
Block / Municipality : <b>Kolkata MC</b>		District : <b>Kolkata</b>	Pincode : <b>700015</b>
<b>5. Owner's / Managing Directors Details</b>			
Owner's Name / Managing Director's Name : <b>Test Owner</b>		Contact No : <b>9800000000</b>	
<b>6. Other Details</b>			
License No : <b>123456</b>		License Date : <b>08/02/2023</b>	
Trade License No : <b>789456</b>		Trade License Date : <b>16/03/2023</b>	
Effect Date : <b>31/07/2023</b>		GSTIN : <b>19AKUPC2694J125</b>	
Company Pan No : <b>AKUPC2694J</b>		No. Of Employees : <b>20</b>	
No of Contributor : <b>5</b>			
<b>Documents To be Uploaded</b>			
<b>Sl No</b>	<b>Document Name</b>	<b>Status</b>	
1	Scan copy of License / Registration certificate of Factory/Commercial establishment/Motor Transport Undertaking/Plantation/Tramways.	Yes	
2	Identification(Vote Id / PAN Card) of The Employer	Yes	