




**E-INTIMATION OF COMMENCEMENT  
OF CONSTRUCTION BY APPLICANT  
(WBIDC)**



Provided as a service in  
**Online Single Window of the  
State (SILPASATHI)**

Log on to [www.silpasathi.wb.gov.in](http://www.silpasathi.wb.gov.in) and click on **'Apply online'** button

Welcome to Ease of doing business

https://silpasathi.wb.gov.in

Select Language

Apply Online

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**"Come to Bengal, Ride the growth"**  
Mamata Banerjee - Hon'ble Chief Minister, West Bengal

**Ease of Doing Business**  
Single Window Services for Business

Single Window Services can be accessed through an EODB-Online Single Window Portal using IT-enabled devices which includes desktop PCs and laptops. Later, this facility will also be available on tablets and smartphones.

**EoDB In Bengal**  
State government departments and agencies have implemented a number of reforms for EoDB in the State.

**EoDB Dashboard**  
State Integrated Portal for EoDB. You can find there the real time data from departments wise apply services.

**Online Single Window Portal**  
A Single Window System will provide single window service under the various applicable Acts & Rules and Schemes.

**Central Inspection System**  
A Central Inspection System has been developed for inspections of Industries conducted by Labour Department

**Draft Business Regulations**  
Online System for publishing draft business regulations, receiving public comments / feedback.

**Establishment Information**  
Online System for search unit wise establishment information and track Registration/License Details.

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A sign up window will appear. Click on **'Create New'** for new user

User account | Ease of doing business

silpasathi.wb.gov.in/user/login

**"Come to Bengal, Ride the growth"**  
Mamata Banerjee  
Hon'ble Chief Minister, West Bengal

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**Sign in to Continue**

Enter Your Username

\*\*\*\*\*

W d Y 4 M

Log in

Forgot password?

Don't have an account? [Create new](#)

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Before proceeding for Registration page, Applicant need to click on the check box of **'I Agree and Understand the Process described'** and **'Proceed for Registration'** button on the bottom right

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Single Window Services for Business

**Important Instructions & 5 Simple Step to fill up Application Form**

In the Dashboard there are two option to select Services:-  
1) Self Assisted Services - where you may choose one or multiple services from the List  
2) In the System Assisted Services - take the help of Questionnaire Wizard for applicable services

Please note that there are restrictions on size of documents (PDF or JPEG) which must be followed as mentioned in the Form itself

Register yourself with basic minimum information as asked for in the New Registration Form for User ID and Password

On selection of Multiple Services, a Composite CAF ID would be generated

Please enter a Valid Mobile number and E-Mail ID in order to get alerts on status of your application till delivery of Certificate or License

☐ I Agree and Understand the Process described \*

[Proceed For Registration](#)

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The **'User Registration'** window will appear with the relevant fields that the applicant need to fill accurately and click on **'Register'** as shown by the below screenshot. In case the applicant already have an account, click on the **'Sign In'** button and login using valid User ID, password and Captcha

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Single Window Services for Business  
**"To Ride the growth, register your service"**

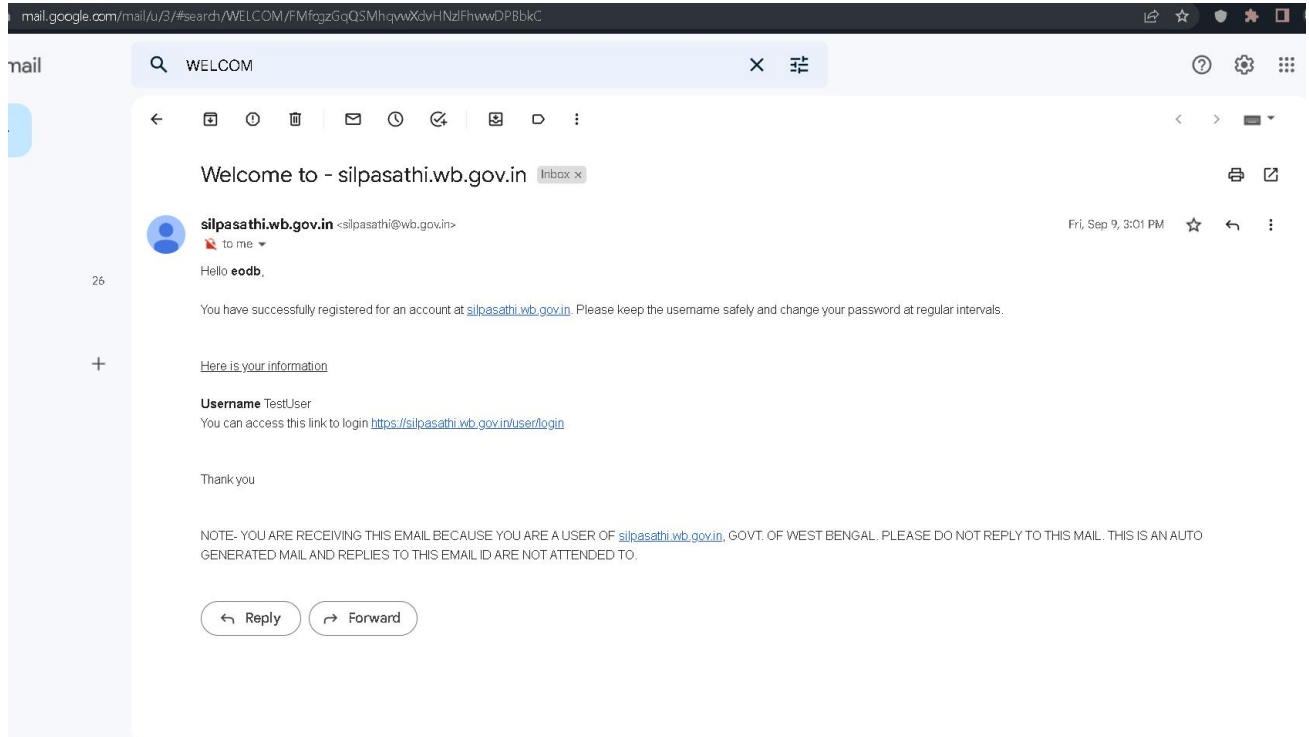
**User Registration**

First Name  
Middle Name  
Last Name  
Mobile Number  
Email  
Gender ☒ Male ☐ Female ☐ Transgender  
suhansu  
\*\*\*\*\*  
Confirm Password  
[Register](#)  
Already have an account? [Sign in](#)

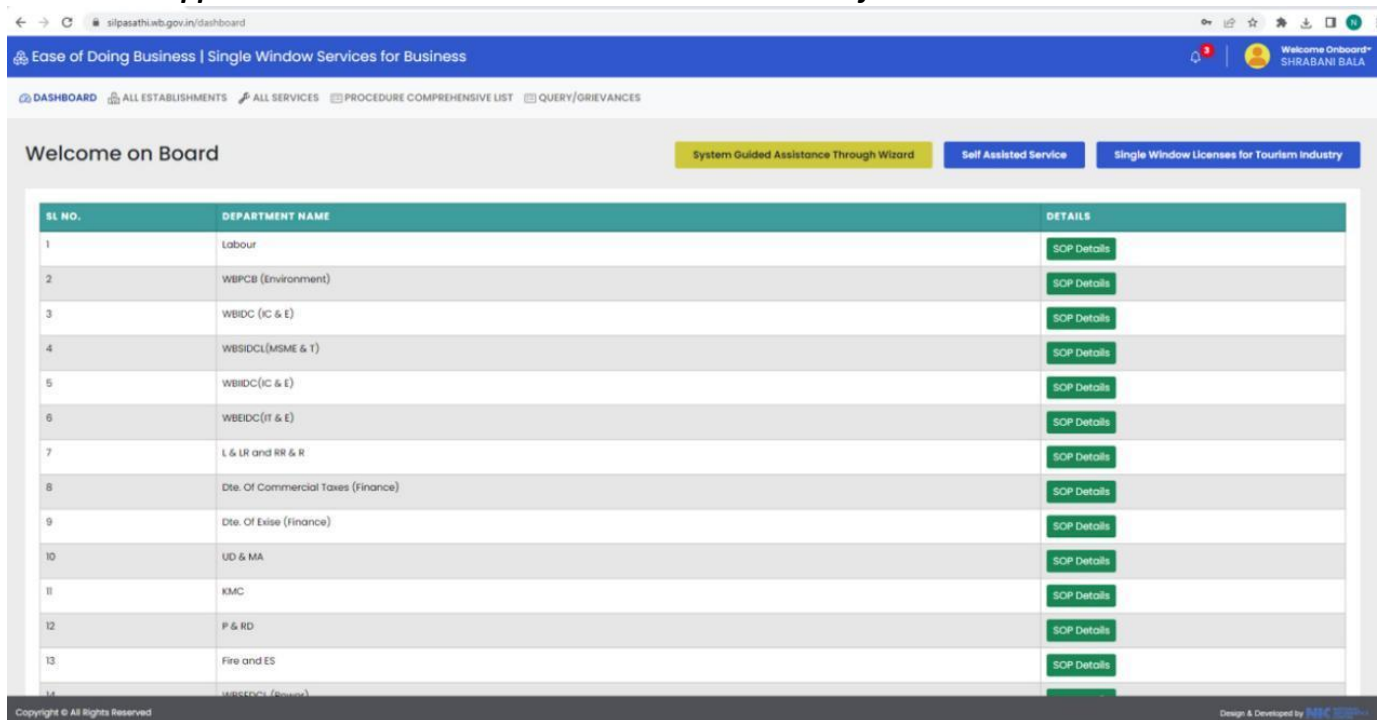
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**Applicants will receive email confirmation. Please refer to the screenshot below**



**Applicants will be directed to the user dashboard. Refer to the screenshot below**



Click on '**ALL SERVICES**' to get the desired service

Once done, a list of services will appear. Applicants need to click on **the checkbox** adjacent to the service named '**E-INTIMATION OF COMMENCEMENT OF CONSTRUCTION BY APPLICANT (WBIDC)**'

Once done, click on '**Create CAF**'. Applicant's CAF ID will be created. Click on '**Apply Online**' to proceed with the application.

← → ↻ Not secure | 202.61.117.237/eodbosw/dashboard

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DASHBOARD ALL ESTABLISHMENTS ALL SERVICES PROCEDURE COMPREHENSIVE LIST QUERY/GRIEVANCES

For any technical query, kindly drop a mail at [helpdesk.silpasathi@gmail.com](mailto:helpdesk.silpasathi@gmail.com)

Service Added Successfully

Add Establishment

System Guided Assistance Through Wizard

Self Assisted Service

Sector Specific Approval

Query Submission / Tracking

Your Profile

Your Selected Service(s)

BUSINESS REFERENCE ID : CAF2023000678 Apply Online

SL NO.	SERVICE	ACTION
1	e-intimation of commencement of construction by applicant(WBIDC) (WBRTPS Timeline: Real-time (applicant's actionable)) ● Basic Details saved ● Applicant Pending ● Notice of commencement to Executive Director ● Commencement of work acknowledged by Executive Director	

**Applicants will be redirected to the common application form with the necessary details required for the application to get approved . Refer to the screenshot**

← → ↻ Not secure | 202.61.117.237/eodbosw/caf/application31/dvRja1pBYWMvcRSNUroVWZIZ1ROQT09/VHFBRIo1eXdwchBPMnBWYDx4VGvUT09

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DASHBOARD ALL ESTABLISHMENTS ALL SERVICES PROCEDURE COMPREHENSIVE LIST QUERY/GRIEVANCES

For any technical query, kindly drop a mail at [helpdesk.silpasathi@gmail.com](mailto:helpdesk.silpasathi@gmail.com)

Common Application Form : CAF2023000678

Process Start 10%

Legacy Application of Building sanction plan \*  
 SWS-OBPAS/WBIDC/2023/0876

Name \*  
 Test User

Mobile No \*  
 999999999

Email Address \*  
 test@gmail.com

Firm Name \*  
 Sample name

Firm Address \*  
 Sample address

Firm District \*  
 Kolkata

Firm Police Station \*  
 Sample police station

Firm Pin Code \*  
 700009

<< Back
Save & Continue >>

**Fill and review the details of the application. Once done, applicant needs to click on the Declaration checkbox on the bottom left of the application page before proceeding to 'Submit' button, as mentioned in the preceding screenshots below-**

← → ↻ Not secure | 202.61.117.237/eodbosw/caf/application-preview/VHfBRlo1eXdwchBPMnBWY0x4VGvU09/dUZ-WmR6bVA5L0ySGgzchIweHIUUT09

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WELCOME ONBOARD TEST USER

DASHBOARD ALL ESTABLISHMENTS ALL SERVICES PROCEDURE COMPREHENSIVE LIST QUERY/GRIEVANCES

For any technical query, kindly drop a mail at [helpdesk.silpasathi@gmail.com](mailto:helpdesk.silpasathi@gmail.com)

Common application form data saved.

### Common Application Form Preview – CAF2023000678

Almost Completed 57%

PARAMETERS	INPUTS
<b>Commencement of work</b>	
Building sanction Legacy Application No	SWS-CBPAS/WBIDC/2023/0876
Applicant Name	Test User
Applicant Mobile Number	9999999999
Applicant Email/Login ID	test1@gmail.com
Firm Name	Sample name
Firm Address	Sample address Kolkata Sample police station 700009

**UPLOADED SUPPORTING DOCUMENTS**

Uploaded Documents Not Available

☐ I hereby declare that the particulars given above are true to the best of my knowledge and belief \*

Submit

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**After submission of the basic details, applicant will be automatically directed to the 'Check Status' page to view the current status of the application -**

← → ↻ Not secure | 202.61.117.237/eodbosw/caf/submitted/b2JsL1A1WEkrQ09hZfPnbkIMVpUQT09/VHfBRlo1eXdwchBPMnBWY0x4VGvU09

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WELCOME ONBOARD TEST USER

DASHBOARD ALL ESTABLISHMENTS ALL SERVICES PROCEDURE COMPREHENSIVE LIST QUERY/GRIEVANCES

For any technical query, kindly drop a mail at [helpdesk.silpasathi@gmail.com](mailto:helpdesk.silpasathi@gmail.com)

### Current Status-CAF2023000678

NAME OF THE SERVICES		CURRENT STATUS	DATE
e-intimation of commencement of construction by applicant(WBIDC)	Basic Details saved	Completed	
	Applicant Pending	Pending	
	Notice of commencement to Executive Director	Pending	
	Commencement of work acknowledged by Executive Director	Pending	

**The applicant will receive notifications through SMS and email at critical stages of application processing – application submission, application approval or rejection at various stages as shown under:**

← VM-WBGOVT

7-15 10:33 AM

Application submitted. Please check your status at regular intervals for taking necessary action as guided by the system. Keep this number for future reference.  
CAF No.: CAF [REDACTED]  
Dt.: 15-07-2022 10:33:29  
Silpa Sathi SWP, Govt. of WB

mail.google.com/mail/u/0/#inbox/FMfcgGQ2SRhJmtdaBzhNLRJhKTHQc

Gmail

Search in mail

Common Application Submitted - silpasathi.wb.gov.in

silpasathi.wb.gov.in <silpasathi@wb.gov.in> to me

Application submitted. Please check your status at regular intervals for taking necessary action as guided by the system. Keep this number for future reference. CAF No.: CAF2023000678 Dt.: 12-09-2022 11:25:25 Silpa Sathi SWP, Govt. of WB

NOTE: YOU ARE RECEIVING THIS EMAIL BECAUSE YOU ARE A USER OF [silpasathi@wb.gov.in](mailto:silpasathi@wb.gov.in) GOVT. OF WEST BENGAL. PLEASE DO NOT REPLY TO THIS MAIL. THIS IS AN AUTO GENERATED MAIL AND REPLIES TO THIS EMAIL ID ARE NOT ATTENDED TO.

Reply Forward

6 deleted messages in this conversation. View messages or delete forever.

**Applicant can view the updated status of the application through his dashboard as well as mentioned below. Applicant also needs to click on the ‘[Click to Proceed](#)’ button to process the application for the next step:**

**Business Reference ID: CAF2023000678**

SL NO.	SERVICE	ACTION
1	e-Intimation of commencement of construction by applicant (WBIDC) (WBRTPS Timeline: Real-time (applicant's actionable)) <div> <span>Basic Details saved</span> <span>Applicant Pending</span> <span>Notice of commencement to Executive Director</span> <span>Commencement of work acknowledged by Executive Director</span> </div>	<a href="#">Click to Proceed</a>

**Click on the ‘[Proceed](#)’ button**

**Common Application Form – CAF2023000678**

Commencement of work	
Applicant Name	Test User
Applicant Mobile Number	9999999999
Applicant Email/Login ID	test5@gmail.com
Firm Name	Sample name
Firm Address	Sample address Kolkata Sample police station 700009
Legacy application id	Not Available
Certificate Number	Not Available
Certificate valid from	Not Available
Certificate valid to	Not Available
Certificate issue date	Not Available
Signatory Authority approved Letter	Not Available

[Proceed](#)

**Click on the ‘[Update status](#)’ button to get the updated status of the application as mentioned in the screenshots below:**

**Current Status – CAF2023000678**

NAME OF THE SERVICES	CURRENT STATUS	DATE
e-Intimation of commencement of construction by applicant (WBIDC)	Basic Details saved	Completed
	Applicant Pending	Completed
	Notice of commencement to Executive Director	Pending
	Commencement of work acknowledged by Executive Director	Pending

**Applicant can view the updated status of the application through his dashboard as well as mentioned below. Applicant also needs to click on the **'Click to Proceed'** button again to process the application for the next step:**

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For any technical query, kindly drop a mail at [helpdesk.silpasathi@gmail.com](mailto:helpdesk.silpasathi@gmail.com)

**Your Selected Service(s)**

BUSINESS REFERENCE ID: CAF2023000678 Check Status

SL NO.	SERVICE	ACTION
1	e-intimation of commencement of construction by applicant (WBDC) (WBDC Timeline: Real-time (applicant's actionable)) <div> <span>Basic Details saved</span> <span>Applicant Pending</span> <span>Notice of commencement to Executive Director</span> <span>Commencement of work acknowledged by Executive Director</span> </div>	<span>Click to Proceed</span>

**Common Application Form - CAF2023000678**

**Commencement of work**

Applicant Name	Test User
Applicant Mobile Number	9999999999
Applicant Email/Login ID	test6@gmail.com
Firm Name	Sample name
Firm Address	Sample address Kolkata Sample police station 700009
Legacy application Id	Not Available
Certificate Number	Not Available
Certificate valid from	Not Available
Certificate valid to	Not Available
Certificate issue date	Not Available
Signatory Authority approved Letter	Not Available

Proceed

**After clicking on the **'Proceed'** button, applicant will be re-directed to the official website of OBPAS (Online Building Plan Approval System). Applicant then needs to fill in all the necessary detailed step by step to generate the commencement notice, as mentioned in the screenshots below:**



WELCOME: TEST USER (APPLICANT)    PROFILE    LOGOUT

[LIST OF FILES](#) 

Powered by WTL



WELCOME: TEST USER (APPLICANT)    PROFILE    LOGOUT

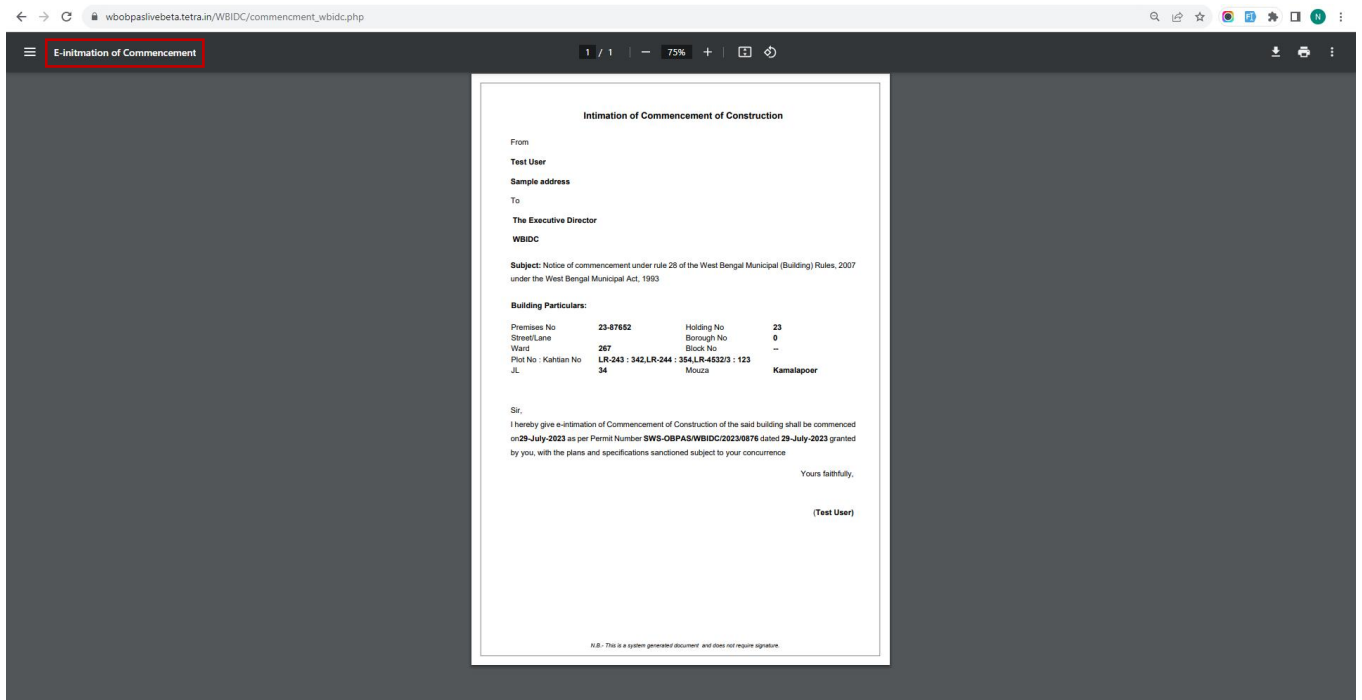
## LIFT DETAILS



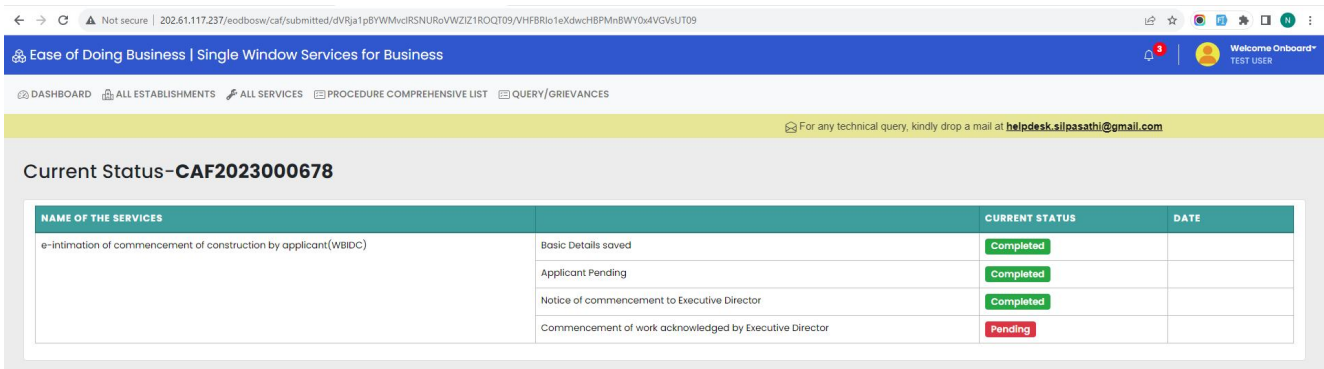
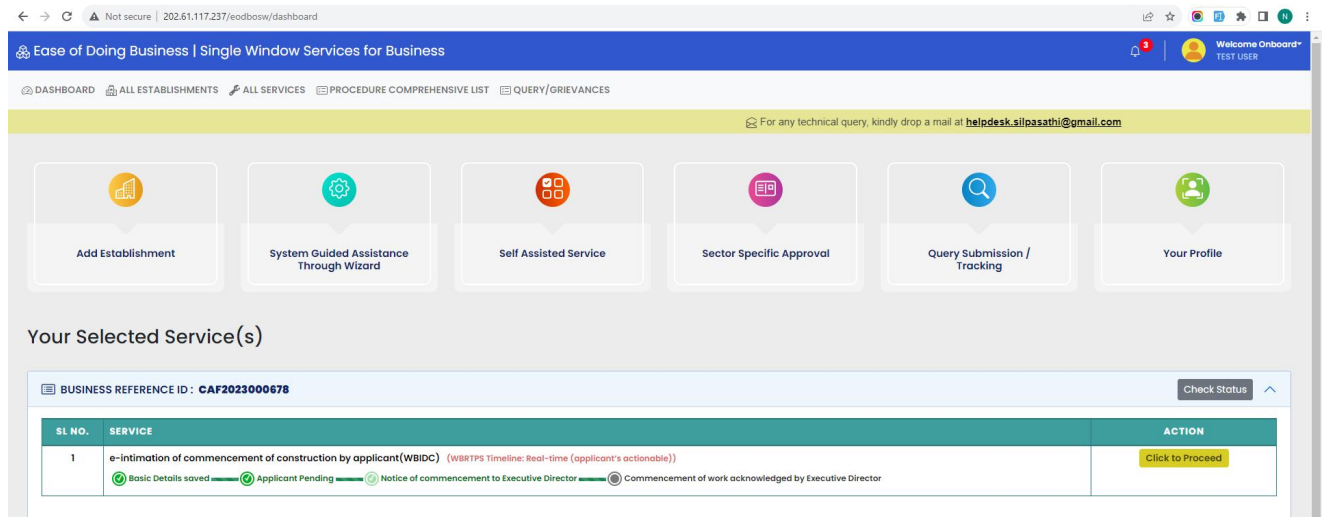
WELCOME: TEST USER (APPLICANT)    PROFILE    LOGOUT

## SPECIFICATIONS

CLOSE



**After checking the updated status of the application by clicking on the 'Update status' button, applicant needs to wait for few days and keep on checking the current status by clicking on 'Update status' button to receive the acknowledges Notice of commencement by the executive director. Please refer to the below mentioned screenshots:**



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DASHBOARD

ALL ESTABLISHMENTS

ALL SERVICES

PROCEDURE COMPREHENSIVE LIST

QUERY/GRIEVANCES

For any technical query, kindly drop a mail at [helpdesk.silpasathi@gmail.com](mailto:helpdesk.silpasathi@gmail.com)

Current Status-CAF2023000678

NAME OF THE SERVICES		CURRENT STATUS	DATE
e-intimation of commencement of construction by applicant(WBIDC)	Basic Details saved	Completed	
	Applicant Pending	Completed	
	Notice of commencement to Executive Director	Completed	
	Commencement of work acknowledged by Executive Director	Completed	

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DASHBOARD

ALL ESTABLISHMENTS

ALL SERVICES

PROCEDURE COMPREHENSIVE LIST

QUERY/GRIEVANCES

For any technical query, kindly drop a mail at [helpdesk.silpasathi@gmail.com](mailto:helpdesk.silpasathi@gmail.com)

Common Application Form - CAF2023000678


Commencement of work

Applicant Name	Test User
Applicant Mobile Number	9999999999
Applicant Email/Login ID	test5@gmail.com
Firm Name	Sample name
Firm Address	Sample address Kolkata Sample police station 700009
Legacy application id	SWS-OBPAS/WBIDC/2023/0876
Certificate Number	Not Available
Certificate valid from	Not Available
Certificate valid to	Not Available
Certificate issue date	Not Available
Signatory Authority approved Letter	Not Available

Proceed

Online Building Plan Approval System (OBPAS)

Department of Urban Development & Municipal Affairs, Govt. of West Bengal



HOME

WELCOME: TEST USER (APPLICANT)

PROFILE

LOGOUT

COMMENCEMENT OF WORK

COMMON APPLICATION FORM

LIST OF FILES

Legal Disclaimer



CONTACT US

Help Desk (11:00 AM to 6:00 PM - on all Govt. Working Days)

Designed and Developed by Vinzas & Tetra

Powered by WTL

wbobpaslivebeta.tetra.in/WBIDC/smart\_view\_wbdc?sub\_id=5WS-OBPAS/WBIDC/2023/0876


**Online Building Plan Approval System (OBPAS)**  
**WBIDC**


HOME
WELCOME: TEST USER (APPLICANT)
PROFILE
LOGOUT

Signature

Commencement Notification

BUILDING PLAN APPLICATION DETAIL VIEW :-

**Status:** Commencement Of Work Acknowledged By Executive Director

**AIN :** SWS-OBPAS/WBIDC/2023/0876

**CAF Applied For :** Site Plan + Building Plan

**EODB CAF ID NO :** CAF2023000649

APPLICANT DETAILS

## Sample Certificate

Intimation of Commencement of Construction

From  
**Test User**  
**Sample address**  
To  
**The Executive Director**  
**WBIDC**

**Subject:** Notice of commencement under rule 28 of the West Bengal Municipal (Building) Rules, 2007 under the West Bengal Municipal Act, 1993

**Building Particulars:**

Premises No	23-87652	Holding No	23
Street/Lane		Borough No	0
Ward	267	Block No	--
Plot No : Kahtian No	LR-243 : 342, LR-244 : 354, LR-4532/3 : 123		
JL	34	Mouza	Kamalapoer

Sir,  
I hereby give e-intimation of Commencement of Construction of the said building shall be commenced on **29-July-2023** as per Permit Number **SWS-OBPAS/WBIDC/2023/0876** dated **29-July-2023** granted by you, with the plans and specifications sanctioned subject to your concurrence  

Yours faithfully,  
  
**(Test User)**

N.B.- This is a system generated document and does not require signature.

