



## Health & Family Welfare:

### *Drug Manufacturing License*

*Provided as a service through 'SilpaSathi', the Online Single Window portal of the State (West Bengal)*

***User Manual***

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# User Manual

## Drug Manufacturing License

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## Introduction

This document is intended to serve as a User Manual for grant of the service “**Drug Manufacturing License**” by **Health and Family Welfare Department, Govt. of West Bengal** through Single window of the State, 'SilpaSathi'. The service is integrated with the Single Window (SilpaSathi) and can be accessed through the SilpaSathi portal. This document has been designed as a user-friendly guide to assist applicants in filling their application forms. It will help them to familiarise with the entire procedure in a seamless manner for successful submission of application and download final Approval certificate from the SilpaSathi portal without the requirement of physical visit to the Department(s).

### Salient Features of Silpasathi Portal:

- The Single Window Portal of the State of West Bengal (SilpaSathi) allows seamless integration with portals of different government departments thereby providing single login credential for various applications, eliminating the need to provide common information multiple times in different forms of various Departments, and ensuring all clearances are available from a single portal.
- It serves as a digital gateway for providing the necessary statutory compliances under the applicable Acts, Rules, Policies and Schemes of the Govt of West Bengal from a single portal.
- Business Entrepreneurs can get certificates and licences required for setting up and operating business in the State in a smooth and time-bound manner, smooth and time-bound manner, without the need to visit any government department or office.

## About the Service

**Drug Manufacturing License – H&FW** aims to ensure production facility adheres to the standards set by the regulatory authorities, guaranteeing the safety, efficacy, and quality of the medicines produced. A drug manufacturing license is a regulatory requirement for companies that produce pharmaceuticals. The primary purpose of this license is to ensure that the manufacturing process meets strict safety and quality standards, thereby protecting public health. The online system has the following features without the requirement of physical visit to the Department: 1) Submission of Application 2) Online Payment of fees 3) Track Status of Application 4) Online Download of final approval certificate 5) Third Party Verification.

## Comprehensive Checklist of Documents to be submitted online

The applicant is required to submit the following documents in order to apply for the service:

#	Documents Required	Detailed Description
1.	Power of Attorney (if any) of applicant in non-judicial stamp paper as per proforma	A power of attorney (POA) is a legal document that gives someone the authority to act on another person's behalf.

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#	Documents Required	Detailed Description
2.	Trade License / Trade Enlistment Certificate, mentioning nature of Trade	A Trade License or Trade Enlistment Certificate is a mandatory document that establishes a business entity's legitimacy and compliance with local regulations
3.	Profession documents of the premises: Current house Tax Receipt/Consolidated Rate Bill/ Registered deed of Conveyance/ Consent letter from the owner/NOC in the form of Affidavit before First Class Judicial magistrate/ Rent Bill signed by owner or Authorized signature as the case related to Porcha / Khajna , Dakhila from BL and L.R.O.	official papers or records related to a business or property's occupation, trade, or use
4.	In case of partnership firms, registered partnership deed along with firm registration receipt in case of limited or pvt limited company, copy of memorandum and Articles of Association. In case of LLP (Limited Liability/ Partnership Firm) Copy of Memorandum and Articles of Association	registered partnership deed along with firm registration receipt in case of limited or pvt limited company, copy of memorandum and Articles of Association. In case of LLP (Limited Liability/ Partnership Firm) Copy of Memorandum and Articles of Association
5.	Copy of resolution of the Board Meeting along with list of Present Board of Directors with respect to Limited or pvt Ltd companies	certified copy of a board resolution is a document that verifies the resolution passed at a board meeting
6.	Sketch map of proposed land / premises with location and surrounding (CAD mode)	A sketch map of a proposed land or premises is a visual representation of the properties' layout, boundaries, and features

## Timeline (WBRTPS)

**Drug Manufacturing License** has an WBRTPS timeline of **90 days** till approval by the authorities.

## Instructions related to the application form

Sl. No.	Field Name	Instructions
<b>Firm Details</b>		
1.	Application Type	Select Application Type (Old / New)
2.	Type of Firm	Select Type of Firm (Retail / Wholesale)
3.	Name of Firm	Enter Name of Firm
4.	Nature of Firm	Select Nature of Firm (Partnership / Private / etc)
<b>Firm Address</b>		

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Sl. No.	Field Name	Instructions
1.	Building No/ Holding No/ Daag Number	Enter details
2.	Street Name	Enter Street Name
3.	Address Line 1	Enter Address
4.	Police Station	Enter name of the police station
5.	Post Office	Enter name of the post office
6.	City/Village	Enter name of city/village
7.	Pin Code	Enter pincode
8.	Local Authority	Enter local authority name
<b>Contract Details of Establishment</b>		
1.	Trade License	Enter trade license permit
2.	Actual Floor Space	Enter details
3.	Nature of Ceiling	Enter Nature of Ceiling
4.	Working hours	Enter number of hours
5.	Email	Enter email id
6.	Landline	Enter landline number
7.	Mobile	Enter mobile number
8.	Enter details of pharmacist	Enter qualification details a long with registration certificate, date of joining, years of experience, etc
<b>Owner Details</b>		
1.	Owner Name	Enter Full Name of the owner
2.	Owner Signature	Add signature
3.	Owner Photo	Add photo

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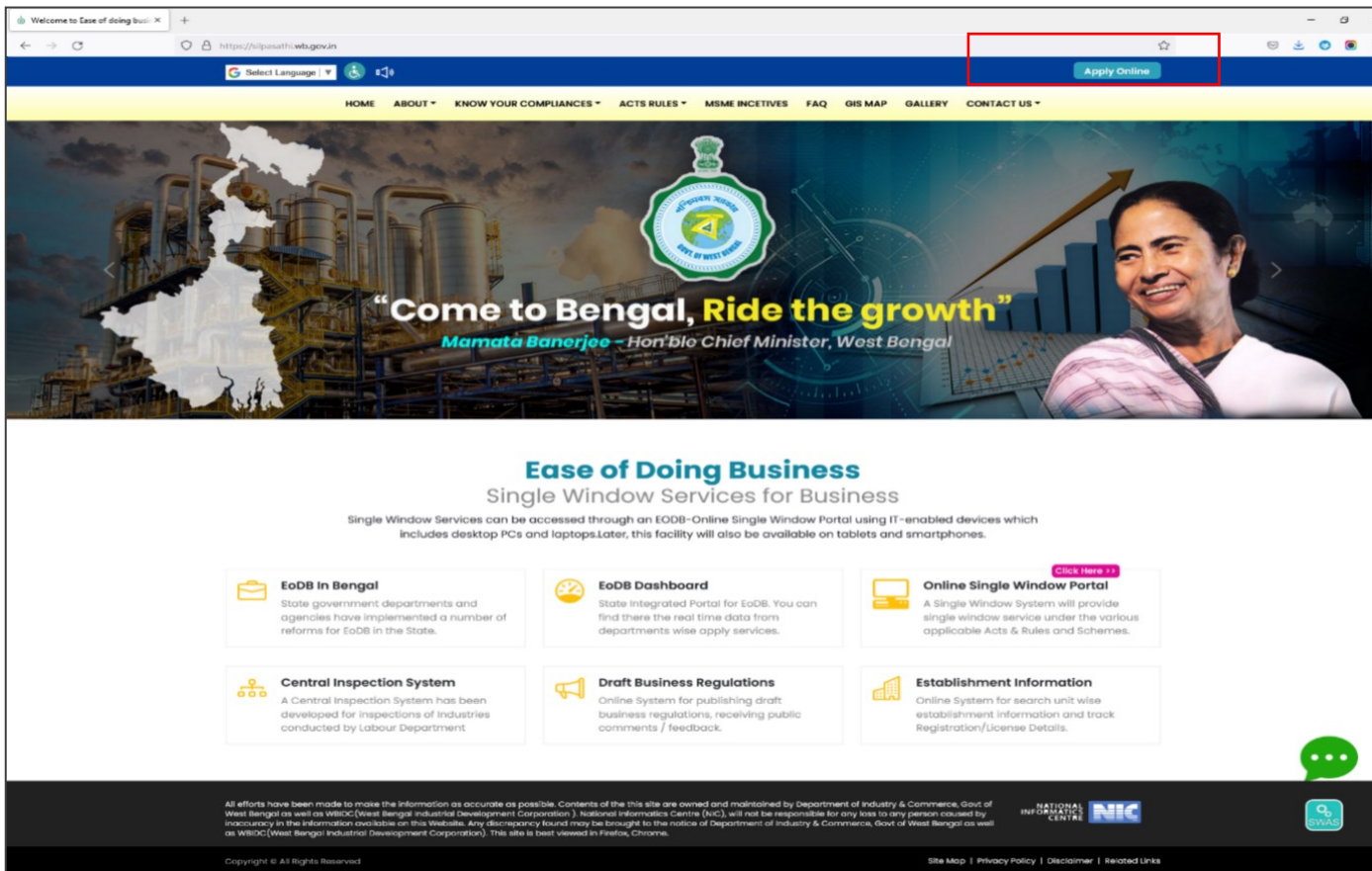
## Drug Manufacturing License

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## Application Process through SilpaSathi

### 1. Online Application submission along with online submission of documents

In order to complete the user registration, the applicant has log on to <https://silpasathi.wb.gov.in/> and click on 'Apply online' button.

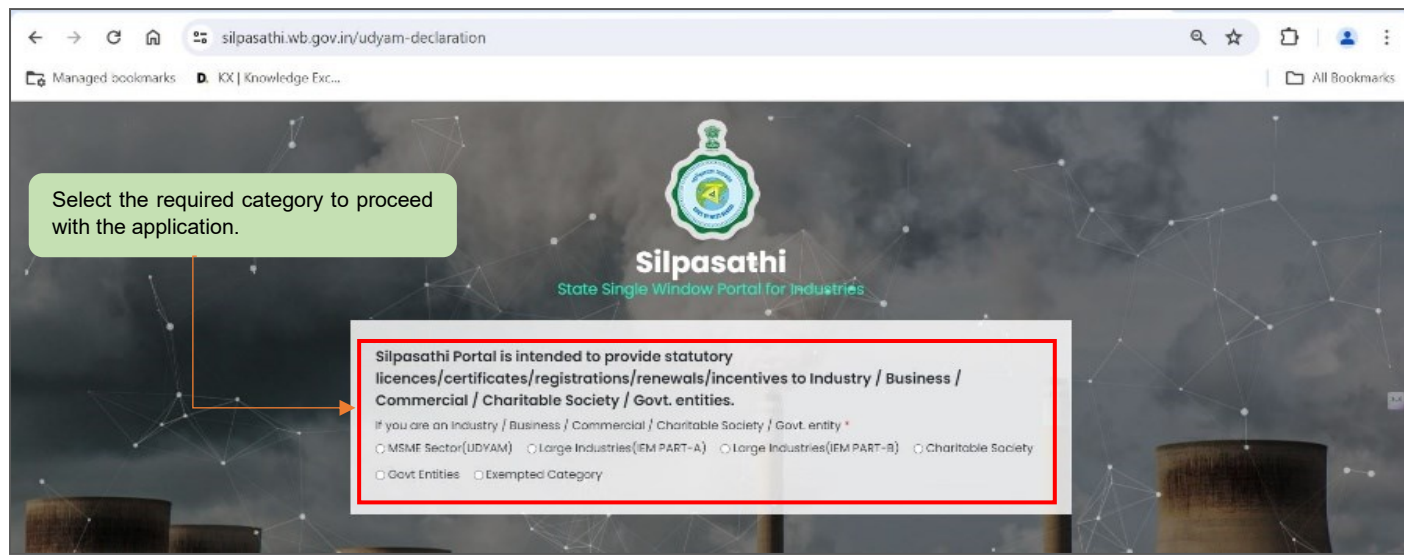


**Applicant Log-in:** The applicant needs to **select the required category** as illustrated in the screenshot below and proceed for registration.

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A sign-up window appears on the screen. The user has to select '[Create New](#)' if he is a new user. An already registered user in SilpaSathi portal can fill in the username and password and login to the SilpaSathi portal.

The '[User Registration](#)' window will appear with the relevant fields that the applicant needs to fill accurately and click on '[Register](#)' as shown by the below screenshot. In case the applicant already has an account, click on the '[Sign In](#)' button and login using valid **User ID, password and Captcha**.

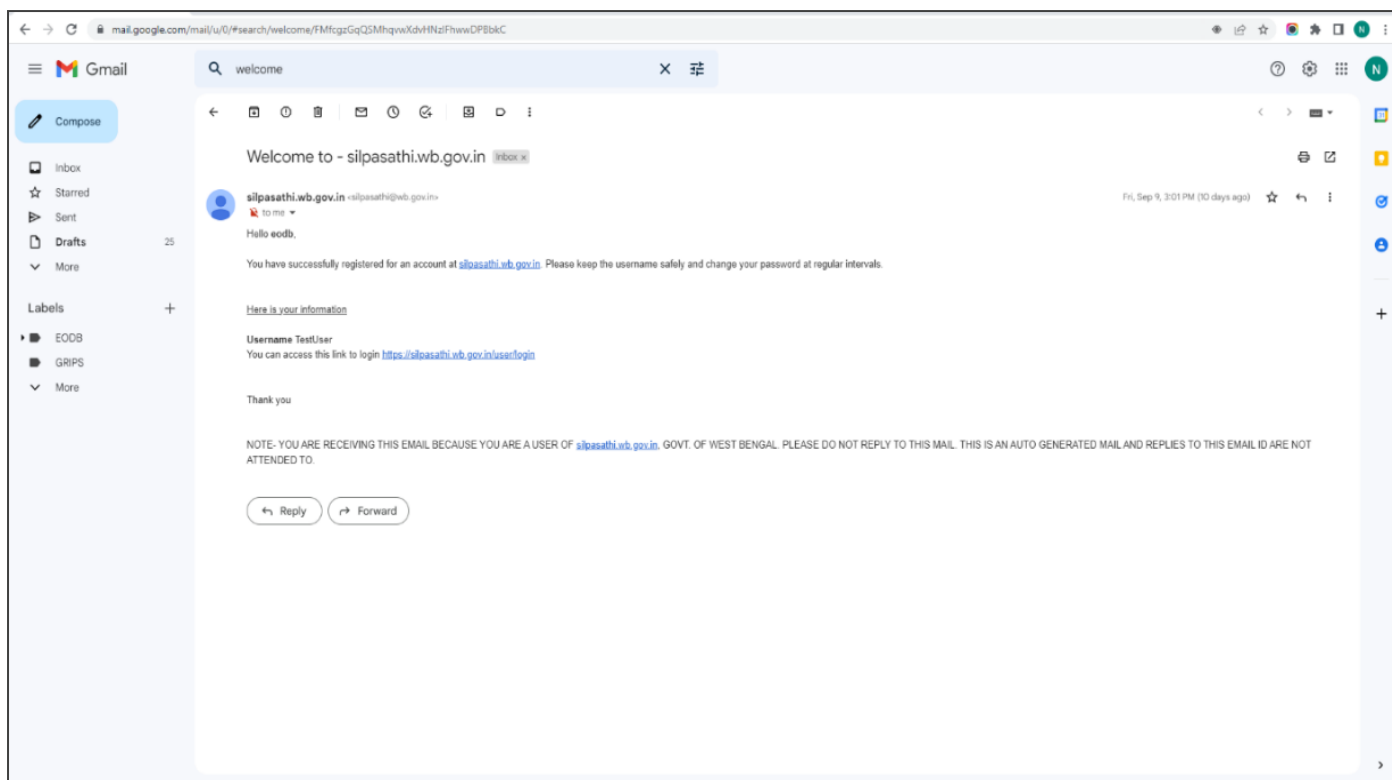
The screenshot shows the 'User Registration' form on the SilpaSathi portal. The form is titled 'User Registration' and is set against a background image of industrial smokestacks. The form fields include: 'First Name', 'Middle Name', 'Last Name', 'Mobile Number', 'Email', 'Gender' (with radio buttons for Male, Female, and Transgender), a text input field for the username (containing 'sudhansu'), a password field (containing '\*\*\*\*\*'), and a 'Confirm Password' field. A pink 'Register' button is at the bottom of the form. Below the button, there is a link: 'Already have an account? [Sign In](#)'. On the left side of the form, there is a logo and the text: 'Ease of Doing Business Single Window Services for Business "To Ride the growth, register your service"'. At the bottom left, it says 'Copyright © All Rights Reserved'. At the bottom right, it says 'Design & Developed By NATIONAL INFORMATICS CENTRE NIC'.

Applicants will receive email confirmation after registering into the single window portal. Please refer to the screenshot below:

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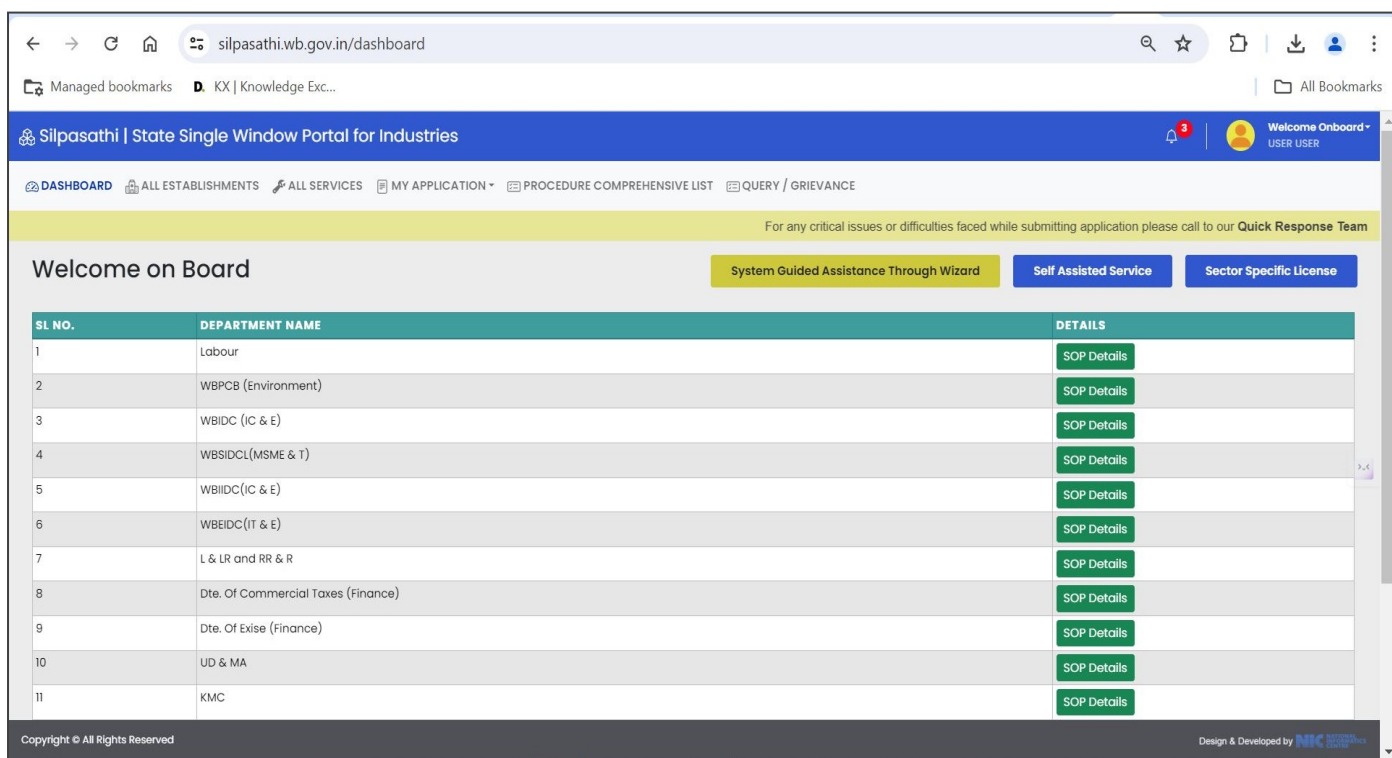
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## Online Application submission

Applicants will now be directed to the user dashboard for completing the further procedures. The following screenshots below illustrate the same.



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The applicant has to click on '[ALL SERVICES](#)' to view the list of all services mapped with their corresponding departments.

The screenshot shows the SilpaSathi portal interface. The 'ALL SERVICES' tab is selected and highlighted with a red box. Below the navigation bar, there is a message about the availability of certain e-services. The main section is titled 'Select The Required Service(s)' and contains a table of services. The table has two columns: 'DEPARTMENT/DIRECTORATE/DISTRICT ADMINISTRATION' and 'SERVICE NAME'. The first column lists 'Consumer Affairs' for multiple entries, and the second column lists various services related to the Legal Metrology Act, such as 'Auto-renewal of Licence as Dealer of Weights and Measures under the Legal Metrology Act'.

Once done, a list of services will appear. Applicants need to click on [the checkbox](#) adjacent to the service named **Drug Manufacturing License – H&FW**.

The screenshot shows the SilpaSathi portal interface. The 'ALL SERVICES' tab is selected. Below the navigation bar, there is a message about the availability of certain e-services. The main section is titled 'Select The Required Service(s)' and contains a table of services. The table has two columns: 'DEPARTMENT NAME' and 'SERVICE NAME'. The first column lists 'H & FW' for three entries, and the second column lists 'Drug Manufacturing License', 'Retail / Wholesale Drug License', and 'Retail / Wholesale Drug License Retention'. The first entry, 'Drug Manufacturing License', is highlighted with a red box, and its checkbox is checked. Below the table, there is a message 'Showing 1 to 3 of 3 entries (filtered from 62 total entries)'. At the bottom right, there is a green button labeled 'Click to create CAF' and a red box containing a 'Create CAF' button.

After selecting the service **Drug Manufacturing License – H&FW**, the applicant has to click on '[Create CAF](#)'. Applicant's CAF ID will be created. The unique CAF ID is referred to as the common application form.

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### Applicant's Dashboard

CAF ID generated.

Click on 'Apply Online' to proceed with the application.

The screenshot displays the 'Applicant's Dashboard' on the SilpaSathi portal. The dashboard features a navigation bar with links to 'DASHBOARD', 'ALL ESTABLISHMENTS', 'ALL SERVICES', 'PROCEDURE COMPREHENSIVE LIST', and 'QUERY / GRIEVANCE'. A 'Service Added Successfully' message is shown at the top. Below this, there are six service tiles: 'Add Establishment', 'System Guided Assistance Through Wizard', 'Self Assisted Service', 'Licenses For Tourism Industry', 'Query / Grievance Submission / Tracking', and 'Your Profile'. The 'Your Selected Service(s)' section shows a table with one entry: 'Drug Manufacturing License' (WBRTPS Timeline: 90 days). The 'Apply Online' button is highlighted in a red box. A callout box shows the 'BUSINESS REFERENCE ID : CAF2022001118'.

SL NO.	SERVICE	ACTION
1	Drug Manufacturing License (WBRTPS Timeline: 90 days) User Created → Token Generated → CAF Submitted → Document Uploaded → Payment Done → Part A Download Certificate	<a href="#">Apply Online</a>

After clicking on '[Apply Online](#)' option, the applicant shall be redirected to the main application form. The applicant will have to fill in the required details and review the application form (screenshot below):

The screenshot displays the 'Common Application Form' for the Drug Manufacturing License. The form is divided into two main sections: 'Firm Details' and 'Firm Address'. The 'Firm Details' section includes fields for 'Application Type' (New), 'Type of Firm' (Wholesale, Retail), 'Name of Firm' (ABC PVT LTD), 'Nature of Firm' (Partnership), and 'Police Station' (Kolkata). The 'Firm Address' section includes fields for 'Building No/ Holding No/ Daag No' (81), 'Street Name' (Tarulia), 'Address Line 1' (Krishnapur), 'Address Line 2' (please specify Room No/ Floor No if available), 'District' (East Kolkata), 'Post Office' (Kankurgachi), 'City / Village' (Kolkata), 'Pincode' (700054), and 'Local Authority' (KMA). A progress bar at the top indicates the process is 10% complete. The footer shows 'Copyright © All Rights Reserved' and 'Design & Developed by NIC'.

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Common Application Form Preview: X Common Application Form | Ease: X +

demo.silpasathi.wb.gov.in/cat/application96/fm05Tfh2bURCUHJKUJUIOWFNHUs4dz09/eli6YV4NG00a3N1MzJXc3Z3WFVKdz09

TEST EODB

Email \*  
finaltest1@test.com  
Please give authentic Email Id. All communication will be done in this Email Id.

Landline  
Landline  
(ex-033-xxxx-xxxx)

Mobile \*  
7845985632  
Please give authentic mobile number. All communication will be done in this mobile number.

Qualification of the person responsible for operation if granted \*  
Btech

**Service Details**

Categories of drugs to be sold \*  
Biological

Licence Number Bio \*  
L7485463

Licence Issue Date \*  
01-11-2022

Licence Valid Upto Date \*  
18-11-2022

Licence Certificate Date \*  
09-11-2022

Particulars of storage accommodation for Schedules C and C() drugs in the premises \*  
☐ Yes ☒ No

Actual floor space area (sqft) \*  
300

Height from floor to ceiling (ft) \*  
200

Trade Licence \*  
☒ Applied for Licence ☐ Available

A brief statement on construction of the premises (whether Brick Built, Plastered and Floor Cemented Roofing and Ceiling). \*  
Brief desc

Nature of Ceiling \*  
RCC

Trade Licences / Trade Enlistment Certificate \*  
☒ Yes ☐ No

Do you have any other Drug Licence? \*  
☒ Yes ☐ No

Whether any other application has been rejected or convicted under D & A Act? \*  
☐ Yes ☒ No

Premises Type \*  
Owned by owner

Whether Refrigerator has been installed to stock for sale Drugs requiring Cold storage. If so, make Machine No. and capacity are to be mentioned. If so, Refrigerator is provided has a declaration excluding such Drugs been furnished? \*

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Common Application Form Preview: X Common Application Form | Ease: X +

demo.silpasathi.wb.gov.in/cat/application96/fm05Tfh2bURCUHJKUJUIOWFNHUs4dz09/eli6YV4NG00a3N1MzJXc3Z3WFVKdz09

**Registered Pharmacist Details**

Name  
Name

Qualification  
Select an option

Other Qualification  
Other Qualification

Age  
Age

Experience (in Years)  
Experience (in Years)

Registration No  
Registration No

Appointment Letter  
☐ Yes ☒ No

Joining Letter  
☐ Yes ☒ No

Educational Certificate  
☐ Yes ☒ No

Experience Certificate  
☐ Yes ☒ No

Registration Certificate  
☐ Yes ☒ No

Add More Field

SL NO	NAME	QUALIFICATION	OTHER QUALIFICATION	AGE	EXPERIENCE (IN YEARS)	REGISTRATION NO	APPOINTMENT LETTER	JOINING LETTER	EDUCATIONAL CERTIFICATE	EXPERIENCE CERTIFICATE	REGISTRATION CERTIFICATE	ACTION
1	Sajal Mukherjee	B.Pharm	Btech	32	5	745873	Yes	Yes	Yes	Yes	No	
2	Shyam Saha	M.Pharm	Btech	32	5	2434	No	No	Yes	Yes	Yes	

**Owner Details**

Owner Name  
Owner Name

Owner Signature  
Browse... No file selected.

Owner Photo  
Browse... No file selected.

Add More Field

SL NO	OWNER NAME	OWNER PHOTO	OWNER SIGNATURE
1	Sujata Das		

<< Back

Save & Continue

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Upon completion of the application process along with document submission, the applicant clicks on the '**Submit**' button for final submission of the application.

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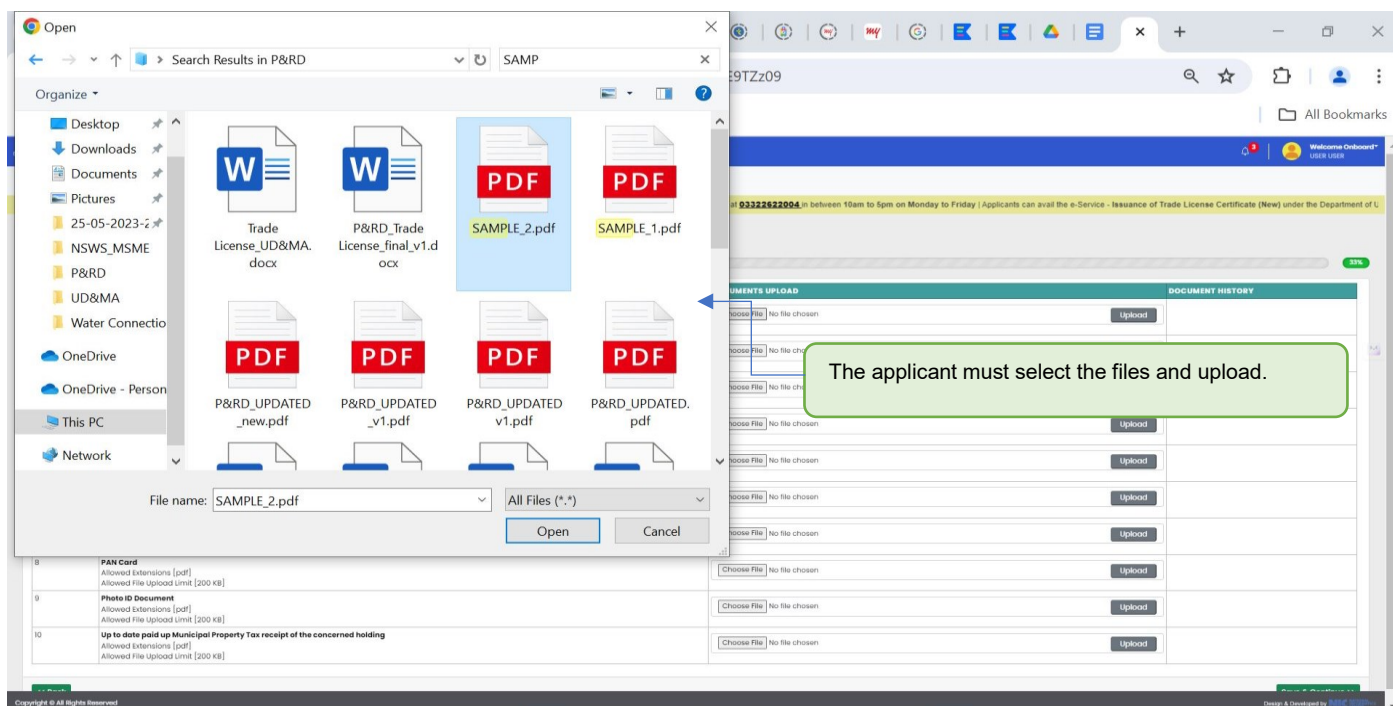
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**The document submission process has been described below. Please refer to the screenshots below for detailed illustrations.**

The screenshot shows the 'Upload Document' page on the SilpaSathi portal. The URL is [silpasathi.wb.gov.in/caf/upload-document/Y09ocnJ5dmJjak/VQ2crS0tya3ZlZz09](http://silpasathi.wb.gov.in/caf/upload-document/Y09ocnJ5dmJjak/VQ2crS0tya3ZlZz09). The page lists several documents to be uploaded, each with a 'Choose File' button and an 'Upload' button. A red box highlights the 'Upload' button for the first document, 'affidavit before 1st Class Judicial Magistrate Rent bill signed by owner or authorised signatory/ as the case relates to Parcha/ Khanja Dakhila from B.I and L.R.O.'. A green callout box points to this button with the text 'Click on 'Upload''. Another red box highlights the 'Choose File' button for the 'Sketch map of proposed premises with location and surroundings (CAD Mode)' document. A green callout box points to this button with the text 'Click on 'Choose File''. At the bottom of the form, there are '<< Back' and 'Save & Continue >>' buttons. The footer includes 'Copyright © All Rights Reserved' and 'Design & Developed by NIC'.

The applicant has to browse the required files in his system and upload them as described in the screenshots. A dialogue box appears after clicking on 'Choose File'. Once the required file is selected, the applicant has to click on 'Upload' button to upload the files successfully.



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The applicant is required to upload **required documents** in **pdf format** as illustrated in the screenshots. After filling the application form and uploading the required documents the applicant has to click on '**Save and Continue**' to proceed with the application.

Upload Documents | Online SilpaSathi | Add Service | Ease of doing business X

https://silpasathi.wb.gov.in/caf/upload-document/NHVP1zdWNUI3oXo1bnZrkytgRm9lUT09

Ease of Doing Business | Single Window Services for Business

Welcome Onboard\* TEST USER

SL NO	DOCUMENT	ACTION
No Document Uploaded		
Possession Document of the Premises: Current House Tax receipt/ Consolidated Rate bill/ Registered Deed of Conveyance/ Consent Letter from the Owner/ N.O.C in the form of affidavit before 1st Class Judicial Magistrate, Rent bill signed by owner or authorized signatory/as the case relate to Parcha/ Khajna, Dakhila from B.I & L.R.O		
1.pdf		Remove
No Document Uploaded		
Power of attorney (if any) of applicant in Non- Judicial Stamp Paper as per Proforma		
1.pdf		Remove
No Document Uploaded		
Sketch map of proposed Land / premises with location and surrounding(CAD Mode)		
1.pdf		Remove
No Document Uploaded		
Trade License / Trade Enlistment Certificate, mentioning nature of trade		
1.pdf	Document uploaded.	Remove
No Document Uploaded		

<< Back

Save & Continue >>

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The applicant shall review the filled in application form and proceed for final submission of application. Once reviewed, the applicant shall also be required to click on the Declaration checkbox on the bottom left of the application page before proceeding to '**Submit**' button, as illustrated in the screenshots below.

Common Application Form Preview - CAF2022001118

Almost Completed 67%

PARAMETERS	INPUTS
<b>1. Firm Details</b>	
Application For	20
Name of Applicant	Sample Applicant
Name of the Proposed Firm	Sample firm
Categories of Drug to be Manufactured	Biological
Nature of Firm	Partnership
<b>2. Firm Address</b>	
Building No/ Holding No/ Daag No	123
Street Name	Street name
Address Line 1	Address line
Address Line 2	
District	Central Kolkata
Police Station	Sample PS

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Common Application Form Preview | Add Service | Ease of doing business X

https://silpasathi.wb.gov.in/caf/application-preview/NHVPTzdWNUI3c0e1bnZrKytgRm9JUT09

Actual floor space area (Min 108 sq.ft) 123

Height from floor to ceiling 123

Nature of Ceiling RCC

A brief statement on construction of the premises (whether Brick Built, Plastered and Floor Cemented Roofing and Ceiling) Sample statement on construction of the premises

**5. Trade Licence**

Trade Licence Applied for Licence

Trade Licence No

**6. Constitution Details**

SL NO	NAME	DESIGNATION	ADDRESS
1	Sample Name	Test designation	Test Address

**UPLOADED SUPPORTING DOCUMENTS**

Power of attorney (if any) of applicant in Non- Judicial Stamp Paper as per Proforma View

Trade License/ Trade Enlistment Certificate, mentioning nature of trade View

Possession Document of the Premises: Current House Tax receipt/Consolidated Rate bill/ Registered Deed of Conveyance/Consent Letter from the Owner/ N.O.C in the form of affidavit before 1st Class Judicial Magistrate, Rent bill signed by owner or authorized signatory/as the case relate to Parcha/ Khajna, Dakhila from B.L & L.R.O View

In case of Partnership Firms, Registered Partnership Deed along with firm registration receipt. In case of Limited or Pvt. Ltd. Company - copy of Memorandum and Article of Association. In case of LLP (Limited Liability/ Partnership Firm) Copy of Memorandum and Articles of Association View

Copy of resolution of the Board meeting along with list of Present Board of Directors with respect to Limited or Pvt Ltd companies View

Sketch map of proposed Land / premises with location and surrounding (CAD Mode) View

☒ I hereby declare that the particulars given above are true to the best of my knowledge and belief \*

Submit

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Declaration statement

Click on submit for submission of application.

On clicking on 'Submit' link, the following webpage appears post submission of application with updated Status.

Problem loading page | Common Application Form Preview X

202.61.117.237/sodbosw/caf/submitted/b2JhL1A1WEkrQ09hZfPnBkIMVpUQT09/K2sva3dITepmQzt2TnlrYVwvUTFFUT09

Ease of Doing Business | Single Window Services for Business

WELCOME ONBOARD\* TEST EODB

DASHBOARD ALL ESTABLISHMENTS ALL SERVICES PROCEDURE COMPREHENSIVE LIST QUERY/GRIEVANCES

For any technical query, kindly drop a mail at [helpdesk.silpasathi@gmail.com](mailto:helpdesk.silpasathi@gmail.com)

**Current Status-CAF2022001118**

NAME OF THE SERVICES	CURRENT STATUS	DATE
Drug Manufacturing License		
User Created	Completed	
Token Generated	Completed	
CAF Submitted	Completed	
Document Uploaded	Completed	
Payment Done	Pending	
Part A Download Certificate	Pending	

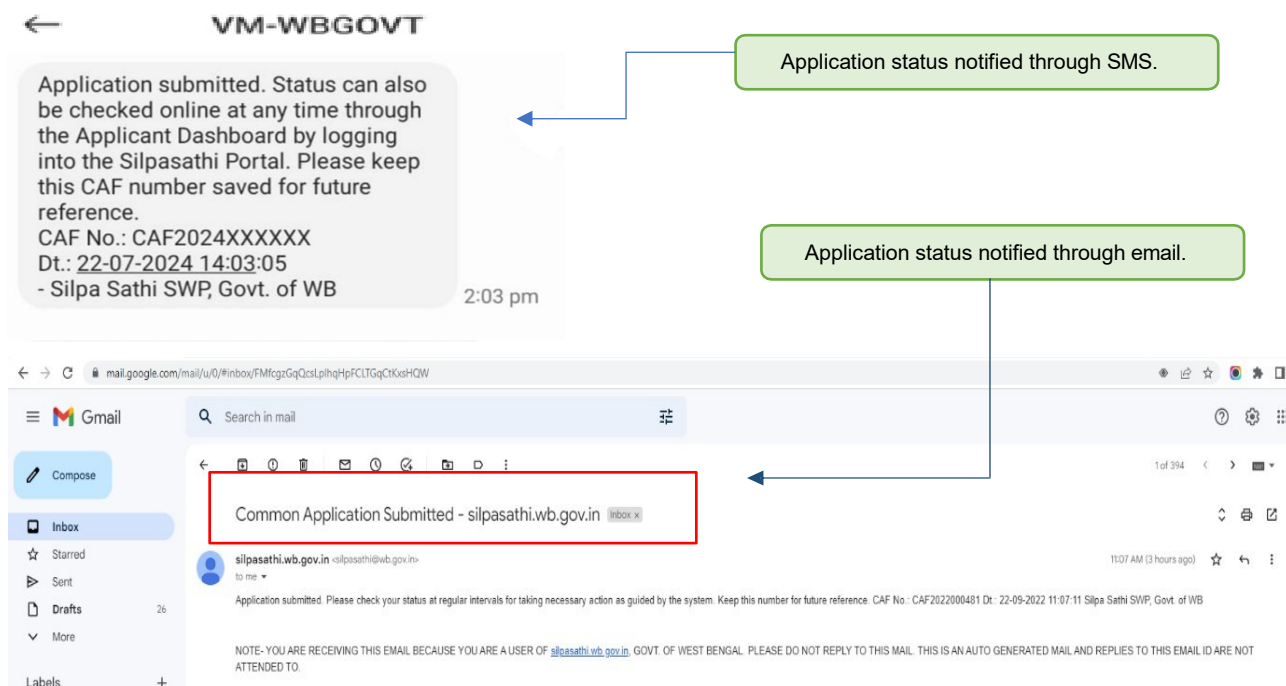
Application status updated.

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The applicant /user shall be notified via SMS and email on his registered phone number and email id respectively. The applicant receives notifications at different stages of the application - application submission, application approval, etc.



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### 2. Online Payment of fees

The applicant is now required to pay the required fees based on the application filled by the applicant. The applicant has to click on '**Pay Now**' option and proceed with the payment procedure. The screenshot below provides an illustration:

#### Applicant's Dashboard

The screenshot shows the 'Ease of Doing Business | Single Window Services for Business' dashboard. The user is logged in as 'TEST EDOB'. The dashboard displays various service options: Add Establishment, System Guided Assistance Through Wizard, Self Assisted Service, Licenses For Tourism Industry, Query Submission / Tracking, and Your Profile. Below this, the 'Your Selected Service(s)' section shows a table with one entry: 'Drug Manufacturing License (WBRTPS Timeline: 90 days)'. The status bar indicates: User Created, Token Generated, CAF Submitted, Document Uploaded, Payment Done, and Part A Download Certificate. A red box highlights the 'Pay Now' button in the top right corner of the service entry. A green box with the text 'Application status updated.' points to the status bar. Another green box with the text 'For proceeding with payment' points to the 'Pay Now' button.

The payment procedure has been illustrated as per the following screenshots. The applicant can proceed with the payment after clicking on the '**Proceed to Pay**' option.

The screenshot shows the 'Payments Details-CAF2022001118' page. It displays the details of the depositor and the service wise fees details. The 'Details of the depositor' section includes: Dept. Payment Reference Number (EOD8286294708866260), CAF Number (CAF2022000513), Name (TEST EDOB), Email (test.eodb@gmail.com), and Mobile (7603091500). The 'Service wise fees details' section shows a table with one entry: 'Drug Manufacturing License' with a payable amount of 1500. A red box highlights the 'Proceed to Pay' button in the bottom right corner. A green box with the text 'Click here to proceed with the payment in GRIPS portal.' points to the 'Proceed to Pay' button.

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The applicant is redirected to the **GRIPS portal** to complete the payment process. The applicant shall be able to choose between various modes of payment methods for fees payment.

The screenshot displays the GRIPS 2.0 payment portal interface. The top navigation bar includes links for 'GO TO GRIPS 1.0', 'ABOUT US', 'CIRCULARS', 'CONTACT US', 'INFORMATION', and 'GET HELP'. The main header shows the 'GRIPS 2.0' logo and a search bar. The 'Payment' section is active, showing a progress bar with three steps: 1. Review and Confirmation, 2. Payment Mode and Bank Selection, and 3. Transaction Details.

**Review and Confirmation**

Please review the details carefully below, and click "Verified and Checked" if you are satisfied that all information is reflected correctly.

**Depositor Details**

Depositor Name	Mobile No.	Phone No.	Email
TEST EODB	7603091500		test.eodb@gmail.com
Address1			Address2
Kolkata			

**1. Health & Family Welfare → ₹1500**

**Department Details**

Organization Type	Organization Name	User Type	Period From
Government	Health & Family Welfare	Citizen	28/11/2022
Period To	Remarks	Identification No	Ref No
28/11/2022	Payment for -Drug Manufacturing License	03330220221669631884	CAF2022000513

**Service and Tax Details**

Subservice Name	HoA Description	Head of Account	Amount
DRUG	Receipt Under Drugs Act	0210-01-107-001-13	1500

**TOTAL ₹1500**

Rupees One Thousand Five Hundred only

☒ Verified and checked

**NEXT**

The bottom navigation bar includes links for 'Go to GRIPS 1.0', 'List of Integrated Departments', 'About Us', 'Search Head of Account', 'Circulars & Notifications', 'Verify HoA', 'Contact Us', and 'Frequently Used HoAs'.

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Problem loading page x Government Receipt Portal Sy: x

202.61.117.90/GRIPS/v2/#/g2-payment/external?uid=cb980786-f3ed-40cb-b87e-0c76c2bde7dc&data1=f80193b8bd56f227b373d90d5a4160d30d907964d92ab1aa8bd0fbd14027cc1

GO TO GRIPS 1.0 | ABOUT US | CIRCULARS | CONTACT US | INFORMATION | GET HELP

LOGIN Finance Department Government of West Bengal

Home

Payment

Review and Confirmation Payment Mode and Bank Selection Transaction Details

- Payment ID and GRN(s) for this transaction have been successfully generated.
- Newly generated data is highlighted in green. You can hover over the same to understand what it means.
- Please review below, save these numbers for future reference, and click "Pay Now" when you are ready to proceed to bank/payment portal.

**Depositor Details**

Depositor Name	Mobile No.	Phone No.	Email
TEST EODB	7603091500		test.eodb@gmail.com
Address1			Address2
Kolkata			

**Transaction Details**

GRIPS Payment ID	Transaction Date	Payment Mode	Bank
281120225023260794	28/11/2022 16:09:15	SBI Epay	SBI Epay

**1. Health & Family Welfare → ₹1500**

**GRN Details**

GRN	Organization Type	Organization Name	User Type
192022235552607958	Government	Health & Family Welfare	Citizen

**Service and Tax Details**

Subservice Name	HoA Description	Head of Account	Amount
DRUG	Receipt Under Drugs Act	0210-01-107-001-13	1500

**TOTAL ₹1500**

Rupees One Thousand Five Hundred only

CANCEL PAY NOW

Payment amount displayed.

# User Manual

## Drug Manufacturing License

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SBlePay

https://www.sblepay.sbi/secure/AggregatorHostedListener#no-back-button

SBlePay

ational) transactions Card holder has to enable the card for such transaction by using Bank/Card application or contact their bank/branch to enable the Card for Card not Present Trans:

Payment Details

Debit/Credit/Prepaid Cards

Internet Banking

BHIM UPI

Wallets

NEFT

SBI Branch Payment

Please enter your card details

Card Number

Expiry Date/Valid Thru

CVV/CVC 4-DBC

Name of the card holder

☒ Use your GSTIN for claiming input tax (Optional)

Pay Now

Cancel

Order Summary

Order No.:

071020222013283898

Merchant Name:

GRIPS 2.0

Amount:

INR 1500

Processing fee:

GST:

Total:

APM ID: PG\_TRANS\_396

Select payment mode.

You can check the transaction status using the following link - [Click Here](#)

UPI Wait

sbiepay.sbi/secure/upiWait.jsp

14mins 53seconds

Request you to approve the transaction by logging in to the UPI app...Please wait while the payment is in process

Problem loading page

Government Receipt Portal Sy...

202.61.117.90/GRIPS/v2/#/g2-payment/external?uid=cb900786-f3ed-40cb-b87e-0c76c2bde7dc&data1=f80193b8bd56f227b373d90d5a4160d30d907964d92ab1aa8bd0fbd14027cc1

Review and Confirmation

Payment Mode and Bank Selection

Transaction Details

• Payment ID and GRN(s) for this transaction have been successfully generated.

• Newly generated data is highlighted in green. You can hover over the same to understand what it means.

• Please review below, save these numbers for future reference, and click 'Pay Now' when you are ready to proceed to bank/payment portal.

Success

Your transaction has been processed.

Please note the following details for future reference:

GRIPS Payment ID: 281120225023260794

Government Reference Number (GRN) for individual payments within transaction:

1. 192022235552607958

You can dismiss this dialog and review these details before paying. Registered users will also find these details in their transaction history upon login.

OK

Depositor

TEST E

Address

Kolkata

Transaction

GRIPS P

281120

1. Health

GRN

192022235552607958

Government

Health & Family Welfare

Citizen

Period From

Period To

Remarks

Identification No

28/11/2022

28/11/2022

Payment for -Drug Manufacturing License

03330220221669631884

Ref No

CAF2022000513

NIC

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# User Manual

## Drug Manufacturing License

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Government Receipt Portal System

GO TO GRIPS 1.0 | ABOUT US | CIRCULARS | CONTACT US | INFORMATION | GET HELP

GRIPS 2.0

Search our pages and functionalities

LOGIN

Finance Department  
Government of West Bengal

Transaction Status

TRANSACTION MESSAGE

✓ Payment successful!

Payment ID: 071020222013283898

Amount: ₹2 (Rupees Two only)

VIEW CHALLAN DETAILS

DOWNLOAD CHALLAN

Please wait, redirecting to department portal in 8 seconds...

Challan generated.

After subsequent approval by the authority, the applicant will receive in the online system the License approved by the Department.

Common Application Form Preview

Ease of Doing Business | Single Window Services for Business

DASHBOARD | ALL ESTABLISHMENTS | ALL SERVICES | PROCEDURE COMPREHENSIVE LIST | QUERY/GRIEVANCES

For any technical query, kindly drop a mail at [helpdesk.silpasathi@gmail.com](mailto:helpdesk.silpasathi@gmail.com)

Current Status-CAF2022001118

NAME OF THE SERVICES

Drug Manufacturing License

Latest Status updated.

NAME OF THE SERVICES	CURRENT STATUS	DATE
User Created	Completed	
Token Generated	Completed	
CAF Submitted	Completed	
Document Uploaded	Completed	
Payment Done	Completed	
Part A Download Certificate	Completed	

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Design & Developed by

# User Manual

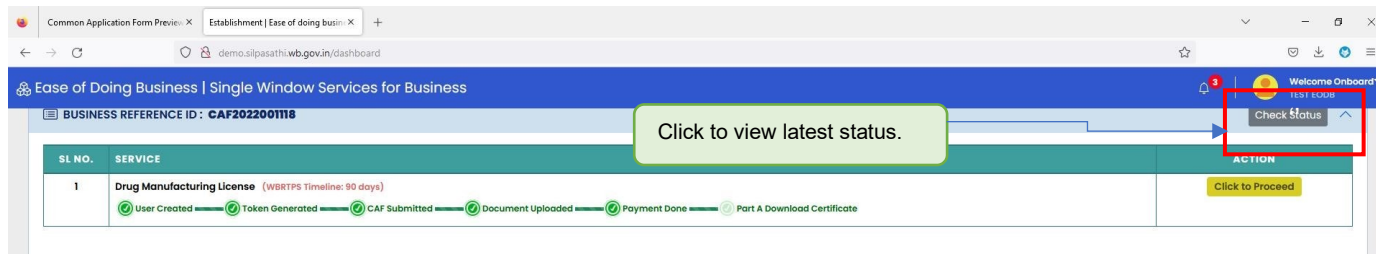
## Drug Manufacturing License

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### 3. Track Status of Application

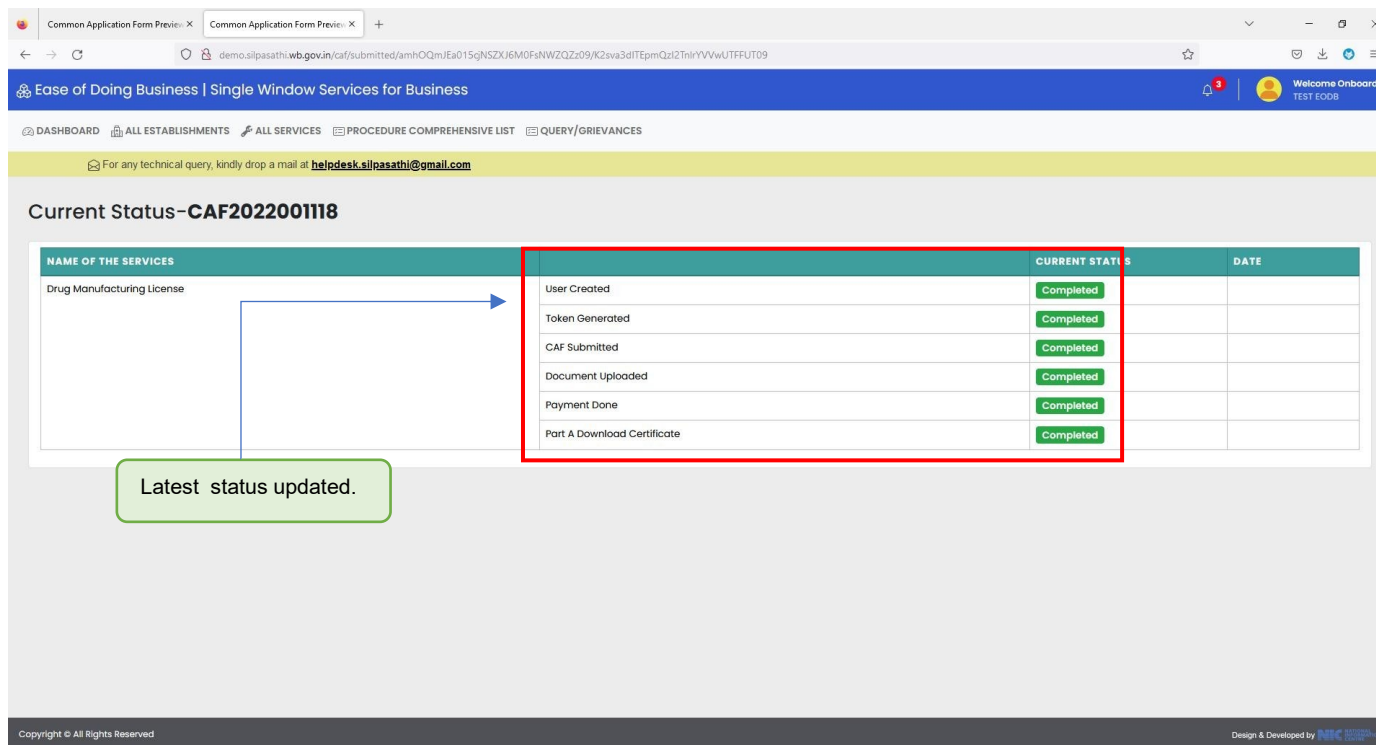
The applicant has to click on '**Check Status**' to view the latest status of the application.

#### Applicant's Dashboard



**Note: Latest status can be seen any time through Applicant's Dashboard**

**Current status appears in the Status Dashboard (Screenshot below).**



# User Manual

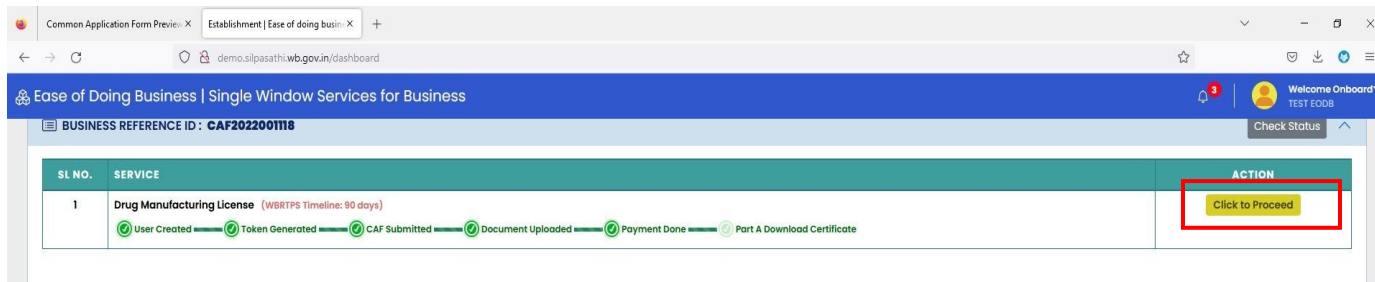
## Drug Manufacturing License

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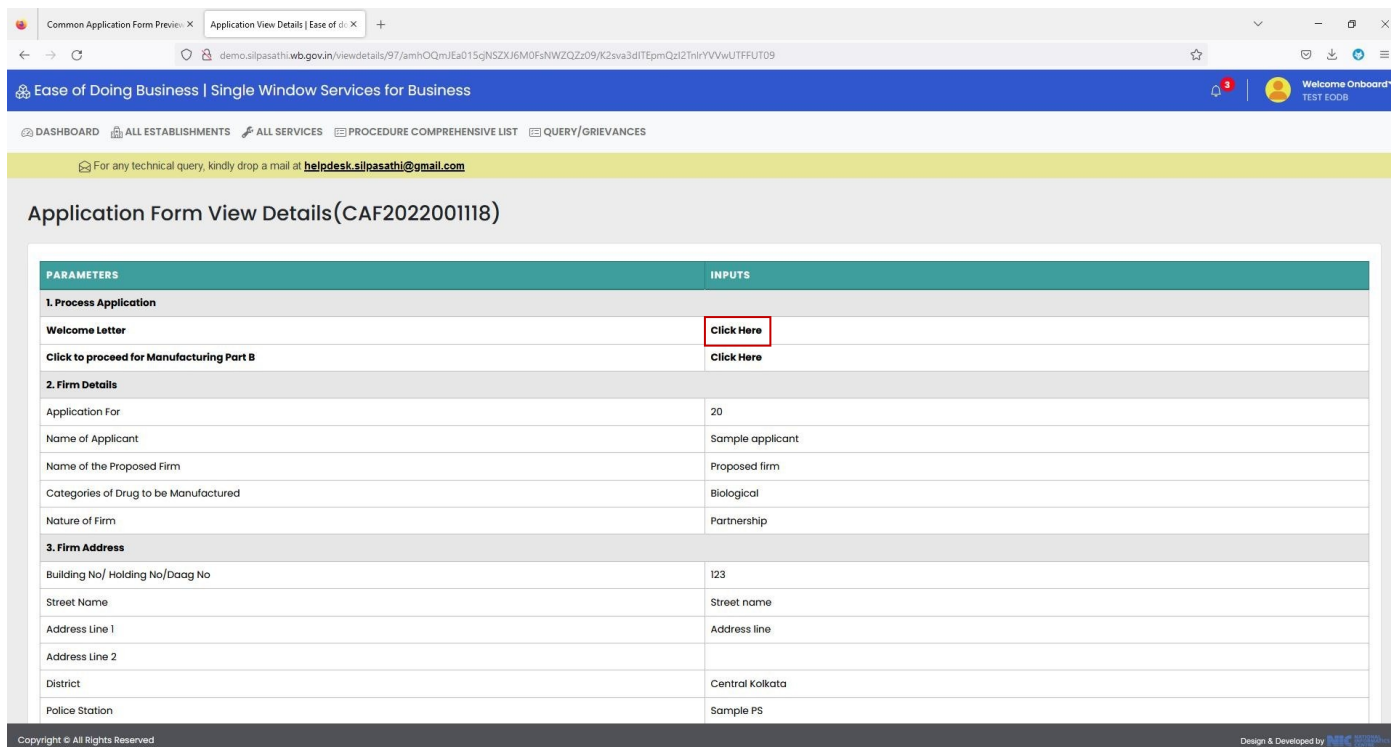
### 4. Online Download of final approval certificate

The applicant has to click on ‘**Click to Proceed**’ to view further.

#### Applicant's Dashboard



**The applicant shall now be able to download the final certificate after final approval of application. The applicant has to click on ‘PDF’ icon to download the Final Approval Certificate issued.**



**Note: Latest status can be seen any time through Applicant's Dashboard**

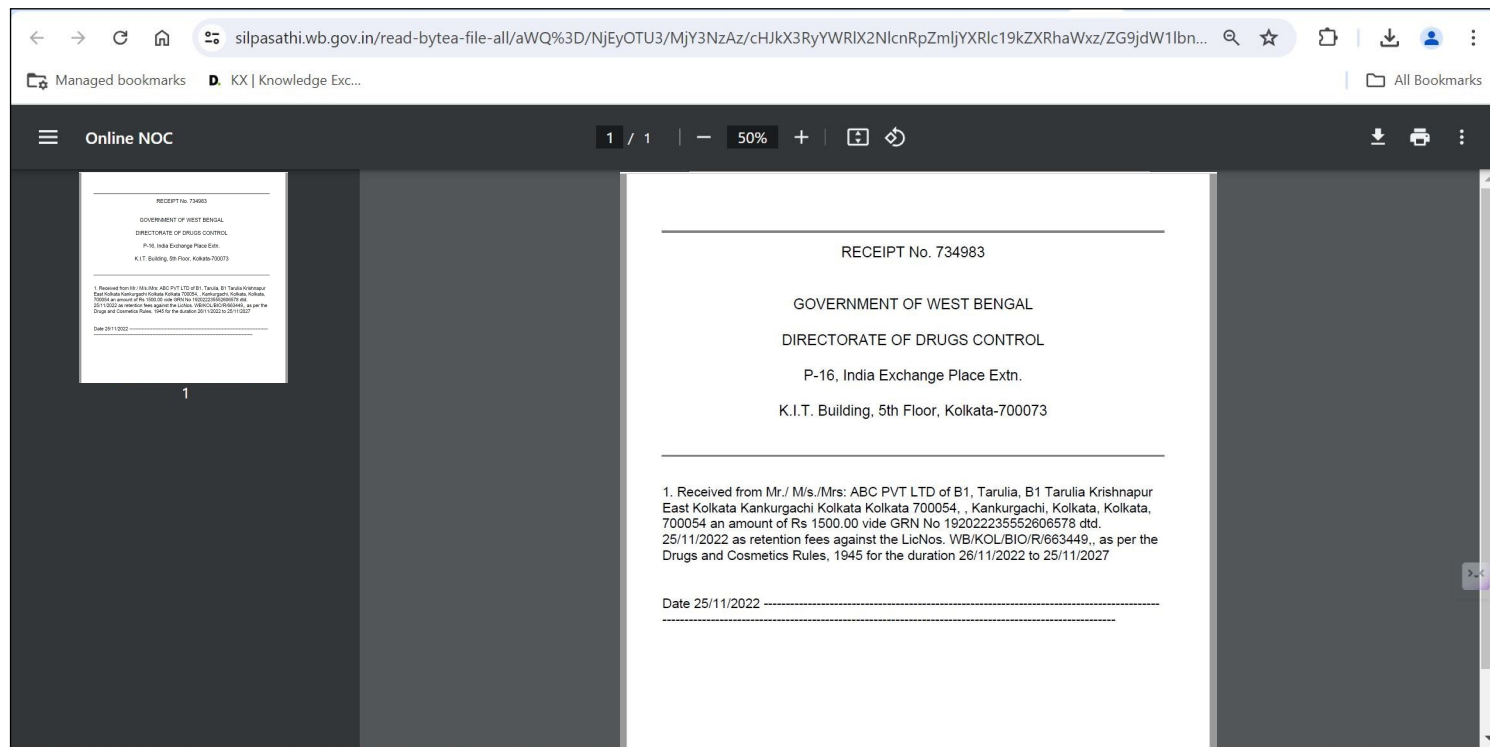
# User Manual

## Drug Manufacturing License

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**The certificate as downloaded has been illustrated in the screenshot below:**

**The Final Certificate gets downloaded (Screenshot)**



# User Manual

## Drug Manufacturing License

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One Approval certificate document has been illustrated below:

RECEIPT No. 734983

GOVERNMENT OF WEST BENGAL

DIRECTORATE OF DRUGS CONTROL

P-16, India Exchange Place Extn.

K.I.T. Building, 5th Floor, Kolkata-700073

1. Received from Mr./ M/s./Mrs: ABC PVT LTD of B1, Tarulia, B1 Tarulia Krishnapur East Kolkata Kankurgachi Kolkata Kolkata 700054, , Kankurgachi, Kolkata, Kolkata, 700054 an amount of Rs 1500.00 vide GRN No 192022235552606578 dtd. 25/11/2022 as retention fees against the LicNos. WB/KOL/BIO/R/663449., as per the Drugs and Cosmetics Rules, 1945 for the duration 26/11/2022 to 25/11/2027

Date 25/11/2022 -----

# User Manual

## Drug Manufacturing License

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

### 5. Third Party verification details

Third party verification is a process by which any independent user / third party verifies an individual's license and registration details online check authenticity of the Certificate, without

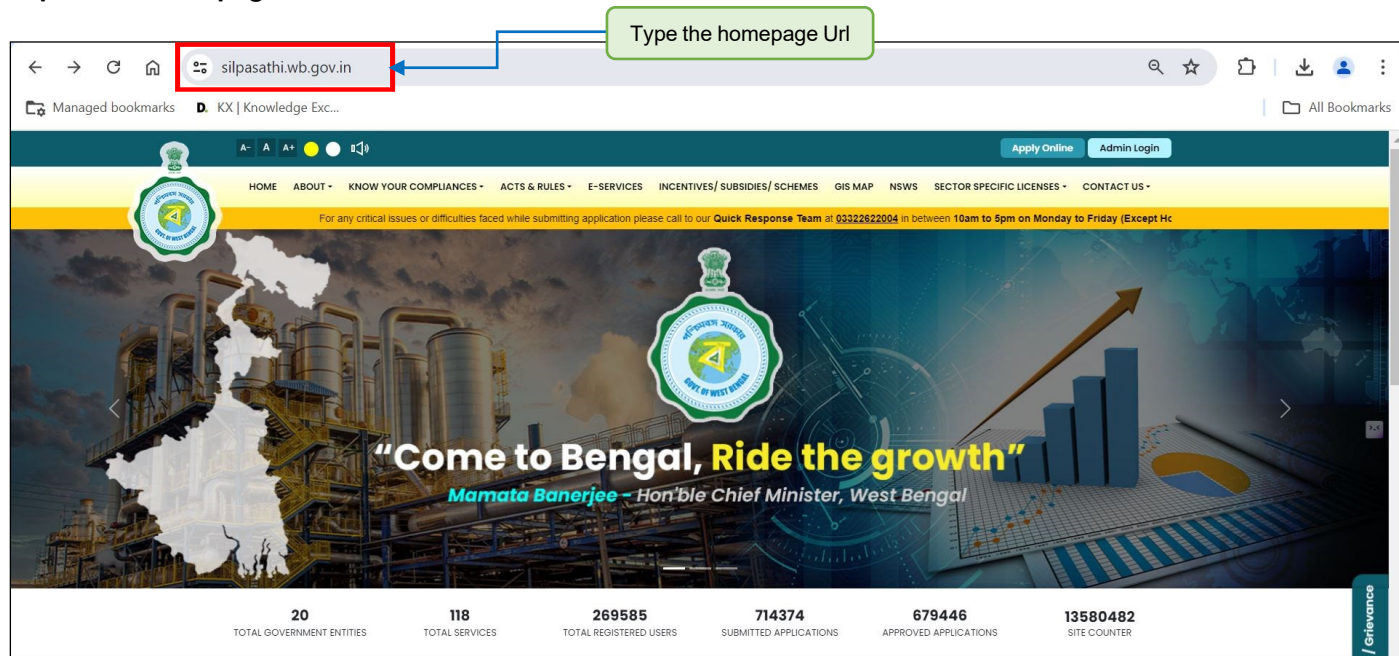
#### Third party verification process

The applicant or any user has to log in to <https://silpasathi.wb.gov.in/>.

A user (any third party) needs to click on '*Third party Verification*' section in the homepage and enter registration number / license number and then click on 'Search' link, for Verification of Certificate.

(Screenshots below):

#### SilpaSathi Homepage



# User Manual

## Drug Manufacturing License

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

**Silpasathi**  
The Revamped State Single Window Portal

Single Window Services can be accessed through an EODB-Online Single Window Portal using IT-enabled devices which includes desktop PCs and laptops. Later, this facility will also be available on tablets and smartphones.

**EoDB In Bengal**  
State government departments and agencies have implemented a number of reforms for EoDB in the State.

**EoDB Dashboard**  
State Integrated Portal for EoDB. You can find there the real time data from departments wise apply services.

**Online Single Window Portal**  
A Single Window System will provide single window service under the various applicable Acts & Rules and Schemes.

**Central Inspection System**  
A Central Inspection System has been developed for inspections of Industries conducted by Labour Department

**Draft Business Regulations And Final Notifications**  
Online System for publishing draft business regulations, receiving public comments / feedback.

**Third Party Verification**  
Online System for search unit wise establishment information and track Registration/License Details.

**Industrial Parks under WBIDC**  
Name & Drawings of Industrial Parks under WBIDC

**Notifications & Circulars**  
All the Notice, Circulars and Order

**User Manual**  
Service wise user manual

**GIS Map**  
Administrative Boundaries, Nodal Agencies, Administrative Centre

Select 'Third Party Verification'

Applicant selects the service and then enter the Certificate/ Approval number in the text box beside it and clicks on 'Search' to view details of certificate.

**Third Party Verification**

Track Registration/License details through **Silpasathi Portal**

Select Services \*  
Allotment of land in Industrial Area (WBIDC) - (Industry, C)

Registration Number / License Number / Others \*

Search

Sl No.	Service Name	Department Name	Action
1	Brand/Label Registration	Finance (Excise Directorate)	<a href="#">Click Here &gt;&gt;</a>
2	Building Plan Approval	UD&MA	<a href="#">Click Here &gt;&gt;</a>
3	Issuance of approval post plinth inspection	UD&MA	<a href="#">Click Here &gt;&gt;</a>
4	Issuance of Occupancy Certificate	UD&MA	<a href="#">Click Here &gt;&gt;</a>

Enter Registration number/ License number to view details.

# User Manual

## Drug Manufacturing License

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The third party can view the details as illustrated below:

**Third Party Verification**

Track Registration/License details through **Silpasathi Portal**

Select Services \*      Registration Number / License Number / Others \*

Drug Manufacturing License - (Health & Family Welfare - )      452      **Search**

Parameter	Output
Certificate Number	452
Approval Date	19-04-2024
Name of the Business	DAS WOOD FURNITURE & SUPPLIERS
Location of the	VILLAGE: SHIPUR SAMSD;HIGH PARA: DAS POST OFFICE: SHIPUR POLICE STATION: EGRA PIN CODE: 721448

NEED HELP? ASK NICCI

Query / Grievance

License details can be viewed after entering correct license number and clicking on Search.