



Dte of Metrology (Consumer Affairs):

Auto-renewal of Licence as Repairer of Weights and Measures under the Legal Metrology Act

*Provided as a service
through 'SilpaSathi', the
Online Single Window portal
of the State (West Bengal)*

User Manual

Auto-renewal of Licence as Repairer of Weights and Measures under the Legal Metrology Act

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

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Introduction

This document is intended to serve as a User Manual for grant of the service “**Auto-renewal of Licence as Repairer of Weights and Measures under the Legal Metrology Act**” by **Dte of Metrology (Consumer Affairs), Govt. of West Bengal** through Single window of the State, 'SilpaSathi'. The service is integrated with the Single Window (SilpaSathi) and can be accessed through the SilpaSathi portal. This document has been designed as a user-friendly guide to assist applicants in filling their application forms. It will help them to familiarise with the entire procedure in a seamless manner for successful submission of application and download final Approval certificate from the SilpaSathi portal without the requirement of physical visit to the Department(s).

Salient Features of Silpasathi Portal:

- The Single Window Portal of the State of West Bengal (SilpaSathi) allows seamless integration with portals of different government departments thereby providing single login credential for various applications, eliminating the need to provide common information multiple times in different forms of various Departments, and ensuring all clearances are available from a single portal.
- It serves as a digital gateway for providing the necessary statutory compliances under the applicable Acts, Rules, Policies and Schemes of the Govt of West Bengal from a single portal.
- Business Entrepreneurs can get certificates and licences required for setting up and operating business in the State in a smooth and time-bound manner, smooth and time-bound manner, without the need to visit any government department or office.

About the Service

Auto-renewal of Licence as Repairer of Weights and Measures under the Legal Metrology Act by Dte of Metrology (Consumer Affairs) is required to renew license for Repairer of Weights and Measures under the Legal Metrology Act. As per the Act, a licence can be renewed automatically if the licence holder submits an application for renewal at least 30 days before the expiry date and pays the renewal fee. The online system has the following features without the requirement of physical visit to the Department: 1) Submission of Application 2) Online Payment of fees 3) Track Status of Application 4) Online Download of final approval certificate 5) Third Party Verification.

Comprehensive Checklist of Documents to be submitted online

The applicant is required to submit the following documents in order to apply for the service:

#	Documents Required	Detailed Description
1.	Specimen Signature	A specimen signature is a copy of a person's handwritten signature that is kept by an organization to verify that other signatures are also written by the same person

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#	Documents Required	Detailed Description
2.	Current Trade License	A current trade license is a type of authorization granted to businesses or individuals to operate a specific type of trade or profession
3.	Rent / Ownership	A documentation that establishes the legal right of an individual or entity to own a property
4.	GST	GST Proof or Goods and Services Tax Proof is a crucial document required to prove the payment of GST tax
5.	Income Tax	Income tax is a type of tax levied on an individual's or business's earnings.
6.	Particulars of Stamping Details	The particulars of stamping details typically include the information required for affixing a revenue stamp on a document, such as a court fee or a registration charge.
7.	DCLM Order Sheet of licensing authority in case of additional fees	The DCLM (Data and Communication Licensing Management) Order Sheet is a crucial document issued by a licensing authority to indicate additional fees required for a specific licensing process
8.	Details of Production and Sales in the Last 5 Years	Details of Production and Sales

Timeline (WBRTPS)

Auto-renewal of Licence as Repairer of Weights and Measures under the Legal Metrology Act has an WBRTPS timeline of 75 days till approval by the authorities.

Instructions related to the application form

Sl. No.	Field Name	Instructions
1.	License Number	Enter valid number for license of dealer
2.	Date of Issue	Enter date for issuance of license
3.	Valid upto	Enter validity of license
Address of the Establishment		
1.	Village / Streets	Enter Village / Street

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Sl. No.	Field Name	Instructions
2.	Post Office	Enter Post Office
3.	Pin	Enter Pin
4.	Mobile Number	Enter Mobile Number
5.	Email	Enter Email
6.	District	Enter District
Company Information		
1.	License Number	Enter valid license number
2.	Select Renewal Periods in Years	Enter renewal period of license
3.	Date of Establishment	Establishment Date means the date on which the Business License of the Company is issued.
Tax Information		
1.	Registration Number of Sales Tax	The registration number for sales tax is also known as a sales tax permit or sales tax license number
2.	Registration Number of Professional Tax	The registration number for Professional Tax is a unique identifier assigned to individuals or organizations required to pay professional tax in a particular state or union territory.
3.	Registration Number of Income Tax	Permanent Account Number (PAN).
4.	GST Number	Enter GST number

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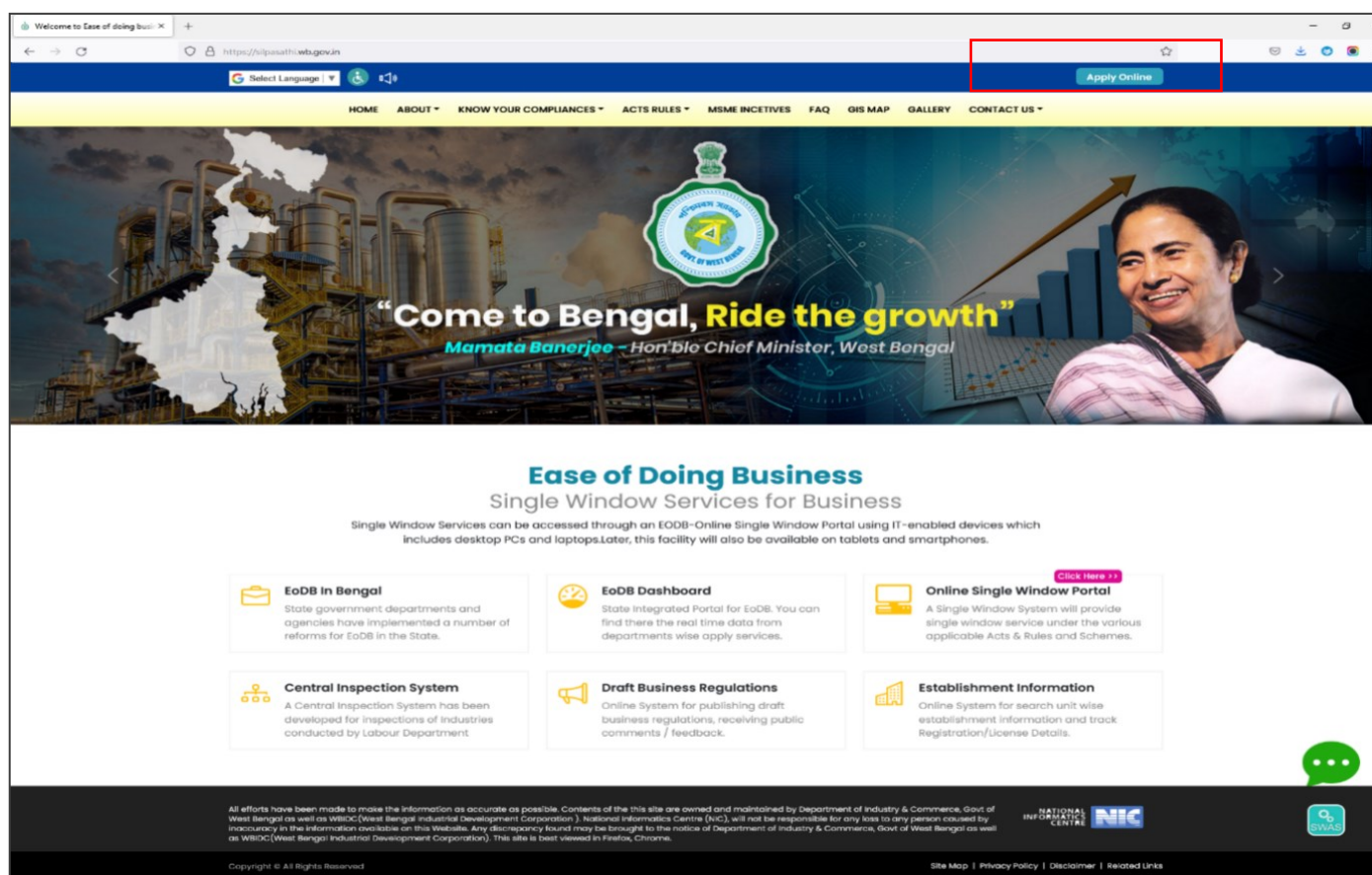
Auto-renewal of Licence as Repairer of Weights and Measures under the Legal Metrology Act

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Application Process through SilpaSathi

1. Online Application submission along with online submission of documents

In order to complete the user registration, the applicant has log on to <https://silpasathi.wb.gov.in/> and click on 'Apply online' button.

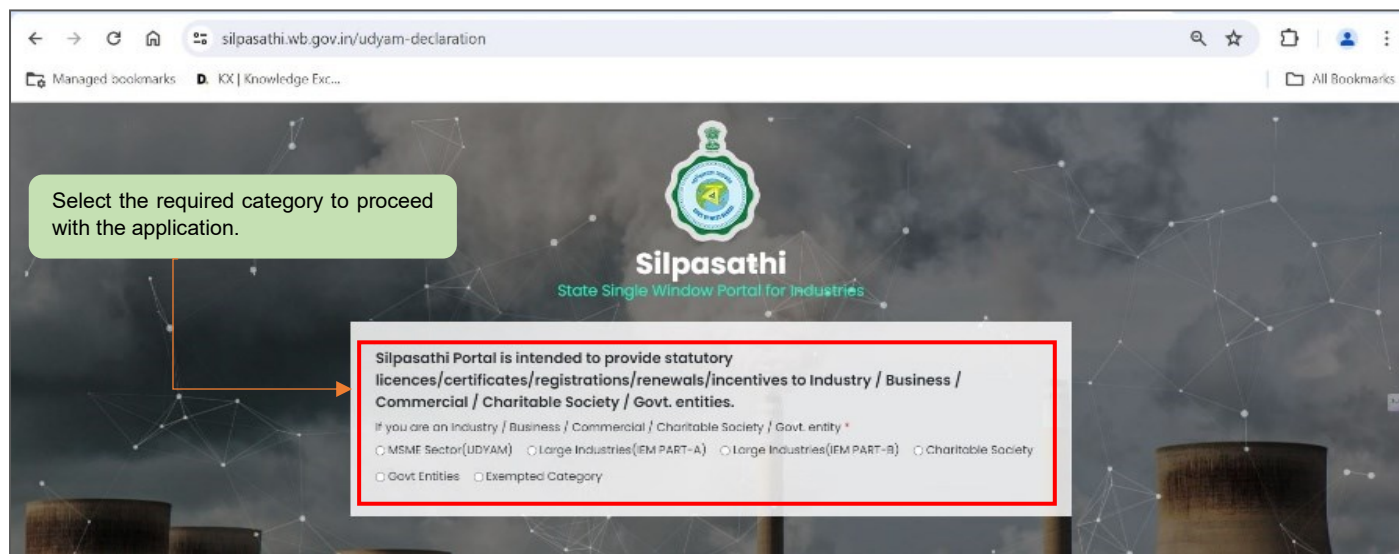


Applicant Log-in: The applicant needs to **select the required category** as illustrated in the screenshot below and proceed for registration.

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A sign-up window appears on the screen. The user has to select '[Create New](#)' if he is a new user. An already registered user in SilpaSathi portal can fill in the username and password and login to the SilpaSathi portal.

The '[User Registration](#)' window will appear with the relevant fields that the applicant needs to fill accurately and click on '[Register](#)' as shown by the below screenshot. In case the applicant already has an account, click on the '[Sign In](#)' button and login using valid **User ID, password and Captcha**.

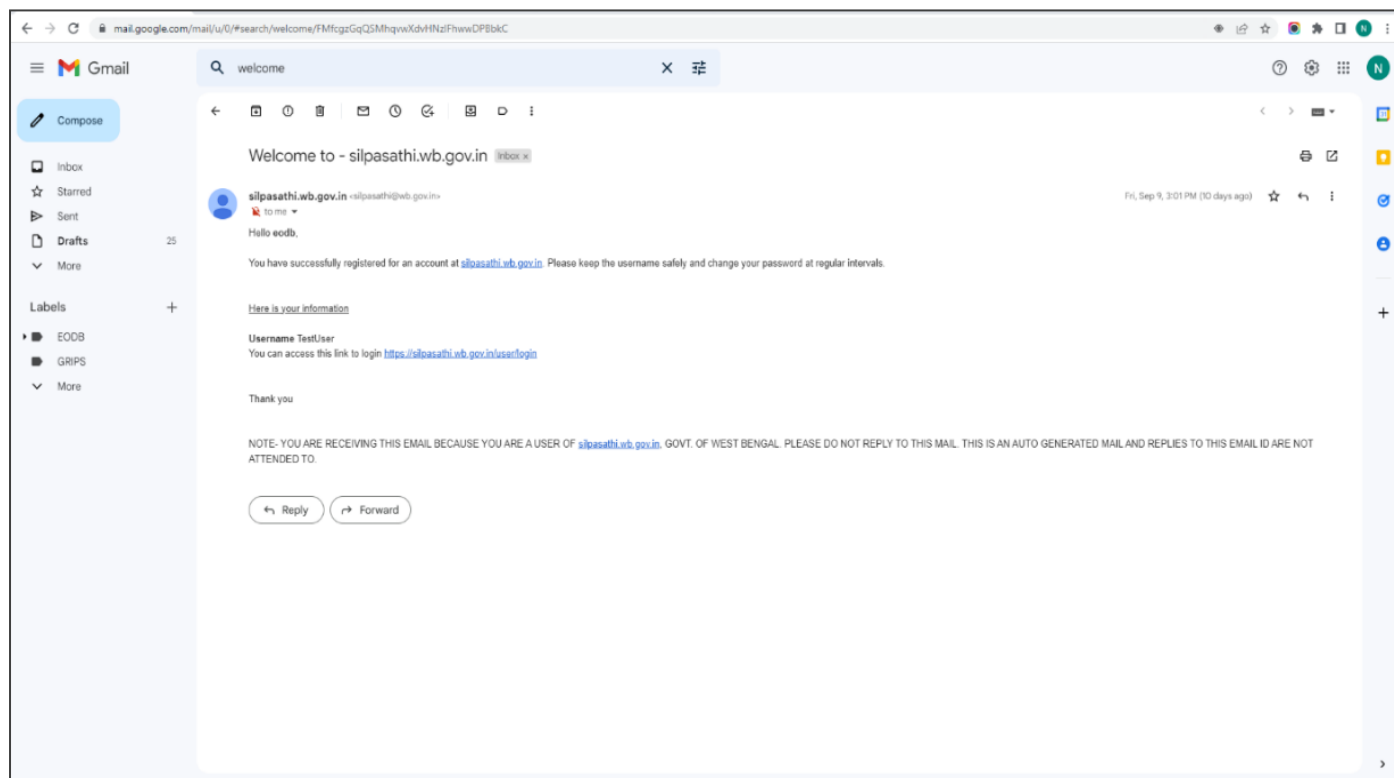
The screenshot shows the 'User Registration' form on the SilpaSathi portal. The form is titled 'User Registration' and is located on the right side of the page. It contains the following fields: 'First Name', 'Middle Name', 'Last Name', 'Mobile Number', 'Email', 'Gender' (with radio buttons for Male, Female, and Transgender), 'Password' (with a strength indicator), and 'Confirm Password'. Below the 'Confirm Password' field, there is a 'Register' button. At the bottom of the form, there is a link that says 'Already have an account? [Sign In](#)'. The background of the page features a large image of industrial smokestacks and the text 'Ease of Doing Business Single Window Services for Business "To Ride the growth, register your service"'. The footer of the page includes the text 'Copyright © All Rights Reserved' and 'Design & Developed By NATIONAL INFORMATION CENTRE NIC'.

Applicants will receive email confirmation after registering into the single window portal. Please refer to the screenshot below:

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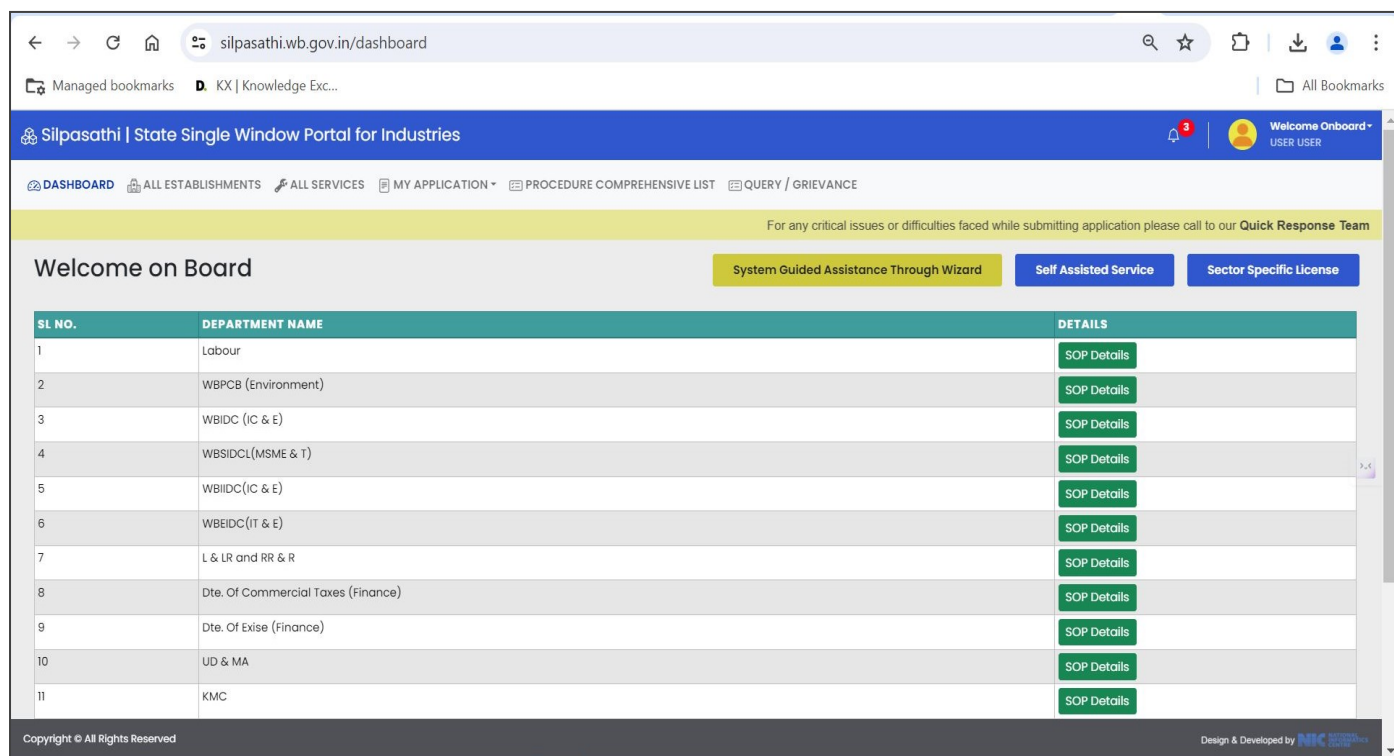
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Online Application submission

Applicants will now be directed to the user dashboard for completing the further procedures. The following screenshots below illustrate the same.

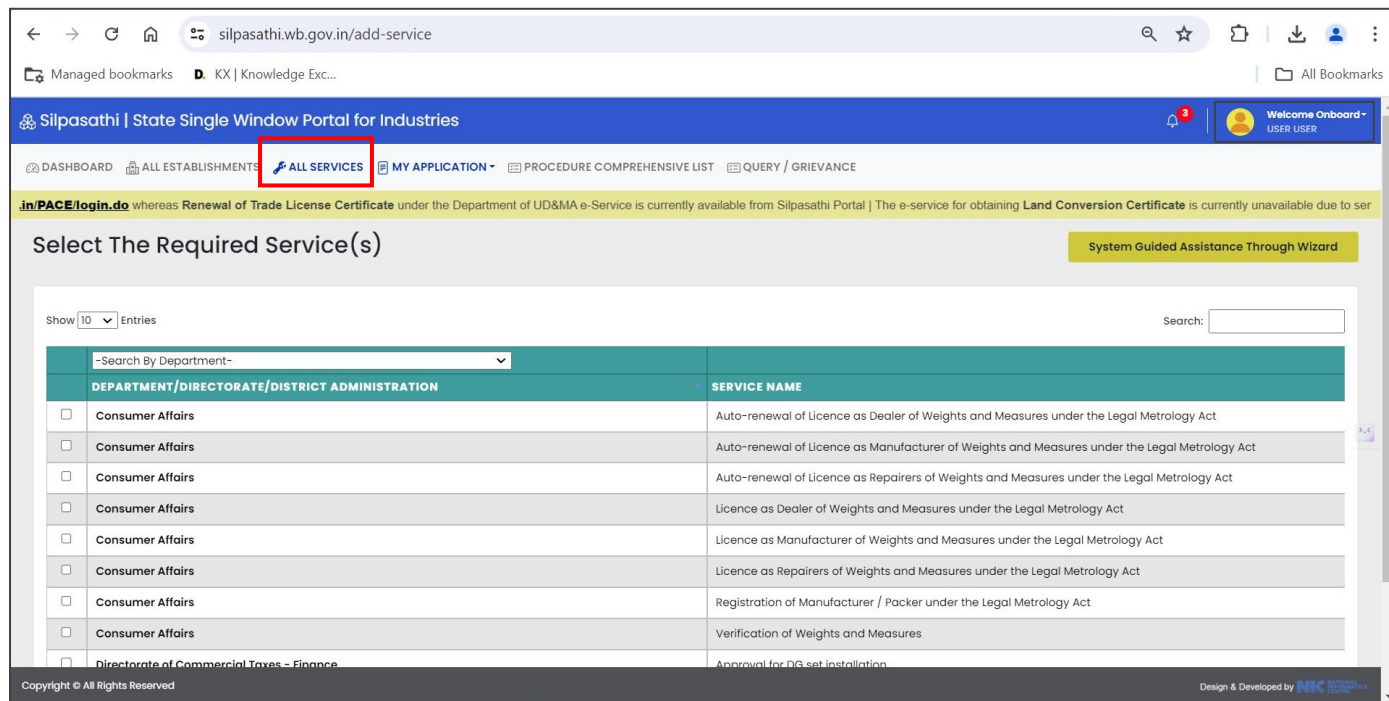


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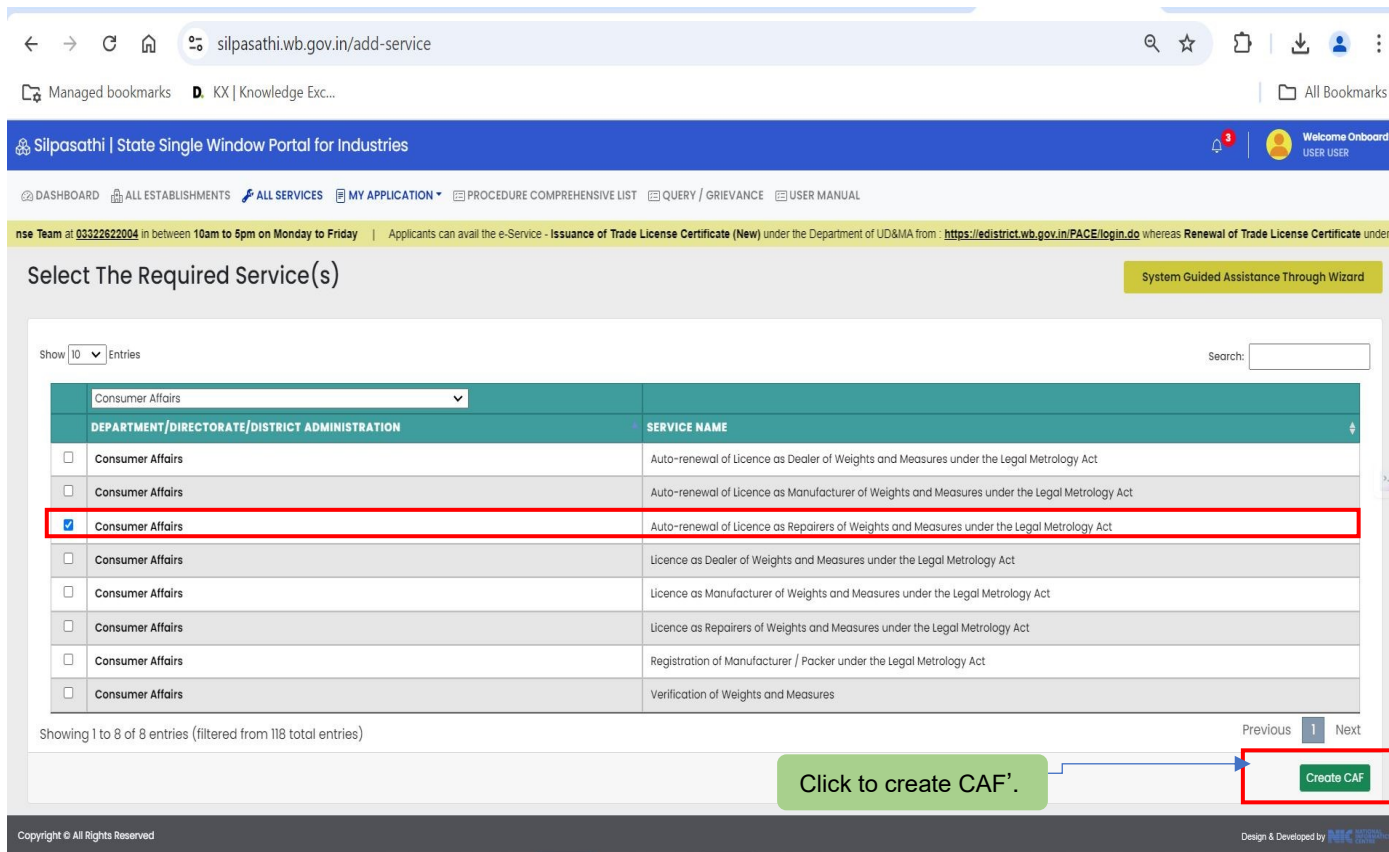
Auto-renewal of Licence as Repairer of Weights and Measures under the Legal Metrology Act

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The applicant has to click on '[ALL SERVICES](#)' to view the list of all services mapped with their corresponding departments.



Once done, a list of services will appear. Applicants need to click on [the checkbox](#) adjacent to the service named '**Auto-renewal of License as Repairer of Weights and Measures under the Legal Metrology Act**'



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Auto-renewal of Licence as Repairer of Weights and Measures under the Legal Metrology Act

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After selecting the service **Auto-renewal of License as Repairer of Weights and Measures under the Legal Metrology Act– Dte of Metrology – Consumer Affairs**, the applicant has to click on '**Create CAF**'. Applicant's CAF ID will be created. The unique CAF ID is referred to as the common application form.

Applicant's Dashboard

CAF ID generated.

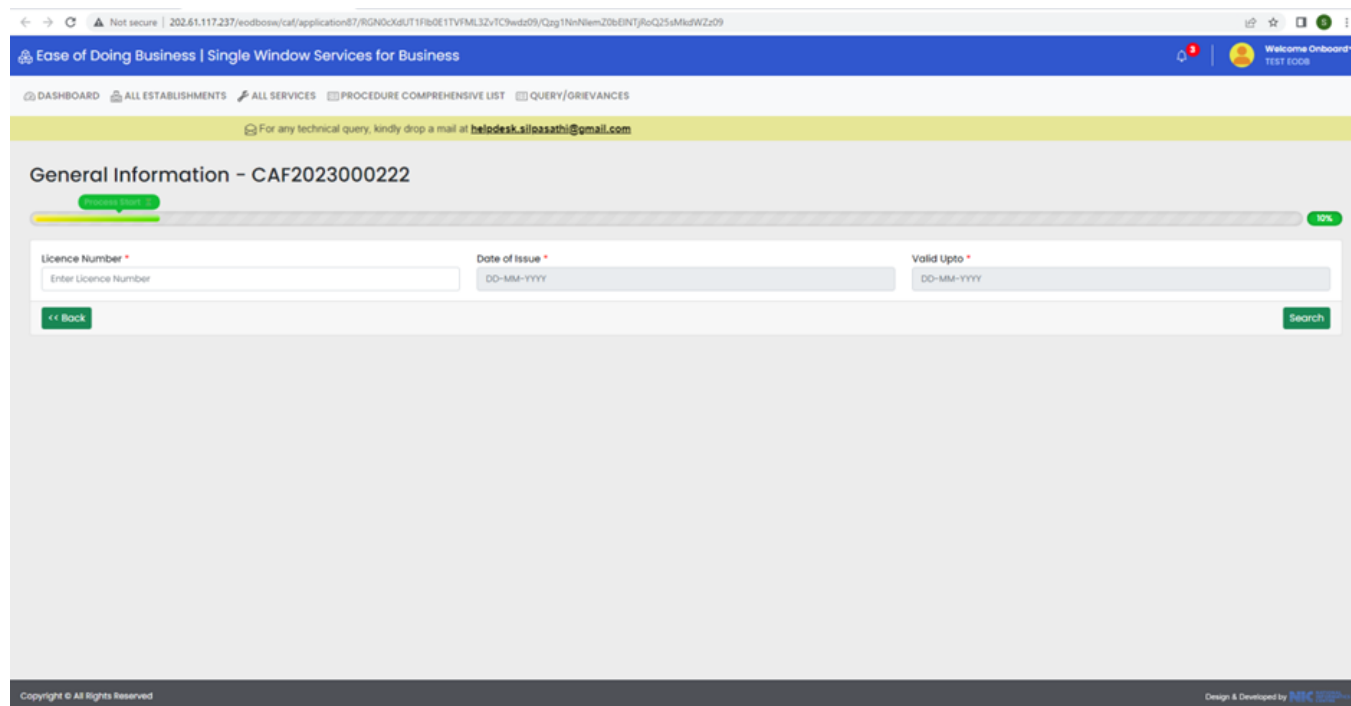
Click on 'Apply Online' to proceed with the application.



The screenshot shows the 'Ease of Doing Business | Single Window Services for Business' dashboard. A green box highlights the 'BUSINESS REFERENCE ID : CAF2023000222'. Another green box highlights the 'Apply Online' button. Below the ID, a table shows the service progress: 'Auto-renewal of Licence as Repairers of Weights and Measures under the Legal Metrology Act (WBRTPS Timeline: 75 days)'. The progress bar indicates the following steps: Application Saved, Documents Uploaded, Application Submitted, Accept for Fees Payment, Fees Paid, and Issued.

SL NO.	SERVICE	ACTION
1	Auto-renewal of Licence as Repairers of Weights and Measures under the Legal Metrology Act (WBRTPS Timeline: 75 days)	

After clicking on '**Apply Online**' option, the applicant shall be redirected to the main application form. The applicant will have to fill in the required details and review the application form (screenshot below):



The screenshot shows the 'General Information - CAF2023000222' form. The progress bar at the top indicates 100% completion. The form contains the following fields:

- Licence Number *
- Date of Issue *
- Valid Upto *

Buttons: << Back, Search

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← → ↻ Not secure | 202.61.117.237/eodbosw/cal/application87/RGN0ckdUT1Fib0E1TVFML3ZvTC9wdz09/Qzg1NnNlemZ0bENTJRoQ25sMkdWZz09

Ease of Doing Business | Single Window Services for Business

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TEST EDOB

🏠 DASHBOARD 🏠 ALL ESTABLISHMENTS 🛠 ALL SERVICES 📋 PROCEDURE COMPREHENSIVE LIST 📄 QUERY/GRIEVANCES

✉ For any technical query, kindly drop a mail at helodesk.silpasathi@gmail.com

General Information - CAF2023000222

Process Start 10%

Licence Number *	Date of Issue *	Valid Upto *
19/21/I/0057/3/105	08-12-2022	31-12-2022

⬅ Back Search

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← → ↻ 202.61.117.237/eodbosw/cal/application87/RGN0ckdUT1Fib0E1TVFML3ZvTC9wdz09/Qzg1NnNlemZ0bENTJRoQ25sMkdWZz09

Ease of Doing Business | Single Window Services for Business

🔔 🧑 Welcome Onboard*
TEST EDOB

🏠 DASHBOARD 🏠 ALL ESTABLISHMENTS 🛠 ALL SERVICES 📋 PROCEDURE COMPREHENSIVE LIST 📄 QUERY/GRIEVANCES

✉ For any technical query, kindly drop a mail at helodesk.silpasathi@gmail.com

General Information - CAF2023000222

Process Start 10%

Communication Details

Name of the establishment/shop/person seeking the licence *	Email Id *	Mobile No. *
Test Repairer (Please enter the name as per your Trade Licence)	test.eodbusat@test.test	7603091500

Address Of The Establishment

Address Line 1 *		Address Line 2	
Test Address		PO - Burabazar	
District *	Police Station *	ILM Unit *	Post Office *
Kolkata North	Burabazar	57 - Kankurgachi-IV	Burabazar
Pincode *			
700005			

Company Information

Licence Number *	Select Renewal Periods in Years *	Company Type *
19/21/I/0057/3/105	2	Company - Private Limited

Proprietor(s) And/or Partners And Managing Director(s) Information

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← → ↻ 202.61.117.237/vodbosw/cal/application/87/RGN00k6UT1Fb0E1TVFML3Zv7C9wdz09/C2g1NnNlemZ0bENTJRoQ25sMkdWZz09

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Proprietor(s) And/or Partners And Managing Director(s) Information

SL. NO.	NAME	FATHER'S/HUSBAND'S NAME	DESIGNATION	ADDRESS
1	Test Company		Director	Test Address

Registration Number of current shop/establishment/Municipal Trade licence * 123456
Registration Date of current shop/establishment/Municipal Trade licence * 02-12-2022

Tax Information

Registration Number of Sales Tax * 12345
Registration Number of Professional Tax * 23456
Registration Number of Income Tax * AN202245698

GST Number * 19AKUPC2694J25

Weights And Measures Information

SL. NO.	CATEGORY NAME	CAPACITY
1	Automatic Gravimetric Filling Instrument	10
2	Automatic Rail Weigh Bridges class- 0.5	5
3	Automatic Rail Weigh Bridges class-2	10

Area in which you are operating * Kolkata North
Have you sufficient stock of loan / test weights etc ? * No

Please give details with particulars of stamping *
Test Please give details with particulars of stamping

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← → ↻ 202.61.117.237/vodbosw/cal/application/87/RGN00k6UT1Fb0E1TVFML3Zv7C9wdz09/C2g1NnNlemZ0bENTJRoQ25sMkdWZz09

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Proprietor(s) And/or Partners And Managing Director(s) Information

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Registration Number of current shop/establishment/Municipal Trade licence * 123456
Registration Date of current shop/establishment/Municipal Trade licence * 02-12-2022

Tax Information

Registration Number of Sales Tax * 12345
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Registration Number of Income Tax * AN202245698

GST Number * 19AKUPC2694J25

Weights And Measures Information

SL. NO.	CATEGORY NAME	CAPACITY
1	Automatic Gravimetric Filling Instrument	10
2	Automatic Rail Weigh Bridges class- 0.5	5
3	Automatic Rail Weigh Bridges class-2	10

Area in which you are operating * Kolkata North
Have you sufficient stock of loan / test weights etc ? * No

Please give details with particulars of stamping *
Test Please give details with particulars of stamping

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← → ↺

202.61.117.237/edobsw/caf/application87/RIGN0ckdUT1Fb0E1TVFML3Zv7C9wdz09/Qzg1NnNiemZ0bENTjRoQ25sMidWZz09

☆

🔍

☰

Tax Information

Registration Number of Sales Tax *

12345

Registration Number of Professional Tax *

23456

Registration Number of Income Tax *

AN202245698

GST Number *

19AKUPC2694J1Z5

Weights And Measures Information

SL. NO.	CATEGORY NAME	CAPACITY
1	Automatic Gravimetric Filling Instrument	10
2	Automatic Rail Weigh Bridges class- 0.5	5
3	Automatic Rail Weigh Bridges class-2	10

Area in which you are operating *

Kolkata North

Have you sufficient stock of loan / test weights etc ? *

No

Please give details with particulars of stamping *

Test Please give details with particulars of stamping

To Be Certified By The Applicant(s)

Certified that I/we have read the Legal Metrology Act, 2009 and the West Bengal Legal Metrology (Enforcement) Rules, 2011 and agree to abide by the same administrative orders and instructions issued or to be issued thereunder from time to time.

☒ Certified that I/We agree to deposit the Scheduled license fees of Rs.1000 with Government as soon as requested to do so by the Licensing Authority. *

☒ Certified that all the information furnished above is true to the best of my/our knowledge. *

☒ Also certified that I/we understand that if any false information or false return is detected I/We will be liable for any punishment as per law. *

← Back

Save & Continue >>

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Upon completion of the application process along with document submission, the applicant clicks on the **‘Submit’** button for final submission of the application.

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The document submission process has been described below. Please refer to the screenshots below for detailed illustrations.

Common application form data partially saved.

Upload Documents - CAF2023000222

SL NO.	DOCUMENTS LIST	DOCUMENTS UPLOAD	
1	Current Trade License Allowed Extensions [pdf]	Browse... Get_Started_With_Smallpdf.pdf	Upload No Document Uploaded
2	DCLM Order Sheet of licensing authority in case of additional fees Allowed Extensions [pdf]	Browse... sample.pdf	Upload No Document Uploaded
3	GST Allowed Extensions [pdf]	Browse... sample.pdf	Upload No Document Uploaded
4	Income Tax Allowed Extensions [pdf]	Browse... Get_Started_With_Smallpdf.pdf	Upload No Document Uploaded
5	Particulars of Stamping Details Allowed Extensions [pdf]	Browse... sample.pdf	Upload No Document Uploaded
6	Rent / Ownership Allowed Extensions [pdf]	Browse... Get_Started_With_Smallpdf.pdf	Upload No Document Uploaded
7	Schedule VII Allowed Extensions [pdf]	Browse... Get_Started_With_Smallpdf.pdf	Upload No Document Uploaded
8	Specimen Signature Allowed Extensions [jpg]	Browse... sample_signature.jpg	Upload No Document Uploaded

Click on 'Upload'

Save & Continue >>

The applicant has to browse the required files in his system and upload them as described in the screenshots. A dialogue box appears after clicking on '[Browse](#)'. Once the required file is selected, the applicant has to click on '[Upload](#)' button to upload the files successfully.

Open

Service Manuals > P&RD

68-Trade License - P & RD-user-manual (2).docx

2416.JPG

2419_tpld.JPG

address.JPG

agarbatti_tpld.JPG

app1.JPG

aPP2.JPG

The applicant must select the files and upload.

Save & Continue >>

The applicant is required to upload **required documents** in **pdf format** as illustrated in the screenshots. After filling the application form and uploading the required documents the applicant has to click on '[Save and Continue](#)' to proceed with the application.

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Common application form data partially saved.

Upload Documents - CAF2023000222

SL NO.	DOCUMENTS LIST	DOCUMENTS UPLOAD	DOCUMENT HISTORY
1	Current Trade License Allowed Extensions [pdf]	sample.pdf Remove	
2	DCLM Order Sheet of licensing authority in case of additional fees Allowed Extensions [pdf]	Get_Started_With_Smallpdf.pdf Remove	
3	GST Allowed Extensions [pdf]	sample.pdf Remove	
4	Income Tax Allowed Extensions [pdf]	sample.pdf Remove	
5	Particulars of Stamping Details Allowed Extensions [pdf]	Get_Started_With_Smallpdf.pdf Remove	
6	Rent / Ownership Allowed Extensions [pdf]	Get_Started_With_Smallpdf.pdf Remove	
7	Schedule VII Allowed Extensions [pdf]	sample.pdf Remove	
8	Specimen Signature Allowed Extensions [jpg .jpeg]	sample_signature.jpg Remove	

Save & Continue >>

Click to continue with the application process.

The applicant shall review the filled in application form and proceed for final submission of application. Once reviewed, the applicant shall also be required to click on the Declaration checkbox on the bottom left of the application page before proceeding to 'Submit' button, as illustrated in the screenshots below.

Application Form

Documents successfully uploaded.

Common Application Form Preview - CAF2023000222

Documents upload successful.

PARAMETERS	INPUTS
Communication Details	
Name of the establishment/shop/person seeking the licence	Test Repairer
Email Id	test.eodl.uat@test.test
Mobile No.	7603091500
Complete Address of the Establishment	
Address Line 1	Test Address
Address Line 2	PO - Burabazar
District	Kolkata North
Police Station	Burabazar
ILM Unit	57 - Kankurgachi-IV
Post Office	Burabazar
Pincode	700005
Licence and Company Information	

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← → ↻ 202.61.117.237/eodbsw/cal/application-preview/Qzg1NnNlcmZ0bENTJRoQ25sMkdWZz09/dUZVWmR6bVAsL0y5GgzcHweHUUT09 ☆ ⓘ ⌵ ☰

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Licence and Company Information				
Licence Number		19/21/1/0057/3/1105		
Select Renewal Period in Years		2		
Company Type		Company - Private Limited		
Name and Address of Proprietor/ Partners/ Directors of the Concern/ Firm/ Company				
SL. NO.	NAME	FATHER'S/HUSBAND'S NAME	DESIGNATION	ADDRESS
1	Test Company		Director	Test Address
Registration Information				
Registration Number of current shop/establishment/Municipal Trade licence		123456		
Registration Date of current shop/establishment/Municipal Trade licence		02-12-2022		
Tax Information				
Sales Tax		12345		
Registration Number of Professional Tax		23456		
Current ITR Number		AN202245698		
GST Number		19AKUPC2694/J25		
Weights And Measures Information				
Category Name		Capacity		
Automatic Gravimetric Filling Instrument		10		
Automatic Rail Weigh Bridges class- 0.5		5		
Automatic Rail Weigh Bridges class-2		10		
Other Information				

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← → ↻ 202.61.117.237/eodbsw/cal/application-preview/Qzg1NnNlcmZ0bENTJRoQ25sMkdWZz09/dUZVWmR6bVAsL0y5GgzcHweHUUT09 ☆ ⓘ ⌵ ☰

GST Number		19AKUPC2694/J25
Weights And Measures Information		
Category Name		Capacity
Automatic Gravimetric Filling Instrument		10
Automatic Rail Weigh Bridges class- 0.5		5
Automatic Rail Weigh Bridges class-2		10
Other Information		
Area in which you are operating		Kolkata North
Have you sufficient stock of loan / test weights etc?		No
Details		
Please give details with particulars of stamping		Test particulars of stamping details
UPLOADED SUPPORTING DOCUMENTS		
Specimen Signature	View	
Current Trade License	View	
Rent / Ownership	View	
Income Tax	View	
GST	View	
Particulars of Stamping Details	View	
Schedule VII	View	
DCLM Order Sheet of licensing authority in case of additional fees	View	
<input checked="" type="checkbox"/> I hereby declare that the particulars given above are true to the best of my knowledge and belief *		
		Submit

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Declaration statement

Click on submit for submission of application.

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On clicking on '**Submit**' link, the following webpage appears post submission of application with updated Status.

The screenshot shows the 'Ease of Doing Business | Single Window Services for Business' portal. The user is logged in as 'TEST EDOB'. The 'Current Status-CAF2023000222' section displays a table with the following data:

NAME OF THE SERVICES	CURRENT STATUS	DATE
Auto-renewal of Licence as Repairers of Weights and Measures under the Legal Metrology Act	Application Saved	Completed
	Documents Uploaded	Completed
	Application Submitted	Completed
	Accept for Fees Payment	Completed
	Fees Paid	Pending
	Issued	Pending

A green box highlights the 'Completed' status for the first four steps. A blue arrow points from the 'Application status updated.' message to the 'Completed' status of the 'Application Submitted' step.

The applicant /user shall be notified via SMS and email on his registered phone number and email id respectively. The applicant receives notifications at different stages of the application - application submission, application approval, etc.

The top screenshot shows an SMS notification from 'VM-WBGOVT' with the following text:

Application submitted. Status can also be checked online at any time through the Applicant Dashboard by logging into the Silpasathi Portal. Please keep this CAF number saved for future reference.
CAF No.: CAF2024XXXXXX
Dt.: 22-07-2024 14:03:05
- Silpa Sathi SWP, Govt. of WB

The bottom screenshot shows an email notification from 'silpasathi.wb.gov.in' with the following text:

Common Application Submitted - silpasathi.wb.gov.in

Application submitted. Please check your status at regular intervals for taking necessary action as guided by the system. Keep this number for future reference. CAF No : CAF2022000481 Dt: 22-09-2022 11:07:11 Silpa Sathi SWP, Govt. of WB

NOTE: YOU ARE RECEIVING THIS EMAIL BECAUSE YOU ARE A USER OF silpasathi.wb.gov.in, GOVT. OF WEST BENGAL. PLEASE DO NOT REPLY TO THIS MAIL. THIS IS AN AUTO GENERATED MAIL AND REPLIES TO THIS EMAIL ID ARE NOT ATTENDED TO.

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2. Online Fees Payment

The applicant is now required to pay the required fees based on the application filled by the applicant. The applicant has to click on '[Pay Now](#)' option and proceed with the payment procedure. The screenshot below provides an illustration:

Applicant's Dashboard

The screenshot shows the 'Ease of Doing Business | Single Window Services for Business' dashboard. The business reference ID is CAF2023000222. The application status is 'Application Submitted', and the next step is 'Accept for Fees Payment'. A 'Pay Now' button is highlighted with a red box. A green callout box points to the 'Pay Now' button with the text 'For proceeding with payment'. Another green callout box points to the 'Application Submitted' status with the text 'Application status updated.'

The payment procedure has been illustrated as per the following screenshots. The applicant can proceed with the payment after clicking on the '[Proceed to Pay](#)' option.

The screenshot shows the 'Payments Details-CAF2023000222' page. It includes a table for 'Details of the depositor' and a table for 'Service wise fees details'. The 'Proceed to Pay' button is highlighted with a red box. A green callout box points to the 'Proceed to Pay' button with the text 'Click here to proceed with the payment in GRIPS portal.'

SL. NO.	NAME OF THE SERVICES	PURPOSE	HEAD OF ACCOUNT	PAYABLE AMOUNT (RS.)
1	Auto-renewal of Licence as Repairers of Weights and Measures under the Legal Metrology Act	Fees for Renewal of Licence	1475-00-106-001-13	500
Total				500

The applicant is redirected to the **GRIPS portal** to complete the payment process. The applicant shall be able to choose between various modes of payment methods for fees payment.

User Manual

Auto-renewal of Licence as Repairer of Weights and Measures under the Legal Metrology Act

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

202.61.117.90/GRIPS/v2/#/g2-payment/external?uid=9ca93c97-e63a-44bf-8a30-c5d1c475a2f2&data1=5043d9436e9dc549760f19b7c4d89d3733f11595469089e76e7f6a796a2bc499

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GRIPS 2.0 Search our pages and functionalities LOGIN Finance Department Government of West Bengal

Home

Payment

1 Review and Confirmation 2 Payment Mode and Bank Selection 3 Transaction Details

You must complete this step in 4 minutes 55 seconds.

Please review the details carefully below, and click "Verified and Checked" if you are satisfied that all information is reflected correctly.

Depositor Details

Depositor Name	Mobile No.	Phone No.	Email
TEST EODB	7603091500		test.eodb@gmail.com
Address1			Address2
Kolkata			

1. Consumer Affairs → Miscellaneous Service-Other Payment Receipt ₹500

Department Details

Organization Type	Organization Name	Service Name	User Type
Government	Consumer Affairs	Miscellaneous Service-Other Payment Receipt	Citizen
In Favour Of	Period From	Period To	Remarks
Dte. Of Legal Metrology (Consumer Affairs)	10/05/2023	10/05/2023	Payment for -Auto-renewal of

202.61.117.90/GRIPS/v2/#/g2-payment/external?uid=9ca93c97-e63a-44bf-8a30-c5d1c475a2f2&data1=5043d9436e9dc549760f19b7c4d89d3733f11595469089e76e7f6a796a2bc499

In Favour Of Dte. Of Legal Metrology (Consumer Affairs) Period From 10/05/2023 Period To 10/05/2023 Remarks Payment for -Auto-renewal of Licence as Repairers of Weights and Measures under the Legal Metrology Act

Identification No 01190120231683709997 Ref No CAF2023000222

Service and Tax Details

Subservice Name	HOA Description	Head of Account	Amount
Licence Fees	Licence Fees	1475-00-106-001-13	500

TOTAL ₹500

Rupees Five Hundred only

☒ Verified and checked

NEXT

You must complete this step in 4 minutes 27 seconds.

Go to GRIPS 1.0 About Us Circulars & Notifications Contact Us

List of Integrated Departments Search Head of Account Verify HoA Frequently Used HoAs

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Auto-renewal of Licence as Repairer of Weights and Measures under the Legal Metrology Act

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The screenshot shows the GRIPS 2.0 web portal. The top navigation bar includes links for 'GO TO GRIPS 1.0', 'ABOUT US', 'CIRCULARS', 'CONTACT US', 'INFORMATION', and 'GET HELP'. The main header features the 'GRIPS 2.0' logo and a search bar. The page is titled 'Payment' and displays a three-step process: 1. Review and Confirmation, 2. Payment Mode and Bank Selection (current step), and 3. Transaction Details. A purple banner indicates a 4-minute 47-second timeout. The 'Payment Mode' is set to 'SBI EPay' and the 'Pay through' is 'Payment Gateway/Bank'. 'BACK' and 'NEXT' buttons are visible at the bottom of the form.

This screenshot shows the same GRIPS 2.0 portal with a 'Success' dialog box overlaid. The dialog box contains the following information:

- Success** (with a green checkmark icon)
- Your transaction has been processed.
- Please note the following details for future reference:
- GRIPS Payment ID: 270720235023286881**
- Government Reference Number (GRN) for individual payments within transaction:**
- 1. 192023245552868828**
- You can dismiss this dialog and review these details before paying. Registered users will also find these details in their transaction history upon login.
- OK** button

In the background, the 'Transaction Details' table is visible:

GRIPS Payment ID	Transaction Date	Payment Mode	Bank
270720235023286881	27/07/2023 16:40:48	SBI EPay	SBI EPay

The bottom of the page shows a breadcrumb trail: '1. Consumer Affairs → Miscellaneous Service-Other Payment Receipt' and a total amount of '₹400'.

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202.61.117.90/GRIPS/v2/#/g2-payment/external/uid=9ca93c97-e63a-44bf-8a30-c5d1c475a2f2&data1=5043d9436e9dc549760f19b7c4cd9d3733f11595469089e76e78a796e2bc499

GO TO GRIPS 1.0 | ABOUT US | CIRCULARS | CONTACT US | INFORMATION | GET HELP

GRIPS 2.0

Search our pages and functionalities

LOGIN

Finance Department
Government of West Bengal

Home

Payment

Review and Confirmation

Payment Mode and Bank Selection

Transaction Details

You must complete this step in 4 minutes 49 seconds.

- Payment ID and GRN(s) for this transaction have been successfully generated.
- Newly generated data is highlighted in green. You can hover over the same to understand what it means.
- Please review below, save these numbers for future reference, and click "Pay Now" when you are ready to proceed to bank/payment portal.

You must complete this step in 4 minutes 50 seconds.

Depositor Details

Depositor Name	Mobile No.	Phone No.	Email
TEST EODB	7603091500		test.eodb@gmail.com
Address1			Address2
Kolkata			

Transaction Details

GRIPS Payment ID	Transaction Date	Payment Mode	Bank
100520235023275331	10/05/2023 14:45:16	SBI Epay	SBI EPay

202.61.117.90/GRIPS/v2/#/g2-payment/external/uid=9ca93c97-e63a-44bf-8a30-c5d1c475a2f2&data1=5043d9436e9dc549760f19b7c4cd9d3733f11595469089e76e78a796e2bc499

1. Consumer Affairs → Miscellaneous Service-Other Payment Receipt ₹500

GRN Details

GRN	Organization Type	Organization Name	Service Name
192023245552753328	Government	Consumer Affairs	Miscellaneous Service-Other Payment Receipt
User Type	In Favour Of	Period From	Period To
Citizen	Dte. Of Legal Metrology (Consumer Affairs)	10/05/2023	10/05/2023
Remarks	Identification No	Ref No	
Payment for -Auto-renewal of Licence as Repairers of Weights and Measures under the Legal Metrology Act	01130120231683709997	CAF2023000222	

Service and Tax Details

Subservice Name	HoA Description	Head of Account	Amount
Licence Fees	Licence Fees	1475-00-106-001-13	500

TOTAL ₹500

Rupees Five Hundred only

You must complete this step in 4 minutes 30 seconds.

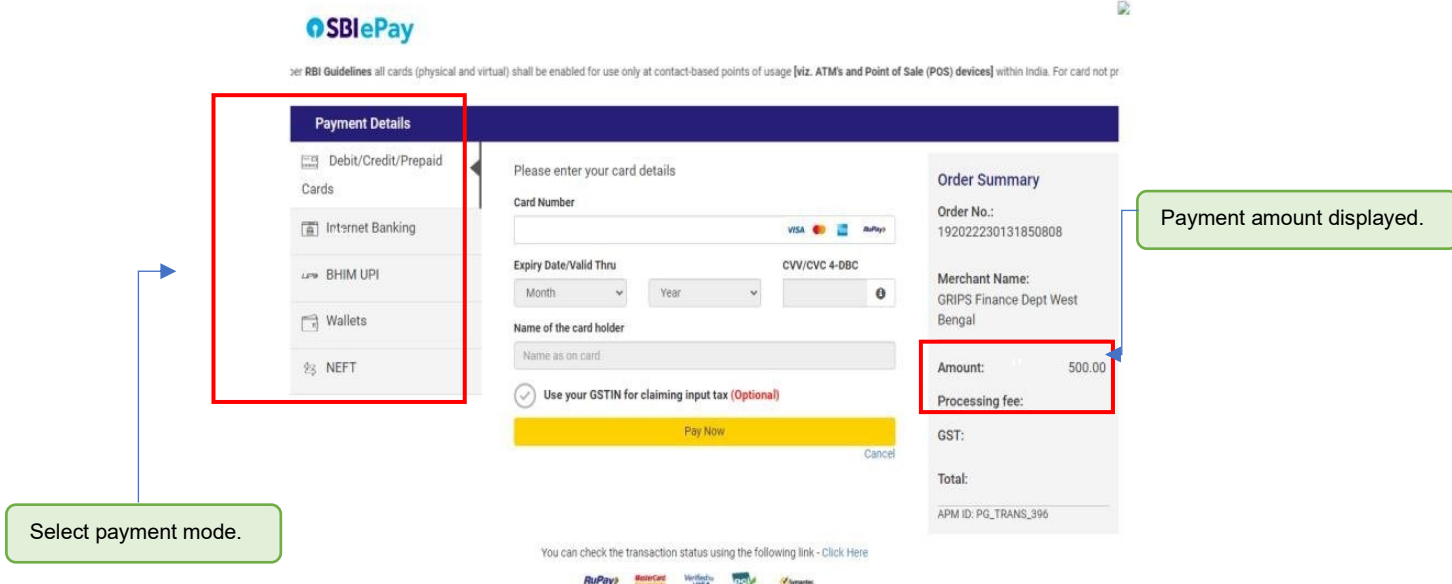
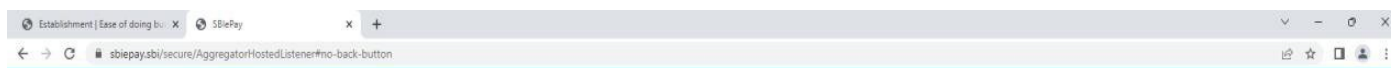
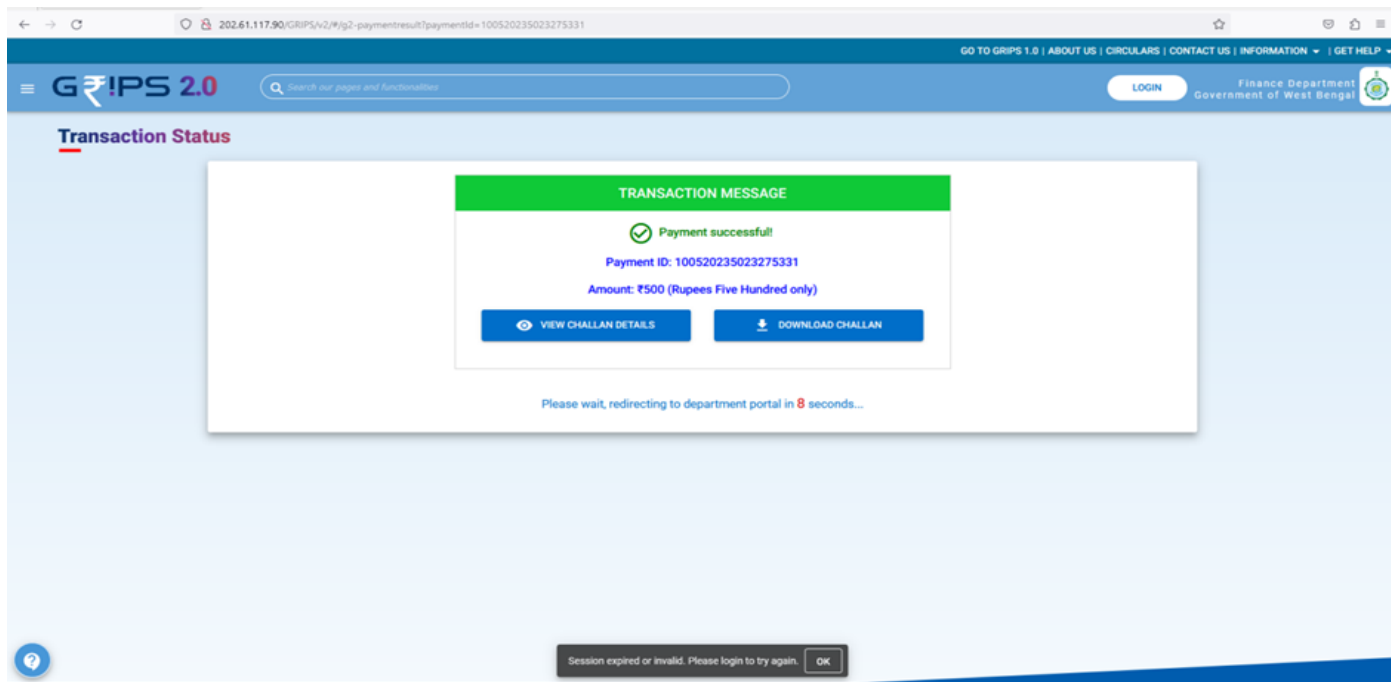
CANCEL PAY NOW

You must complete this step in 4 minutes 29 seconds.

User Manual

Auto-renewal of Licence as Repairer of Weights and Measures under the Legal Metrology Act

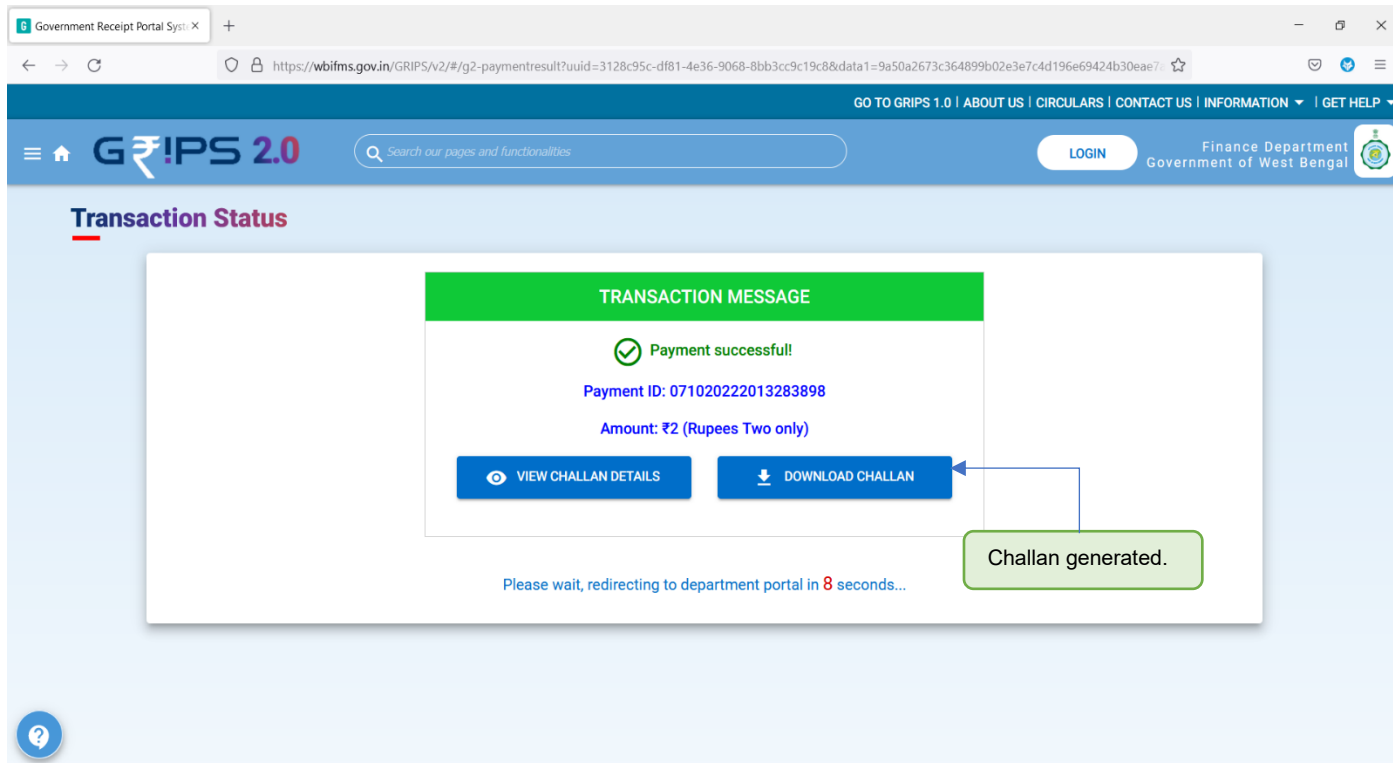
Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)



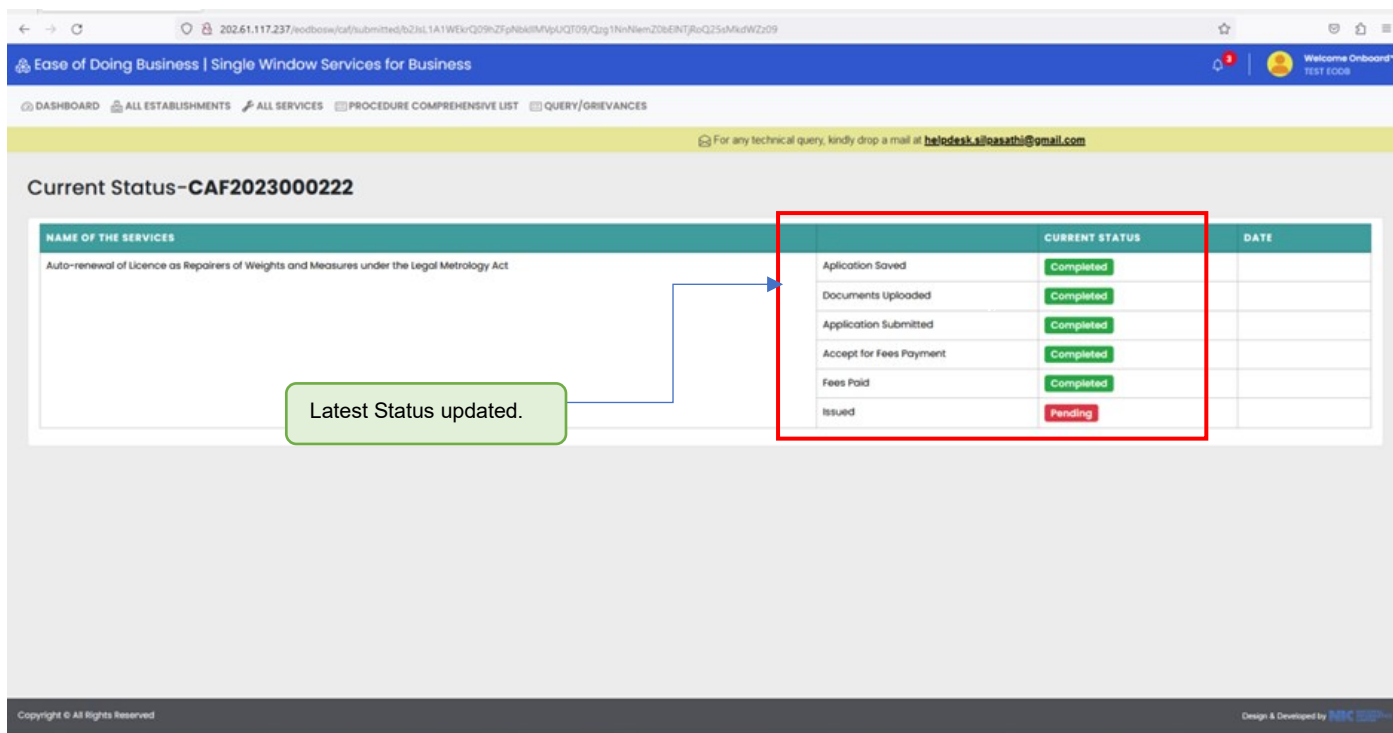
User Manual

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After subsequent approval by the authority, the applicant will receive in the online system the License approved by the Department.



User Manual

Auto-renewal of Licence as Repairer of Weights and Measures under the Legal Metrology Act

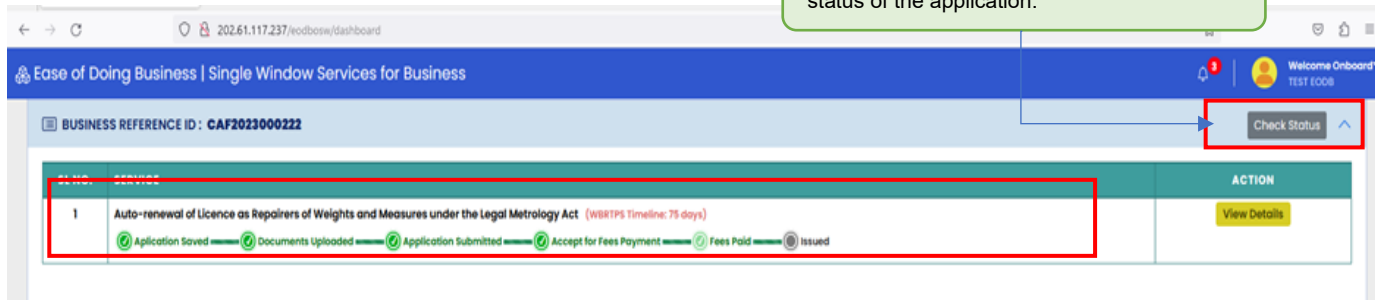
Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

3. Track Status of Application

The applicant has to click on '**Check Status**' to view the latest status of the application.

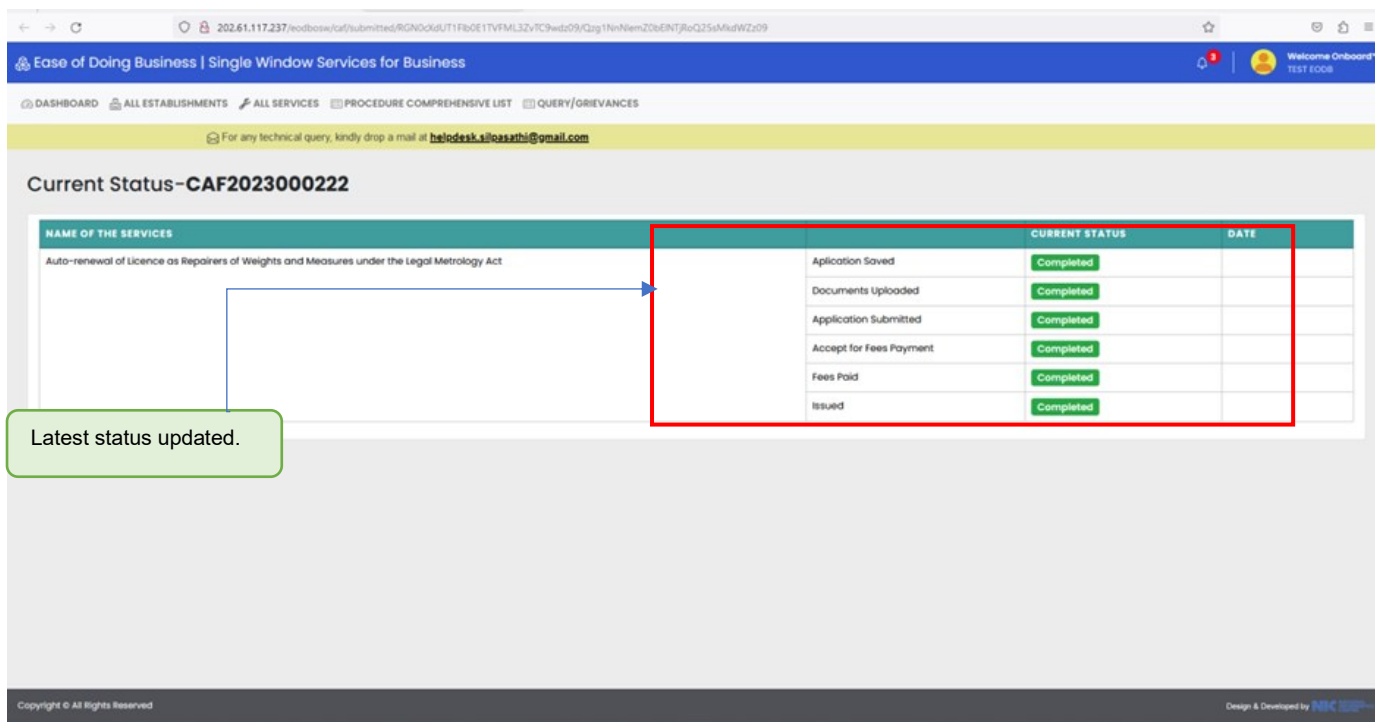
Applicant's Dashboard

Click on '**Check Status**' to check the latest status of the application.



Note: Latest status can be seen any time through Applicant's Dashboard

Current status appears in the Status Dashboard (Screenshot below).



Note: Applicant can click on 'Check Status' at periodic intervals and can view the latest status of the application

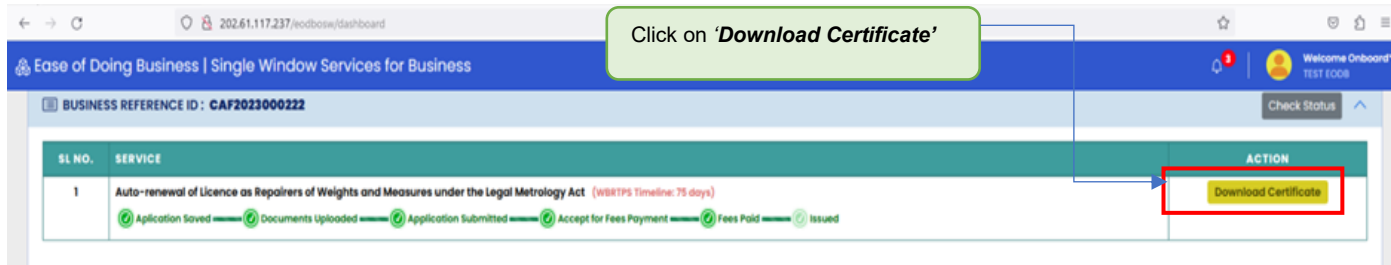
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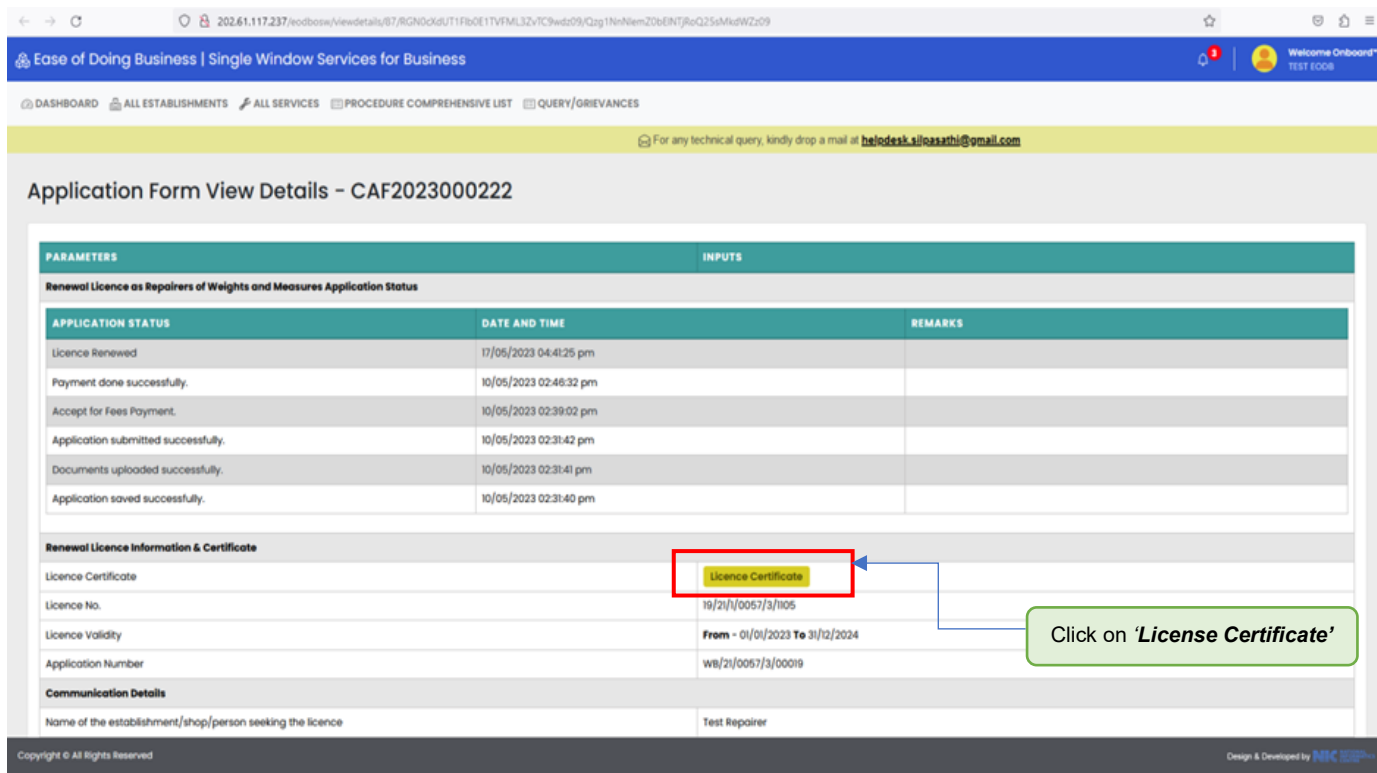
4. Online Download of final approval certificate

Applicant's Dashboard



Note: Latest status can be seen any time through Applicant's Dashboard

The applicant shall now be able to download the final certificate after final approval of application. The applicant has to click on '**Download Certificate**' icon to download the Final Approval Certificate issued.



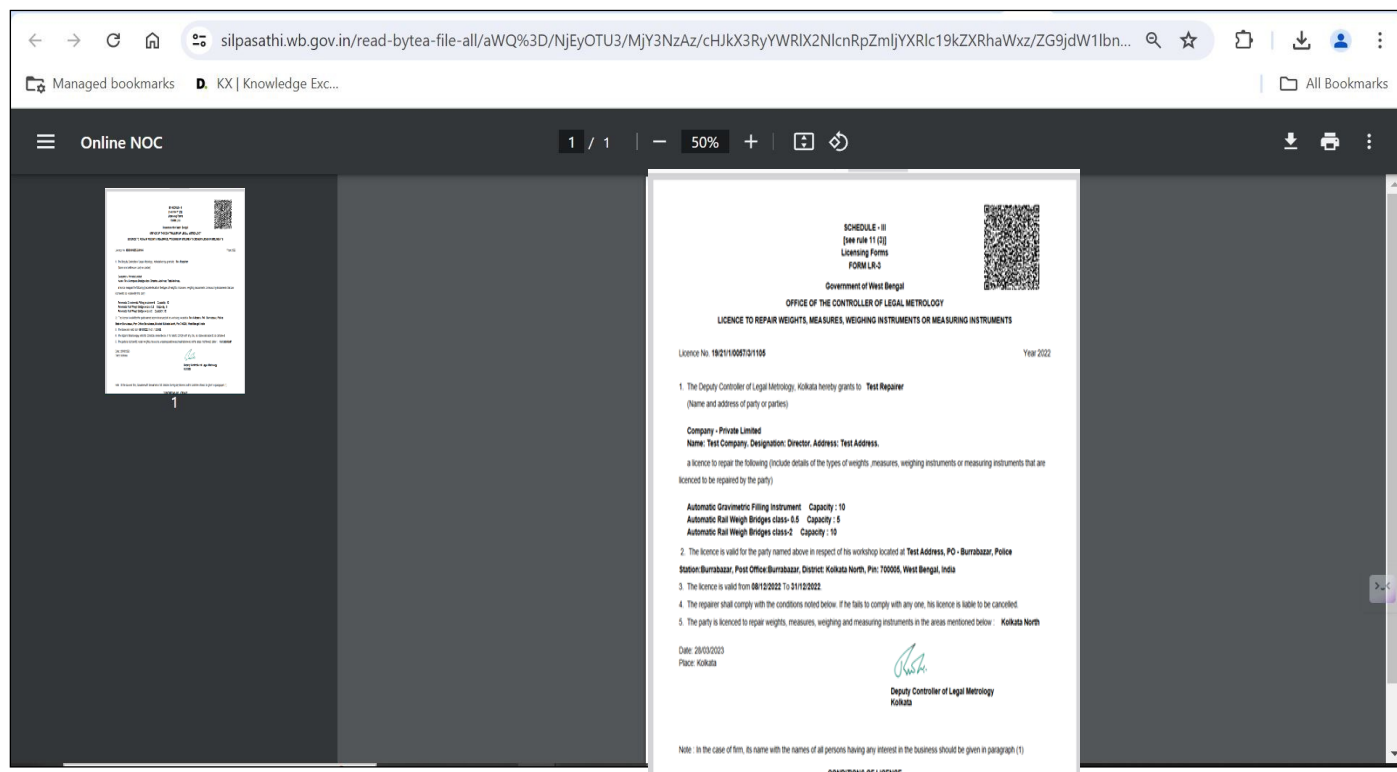
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The certificate as downloaded has been illustrated in the screenshot below:

The Final Certificate gets downloaded (Screenshot)



One Approval certificate document has been illustrated below:

SCHEDULE - III
[see rule 11 (3)]
Licensing Forms
FORM LR-3

Government of West Bengal

OFFICE OF THE CONTROLLER OF LEGAL METROLOGY
LICENCE TO REPAIR WEIGHTS, MEASURES, WEIGHING INSTRUMENTS OR MEASURING INSTRUMENTS

Licence No. 19/21/0057/3/1105 Year 2022

1. The Deputy Controller of Legal Metrology, Kolkata hereby grants to **Test Repairer**
(Name and address of party or parties)

Company - Private Limited
Name: Test Company, Designation: Director, Address: Test Address.

a licence to repair the following (Include details of the types of weights, measures, weighing instruments or measuring instruments that are licensed to be repaired by the party)

Automatic Gravimetric Filling Instrument Capacity : 10
Automatic Rail Weigh Bridges class-0.5 Capacity : 5
Automatic Rail Weigh Bridges class-2 Capacity : 10

2. The licence is valid for the party named above in respect of his workshop located at: **Test Address, PO - Burrabazar, Police Station:Burrabazar, Post Office:Burrabazar, District: Kolkata North, Pin: 700005, West Bengal, India**

3. The licence is valid from **08/12/2022 To 31/12/2022**

4. The repairer shall comply with the conditions noted below. If he fails to comply with any one, his licence is liable to be cancelled.

5. The party is licensed to repair weights, measures, weighing and measuring instruments in the areas mentioned below: **Kolkata North**

Date: 28/03/2023
Place: Kolkata

Deputy Controller of Legal Metrology
Kolkata

Note : In the case of firm, its name with the names of all persons having any interest in the business should be given in paragraph (1)

CONDITIONS OF LICENCE

User Manual

Auto-renewal of Licence as Repairer of Weights and Measures under the Legal Metrology Act

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CONDITIONS OF LICENCE

1. The person in whose favour this licence is issued shall -
(a) Comply with all the relevant provisions of the Act and Rules for the time being in force;
(b) Not encourage or countenance any infringement of the provisions of the Act or the Rules for the time being in force and shall report without delay to the Legal Metrology Officer any infringement that may come into his notice;
(c) Exhibit this licence in some conspicuous part of the premises to which it relates;
(d) Comply with any general or special directions that may be given by the Controller of Legal Metrology;
(e) Surrender the licence in the event of closure of business and/or cancellation of Licence;
(f) (i) Present the weights, measures, weighing or measuring instruments as the case may be duly repaired to the legal metrology officer for under taking verification and stamping as specified in rule 14(1), before delivery to the user.
(ii) In the case of weights, measures weighing or measuring instruments, if they are serviced/repared before the date on which the verification falls due and where, in the process and the verification stamp of the legal metrology officer is defaced, removed or broken, they shall be presented duly repaired to the legal metrology officer for re-verification and stamping before delivery to the user.
(g) Submit the application for renewal of this licence as required under the rules thirty days before the expiry of the validity of the licence.

2. Every condition prescribed after the issue of this licence shall, if notified in the Official Gazette, be binding on the person to whom the licence has been granted.

Signature Not Verified

Digitally signed by D.S.
DIRECTORATE OF LEGAL
METROLOGY
Date: 2023.05.10 09:22:24
UTC

QR Code

Renewal entries

Current No :19/21/1/0057/3/1105
Date:10/05/2023
Renewed for:2023 to 2024

QR Code

Renewal entries

Current No :19/21/1/0057/3/1105
Date:10/05/2023
Renewed for:2023 to 2024

Abhijit Sharmah

Assistant Controller of Legal Metrology
Kolkata North

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Auto-renewal of Licence as Repairer of Weights and Measures under the Legal Metrology Act

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

5. Third Party verification details

Third party verification is a process by which any independent user / third party verifies an individual's license and registration details online check authenticity of the Certificate without logging into the portal.

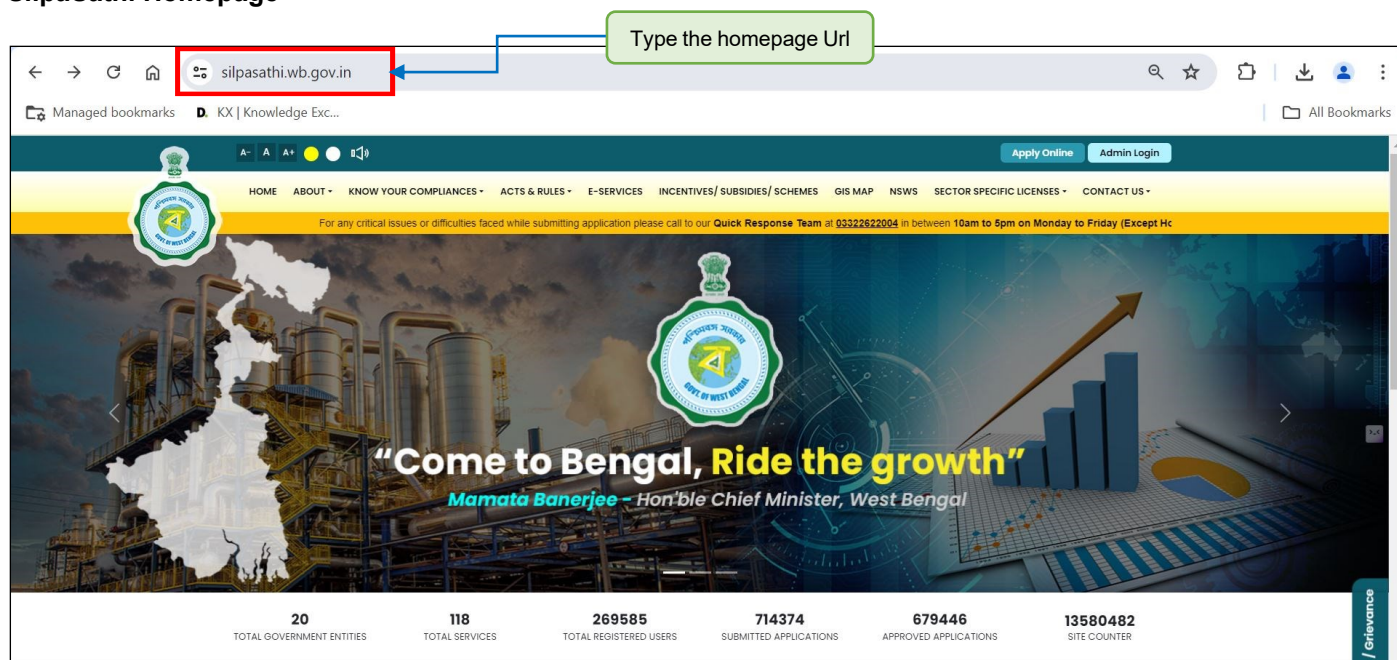
Third party verification process

The applicant or any user has to log in to <https://silpasathi.wb.gov.in/>.

A user (any third party) needs to click on '*Third party Verification*' section in the homepage and enter registration number / license number and then click on 'Search' link, for Verification of Certificate.

(Screenshots below):

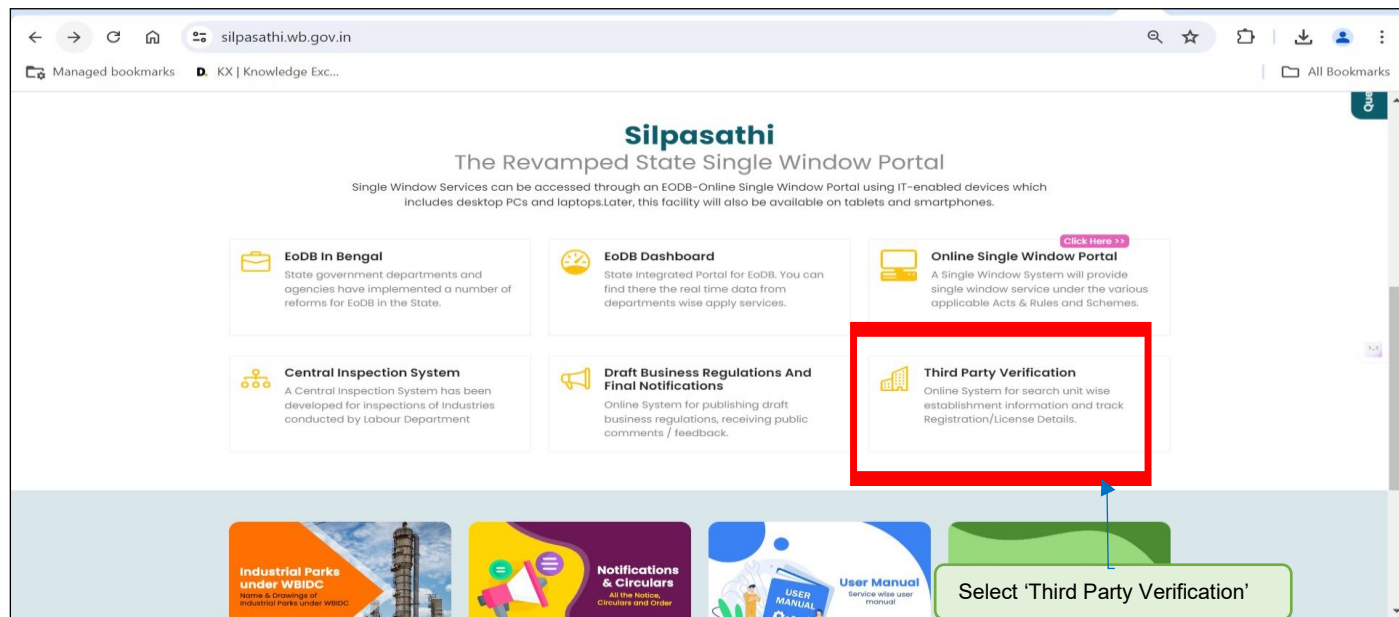
SilpaSathi Homepage



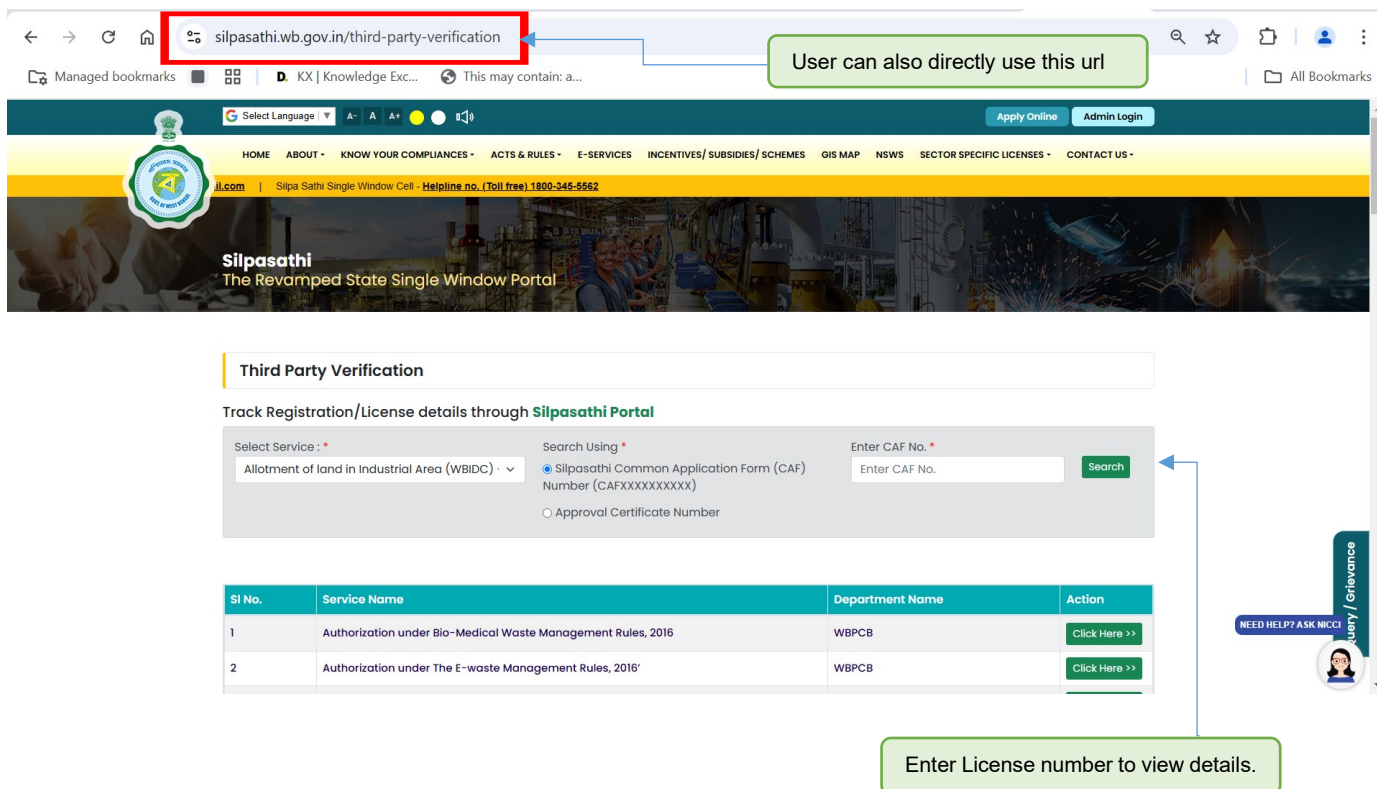
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Applicant selects the service and then enter the Certificate/ Approval number or CAF number in the text box beside it and clicks on 'Search' to view details of certificate.



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The third party can view the details as illustrated below:

silpasathi.wb.gov.in/third-party-verification

Managed bookmarksD. KX | Knowledge Exc...This may contain: a...All Bookmarks

Third Party Verification

Track Registration/License details through Silpasathi Portal

Select Service : *
Auto-renewal of Licence as Repairers of Weig

Search Using *

Silpasathi Common Application Form (CAF)
Number (CAFXXXXXXXXXX)

Approval Certificate Number

Enter Approved Certificate No. *
CAF2024968255

Search

Parameter	Output
Approval Certificate number	19/09/2/0024/3/1179
Application number	CAF2024968255
Legacy Portal Reference number	17976
Service Name	Auto-renewal of Licence as Repairers of Weights and Measures under the Legal Metrology Act
Name of Enterprise to whom issued	SHYAMA ENTERPRISE
Address of enterprise to whom issued	VILL - NAJARPUR, P.O. - MAHADEBPUR, DIST. - MALDA, PIN - 732121, POST - MAHADEBPUR , P.S. - Old Malda, Malda, Pin - 732121
Status	Licence Renewed
Date of Approval	27/12/2024
Valid till (date)	31/12/2029

Query / Grievance

NEED HELP? ASK NICCI