



## **Fire & Emergency Services:**

### **Grant of Fire License**

*Provided as a service  
through 'SilpaSathi', the  
Online Single Window portal  
of the State (West Bengal)*

***User Manual***

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# User Manual

## Grant of Fire License

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## Introduction

This document is intended to serve as a User Manual for grant of the service “**Grant of Fire License**” by **Fire & Emergency Services, Govt. of West Bengal** through Single window of the State, 'SilpaSathi'. The service is integrated with the Single Window (SilpaSathi) and can be accessed through the SilpaSathi portal. This document has been designed as a user-friendly guide to assist applicants in filling their application forms. It will help them to familiarise with the entire procedure in a seamless manner for successful submission of application and download final Approval certificate from the SilpaSathi portal without the requirement of physical visit to the Department(s).

### Salient Features of Silpasathi Portal:

- The Single Window Portal of the State of West Bengal (SilpaSathi) allows seamless integration with portals of different government departments thereby providing single login credential for various applications, eliminating the need to provide common information multiple times in different forms of various Departments, and ensuring all clearances are available from a single portal.
- It serves as a digital gateway for providing the necessary statutory compliances under the applicable Acts, Rules, Policies and Schemes of the Govt of West Bengal from a single portal.
- Business Entrepreneurs can get certificates and licences required for setting up and operating business in the State in a smooth and time-bound manner, smooth and time-bound manner, without the need to visit any government department or office.

## About the Service

**Grant of Fire License** is required to ensure that a business or establishment meets fire safety regulations and protects the lives of people and property from fire hazards. The online system has the following features without the requirement of physical visit to the Department: 1) Submission of Application 2) Online Payment of fees 3) Track Status of Application 4) Online Download of final approval certificate 5) Third Party Verification.

## Comprehensive Checklist of Documents to be submitted online

The applicant is required to submit the following documents in order to apply for the service:

#	Documents Required	Detailed Description
1.	Consent Letter of Landowner, if rented premises	A Consent Letter of Landowner is a document that grants permission to an individual or organization to use their land for a specific purpose
2.	FSR document, if yes	Fire Safety Recommendation Certificate

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#	Documents Required	Detailed Description
3.	Old License (if any)	Old License
4.	PAN Card of the applicant	Permanent Account Number
5.	Upload other documents (if any)	Upload other documents

### Timeline (WBRTPS)

**Grant of Fire License has an WBRTPS timeline of 60 days till approval by the authorities.**

### Instructions related to the application form

Sl. No.	Field Name	Instructions
1.	Applicants Basic Information	Enter Applicants Basic Information which include name, phone number, email id, ID card, etc
2.	Address of the Property	Enter address details of the property: block, municipality, mouza, pincode
3.	Communication Address	Enter details of the address for communication
4.	Floor Area Details	Enter details of floor area
5.	Property details	Enter address
6.	Open Water Premises	Enter address, pin code, etc.

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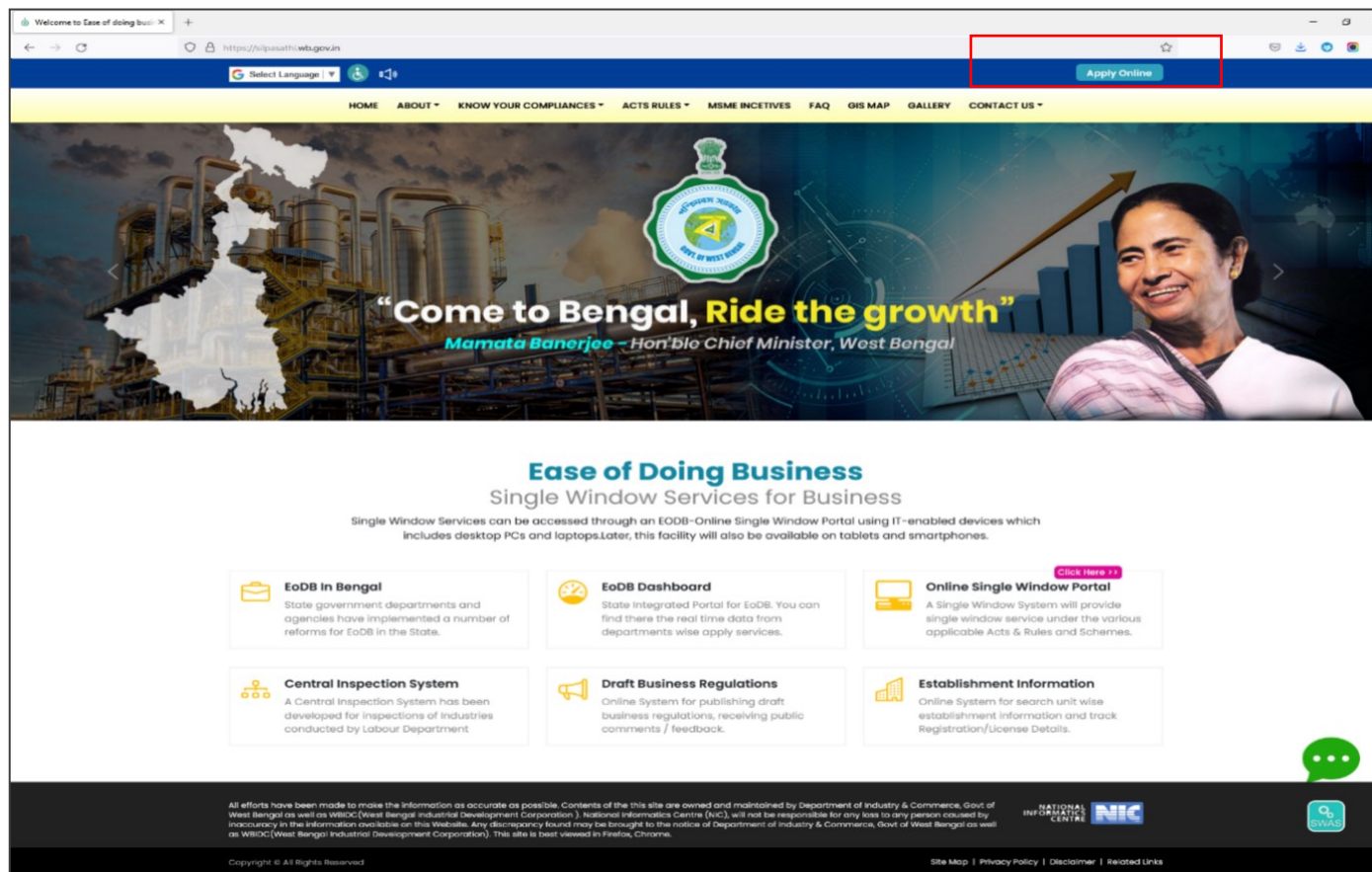
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## Application Process through SilpaSathi

### 1. Online Application submission along with online submission of documents

In order to complete the user registration, the applicant has log on to <https://silpasathi.wb.gov.in/> and click on 'Apply online' button.

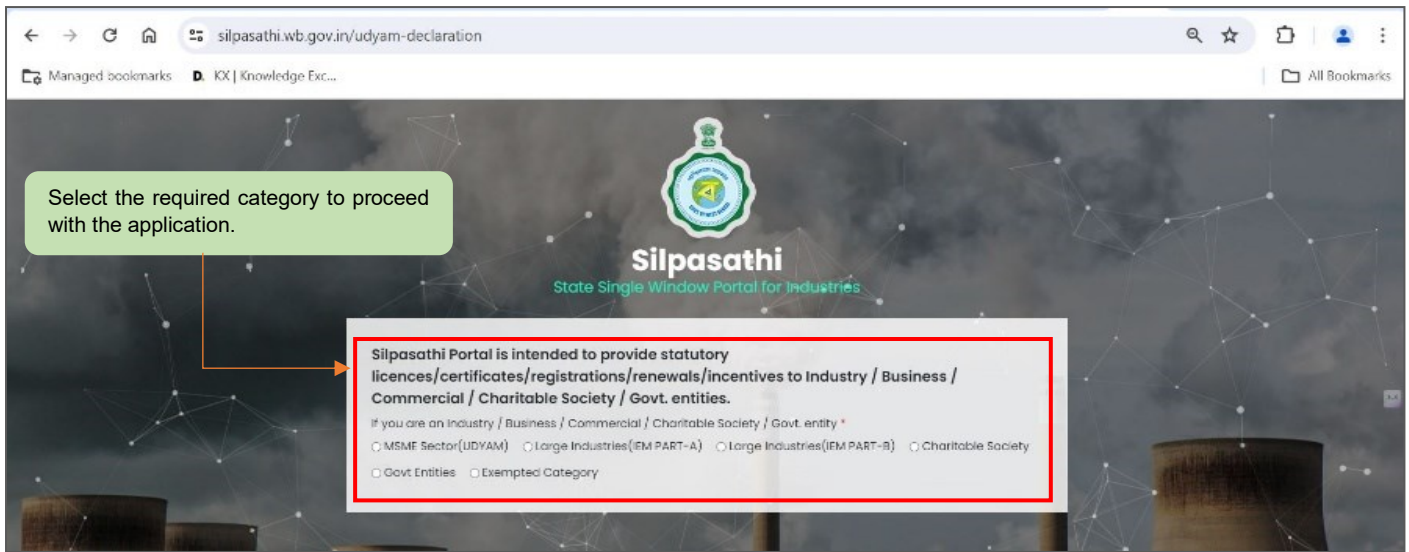


**Applicant Log-in:** The applicant needs to **select the required category** as illustrated in the screenshot below and proceed for registration.

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A sign-up window appears on the screen. The user has to select '[Create New](#)' if he is a new user. An already registered user in SilpaSathi portal can fill in the username and password and login to the SilpaSathi portal.

The '[User Registration](#)' window will appear with the relevant fields that the applicant needs to fill accurately and click on '[Register](#)' as shown by the below screenshot. In case the applicant already has an account, click on the '[Sign In](#)' button and login using valid **User ID, password and Captcha**.

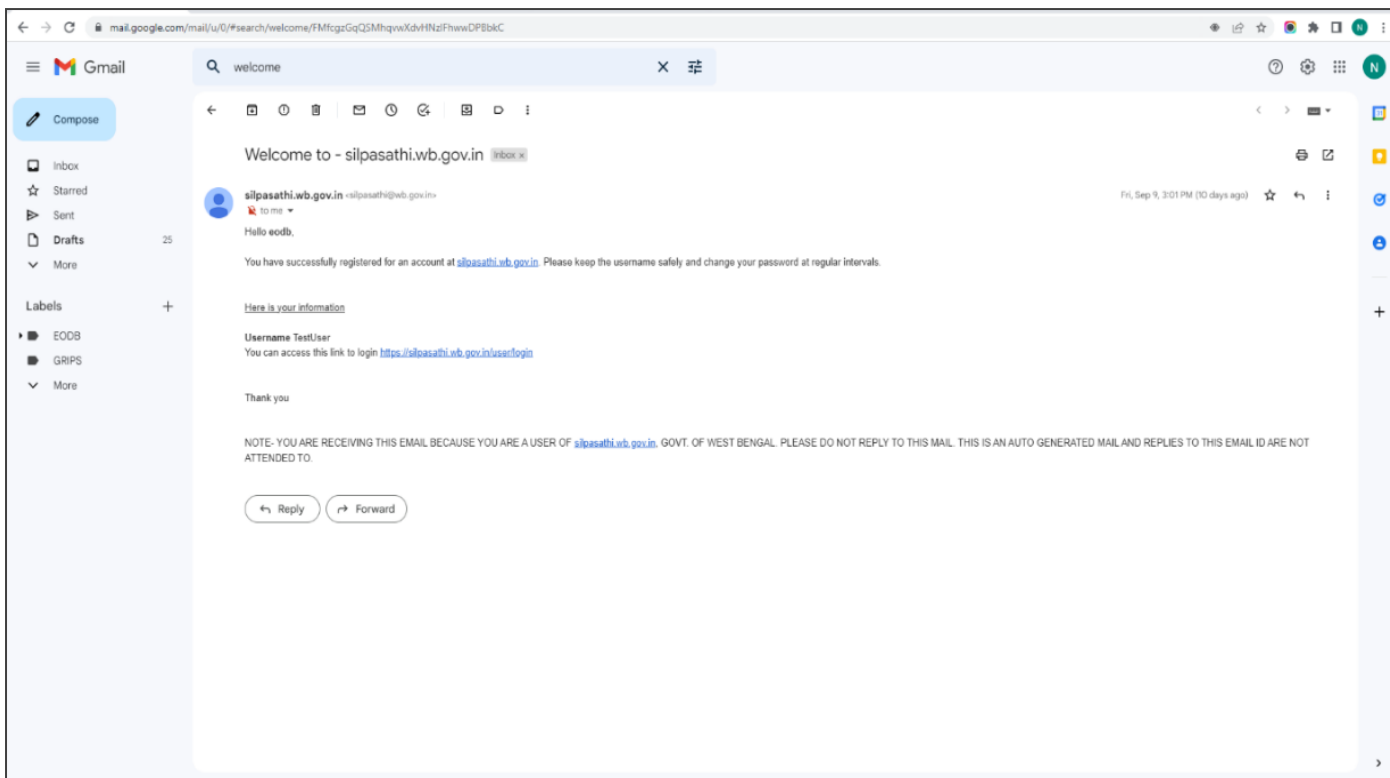
The screenshot shows the 'User Registration' form. The form is titled 'User Registration' and has the following fields: 'First Name', 'Middle Name', 'Last Name', 'Mobile Number', 'Email', 'Gender' (with radio buttons for Male, Female, and Transgender), 'sadhansu' (a text field), 'Confirm Password', and a 'Register' button. Below the 'Register' button is a link that says 'Already have an account? [Sign in](#)'. The background of the form is a large image of a power plant with cooling towers. The text 'Ease of Doing Business' and 'Single Window Services for Business' is visible on the left side of the background image. At the bottom left, there is a copyright notice: 'Copyright © All Rights Reserved'. At the bottom right, there is a logo for 'NATIONAL INFORMATION CENTRE'.

Applicants will receive email confirmation after registering into the single window portal. Please refer to the screenshot below:

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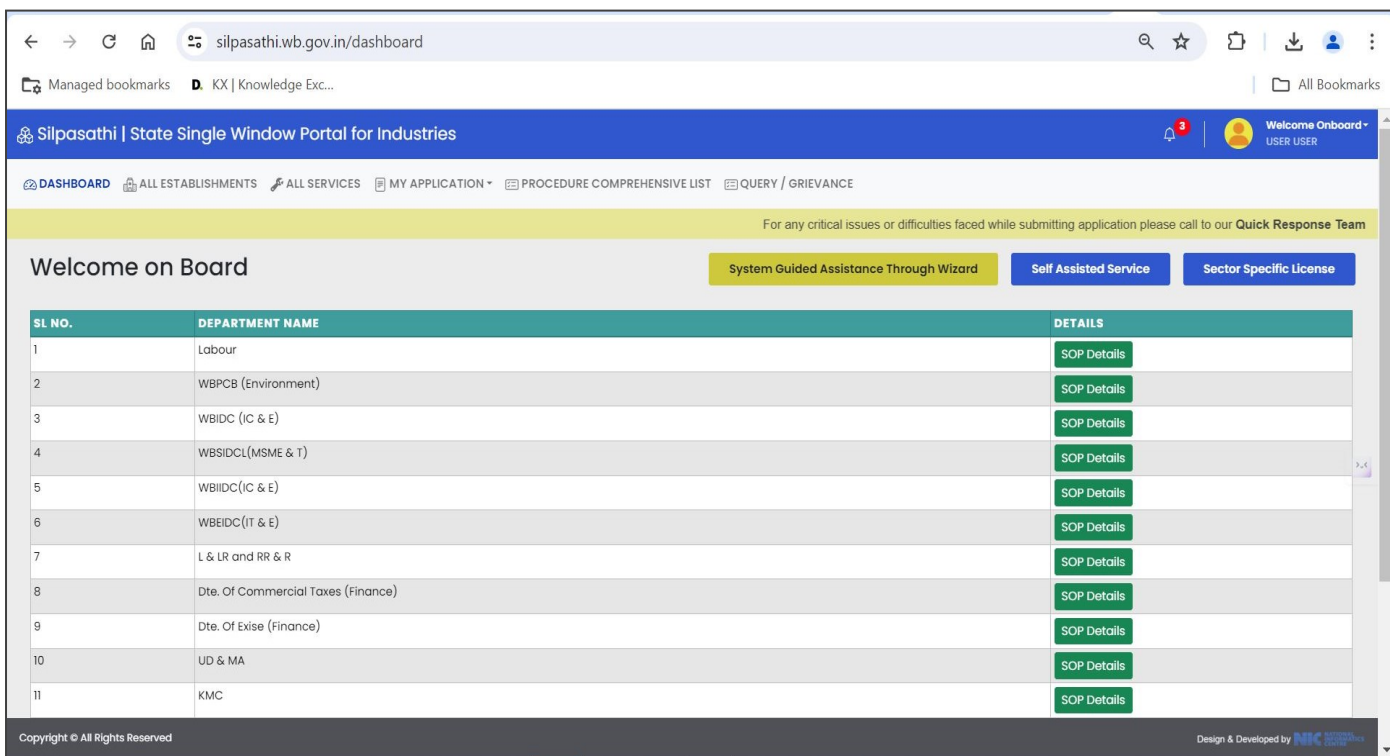
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## Online Application submission

Applicants will now be directed to the user dashboard for completing the further procedures. The following screenshots below illustrate the same.



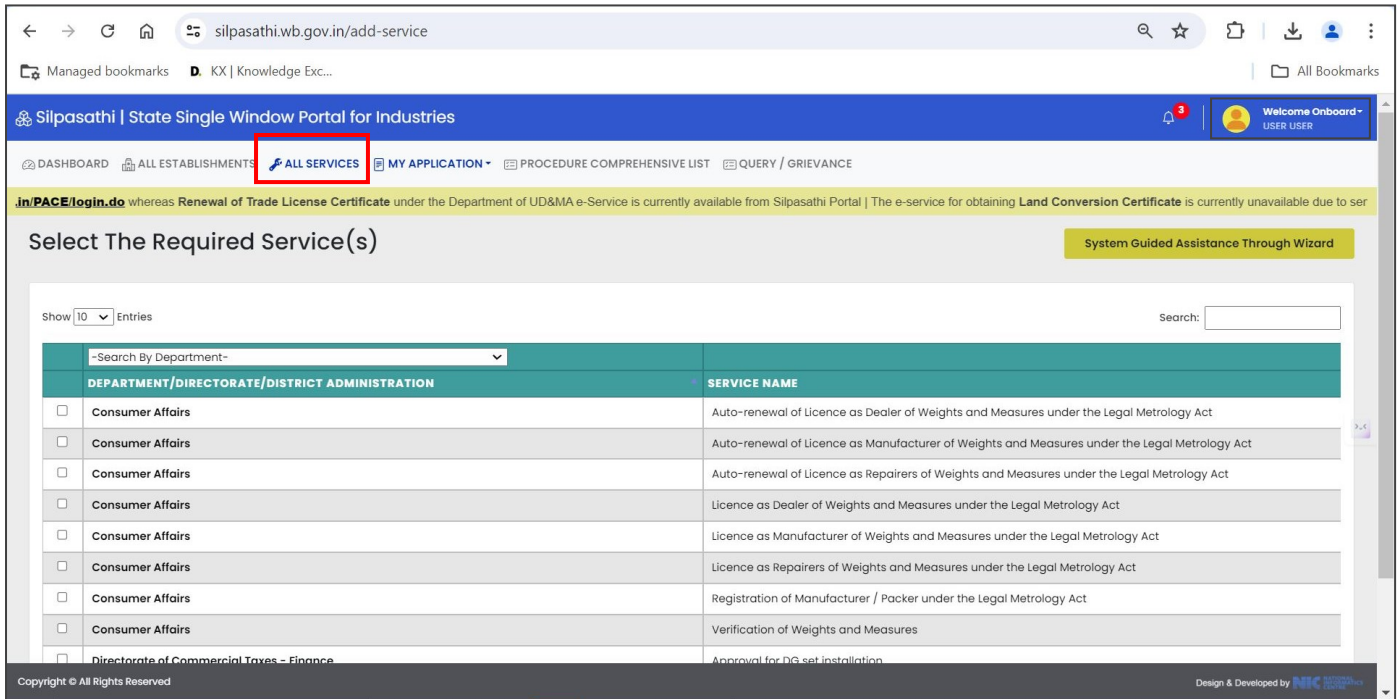


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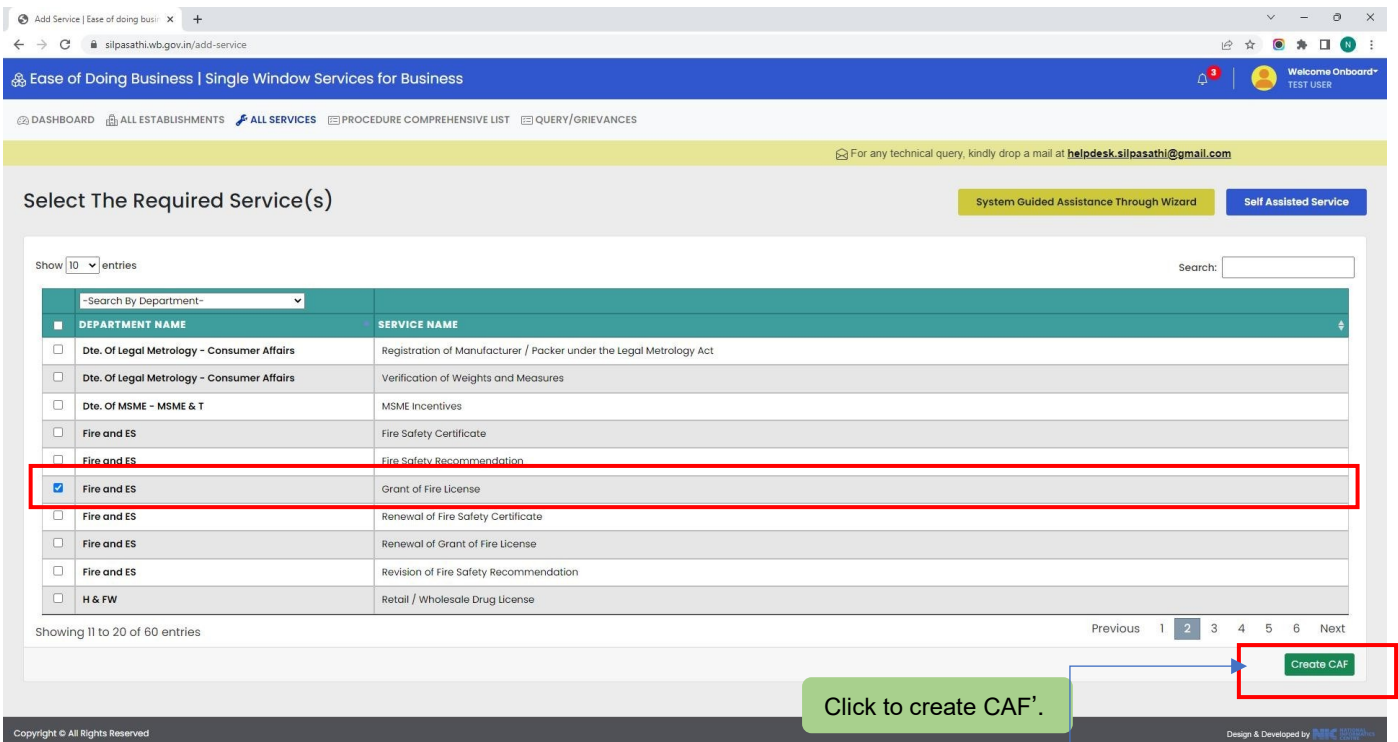
## Grant of Fire License

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The applicant has to click on '[ALL SERVICES](#)' to view the list of all services mapped with their corresponding departments.



Once done, a list of services will appear. Applicants need to click on [the checkbox](#) adjacent to the service named **Grant of Fire License**



After selecting the service **Grant of Fire License**, the applicant has to click on '[Create CAF](#)'. Applicant's CAF ID will be created. The unique CAF ID is referred to as the common application form.



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### Applicant's Dashboard

CAF ID generated.

Click on 'Apply Online' to proceed with the application.

The screenshot shows the 'Applicant's Dashboard' on the 'silpasathi.wb.gov.in' portal. The dashboard has a header with navigation links: DASHBOARD, ALL ESTABLISHMENTS, ALL SERVICES, PROCEDURE COMPREHENSIVE LIST, and QUERY/GRIEVANCES. Below the header, there's a section for 'Your Selected Service(s)' which contains a table with one service: 'Grant of Fire License' (WBTPS Timeline: 60 days). The service status is 'Applied', and the progress bar shows 'Applied' as the first step. A red box highlights the 'Apply Online' button next to the service. A green box highlights the 'CAF ID generated.' message at the top left.

After clicking on '[Apply Online](#)' option, the applicant shall be redirected to the main application form. The applicant will have to fill in the required details and review the application form (screenshot below):

The screenshot shows the 'Common Application Form - CAF2022000421' on the 'silpasathi.wb.gov.in' portal. The form is divided into two main sections: 'Applicant's Basic Information' and 'Premises Or Site Address For Which Fire License Is Desired'. The 'Applicant's Basic Information' section includes fields for Salutation, First Name, Middle Name, Last Name, Date of Birth, Gender, Date of Application, Mobile No, E-mail, Aadhaar Card No, and PAN Card No. The 'Premises Or Site Address' section includes fields for Country, State, District, Sub division, Rural or Urban, Block/Municipality/Municipal Corporation, Block/Municipality/Municipal Corporation Name, Village / Town, Police Station, Post Office, Mouza Name, Borough No, Ward No, Plot No./Holding No./Premises No, Address Line 1, Address Line 2, Pin Code, and Nearest Fire Station to the Premises.

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The screenshot shows the 'Grant of Fire License' application form on the SilpaSathi portal. The form is divided into several sections: 'Accessability or Fire Engines', 'Details Of Nearest Open Water Premises (Tank Or River)', 'Other Relevant Information', 'Floor Area Details', and 'Old Application Details'. The 'Accessability or Fire Engines' section includes fields for 'Test Accessibility of Fire Engines', 'Capacity or fire pumps in litres per second', 'Capacity or fire pumps normal work pressure', and 'Capacity or underground or overmead reservoir'. The 'Details Of Nearest Open Water Premises' section includes 'Distance of the nearest open water (tank or river) in meters', 'Access Details', 'Approximate Area (in square meters)', and 'Approximate Depth (in meters)'. The 'Other Relevant Information' section includes 'Height of the building (in meters)', 'Nature of Occupancy', 'Annual Municipal Value of Warehouse or Workshop', 'Other Information', 'Have you obtained FSR for the Premises for which Fire License is needed?', 'If Yes, Please provide the FSR No', 'Have you obtained FSC for the Premises for which Fire License is needed', 'If Yes, Please provide the FCS No', 'Have you ever applied for Fire License Earlier', 'Was any of your earlier application for Fire License Rejected', and 'Please provide the Reason for Rejection'. The 'Floor Area Details' section includes 'Floor No' and 'Processing or Storage Area (in square ft)'. The 'Old Application Details' section includes 'AIN', 'Application Date', 'Plot No. / Premise No. / Holding No.', and 'Status'. At the bottom right, there is a red box around the 'Update & Continue >>' button.

Upon completion of the application process along with document submission, the applicant clicks on the '**Submit**' button for final submission of the application.

**The document submission process has been described below. Please refer to the screenshots below for detailed illustrations.**

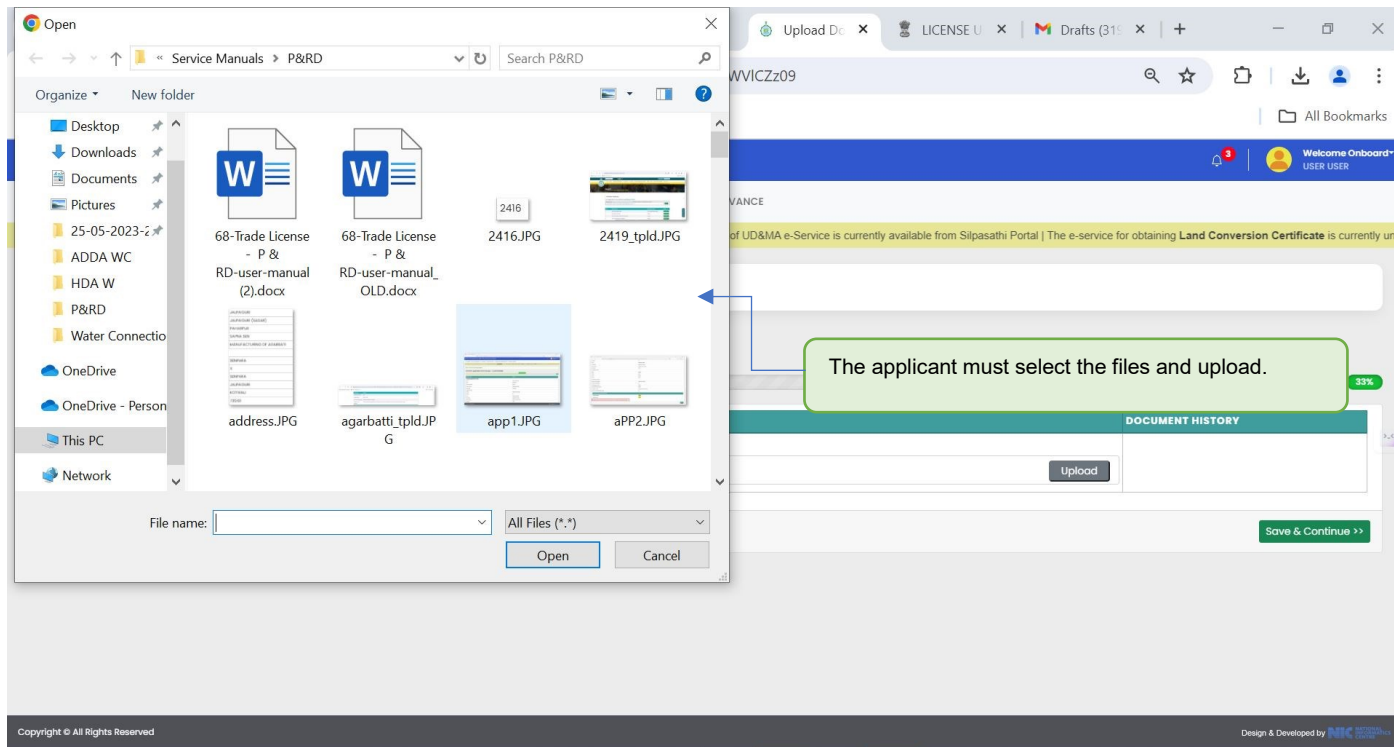
The screenshot shows the 'Upload Documents' interface for application CAF2022000421. The interface includes a header with 'Ease of Doing Business | Single Window Services for Business' and a navigation bar with 'DASHBOARD', 'ALL ESTABLISHMENTS', 'ALL SERVICES', 'PROCEDURE COMPREHENSIVE LIST', and 'QUERY/GRIEVANCES'. A red box highlights the 'Upload Documents - CAF2022000421' section. Below this, there are several document upload sections: '10. Consent Letter of Land Owner, if rented premises', '12. FSC document (if Yes)', '13. FSR document (if Yes)', '14. Old License, if Any', '15. PAN card of the applicant', and '1. Site Plan with Section Drawing in 1:100 scale cut into A4 sized pages (Upload Multiple pages)'. Each section has a 'Choose File' button and an 'Upload' button. At the bottom, there is a section for '3. Site Plan with Section Drawing in 1:100 scale cut into A4 sized pages (Upload Multiple pages)' with a 'Choose File' button and an 'Upload' button. A red box highlights the 'Upload Documents - CAF2022000421' section.

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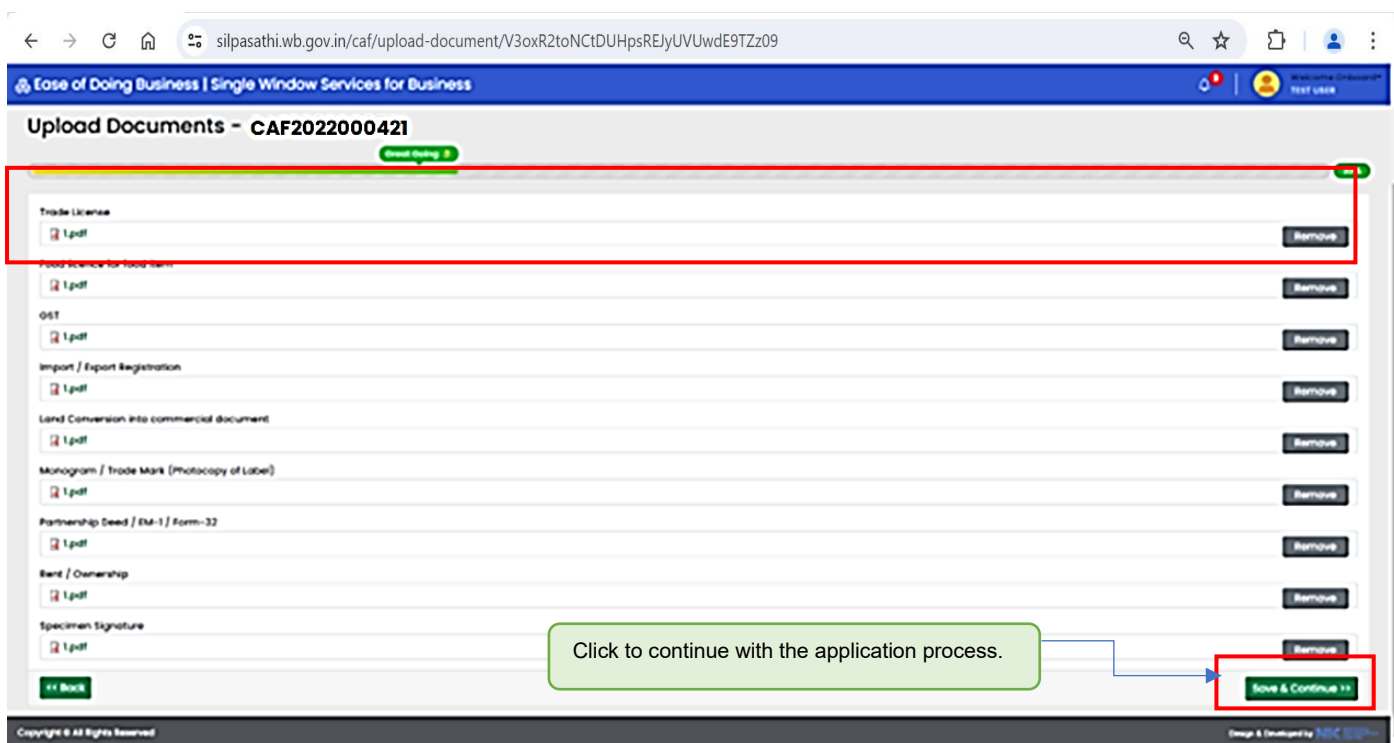
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The applicant has to browse the required files in his system and upload them as described in the screenshots. A dialogue box appears after clicking on '**Browse**'. Once the required file is selected, the applicant has to click on '**Upload**' button to upload the files successfully.



The applicant is required to upload **required documents** in **pdf format** as illustrated in the screenshots. After filling the application form and uploading the required documents the applicant has to click on '**Save and Continue**' to proceed with the application.



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The applicant shall review the filled in application form and proceed for final submission of application. Once reviewed, the applicant shall also be required to click on the Declaration checkbox on the bottom left of the application page before proceeding to '[Submit](#)' button, as illustrated in the screenshots below.

### Application Form

Common Application Form Preview - CAF2022000421

PARAMETERS	INPUTS
Name	Mr. t t t
Date of Birth	01-09-2004
Age	18
Gender	Male
Mobile No	7603091500
E-mail	tt@g.com
Aadhaar Card No	121234345665
PAN Number	CULPM5656F
<b>Present Address</b>	
Country	India
State	West Bengal
District	Coochbehar
Sub-division	CoochBehar
Rural or Urban	Urban
Block/Municipality/Municipal Corporation	Municipality
Block/Municipality/Municipal Corporation Name	Cooch Behar
Village or Ward	Cooch Behar Town

Common Application Form Preview - CAF2022000421

Annual Municipal Value of Warehouse or Workshop: 1000

Other Information: Test Other Information

Have you obtained FSR for the Premises for which Fire License is needed?: Yes

If Yes, Please provide the FSR No: 12345

Have you obtained FSC for the Premises for which Fire License is needed?: Yes

If Yes, Please provide the FSC No: 123456

Have you ever applied for Fire License Earlier?: Yes

Was any of your earlier application for Fire License Rejected?: Yes

Please provide the Reason for Rejection: Application was Auto rejected

**Floor Area Details**

SL. NO.	FLOOR NUMBER	PROCESSING OR STORAGE AREA (IN SQUARE FT)
Data Not Available		
Total Floor Area (in Square Feet)		

**License Duration Details**

License Duration (Fees will be calculated accordingly): 1 Year

**UPLOADED SUPPORTING DOCUMENTS**

Consent Letter of Land Owner, if rented premises.	View
FSR document (if Yes)	View
Old License, if Any	View
PAN card of the applicant	View
Other Original Document (if any)	View

☐ I hereby declare that the particulars given above are true to the best of my knowledge and belief \*

[Submit](#)

application

Click on submit for submission of application.

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On clicking on '**Submit**' link, the following webpage appears post submission of application with updated Status.

The screenshot shows the SilpaSathi portal interface. The URL is [silpasathi.wb.gov.in/caf/submitted/b2JsL1A1WEkrQ09hZFpNbklIMVpUQT09/V3oxR2toNCTDUHpsREJyUVUwdE9TZz09](https://silpasathi.wb.gov.in/caf/submitted/b2JsL1A1WEkrQ09hZFpNbklIMVpUQT09/V3oxR2toNCTDUHpsREJyUVUwdE9TZz09). The page title is 'Ease of Doing Business | Single Window Services for Business'. The user is logged in as 'SUDHANJU MAHATO'. The current status is 'CAF2022000421'. The application status is updated to 'Completed'.

NAME OF THE SERVICES	CURRENT STATUS	DATE
Grant of Fire License	Applied	
	Forward	
	Accept the Application for Payment	
	Payment Completed	
	Approve/Reject	

Application status updated.

The applicant /user shall be notified via SMS and email on his registered phone number and email id respectively. The applicant receives notifications at different stages of the application - application submission, application approval, etc.

The screenshots show the notification process. The SMS notification is from 'VM-WBGOVT' and contains the following text: 'Application submitted. Status can also be checked online at any time through the Applicant Dashboard by logging into the Silpasathi Portal. Please keep this CAF number saved for future reference. CAF No.: CAF2024XXXXXX Dt.: 22-07-2024 14:03:05 - Silpa Sathi SWP, Govt. of WB'. The email notification is from 'silpasathi.wb.gov.in' and contains the following text: 'Common Application Submitted - silpasathi.wb.gov.in', 'Application submitted. Please check your status at regular intervals for taking necessary action as guided by the system. Keep this number for future reference. CAF No.: CAF2022000481 Dt.: 22-09-2022 11:07:11 Silpa Sathi SWP, Govt. of WB', and 'NOTE- YOU ARE RECEIVING THIS EMAIL BECAUSE YOU ARE A USER OF silpasathi.wb.gov.in. GOVT. OF WEST BENGAL. PLEASE DO NOT REPLY TO THIS MAIL. THIS IS AN AUTO GENERATED MAIL AND REPLIES TO THIS EMAIL ID ARE NOT ATTENDED TO.'



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## 2. Online Payment of fees

The applicant is now required to pay the required fees based on the application filled by the applicant. The applicant has to click on '**Pay Now**' option and proceed with the payment procedure. The screenshot below provides an illustration:

### Applicant's Dashboard

The screenshot shows the 'Applicant's Dashboard' on the 'silpasathi.wb.gov.in' portal. The dashboard features a navigation bar with 'Ease of Doing Business | Single Window Services for Business' and a user profile 'Welcome Onboard - SUDHANSU MAHATO'. Below the navigation bar, there are six service tiles: 'Add Establishment', 'System Guided Assistance Through Wizard', 'Self Assisted Service', 'Licenses For Tourism Industry', 'Query Submission / Tracking', and 'Your Profile'. A section titled 'Your Selected Service(s)' displays a table for the 'Grant of Fire License' (WBRTPS Timeline: 60 days). The table shows the current status as 'Applied' and includes a progress bar with steps: Applied, Forward, Accept the Application for Payment, Payment Completed, and Approve/Reject. A 'Check Status' button is visible in the top right corner of the service details section.

SL NO.	SERVICE	ACTION
1	Grant of Fire License (WBRTPS Timeline: 60 days) Applied — Forward — Accept the Application for Payment — Payment Completed — Approve/Reject	

### Status Dashboard

The screenshot shows the 'Status Dashboard' on the 'silpasathi.wb.gov.in' portal. The dashboard displays the 'Current Status-CAF2022000421'. Below the status header, there is a table showing the current status of the 'Grant of Fire License' service. The table has four columns: 'NAME OF THE SERVICES', 'CURRENT STATUS', and 'DATE'. The 'Grant of Fire License' service is shown with a progress bar indicating the current status as 'Completed' for the 'Applied' step, and 'Pending' for the 'Forward', 'Accept the Application for Payment', 'Payment Completed', and 'Approve/Reject' steps.

NAME OF THE SERVICES	CURRENT STATUS	DATE
Grant of Fire License	Completed	
Applied	Completed	
Forward	Pending	
Accept the Application for Payment	Pending	
Payment Completed	Pending	
Approve/Reject	Pending	

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← → ↺ 🏠 silpasathi.wb.gov.in/dashboard 🔍 ☆ 📁 📄 👤 ⋮

Ease of Doing Business | Single Window Services for Business 🔔 3 Welcome Onboard SUDHANJU MAHATO

DASHBOARD ALL ESTABLISHMENTS ALL SERVICES PROCEDURE COMPREHENSIVE LIST QUERY/GRIEVANCES

For any technical query, kindly drop a mail at [helpdesk.silpasathi@gmail.com](mailto:helpdesk.silpasathi@gmail.com)

Add Establishment

System Guided Assistance Through Wizard

Self Assisted Service

Licenses For Tourism Industry

Query Submission / Tracking

Your Profile

Your Selected Service(s)

BUSINESS REFERENCE ID : CAF2022000421 Check Status

SL NO.	SERVICE	ACTION
1	Grant of Fire License (WBRTPS Timeline: 60 days) 🟢 Applied — 🟢 Forward — 🟡 Accept the Application for Payment — ⚪ Payment Completed — ⚪ Approve/Reject	<span>Click to Proceed</span>

← → ↺ 🏠 silpasathi.wb.gov.in/caf/submitted/b2JsL1A1WEkrQ09hZFpNbklIMVpUQT09/V3oxR2toNCtDUHpsREJyUVUwdE9TZz09 🔍 ☆ 📁 📄 👤 ⋮

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DASHBOARD ALL ESTABLISHMENTS ALL SERVICES PROCEDURE COMPREHENSIVE LIST QUERY/GRIEVANCES

For any technical query, kindly drop a mail at [helpdesk.silpasathi@gmail.com](mailto:helpdesk.silpasathi@gmail.com)

Current Status-CAF2022000421

NAME OF THE SERVICES	CURRENT STATUS	DATE
Grant of Fire License	Completed	
Applied	Completed	
Forward	Completed	
Accept the Application for Payment	Completed	
Payment Completed	Pending	
Approve/Reject	Pending	

← → ↺ 🏠 silpasathi.wb.gov.in/dashboard 🔍 ☆ 📁 📄 👤 ⋮

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DASHBOARD ALL ESTABLISHMENTS ALL SERVICES PROCEDURE COMPREHENSIVE LIST QUERY/GRIEVANCES

For any technical query, kindly drop a mail at [helpdesk.silpasathi@gmail.com](mailto:helpdesk.silpasathi@gmail.com)

Add Establishment

System Guided Assistance Through Wizard

Self Assisted Service

Licenses For Tourism Industry

Query Submission / Tracking

Your Profile

Your Selected Service(s)

BUSINESS REFERENCE ID : CAF2022000421 Check Status

SL NO.	SERVICE	ACTION
1	Grant of Fire License (WBRTPS Timeline: 60 days) 🟢 Applied — 🟢 Forward — 🟢 Accept the Application for Payment — ⚪ Payment Completed — ⚪ Approve/Reject	<span>Pay Now</span>



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The payment procedure has been illustrated as per the following screenshots. The applicant can proceed with the payment after clicking on the '**Proceed to Pay**' option.

**Payments Details-CAF2022000572**

**Details of the depositor**

Dept. Payment Reference Number	EOD8987923442807533	<i>Note: By pressing "Confirm Payment" button you are redirected to Grips portal, please do not press back button or refresh. You will automatically redirect to dashboard after successful payment. Please don't be confused if not redirected automatically, your payment status will be updated shortly.</i>
CAF Number	CAF2022000572	
Name	Test User	
Email	testuser@gmail.com	
Mobile	8999999999	

**Service wise fees details**

SL. NO.	NAME OF THE SERVICES	PURPOSE	HEAD OF ACCOUNT	PAYABLE AMOUNT(Rs.)
1	Registration of Manufacturer / Packer under the Legal Metrology Act	Fees for New Registration Application for Manufacturer / Packer / Importer	1475-00-106-001-12	500
<b>Total</b>				<b>500</b>

[<< Back](#) [Proceed to Pay](#)

Click here to proceed with the payment in GRIPS portal.

The applicant is redirected to the **GRIPS portal** to complete the payment process. The applicant shall be able to choose between various modes of payment methods for fees payment.

**GRIPS 2.0**

**Payment**

**Review and Confirmation**

Please review the details carefully below, and click "Verified and Checked" if you are satisfied that all information is reflected correctly.

**Depositor Details**

Depositor Name	Mobile No.	Phone No.	Email
Sudhansu Mahato	7603091500		wblc.nic@gmail.com
Address1			Address2
Kolkata			

**1. Fire Services → ₹90000**

**Department Details**

Organization Type	Organization Name	User Type	Period From
Government	Fire Services	Citizen	16/09/2022
Period To	Remarks	Identification No	Ref No
16/09/2022	Payment for -Grant of Fire License	02730120221667549271	CAF2022000421

**Service and Tax Details**

Subservice Name	HoA Description	Head of Account	Amount
License Fees	Fees Under West Bengal Fire Services Act- License Fees	0070-60-109-001-13	90000

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The screenshot shows the GRIPS 2.0 Payment interface. The top navigation bar includes the GRIPS 2.0 logo, a search bar, and links for LOGIN, GO TO GRIPS 1.0, ABOUT US, CIRCULARS, CONTACT US, INFORMATION, and GET HELP. The main content area displays a three-step process: 1. Review and Confirmation, 2. Payment Mode and Bank Selection, and 3. Transaction Details. The second step is active, showing dropdown menus for 'Payment Mode \*' and 'Bank \*', and 'BACK' and 'NEXT' buttons.

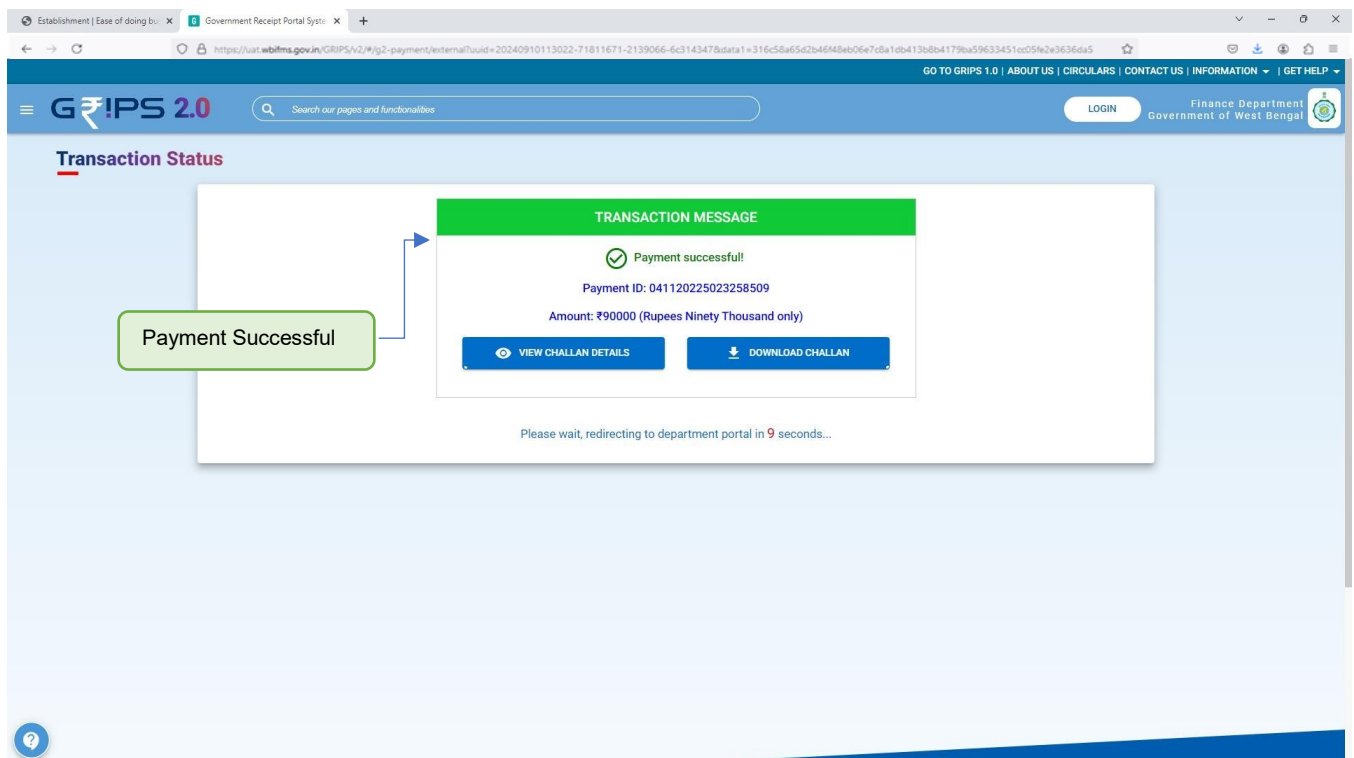
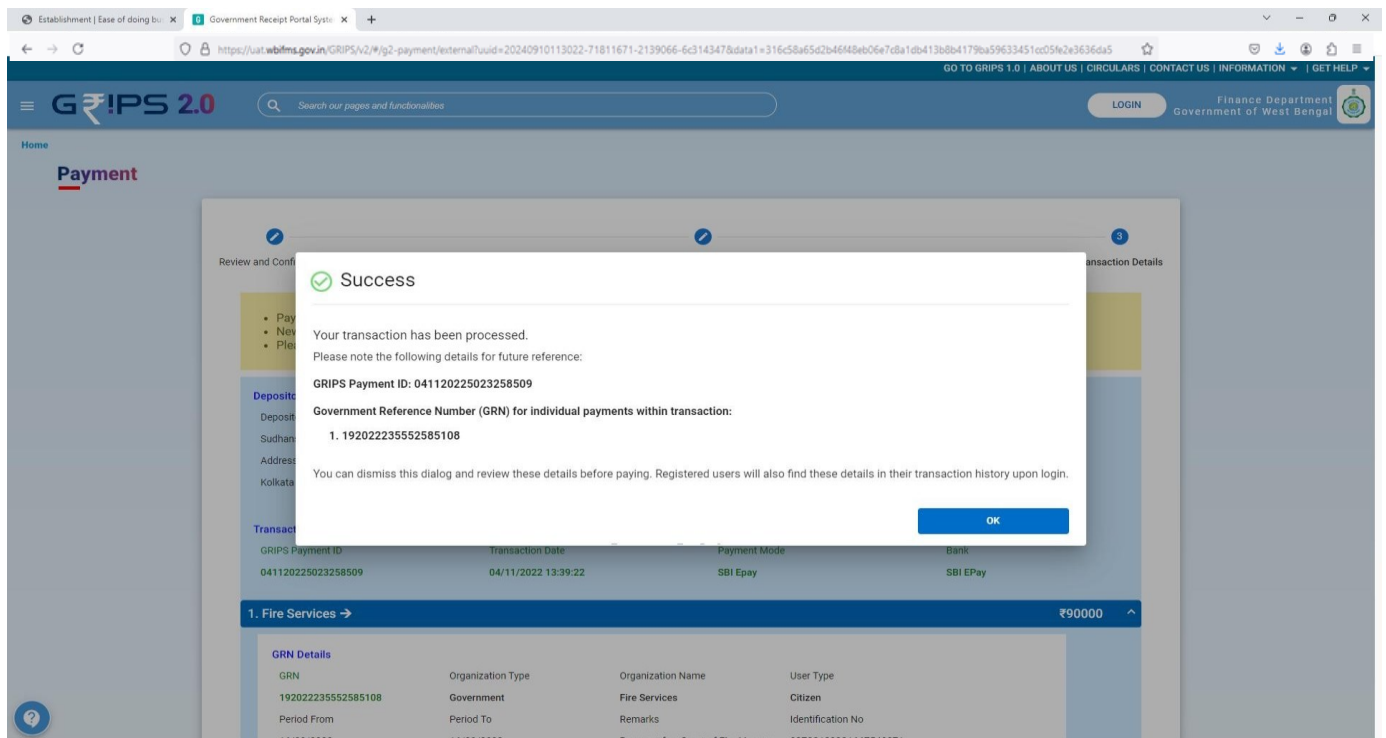
The applicant can choose his required mode of payment.

The screenshot shows the SBlePay payment interface. The top navigation bar includes the SBlePay logo and a link to the Establishment | Ease of doing business. The main content area displays a 'Payment Details' section with a list of payment modes: Debit/Credit/Prepaid, Cards, Internet Banking, BHIM UPI, Wallets, and NEFT. The 'Cards' option is selected. The 'Order Summary' section displays the Order No., Merchant Name, Amount (500.00), Processing fee, GST, and Total. A 'Pay Now' button is visible. Annotations include a green box labeled 'Select Payment mode.' pointing to the payment mode list, and another green box labeled 'Payment amount displayed.' pointing to the 'Amount' field in the order summary.

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After successful payment of fees, the applicant can see the latest status of his application in the Status Dashboard.

Common Application Form Preview | silpasathi.wb.gov.in/caf/submitted/b2JsL1A1WEkrQ09hZFpNbklIMVpUQT09/V3oxR2toNctDUHpsREJyUVUwdE9TZz09

Ease of Doing Business | Single Window Services for Business

For any technical query, kindly drop a mail at [helpdesk.silpasathi@gmail.com](mailto:helpdesk.silpasathi@gmail.com)

Current Status-CAF2022000421

NAME OF THE SERVICES	CURRENT STATUS	DATE
Grant of Fire License	Applied	Completed
	Forward	Completed
	Accept the Application for Payment	Completed
	Payment Completed	Completed
	Approve/Reject	Pending

Latest status updated.

### 3. Track Status of Application

The applicant has to click on 'Check Status' to view the latest status of the application.

#### Applicant's Dashboard

silpasathi.wb.gov.in/dashboard

Ease of Doing Business | Single Window Services for Business

For any technical query, kindly drop a mail at [helpdesk.silpasathi@gmail.com](mailto:helpdesk.silpasathi@gmail.com)

Click on 'Check Status' to check the latest status of the application.

Your Selected Service(s)

BUSINESS REFERENCE ID : CAF2022000421

SL NO.	SERVICE	ACTION
1	Grant of Fire License (WBRTPS Timeline: 60 days)	Download Certificate

Applied Forward Accept the Application for Payment Payment Completed Approved

**Note: Latest status can be seen any time through Applicant's Dashboard**

Current status appears in the Status Dashboard (Screenshot below).

# User Manual

## Grant of Fire License

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

Common Application Form Preview | silpasathi.wb.gov.in/caf/submitted/b2Jsl1A1WEkrQ09hZFpNbklIMVpUQT09/V3oxR2toNctDUHpsREJyUVUwdE9TZz09

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For any technical query, kindly drop a mail at [helpdesk.silpasathi@gmail.com](mailto:helpdesk.silpasathi@gmail.com)

**Current Status-CAF2022000421**

NAME OF THE SERVICES	CURRENT STATUS	DATE
Grant of Fire License	Applied	Completed
	Forward	Completed
	Accept the Application for Payment	Completed
	Payment Completed	Completed
	Approve/Reject	Completed

Latest status updated

**Note:** Applicant can click on 'Check Status' at periodic intervals and can view the latest status of the application

## 4. Online Download of final approval certificate

silpasathi.wb.gov.in/dashboard

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For any technical query, kindly drop a mail at [helpdesk.silpasathi@gmail.com](mailto:helpdesk.silpasathi@gmail.com)

Click on 'Download Certificate'

**Your Selected Service(s)**

BUSINESS REFERENCE ID : CAF2022000421

SL NO.	SERVICE	ACTION
1	Grant of Fire License (WBRTPS Timeline: 60 days) Applied Forward Accept the Application for Payment Payment Completed Approved	Download Certificate

**Note:** Latest status can be seen any time through Applicant's Dashboard

The applicant shall now be able to download the final certificate after final approval of application. The applicant has to click on 'View and download' icon to download the Final Approval Certificate issued.

# User Manual

## Grant of Fire License

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

Application View Details | Ease of Doing Business | Single Window Services for Business

For any technical query, kindly drop a mail at [helpdesk.silpasathi@gmail.com](mailto:helpdesk.silpasathi@gmail.com)

### Application Form View Details(CAF2022000421)

PARAMETERS	INPUTS
Acknowledgement	View & Download
Demand Note	View & Download
License/Certificate	View & Download
Registration Number	FL0225182220400344
Registration Date	17/09/2022
Name	Mr. t t t
Date of Birth	01-09-2004
Age	18
Gender	Male
Mobile No	7603091500
E-mail	t@g.com
Aadhaar Card No	I21234345665
PAN Number	CULPM5656F
<b>Present Address</b>	
Country	India
State	West Bengal
District	Coochbehar
Sub-division	Coochbehar

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CAF2022000421-1-11.pdf

Adobe Acrobat: PDF edit, convert, sign tools | chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/http://demo.silpasathi.wb.gov.in/read-bytea-file-all/aWQ%3D/MTE%3D/MT%3D/ZmlyZV9jZXJ0aWZpY2F0ZV9kb2N1bWVudA%3D/ZmlsZV9jb25...

Adobe Acrobat | CAF2022000421-1-11

Open in desktop app

Tools

Government of West Bengal  
West Bengal Form No. 393Z (28)  
License under the West Bengal Fire Services Act, 1950

License no.:FL0225182220400344 Date: 17-09-2022

Application Reference : OSWP(Silpasathi) (CAF-CAF2022000421) received on 15-09-2022.

License is hereby granted to aaa under Section 12 of the West Bengal Fire Services Act, 1950, to use the building or place being No. (a) 33, Coochbehar, Coochbehar, Pincode - 736101, P.S. - Dinhat PS, Nearest Fire Station - Cooch Behar as a warehouse/workshop for storing or processing or keeping (b)

1. Aluminium Dust - 1000 Ltr.

subject to the conditions noted below and such other conditions as may be prescribed.

It is hereby acknowledged that a sum of Rs. 90000 being the license fee due by the said aaa for the period from 17/09/2022 to 16/09/2023 in respect of the aforesaid license has been received @Rs. 90000 per annum.

**CONDITIONS ABOVE REFERRED TO:**

(1) The warehouse/workshop shall at all times be open to inspection by such officer or officers, being member or members of the Fire Brigade, as may be appointed by the Director General of Fire Service.

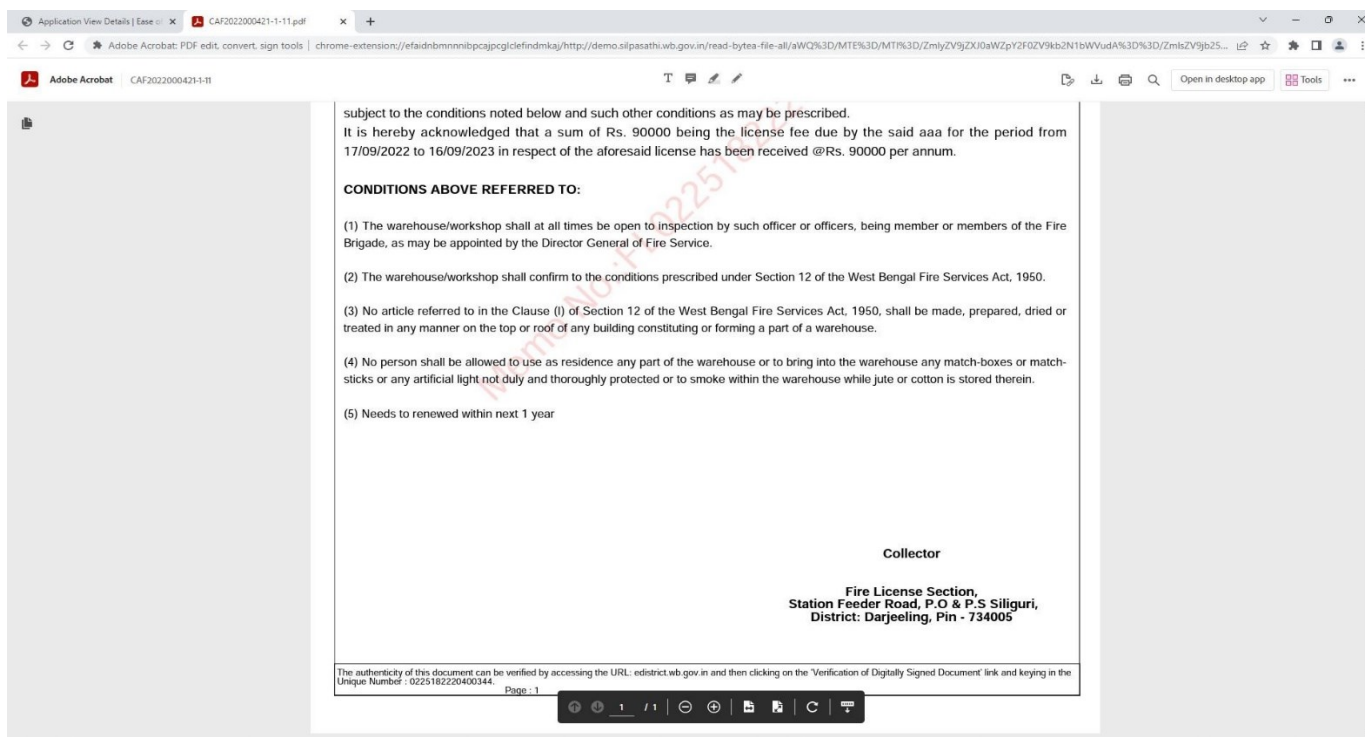
(2) The warehouse/workshop shall conform to the provisions of the West Bengal Fire Services Act, 1950.



# User Manual

## Grant of Fire License

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)



### The certificate as downloaded:





# User Manual

## Grant of Fire License

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

### 5. Third Party verification details

Third party verification is a process by which any independent user / third party verifies an individual's license and registration details online check authenticity of the Certificate, without

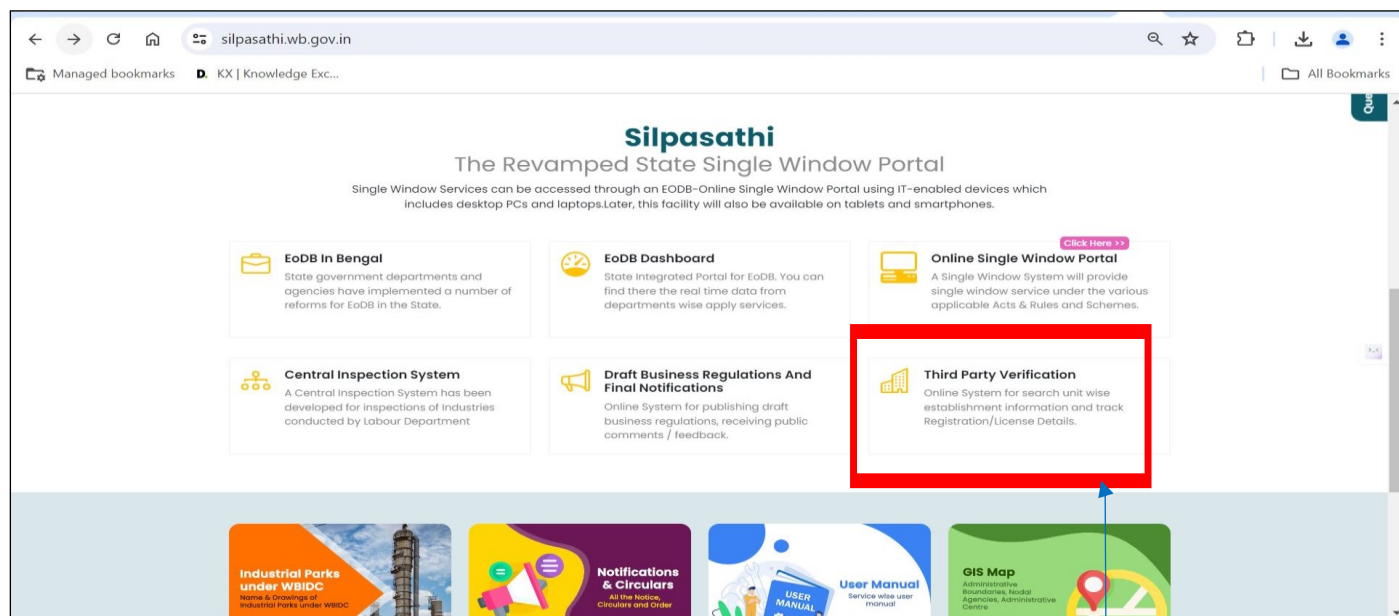
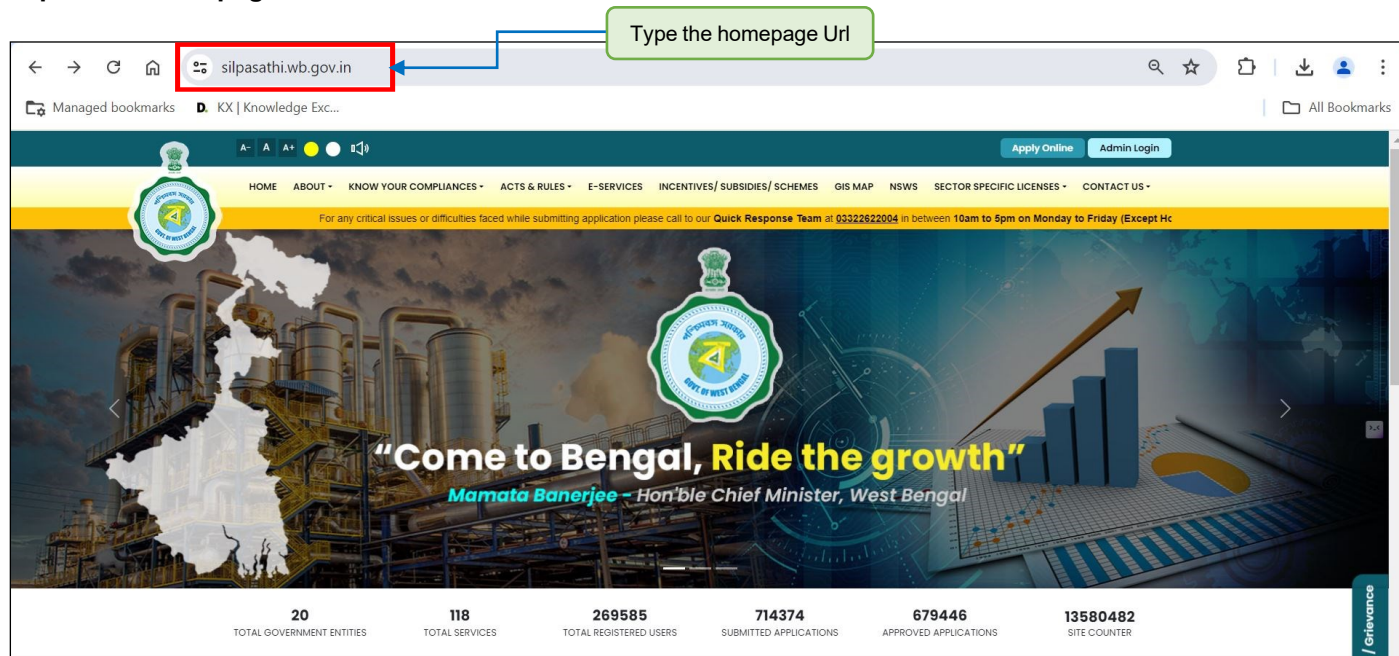
#### Third party verification process

The applicant or any user has to log in to <https://silpasathi.wb.gov.in/>.

A user (any third party) needs to click on '**Third party Verification**' section in the homepage and enter registration number / license number and then click on 'Search' link, for Verification of Certificate.

(Screenshots below):

#### SilpaSathi Homepage



# User Manual

## Grant of Fire License

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

Applicant selects the service and then enter the Certificate/ Approval number in the text box beside it and clicks on 'Search' to view details of certificate.

# User Manual

## Grant of Fire License

Provided as a service through ‘SilpaSathi’ the Online Single Window portal of State (WB)

The third party can view the details as illustrated below:


Track Registration/License Detail

https://silpasathi.wb.gov.in/third-party-verification/SXd8MjIPQ29NTW1XlMmpz5DFKaWNkZz09/TWZke/VlbStsem1sdsads5dlRBTNOQTewEdKX3EvM0d4UTdtSlhQUT0%3D

Select LanguageA- A+ ● 🔊

Apply through Online Single Window Portal

HOMEABOUTKNOW YOUR COMPLIANCESACTS RULESINCENTIVES/ SUBSIDIES/ CREDIT SCHEMESFAQGIS MAPGALLERYQUERYCONTACT US



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Single Window Services for Business

Track Registration/License Details

Select Services \*Grant of Fire License - ( Fire and ES )

Registration Number / License Number / Others \*FL0225182220400344

Search

Parameter	Output
Registration Number	FL0225182220400344
Registration Date	17-09-2022
Name of the Establishment	Test EoDb aaa
Location of the Establishment	33, Coochbehar, Coochbehar, Pincode - 736101, P.S. - Dinhata PS

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