


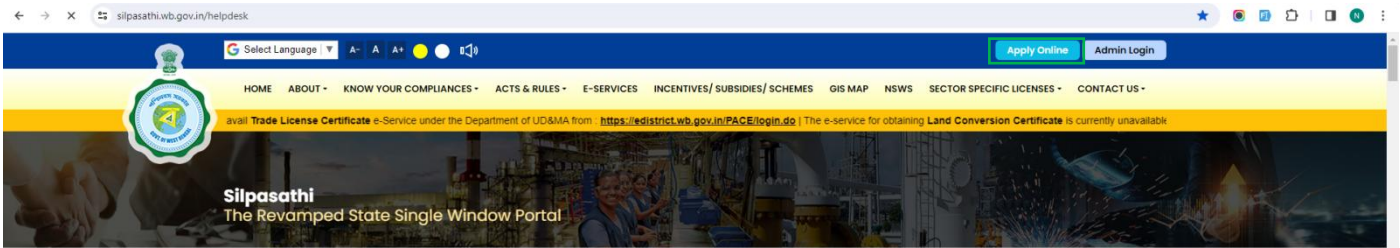


Labour Welfare Fund Contribution



Provided as a service in
**Online Single Window of the
State (SILPASATHI)**

Log on to www.silpasathi.wb.gov.in and click on 'Apply Online' button.



Help Desk

Silpa Sathi Single Window Cell

Office Address: Silpa Sathi Single Window Cell, West Bengal Industrial Development Corporation Limited Provtl, 23 Abanindranath Tagore Sarani (Camac Street), Kolkata - 700017, West Bengal, India

Helpline no. (Toll free) 1800-345-5562 | Email: silpa.sathi@wbidc.com

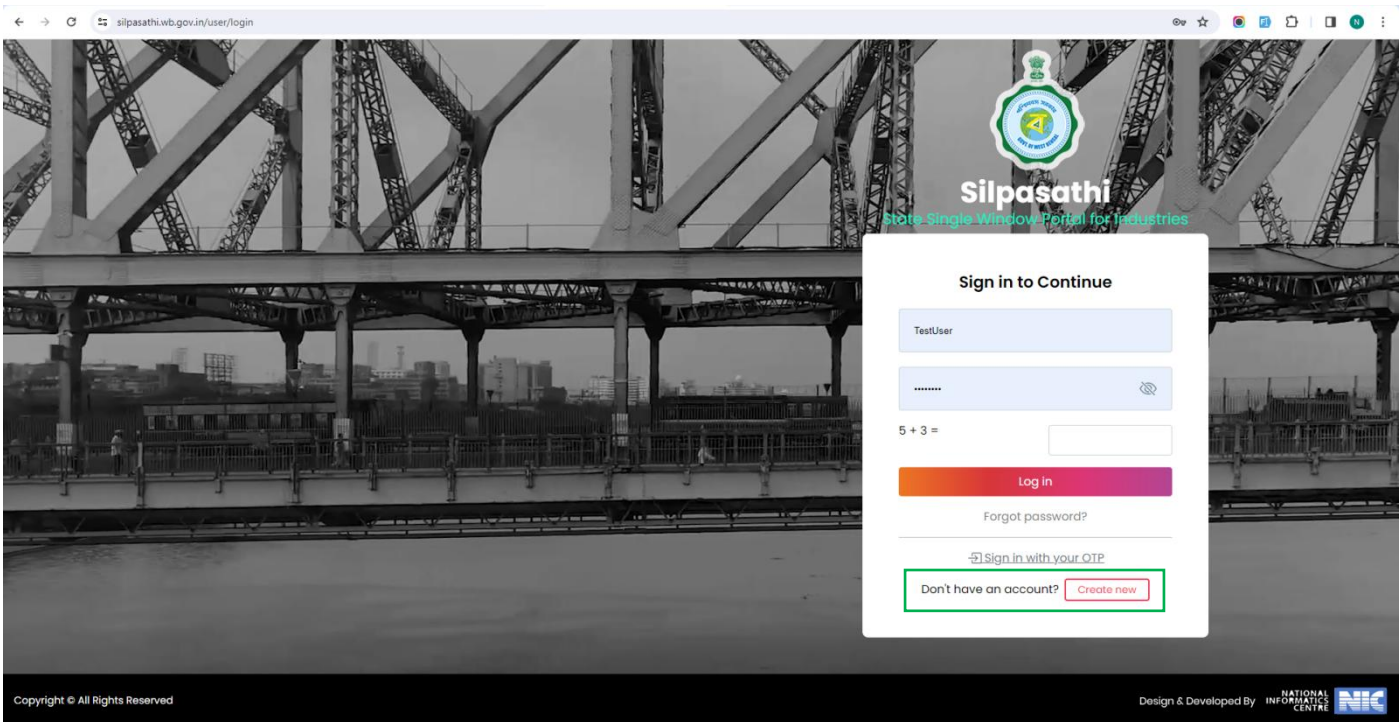
Phone: +91 33 2255 3700 - 705, **Fax:** +91 33 2255 3737, **Web:** www.silpasathi.wb.gov.in

Details Of Dealing/Nodal Offices

| SL. No. | Services/Department/Directorate/Parastatal | Dealing Officers | Nodal Officers |
|---------|--|--|--|
| 1 | Approval of plan and permission to construct/extend/or take into use any building as a factory under the Factories Act, 1948 Directorate of Factories | Sri Partha Bagchi Dy. Director Email : ad9.doflb-wb@gov.in M : 7595831021 | Sri Partha Bagchi Dy. Director Email : ad9.doflb-wb@gov.in M : 7595831021 |
| 2 | Auto renewal of license for contractors under The Contracts Labour (Regulation and Abolition) Act, 1970 Labour Commissionerate | Smt. Sharmila Khataua Additional Labour Commissioner, Labour Commissionerate | Smt. Sharmila Khataua Additional Labour Commissioner, Labour Commissionerate |

Query / Grievance

Click on 'Create new' button



Select the specific industry/entity type

Silpasathi
State Single Window Portal for Industries

Silpasathi Portal is intended to provide statutory licences/certificates/registrations/renewals/incentives to Industry / Business / Commercial / Charitable Society / Govt. entities.

If you are an Industry / Business / Commercial / Charitable Society / Govt. entity *

MSME Sector(UDYAM) Large Industries(IEM PART-A) Large Industries(IEM PART-B) Charitable Society

Govt Entities Exempted Category

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Click on 'Continue' button

Silpasathi
State Single Window Portal for Industries

Silpasathi Portal is intended to provide statutory licences/certificates/registrations/renewals/incentives to Industry / Business / Commercial / Charitable Society / Govt. entities.

If you are an Industry / Business / Commercial / Charitable Society / Govt. entity *

MSME Sector(UDYAM) Large Industries(IEM PART-A) Large Industries(IEM PART-B) Charitable Society

Govt Entities Exempted Category

UDYAM WB XX XXXXXX

Continue

OR

Please apply for Udyam Registration with Aadhar Authentication, PAN & Bank Account details. Go

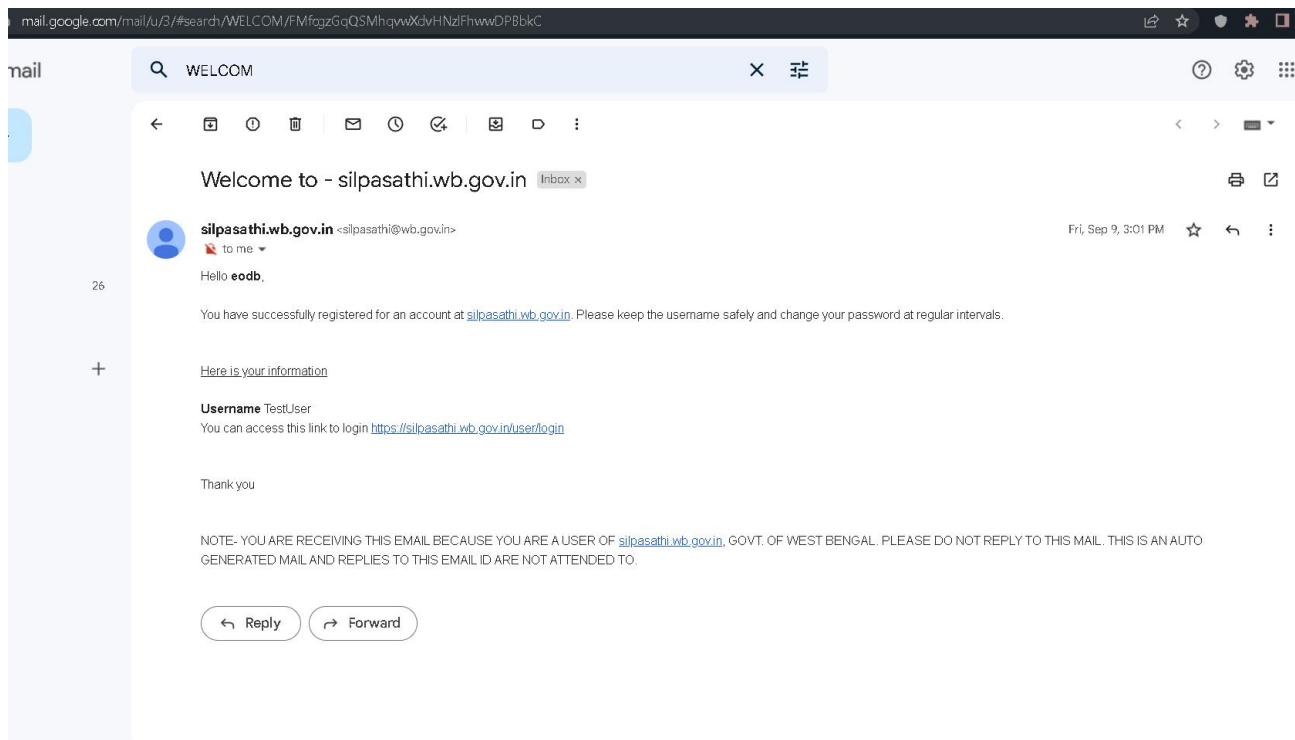
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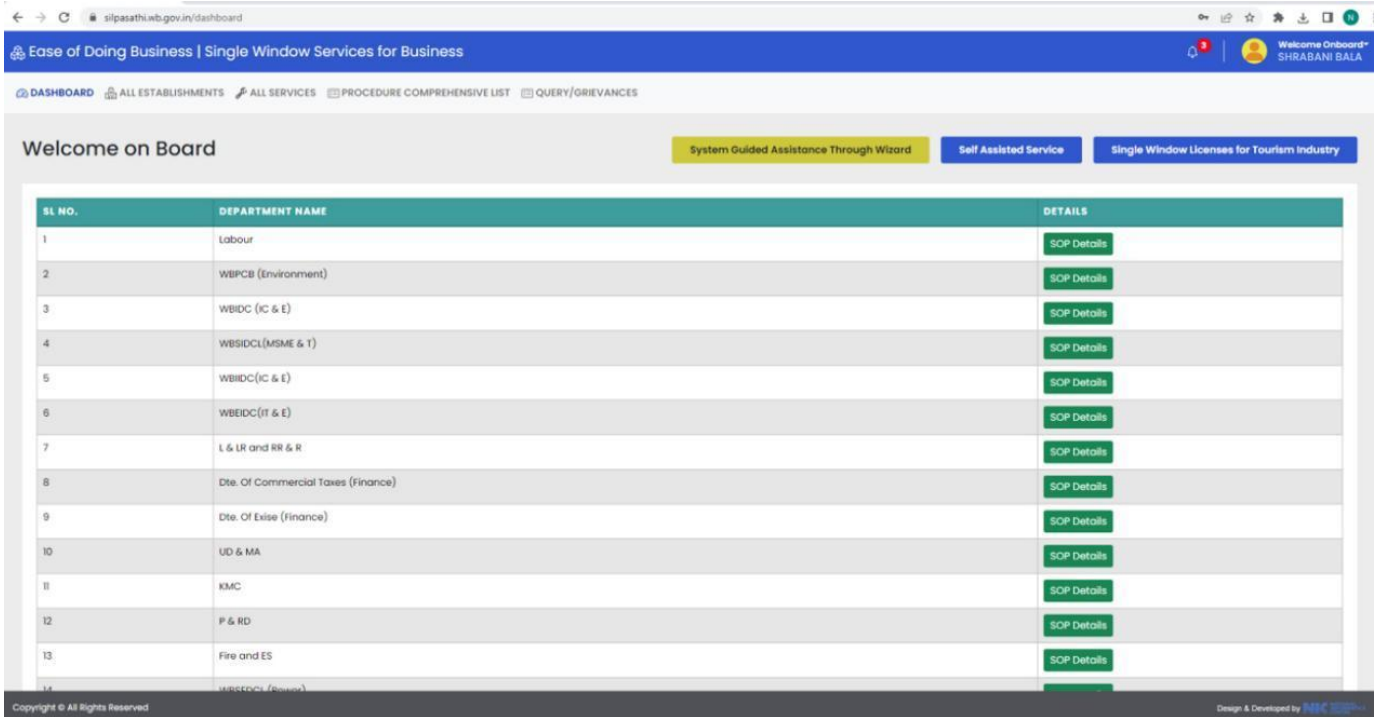
The **'User Registration'** window will appear with the relevant fields that the applicant need to fill accurately and click on **'Register'** as shown by the below screenshot. In case the applicant already have an account, click on the **'Sign In'** button and login using valid User ID, password and Captcha

The screenshot shows a web browser window with the URL silpasathi.wb.gov.in/entrepreneur-registration. The page features a banner with the text "Ease of Doing Business Single Window Services for Business" and "To Ride the growth, register your service". A "User Registration" form is overlaid on the right side of the page. The form includes the following fields: First Name, Middle Name, Last Name, Mobile Number, Email, Gender (with radio buttons for Male, Female, and Transgender), and Confirm Password. A "Register" button is located below the form, and a "Sign In" button is available for users who already have an account. The footer of the page includes "Copyright © All Rights Reserved" and "Design & Developed By NATIONAL INFORMATION CENTRE".

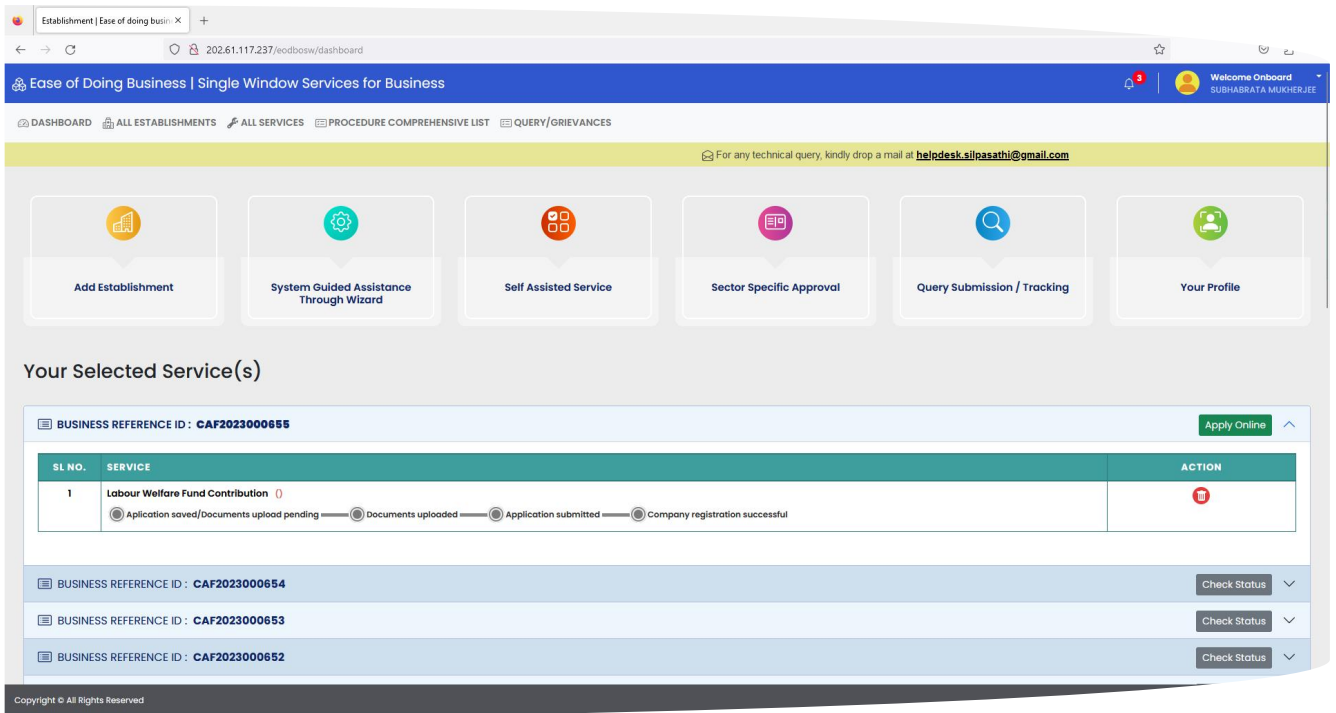
Applicants will receive email confirmation. Please refer to the screenshot below



Applicants will be directed to the user dashboard. Refer to the screenshot below

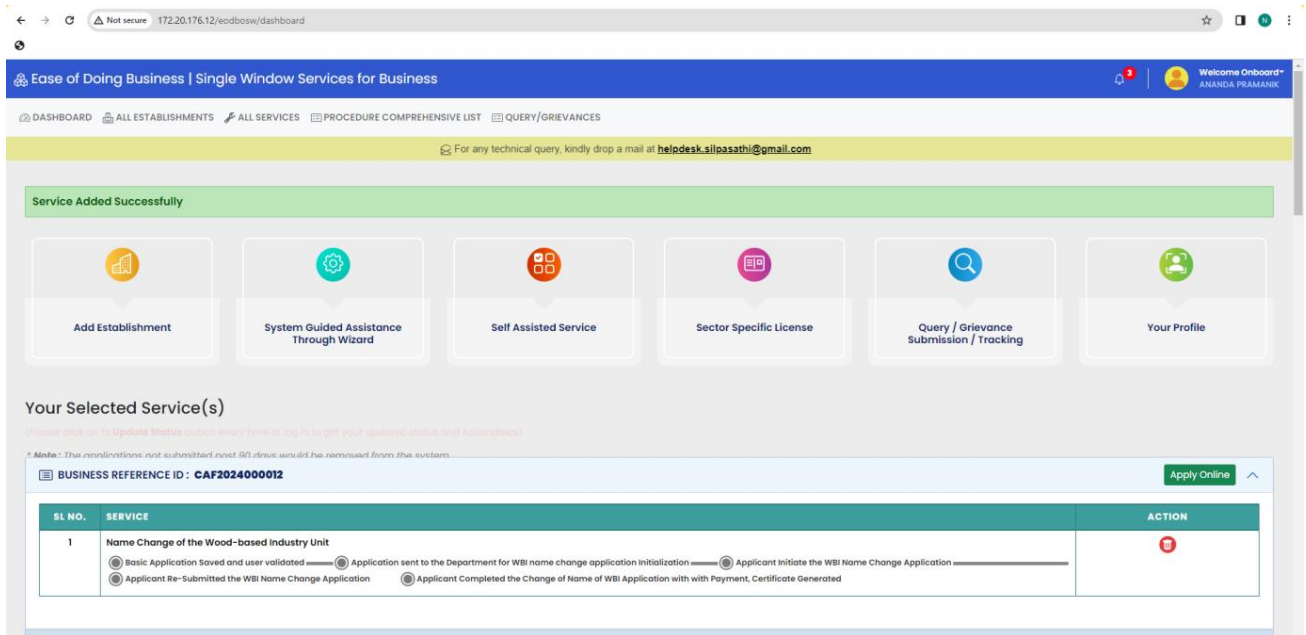


Click on 'All services' button and select the service 'Labour Welfare Fund Contribution'

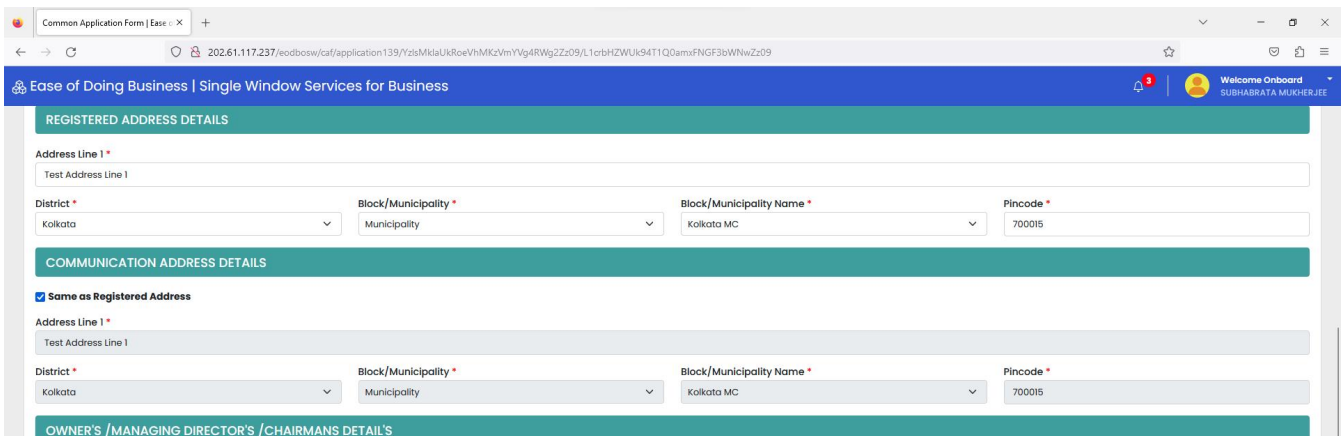
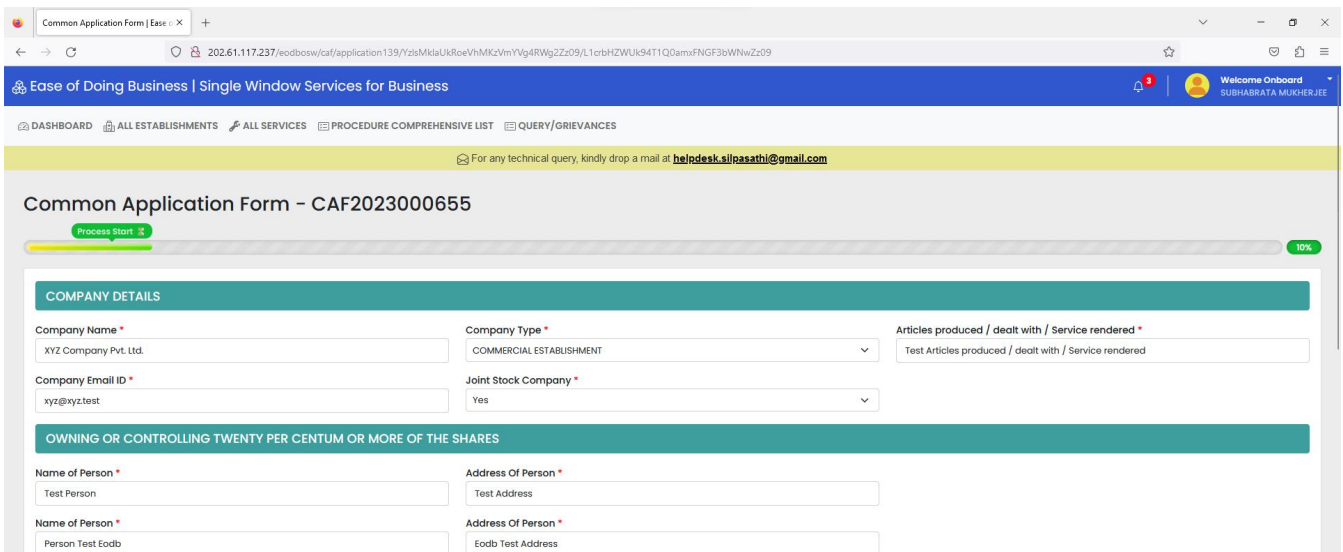


The concerned service will be added to the user dashboard successfully and an unique CAF ID will be generated

Click on 'Apply Online'



Once done, applicant needs to fill in the necessary details as mentioned in the application and click on 'Save & Continue' for further proceedings



Common Application Form | Ease of Doing Business

202.61.117.237/eodbosw/caf/application139/yzsmMktaUkRoeVhMkzVmYg4RWgZz09/L1crbHZWUk94T1Q0amxFNGF3bWNwZ09

Test Address Line 1

District * Kolkata Block/Municipality * Municipality Block/Municipality Name * Kolkata MC Pincode * 700015

OWNER'S /MANAGING DIRECTOR'S /CHAIRMAN'S DETAIL'S

Owner/Managing Director Name * Test Owner Owner Gender * Male Owner Mobile Number * 9800000000 Owner Email ID * test.owner@test.test

Owner Address * Test Owner Address

DIRECTOR DETAILS

Director Name * Test Director Director's Mobile No * 9080000000 Director's Email ID test.dir@test.test

Director Name * Director Test Eodtb Director's Mobile No * 9030000000 Director's Email ID dir.test.eodtb@test.test

+Add Director Remove Director

OTHER DETAILS

License/Registration Type * Commercial Establishment License/Registration No * I23456 License/Registration Date * 08-02-2023 Trade License No 789456

Trade License Date 16-03-2023 Effect Date * 31-07-2023 GSTIN * 19AKUPC2694JIZ5 Company Pan No * AKUPC2694J

No. of Employees * 20 No. of Contributor * 5 Give Remarks Give Remarks

<< Back Save & Continue >>

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Once done, applicant will be directed to the 'Upload documents' page where applicant needs to upload all the necessary documents and the finally will be directed to the preview page. After checking all the details, applicant can submit the application by clicking on the 'Submit' button as mentioned in the screenshot below:

Upload Documents | Ease of doing Business

202.61.117.237/eodbosw/caf/upload-document/L1crbHZWUk94T1Q0amxFNGF3bWNwZ09

Ease of Doing Business | Single Window Services for Business

WELCOME ONBOARD SUBHARATA MUKHERJEE

DASHBOARD ALL ESTABLISHMENTS ALL SERVICES PROCEDURE COMPREHENSIVE LIST QUERY/GRIEVANCES

For any technical query, kindly drop a mail at helpdesk.silpasathi@gmail.com

Application data saved successfully !!

Upload Documents - CAF2023000655

Great Saving 33%

| Sl. No. | DOCUMENTS LIST | DOCUMENTS UPLOAD | UPLOADED DOCUMENTS |
|---------|---|------------------------------------|----------------------|
| 1 | Identification (Vote Id / PAN Card) of The Employer Allowed Extensions [pdf] Allowed File Upload Limit [200 KB] | Browse... No file selected. Upload | No Document Uploaded |
| 2 | Scan copy of License / Registration certificate of Factory/Commercial establishment/Motor Transport Undertaking/Plantation/Tramways Allowed Extensions [pdf] Allowed File Upload Limit [200 KB] | Browse... No file selected. Upload | No Document Uploaded |

<< Back Save & Continue >>

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Upload Documents | Ease of doing | X +

202.61.117.237/eodbosw/caff/upload-document/L1crbHZWUk94T1Q0amsFNGF3bWwNwZz09

Ease of Doing Business | Single Window Services for Business

WELCOME ONBOARD SUBHABRATA MUKHERJEE

DASHBOARD ALL ESTABLISHMENTS ALL SERVICES PROCEDURE COMPREHENSIVE LIST QUERY/GRIEVANCES

For any technical query, kindly drop a mail at helpdesk.silpasathi@gmail.com

Application data saved successfully !!

Upload Documents - CAF2023000655

Great going 33%

| SL NO. | DOCUMENTS LIST | DOCUMENTS UPLOAD | UPLOADED DOCUMENTS |
|--------|---|---|----------------------|
| 1 | Identification(Vote Id / PAN Card) of The Employer Allowed Extensions [pdf] Allowed File Upload Limit [200 KB] | <input type="text" value="sample.pdf"/> <input type="button" value="Remove"/> | No Document Uploaded |
| 2 | Scan copy of License / Registration certificate of Factory/Commercial establishment/MotorTransport Undertaking/Plantation/Tramways Allowed Extensions [pdf] Allowed File Upload Limit [200 KB] | <input type="text" value="Get_Started_With_Smalpdf.pdf"/> <input type="button" value="Remove"/> | No Document Uploaded |

<< Back Save & Continue >>

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Common Application Form Preview | X +

202.61.117.237/eodbosw/caff/application-preview/L1crbHZWUk94T1Q0amsFNGF3bWwNwZz09/dUZVWmR6bVA5L0y5GgzchHwHUU09

Ease of Doing Business | Single Window Services for Business

WELCOME ONBOARD SUBHABRATA MUKHERJEE

DASHBOARD ALL ESTABLISHMENTS ALL SERVICES PROCEDURE COMPREHENSIVE LIST QUERY/GRIEVANCES

For any technical query, kindly drop a mail at helpdesk.silpasathi@gmail.com

Documents successfully uploaded.

Common Application Form Preview - CAF2023000655

Almost Completed 67%

| PARAMETERS | | INPUTS |
|--|-----------------------|--|
| Company Details | | |
| Company Name | | XYZ Company Pvt. Ltd. |
| Company Type | | COMMERCIAL ESTABLISHMENT |
| Articles produced / dealt with / Service rendered | | Test Articles produced / dealt with / Service rendered |
| Company Email ID | | xyz@xyztest |
| Joint stock Company | | Yes |
| Owning or Controlling Twenty Per Centum or More of the Shares | | |
| SL. NO. | NAME OF PERSON | ADDRESS OF PERSON |
| 1 | Test Person | Test Address |
| 2 | Person Test Eoadb | Eoadb Test Address |
| Communication Details | | |
| Contact Person Name | | Test Contact Person |
| Mobile Number | | 983000000 |

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Common Application Form Preview

202.61.117.237/eodbosw/cal/application-preview/L1rbHZWUk94T1Q0amxFNGF3bWNwZz09/dUZvWmR6bVASL0xySGgzchIweHIUUT09

Ease of Doing Business | Single Window Services for Business

Welcome Onboard
SUBHABRATA MUKHERJEE

| Communication Details | |
|---|--------------------------|
| Contact Person Name | Test Contact Person |
| Mobile Number | 9830000000 |
| Mail ID | test.cont.prsn@test.test |
| Registered Address Details | |
| Address Line 1 | Test Address Line 1 |
| District | Kolkata |
| Block/Municipality | Municipality |
| Block/Municipality Name | Kolkata MC |
| Pincode | 700015 |
| Communication Address Details | |
| Communication Address Line 1 | Test Address Line 1 |
| District | Kolkata |
| Block/Municipality | Municipality |
| Block/Municipality Name | Kolkata MC |
| Pincode | 700015 |
| Owners/Managing Directors/Chairmans Details | |
| Owner/Managing Director Name | Test Owner |
| Owner Gender | Male |
| Owner Mobile Number | 9800000000 |
| Owner Mail ID | test.owner@test.test |
| Owner Address | Test Owner Address |

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Common Application Form Preview

202.61.117.237/eodbosw/cal/application-preview/L1rbHZWUk94T1Q0amxFNGF3bWNwZz09/dUZvWmR6bVASL0xySGgzchIweHIUUT09

Director Details

| SL. NO. | DIRECTOR NAME | DIRECTOR'S MOBILE NO | DIRECTOR'S EMAIL ID |
|---------|--------------------|----------------------|-------------------------|
| 1 | Test Director | 9080000000 | test.dir@test.test |
| 2 | Director Test Eodb | 9030000000 | dir.test.eodb@test.test |

Other Details

| | |
|---------------------------|--------------------------|
| License/Registration Type | Commercial Establishment |
| License/Registration No | 123456 |
| License/Registration Date | 08-02-2023 |
| Trade License No | 789456 |
| Trade License Date | 16-03-2023 |
| Effect Date | 31-07-2023 |
| GSTIN No | 19AKUPC2694J125 |
| Company Pan No | AKUPC2694J |
| No Of Employees | 20 |
| No of Contributor | 5 |
| Give Remarks | |

UPLOADED SUPPORTING DOCUMENTS

| | |
|--|----------------------|
| Scan copy of License / Registration certificate of Factory/Commercial establishment/Motor/Transport Undertaking/Plantation /Tramways | View |
| Identification(Vote Id / PAN Card) of the Employer | View |

I hereby declare that the particulars given above are true to the best of my knowledge and belief *

[Submit](#)

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Applicant will be redirected to the 'Check status' page where he will be able to view the updated status (Completed/Pending) of his application accordingly

Common Application Form Preview - X

202.61.117.237/eodbosw/caf/submitted/b2Jsl1A1WEkrQ09hZfPnNkIMVpUQT09/L1crbHZWUk94T1Q0amxFNGF3bWNwZz09

Ease of Doing Business | Single Window Services for Business

3 Welcome Onboard SUBHABRATA MUKHERJEE

DASHBOARD ALL ESTABLISHMENTS ALL SERVICES PROCEDURE COMPREHENSIVE LIST QUERY/GRIEVANCES

For any technical query, kindly drop a mail at helodesk.silpasathi@gmail.com

Current Status-CAF2023000655

| NAME OF THE SERVICES | | CURRENT STATUS | DATE |
|----------------------------------|--|----------------|------|
| Labour Welfare Fund Contribution | Application saved/Documents upload pending | Completed | |
| | Documents uploaded | Completed | |
| | Application submitted | Completed | |
| | Company registration successful | Completed | |

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The application is successfully submitted and the approved license can be view and downloaded by the applicant through his dashboard . Kindly refer to the below mentioned screenshots:

Common Application Form Preview - X

202.61.117.237/eodbosw/caf/submitted/b2Jsl1A1WEkrQ09hZfPnNkIMVpUQT09/L1crbHZWUk94T1Q0amxFNGF3bWNwZz09

Ease of Doing Business | Single Window Services for Business

3 Welcome Onboard SUBHABRATA MUKHERJEE

DASHBOARD ALL ESTABLISHMENTS ALL SERVICES PROCEDURE COMPREHENSIVE LIST QUERY/GRIEVANCES

For any technical query, kindly drop a mail at helodesk.silpasathi@gmail.com

Current Status-CAF2023000655

| NAME OF THE SERVICES | | CURRENT STATUS | DATE |
|----------------------------------|--|----------------|------|
| Labour Welfare Fund Contribution | Application saved/Documents upload pending | Completed | |
| | Documents uploaded | Completed | |
| | Application submitted | Completed | |
| | Company registration successful | Completed | |

Establishment | Ease of doing busin - X

202.61.117.237/eodbosw/dashboard

Ease of Doing Business | Single Window Services for Business

3 Welcome Onboard SUBHABRATA MUKHERJEE

DASHBOARD ALL ESTABLISHMENTS ALL SERVICES PROCEDURE COMPREHENSIVE LIST QUERY/GRIEVANCES

For any technical query, kindly drop a mail at helodesk.silpasathi@gmail.com

Add Establishment

System Guided Assistance Through Wizard

Self Assisted Service

Sector Specific Approval

Query Submission / Tracking

Your Profile

Your Selected Service(s)

BUSINESS REFERENCE ID : CAF2023000655 Check Status

| SL NO. | SERVICE | ACTION |
|--------|---|------------------------------|
| 1 | Labour Welfare Fund Contribution () ✔ Application saved/Documents upload pending ✔ Documents uploaded ✔ Application submitted ✔ Company registration successful | View Details |

Application View Details | Ease of Doing Business | Single Window Services for Business

202.61.117.237/ecdbosw/viewdetails/139/YzstMkaUkRoeVhMKzVnYVg4RWg2Zz09/L1crbHZWUk94T1Q0amfNGF3bWwZz09


3 Welcome Onboard SUBHABRATA MUKHERJEE

DASHBOARD ALL ESTABLISHMENTS ALL SERVICES PROCEDURE COMPREHENSIVE LIST QUERY/GRIEVANCES

For any technical query, kindly drop a mail at helpdesk.silnasathi@gmail.com

Application Form View Details - CAF2023000655

| PARAMETERS | | INPUTS |
|--|--|--------------------|
| Labour Welfare Fund Contribution Application Status | | |
| APPLICATION STATUS | DATE AND TIME | REMARKS |
| Company registration successful | 31/07/2023 03:58:01 pm | |
| Company Registration Details | | |
| Company Code | ON215868 | |
| Form - A | Download FORM - A | |
| Company Details | | |
| Company Name | XYZ Company Pvt. Ltd. | |
| Company Type | COMMERCIAL ESTABUSHMENT | |
| Articles produced / dealt with / Service rendered | Test Articles produced / dealt with / Service rendered | |
| Company Email ID | xyz@xyz.test | |
| Joint stock Company | Yes | |
| Owning or Controlling Twenty Per Centum or More of the Shares | | |
| SL. NO. | NAME OF PERSON | ADDRESS OF PERSON |
| 1 | Test Person | Test Address |
| 2 | Person Test Eoddb | Eoddb Test Address |

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Sample certificate

FORM – 'A'

(Sec.sub-rule-1 of rule-3)

NOTICE OF OPENING :

Date of Submission : 31/07/2023

Your application is registered successfully. Now you can pay your contribution from <https://twf.uat-sec-audit.in/Admin/contributn> by using your Company Code - ON215868

| | | | |
|---|--|--|----------------------------------|
| 1. Company Details | | | |
| Company Name & Code : XYZ Company Pvt. Ltd. (ON215868) | | Company Type : COMMERCIAL ESTABLISHMENT | |
| Company Mail Id : xyz@xyz.test | | | |
| Articles produced / dealt with / Service rendered : Test Articles produced / dealt with / Service rendered | | | Joint Stock Company : Yes |
| Sl No | Person's Name | Person's Address | |
| 1 | Test Person | Test Address | |
| 2 | Person Test Eodb | Eodb Test Address | |
| 2. Communication Details | | | |
| Contact Person Name : Test Contact Person | | Contact No : 9830000000 | |
| 3. Registered Address Details | | | |
| Address Line 1 : Test Address Line 1 | | | |
| Block / Municipality : Kolkata MC | | District : Kolkata | Pincode : 700015 |
| 4. Communication Address Details | | | |
| Address Line 1 : Test Address Line 1 | | | |
| Block / Municipality : Kolkata MC | | District : Kolkata | Pincode : 700015 |
| 5. Owner's / Managing Directors Details | | | |
| Owner's Name / Managing Director's Name : Test Owner | | | Contact No : 9800000000 |
| 6. Other Details | | | |
| License No : 123456 | | License Date : 08/02/2023 | |
| Trade License No : 789456 | | Trade License Date : 16/03/2023 | |
| Effect Date : 31/07/2023 | | GSTIN : 19AKUPC2694J125 | |
| Company Pan No : AKUPC2694J | | No. Of Employees : 20 | |
| No of Contributor : 5 | | | |
| Documents To be Uploaded | | | |
| Sl No | Document Name | | Status |
| 1 | Scan copy of License / Registration certificate of Factory/Commercial establishment/Motor Transport Undertaking/Plantation/Tramways. | | Yes |
| 2 | Identification(Vote Id / PAN Card) of The Employer | | Yes |