CLEARANCE CERTIFICATE AND TREE FELLING PERMISSION IN NON-FOREST AREA FOR DEVELOPERS

Provided as a service in
Online Single Window of the
State (SILPASATHI)

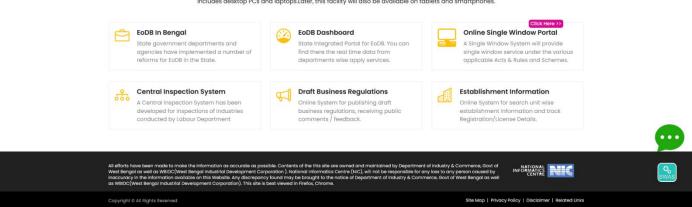
Log on to www.silpasathi.wb.gov.in and click on 'Apply online' button



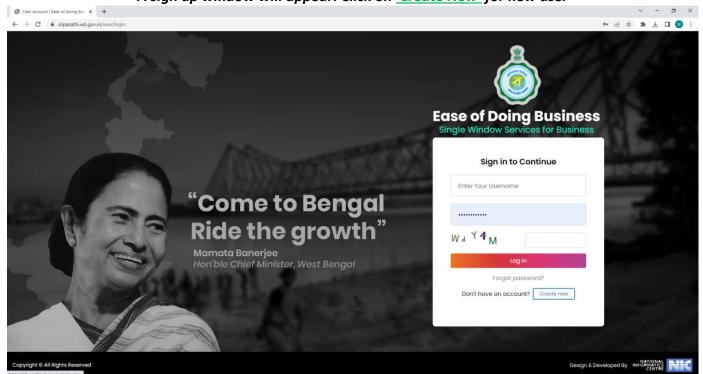
Ease of Doing Business

Single Window Services for Business

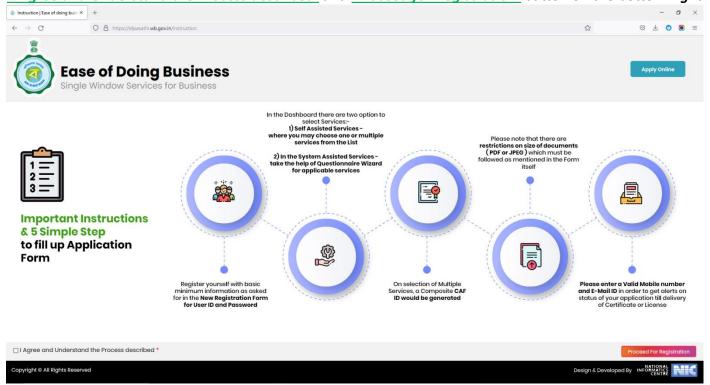
Single Window Services can be accessed through an EODB-Online Single Window Portal using IT-enabled devices which includes desktop PCs and laptops.Later, this facility will also be available on tablets and smartphones.



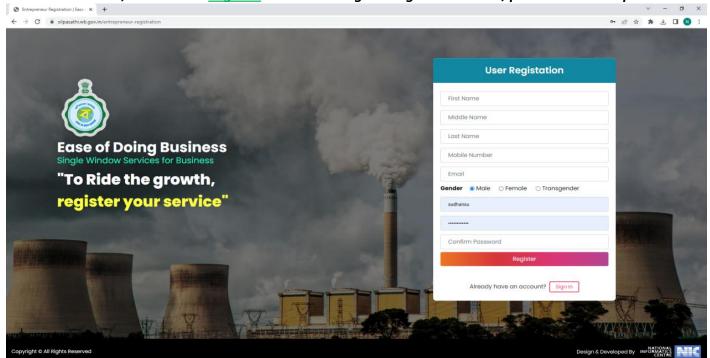
A sign up window will appear. Click on 'Create New' for new user



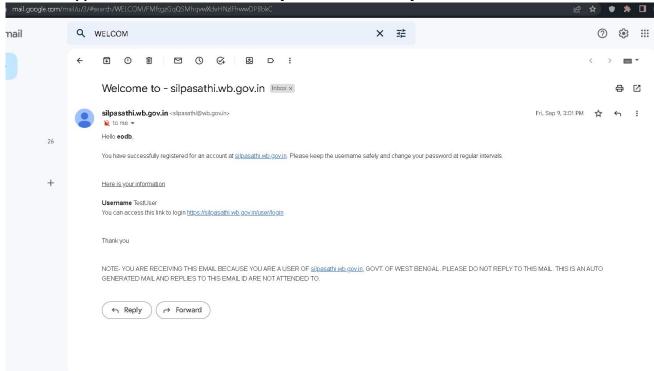
Before proceeding for Registration page, Applicant need to click on the check box of 'I Agree and Understand the Process described' and 'Proceed for Registration' button on the bottom right



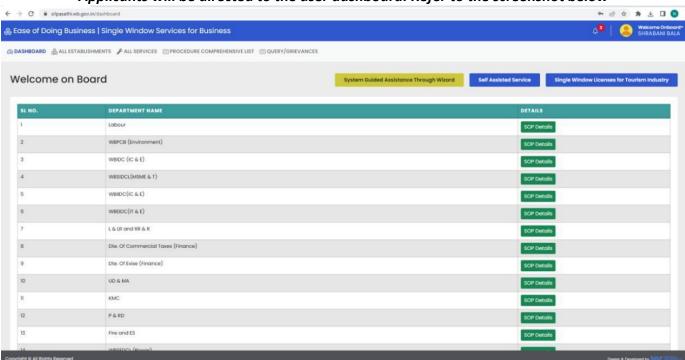
The <u>'User Registration'</u> window will appear with the relevant fields that the applicant need to fill accurately and click on <u>'Register'</u> as shown by the below screenshot. In case the applicant already have an account, click on the <u>'Sign In'</u> button and login using valid User ID, password and Captcha



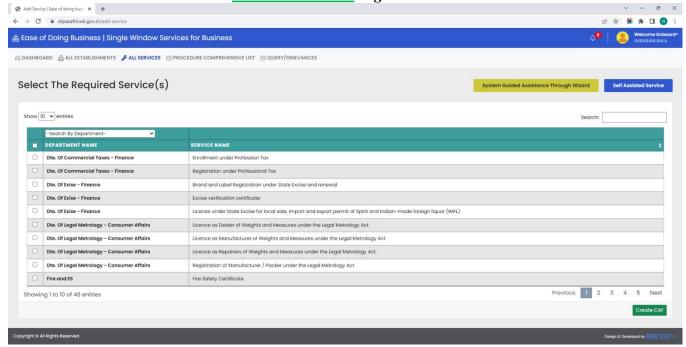
Applicants will receive email confirmation. Please refer to the screenshot below



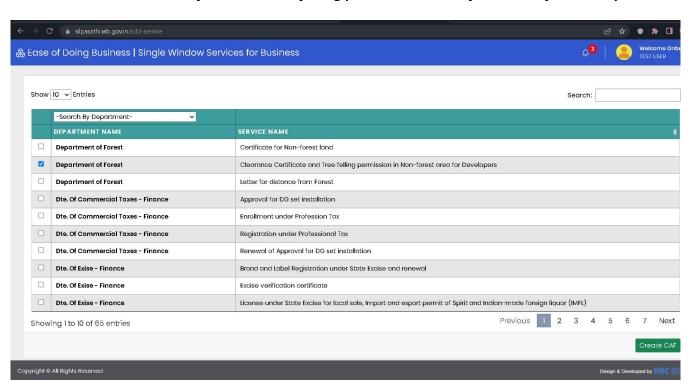
Applicants will be directed to the user dashboard. Refer to the screenshot below



Click on 'ALL SERVICES' to get the desired service



Once done, a list of services will appear. Applicants need to click on <u>the checkbox</u> adjacent to the service named 'Clearance Certificate and Tree felling permission in Non-forest area for Developers'

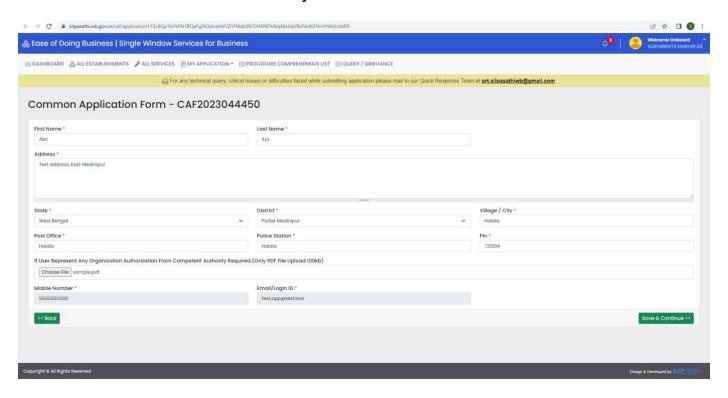


Once done, click on <u>'Create CAF'</u>. Applicant's CAF ID will be created. Click on <u>'Apply Online'</u> to proceed with the application

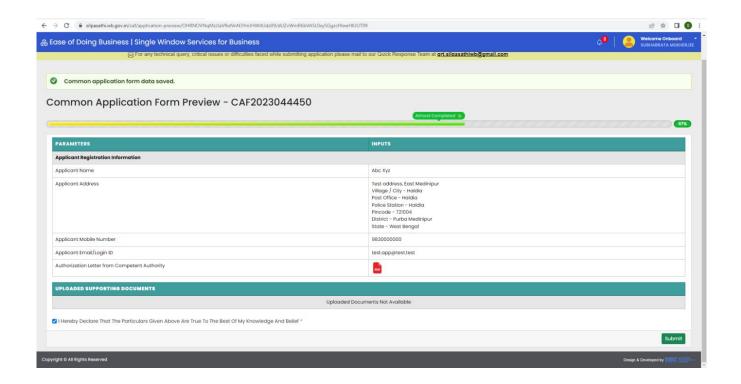


Applicants will be redirected to the common application form with the necessary details required for the certificate to get issued. Once done, applicant needs to click on <u>'Save & Continue'</u> for further action.

Refer to the screenshot



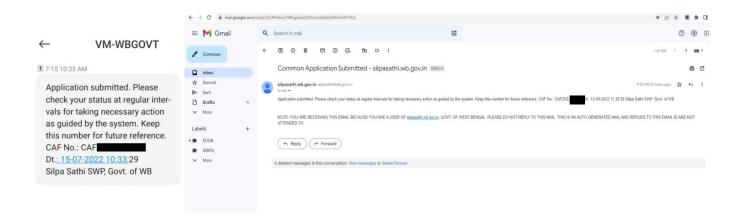
Applicant will be shown the filled application with details provided for final review Once reviewed, applicant needs to click on the Declaration checkbox on the bottom left of the application page before proceeding to (Submit" button, as mentioned in the preceding screenshots below-



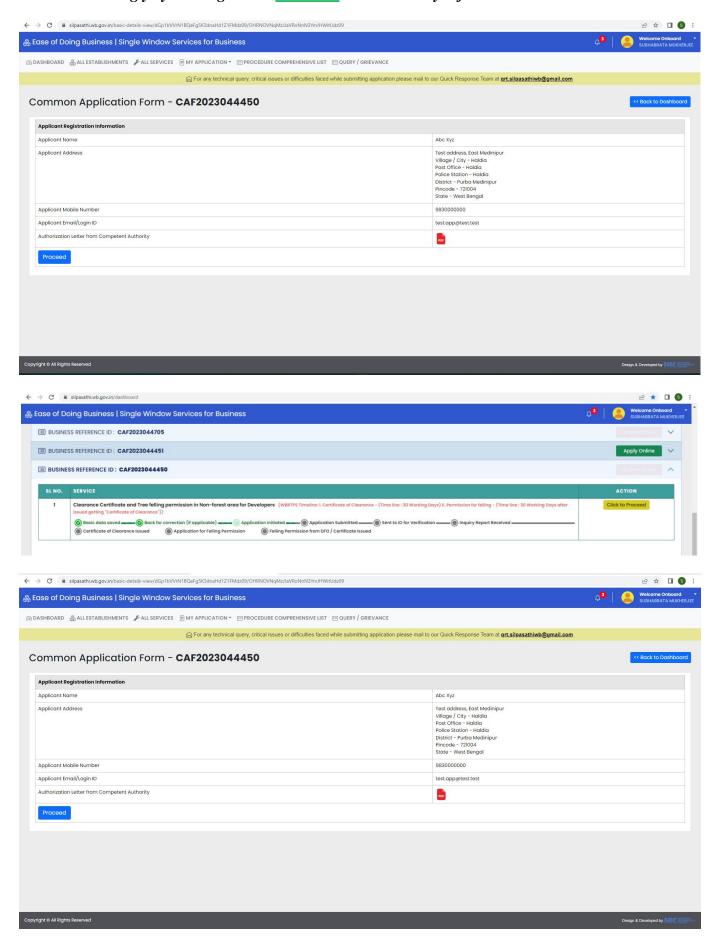
After submission of the application, applicant will be able to view the current status of the application from his dashboard as mentioned in the preceding screenshots -



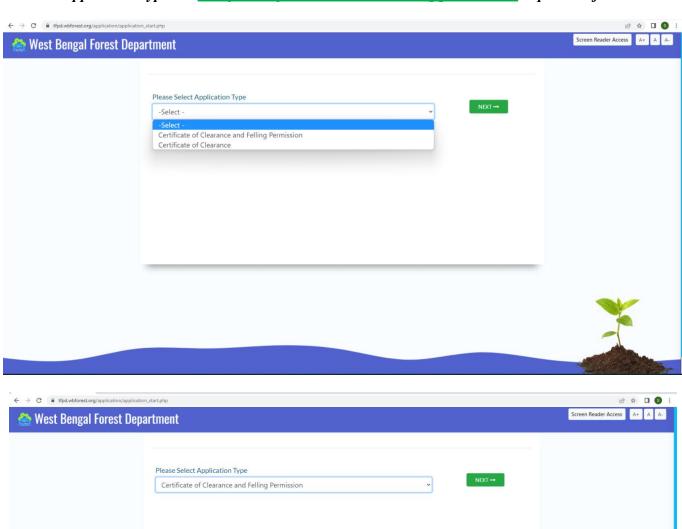
The applicant will receive notifications through <u>SMS and email</u> at critical stages of application processing – application submission, application approval or rejection at various stages as shown under:

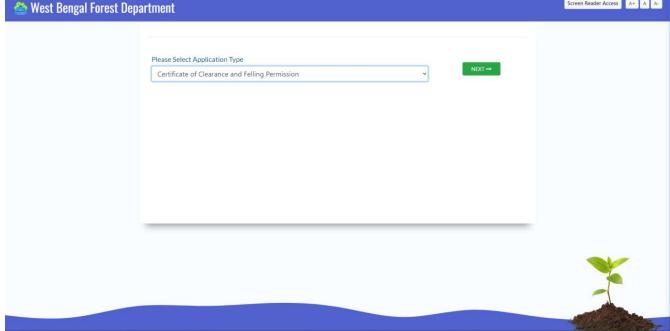


Please note that based on the nature of business, the application might come <u>Back for Correction</u> if applicable. If not, it won't affect the application and therefore applicant can proceed for the next step accordingly by clicking on the <u>'Proceed'</u> button. Kindly refer to the below screenshots:

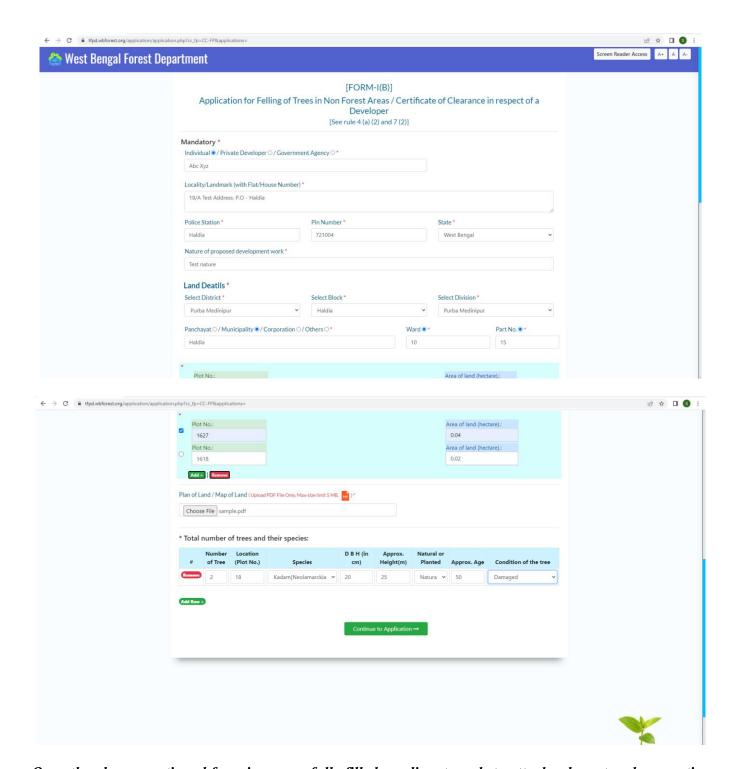


Once done, applicant will be redirected to the West Bengal Forest Department portal accordingly. Select the application type as 'Certificate of Clearance and Felling permission' to proceed further:

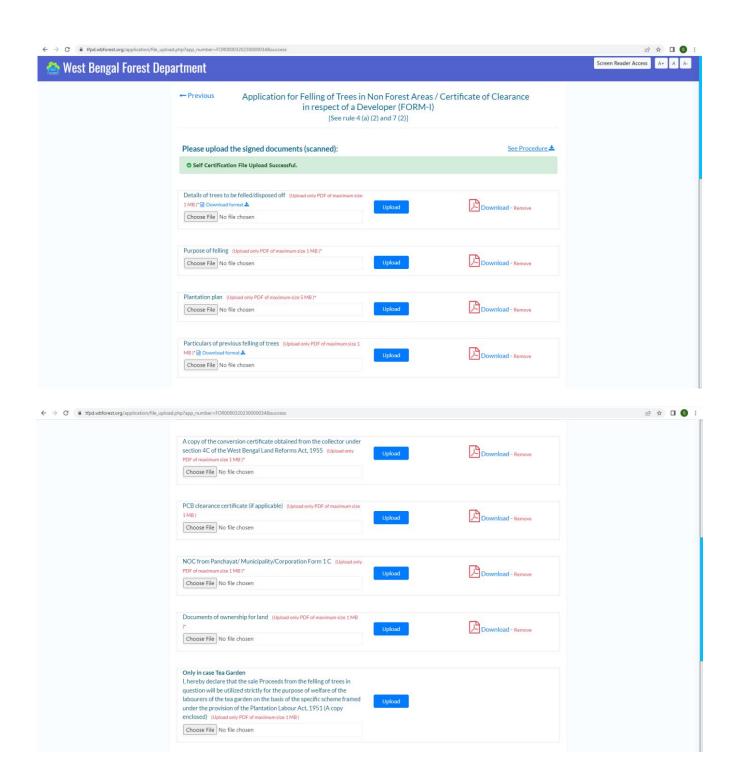


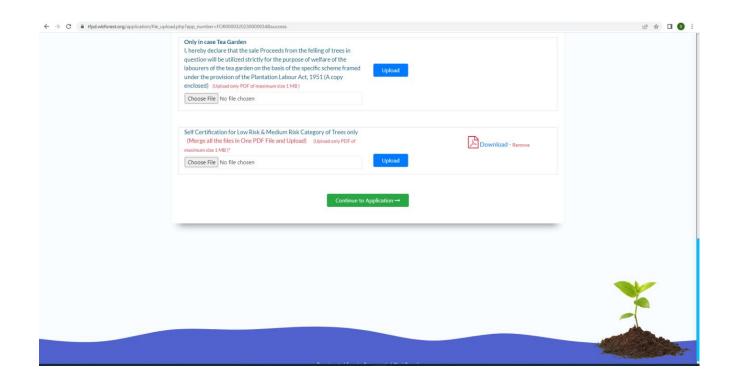


Once done, applicant needs to fill in the Form I(B) carefully with the necessary information as mentioned in the screenshot below:



Once the above mentioned form is successfully filled, applicant needs to attach relevant and supporting documents that are necessary for the application to proceed further. Click on <u>'Continue to Application'</u> once done:

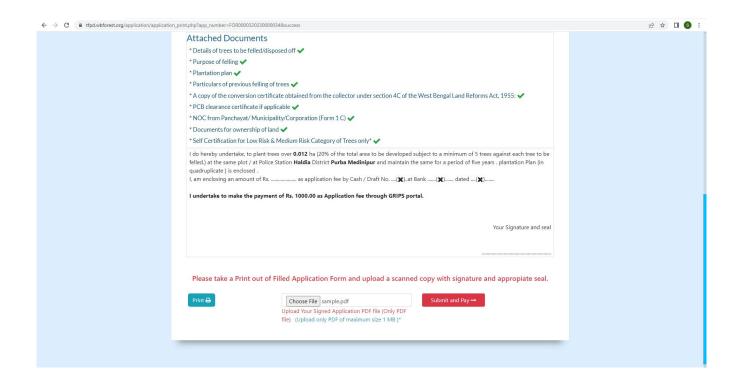




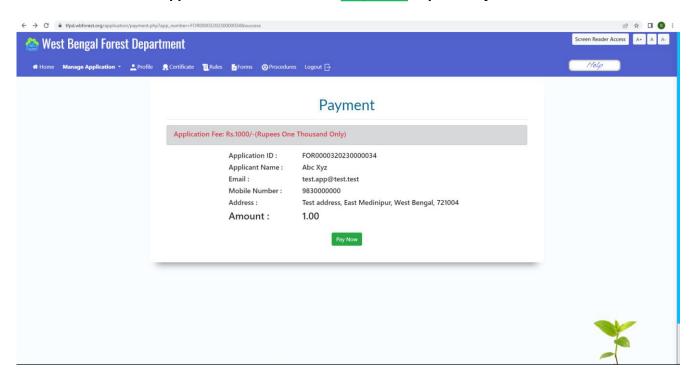
Applicant then needs to preview the whole application and check the relevant information provided. Once done, applicant needs to proceed with the Payment according by clicking on <u>'Submit and Pay'</u> button.

Please refer to the screenshots below:

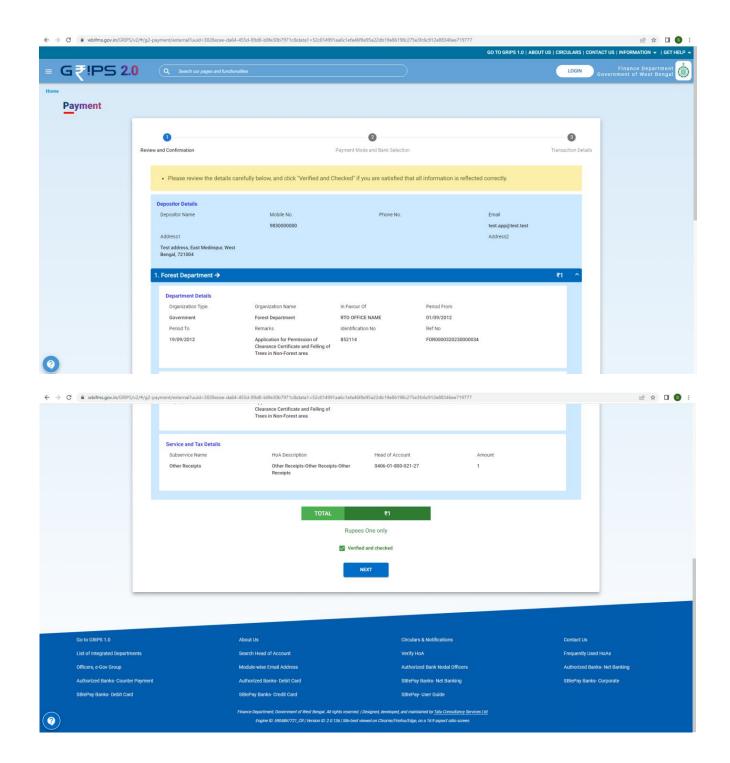


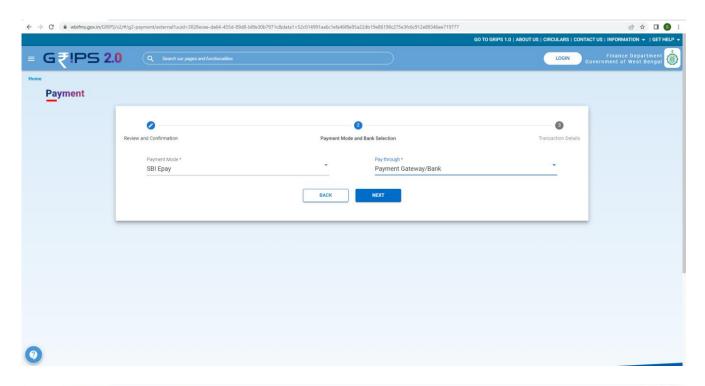


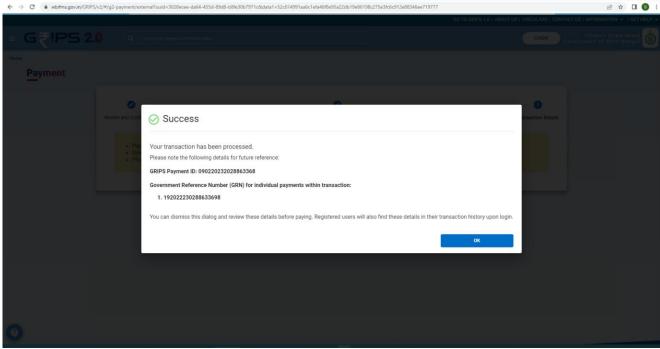
Applicant needs to click on 'Pay Now' to proceed further:



Applicant will be directed to the GRIPS portal for payment. Kindly refer to the below mentioned screenshots for reference:









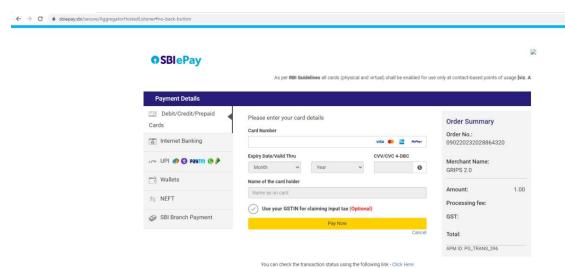
Please wait! Redirecting to bank.

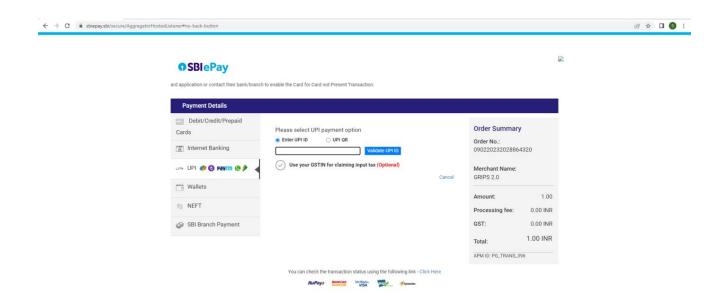
Don't refresh or close the browser.

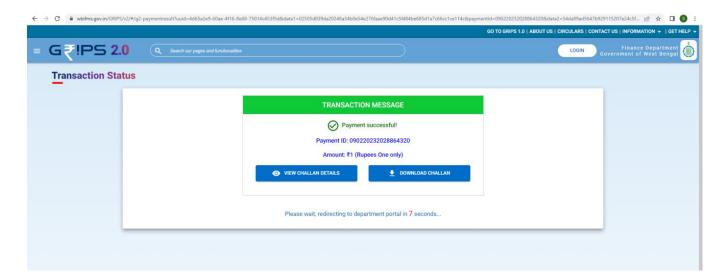
inance Department, Government of West Bengal. All rights reserved. | Designed, developed, and maintained by <u>Tata Consultancy Services Ltd.</u>
Site best viewed on Chrome/Firefox/Fidos. on a 16.9 aspect ratio screen.

RuPay) Sectorard Verified by VISA VISA Symantic

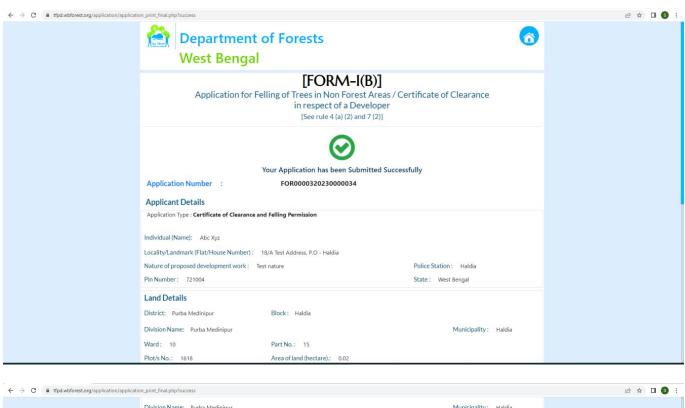
£ ☆ □ **⑤** :

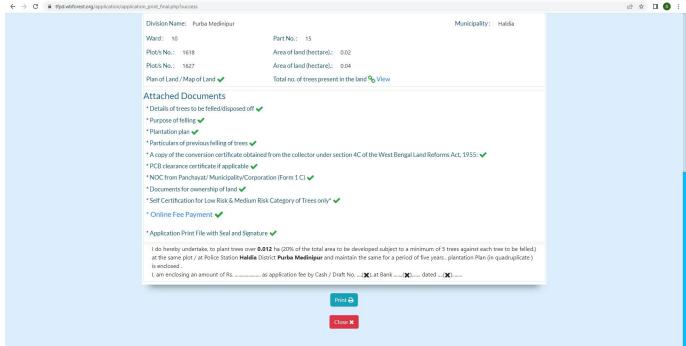






Once the payment is successfully done, applicant can Print the mentioned Form for his future reference:

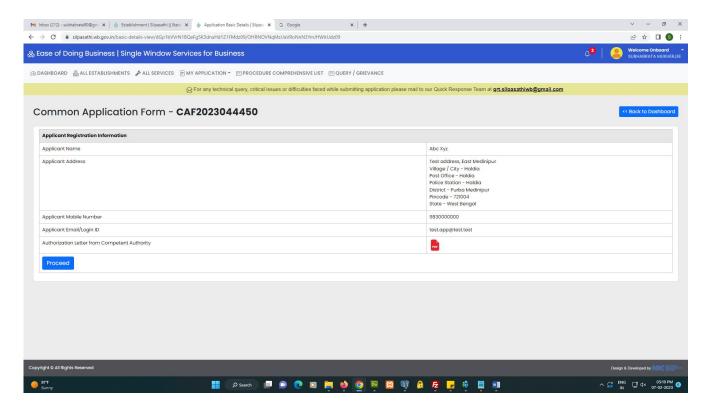




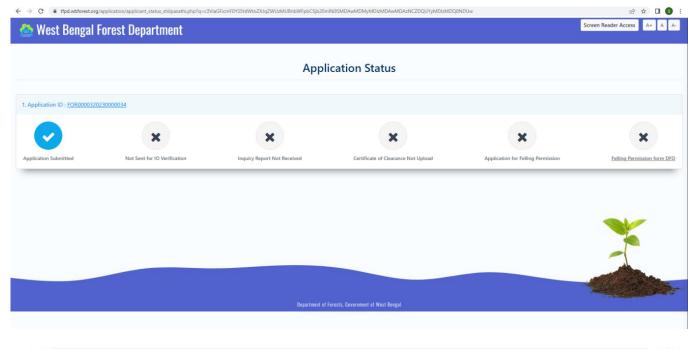
Applicant will be able to check the status of his application from his dashboard accordingly. Once done, applicant need to click on 'Click to proceed' for further steps: -



Click on 'Proceed' button to get redirected to the West Bengal Forest Department portal:

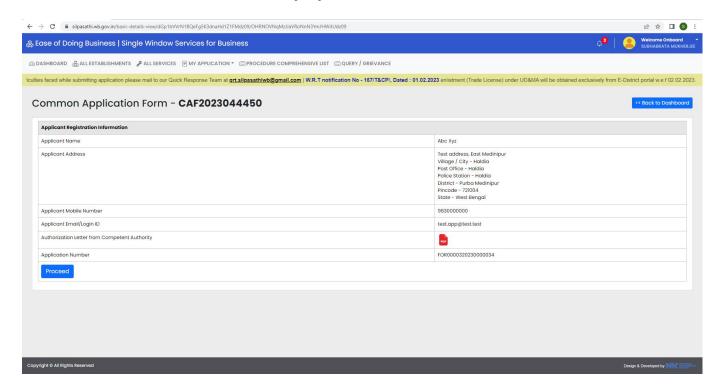


Once the application is successfully submitted applicant will be able to view the current status of the application at Department portal as well and the same can be view at Silpasathi dashboard:

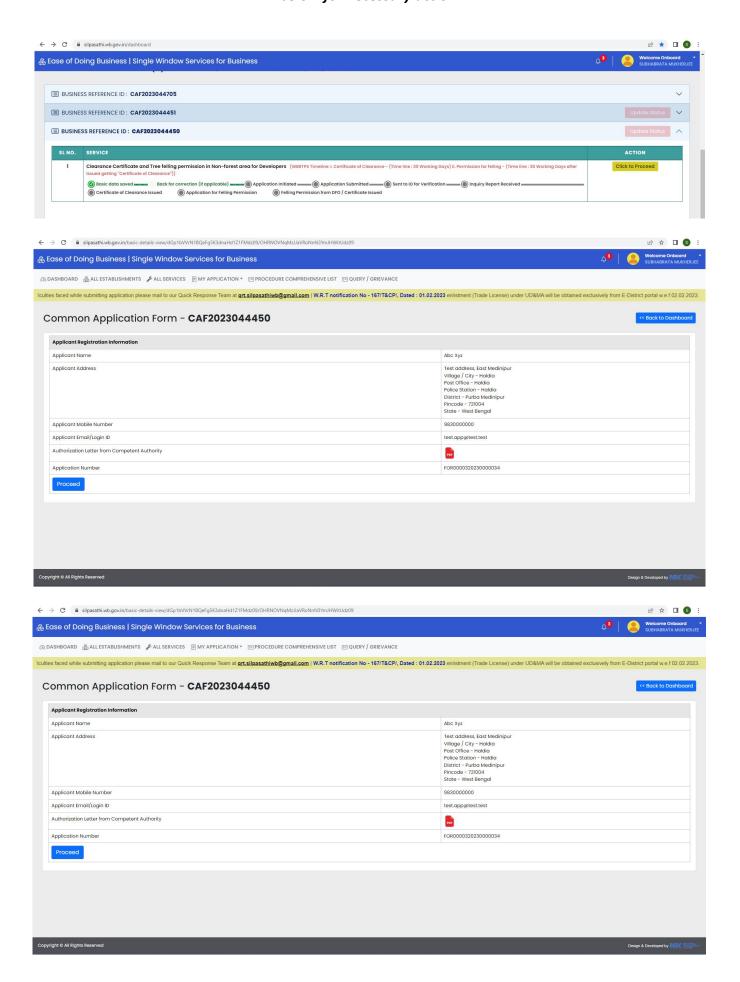


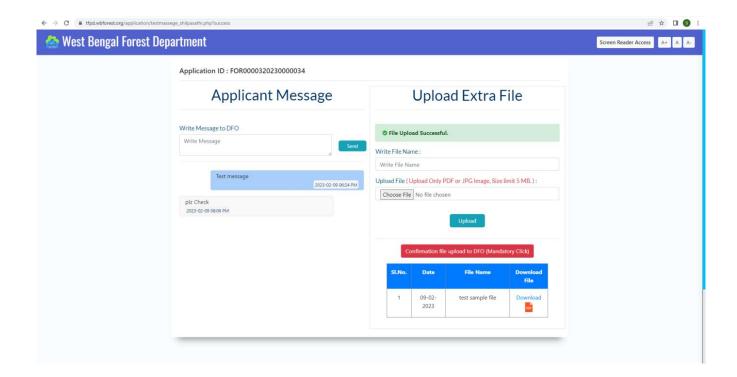


Click to 'Proceed' for further action as mentioned below:

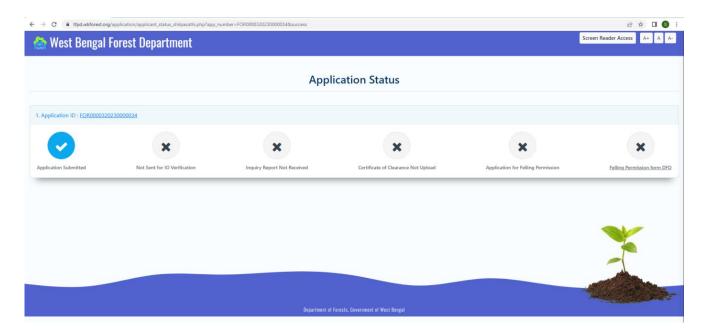


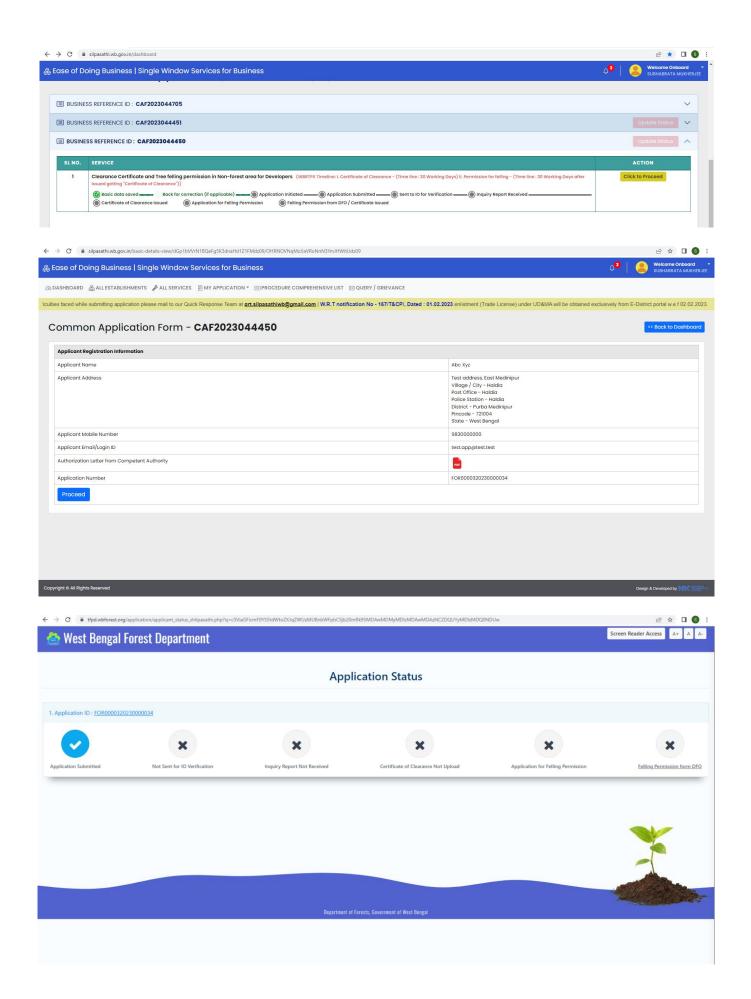
In case the application comes back for correction; applicant will be directed to the page as mentioned below for necessary action.

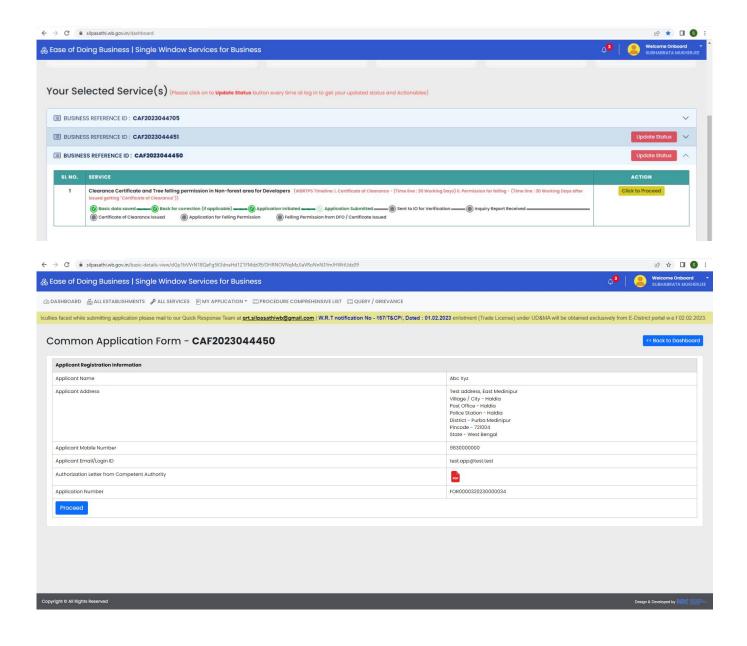


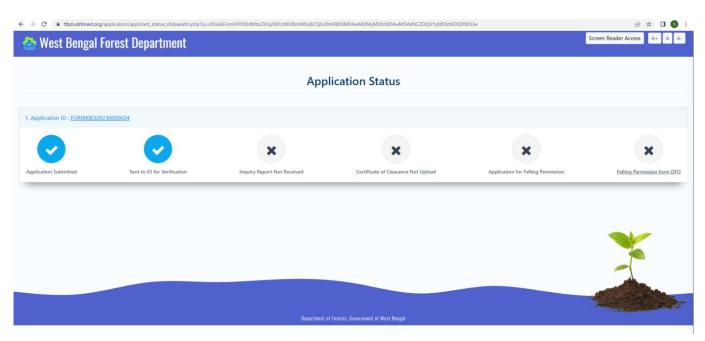


In accord to the process, the application will be sent to the respective authority for application verification (Kindly note that the application can again come back for correction). Post that, the inquiry report will be passed further to generate the certificate of clearance. Applicant needs to check the status regularly as the application proceedings are done as per Department's action on the same. Please refer to the preceding screenshots below:

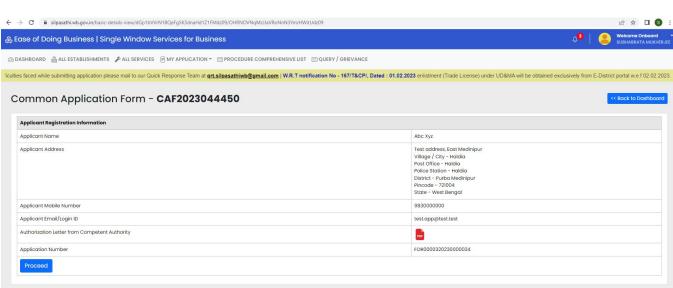


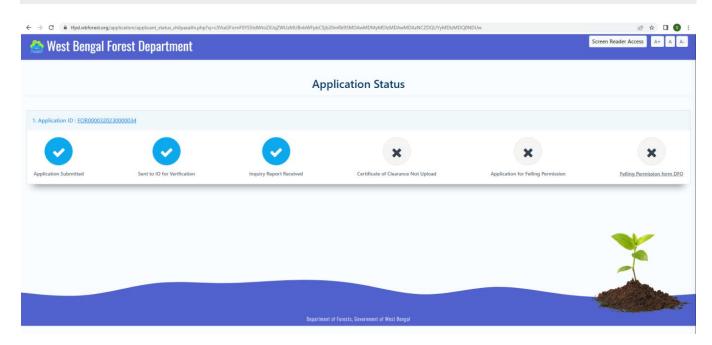


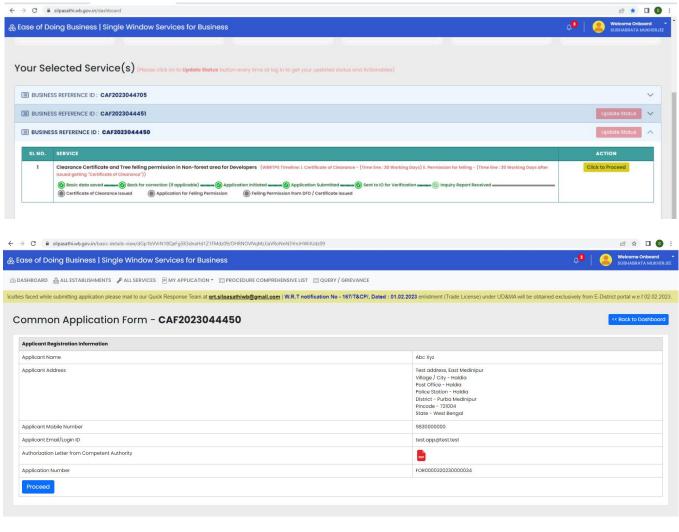


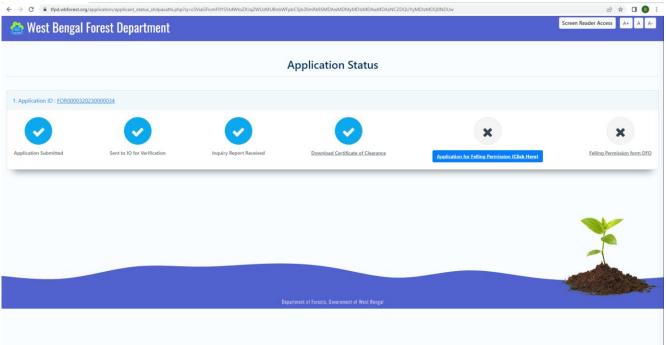






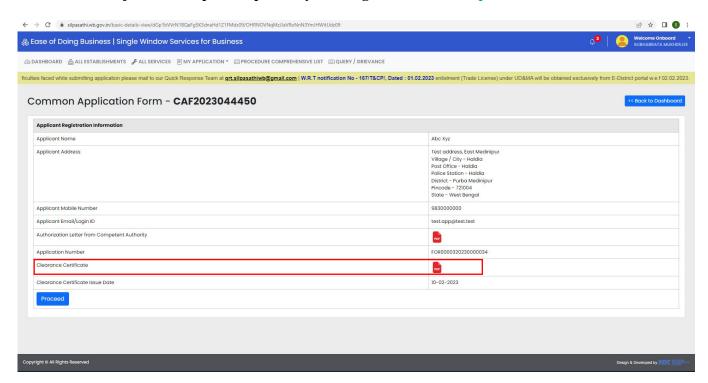


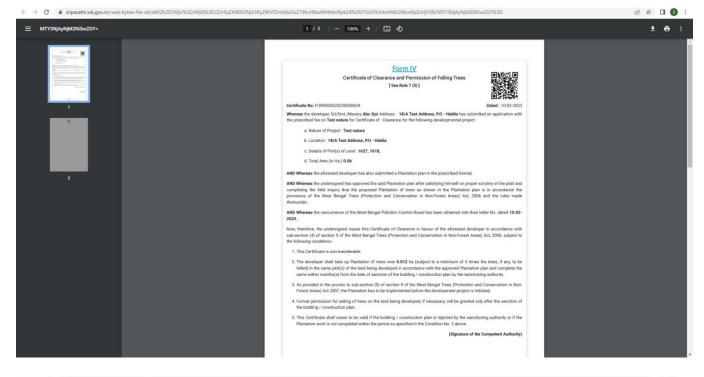


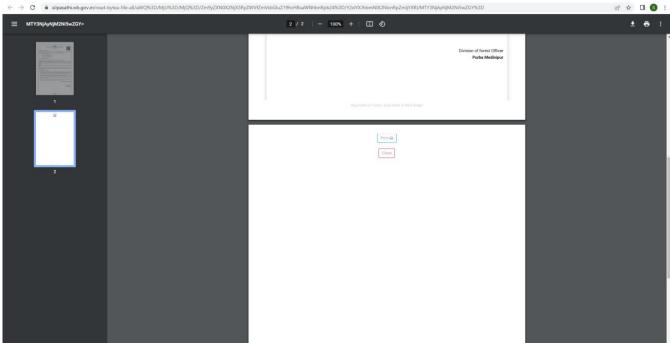




Once the authority approve the application successfully, applicant can download the Clearance certificate from the Silpasathi portal by clicking on the 'Click to proceed' button.

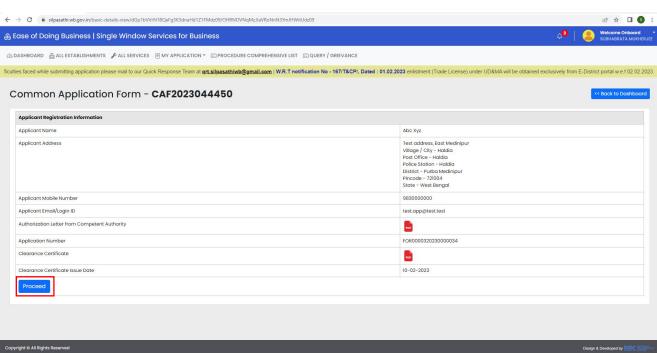


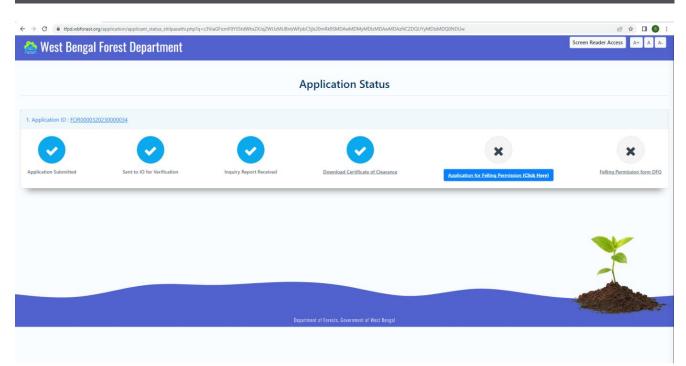




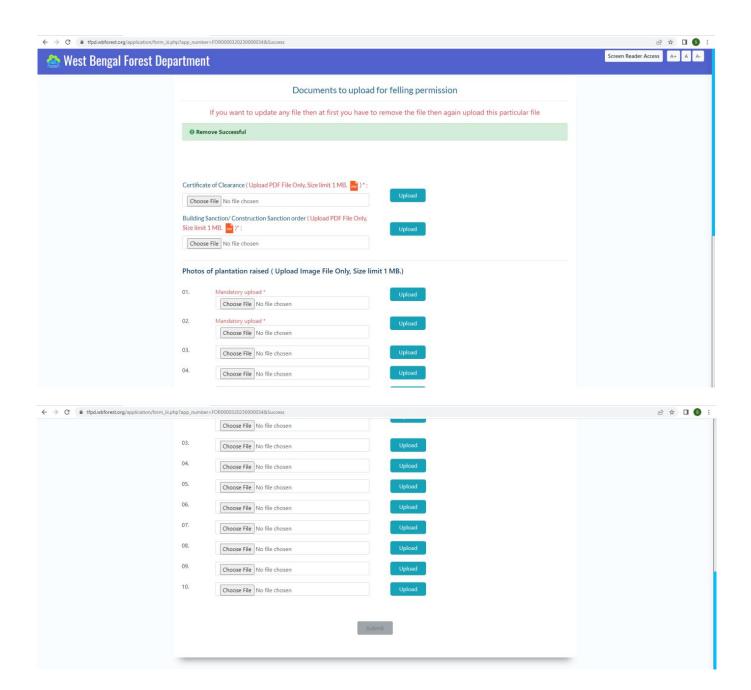
However, kindly note that in case the applicant wants to receive the Tree Felling permission along with the Clearance certificate, he has to fill in a preceding application for the same as mentioned in the screenshots below:

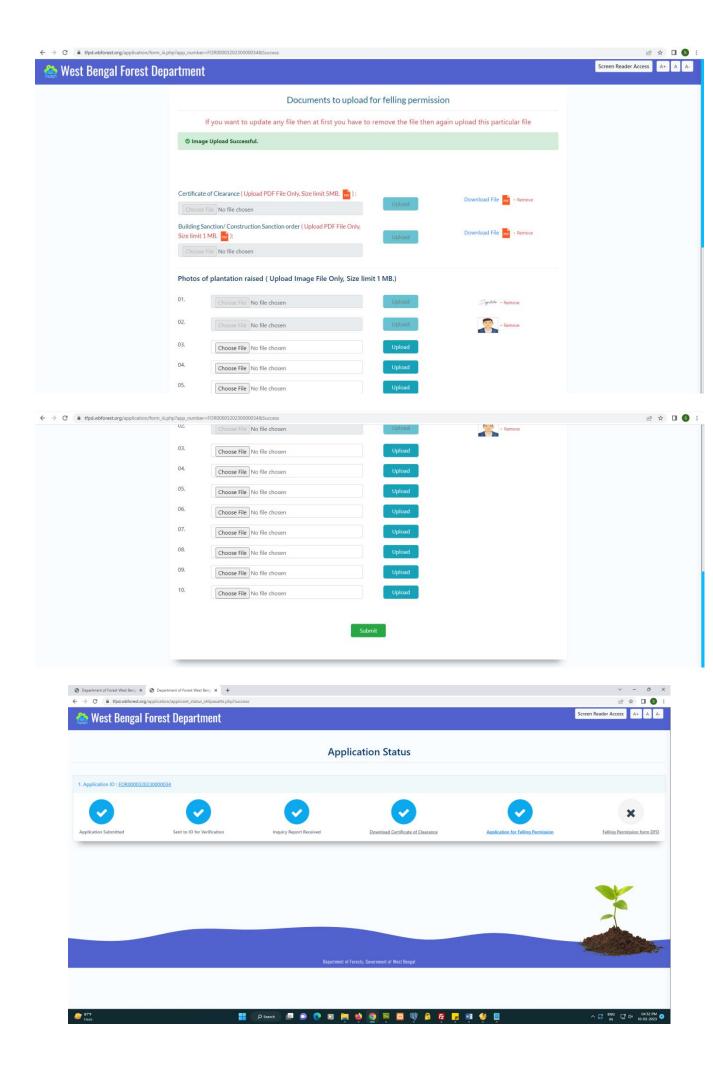




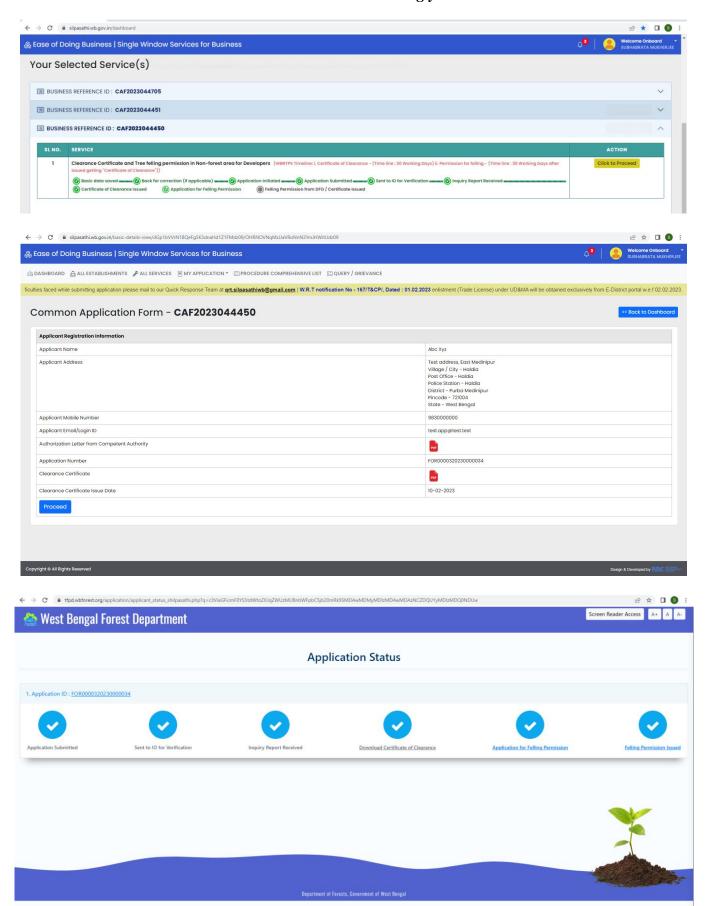


Applicant needs to attached the relevant documents for the Tree felling permission certificate as mentioned in the screenshot below:





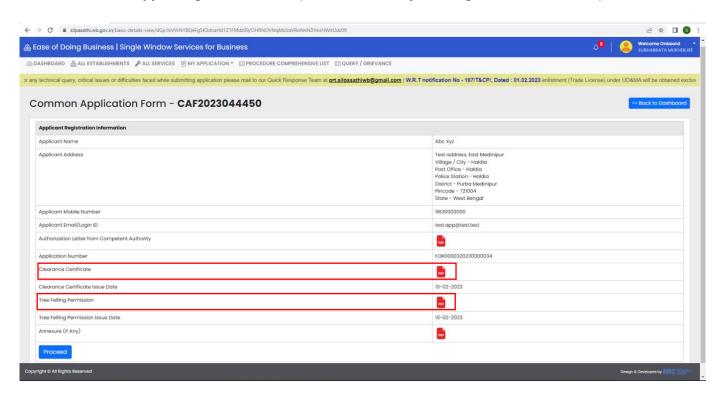
Once the application is successfully submitted, the same will be reflected at applicant's dashboard. Once the concerned authority approves the application, applicant will be able to download the certificate from his dashboard accordingly.



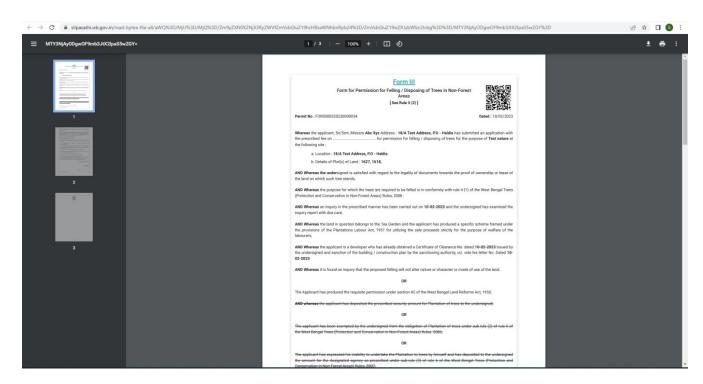


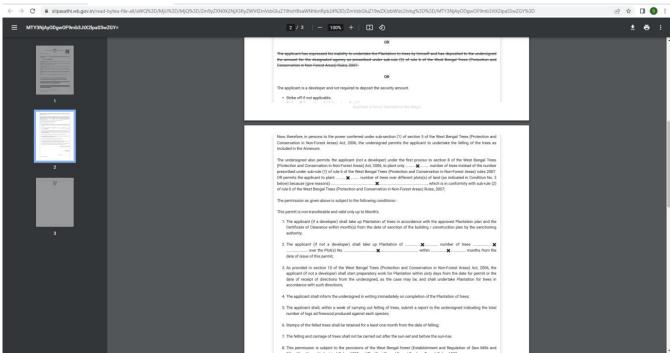
The applicant will receive in the online system the Licence approved by the Department.

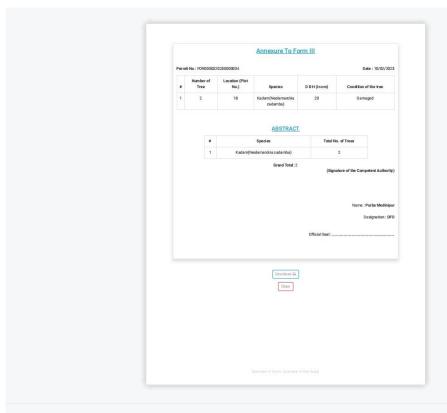
The Applicant can download Approval Certificates by clicking on the buttons adjacent to the certificates as appearing on the screen (as shown in the following screenshots below).



Sample documents mentioned below:







m

Form IV

Certificate of Clearance and Permission of Felling Trees [See Rule 7 (5)]



Certificate No: FOR0000320230000034

Dated: 10-02-2023

Whereas the developer, Sri/Smt/Messrs Abc Xyz Address: .18/A Test Address, P.O - Haldia has submitted an application with the prescribed fee on Test nature for Certificate of: Clearance for the following developmental project:

a. Nature of Project : Test nature

b. Location: 18/A Test Address, P.O - Haldia

c. Details of Plot(s) of Land: 1627, 1618,

d. Total Area (in Ha.) 0.06

AND Whereas the aforesaid developer has also submitted a Plantation plan in the prescribed format,

AND Whereas the undersigned has approved the said Plantation plan after satisfying himself on proper scrutiny of the plait and completing the field inquiry that the proposed Plantation of trees as shown in the Plantation plan is in accordance the provisions of the West Bengal Trees (Protection and Conservation in Non-Forest Areas) Act, 2006 and the rules made the regarder.

AND Whereas the concurrence of the West Bengal Pollution Control Board has been obtained vide their letter No. dated 10-02-2023:

Now, therefore, the undersigned issues this Certificate of Clearance in favour of the aforesaid developer in accordance with sub-section (4) of section 9 of the West Bengal Trees (Protection and Conservation in Non-Forest Areas) Act, 2006, subject to the following conditions:

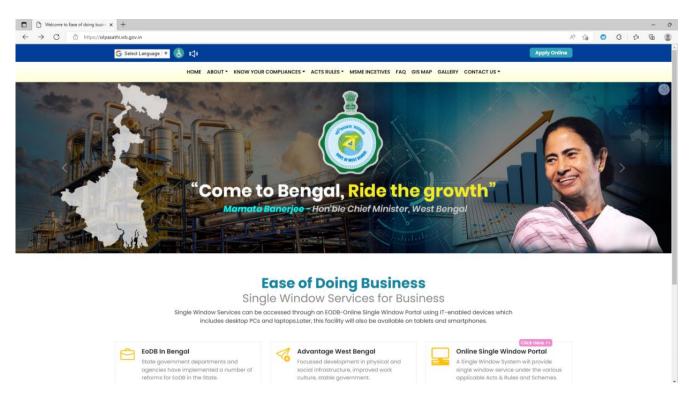
- 1. This Certificate is non-transferable.
- 2. The developer shall take up Plantation of trees over 0.012 ha (subject to a minimum of 5 times the trees, if any, to be felled) in the same plot(s) of the land being developed in accordance with the approved Plantation plan and complete the same within months(s) from the date of sanction of the building / construction plan by the sanctioning authority.
- As provided in the proviso to sub-section (9) of section 9 of the West Bengal Trees (Protection and Conservation in Non-Forest Areas) Act 2007, the Plantation has to be implemented before the development project is initiated;
- Formal permission for selling of trees on the land being developed, if necessary, will be granted only after the sanction of the building / construction plan;
- This Certificate shall cease to be valid if the building / construction plan is rejected by the sanctioning authority or if the Plantation work is not completed within the period as specified in the Condition No. 2 above.

(Signature of the Competent Authority)

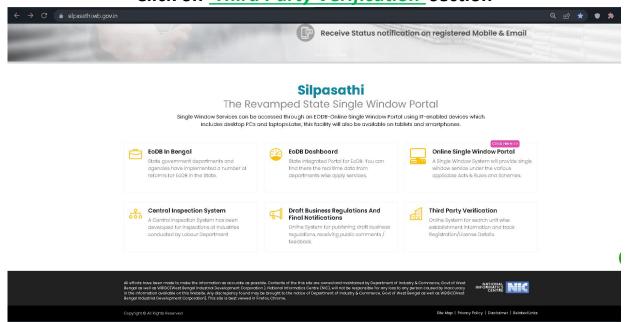
Division of forest Officer Purba Medinipur

Third Party verification details:

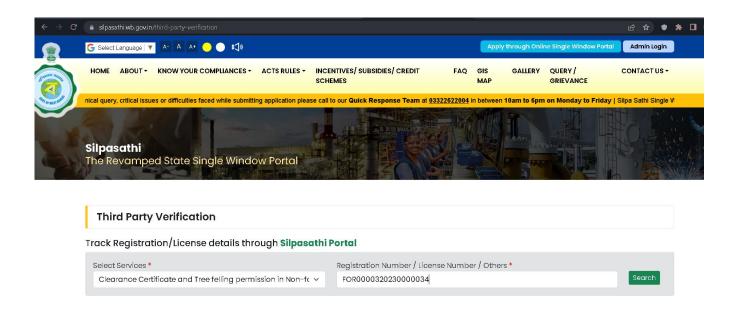
Log on to www.silpasathi.wb.gov.in



Click on 'Third Party Verification' section



Enter the service name and the concerned Registration number/License number



Sample License details mentioned in the below screenshot

