



Labour Department:

***Registration of
establishment under
the Inter State
Migrant Workmen
(RE&CS) Act, 1979***

*Provided as a service
through 'SilpaSathi', the
Online Single Window portal
of the State (West Bengal)*

User Manual

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User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

Introduction

This document is intended to serve as a User Manual for grant of the service “**Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979**” by **Labour Department, Govt. of West Bengal** through Single window of the State, 'SilpaSathi'. The service is integrated with the Single Window (SilpaSathi) and can be accessed through the SilpaSathi portal. This document has been designed as a user-friendly guide to assist applicants in filling their application forms. It will help them to familiarise with the entire procedure in a seamless manner for successful submission of application and download final Approval certificate from the SilpaSathi portal without the requirement of physical visit to the Department(s).

Salient Features of Silpasathi Portal:

- The Single Window Portal of the State of West Bengal (SilpaSathi) allows seamless integration with portals of different government departments thereby providing single login credential for various applications, eliminating the need to provide common information multiple times in different forms of various Departments, and ensuring all clearances are available from a single portal.
- It serves as a digital gateway for providing the necessary statutory compliances under the applicable Acts, Rules, Policies and Schemes of the Govt of West Bengal from a single portal.
- Business Entrepreneurs can get certificates and licences required for setting up and operating business in the State in a smooth and time-bound manner, smooth and time-bound manner, without the need to visit any government department or office.

About the Service

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979 aims to regulate the employment of inter-state migrant workers and to provide for their conditions of service. The Inter State Migrant Workmen (RE&CS) Act, 1979 is a legislation aimed at protecting the rights of migrant workers in India. Registration of an establishment under this Act is mandatory if it employs migrant workmen from other states. The online system has the following features without the requirement of physical visit to the Department: 1) Submission of Application 2) Online Payment of fees 3) Track Status of Application 4) Online Download of final approval certificate 5) Third Party Verification.

Comprehensive Checklist of Documents to be submitted online

The applicant is required to submit the following documents in order to apply for the service:

#	Documents Required	Detailed Description
1.	Articles of Association and Memorandum of Association / Partnership Deed	The memorandum of association (MOA) and articles of association (AOA) are legal documents that are essential for a company's formation and legal compliance

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#	Documents Required	Detailed Description
2.	Trade License	A trade license is a legal document that allows individuals or businesses to operate in a specific area
3.	Factory License	A factory license is a mandatory certification issued by the state government that allows a manufacturing unit to legally operate in India. The license ensures that the factory complies with safety, health, and environmental regulations
4.	Certificate issued by Authorities from other State	A proof that the firm has been registered by the Registrar of the State

Timeline (WBRTPS)

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979 has an WBRTPS timeline of 30 days till approval by the authorities.

Instructions related to the application form

Sl. No.	Field Name	Instructions
Name and location (Work Site) of the establishment		
1.	Establishment Name	Enter Establishment Name
2.	Type of the Establishment	Select Type of Establishment (Micro/ small/ medium/ large)
3.	Address	Enter address
4.	Select Corporation	Select from dropdown list
5.	Select Ward	Select ward
6.	Pincode	Select pincode
Registered Office address of the Establishment		
1.	House Number/ Village Name/ street/ Road	Enter House Number/ Village Name/ street/ Road
2.	District of the Establishment	Select District of the Establishment
3.	Select Subdivision	Select Subdivision
4.	Select Areatype	Select Areatype
5.	Select Corporation	Select Corporation
6.	Police Station	Select police station
7.	Post Office	Enter name of the post office
8.	Pin Code	Enter pin code

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Sl. No.	Field Name	Instructions
9.	Address	Enter address
Full name and address of the Employer		
1.	House Number/ Village Name/ street/ Road	Enter House Number/ Village Name/ street/ Road
2.	District of the Establishment	Select District of the Establishment
3.	Select Subdivision	Select Subdivision
4.	Select Areatype	Select Areatype
5.	Select Corporation	Select Corporation
6.	Police Station	Select police station
7.	Post Office	Enter name of the post office
8.	Pin Code	Enter pin code
9.	Address	Enter address
Full Name and address of the Manager / person responsible for the supervision and control of the Establishment		
1.	Full Name of Manager	Enter Full Name of the Manager
2.	Address	Enter address
3.	Select Areatype	Select from dropdown list
4.	Select Ward	Select from dropdown list
Nature of work carried on in the Establishment		
1.	Nature of work carried on in the Establishment	Enter details manually
Particulars of Contractors and Migrant Workmen		
Maximum number of Migrant workmen are to be employed on any day through each contractor		
1.	Maximum number of workmen are to be employed on any day through each contractor	Enter maximum number of building workers manually

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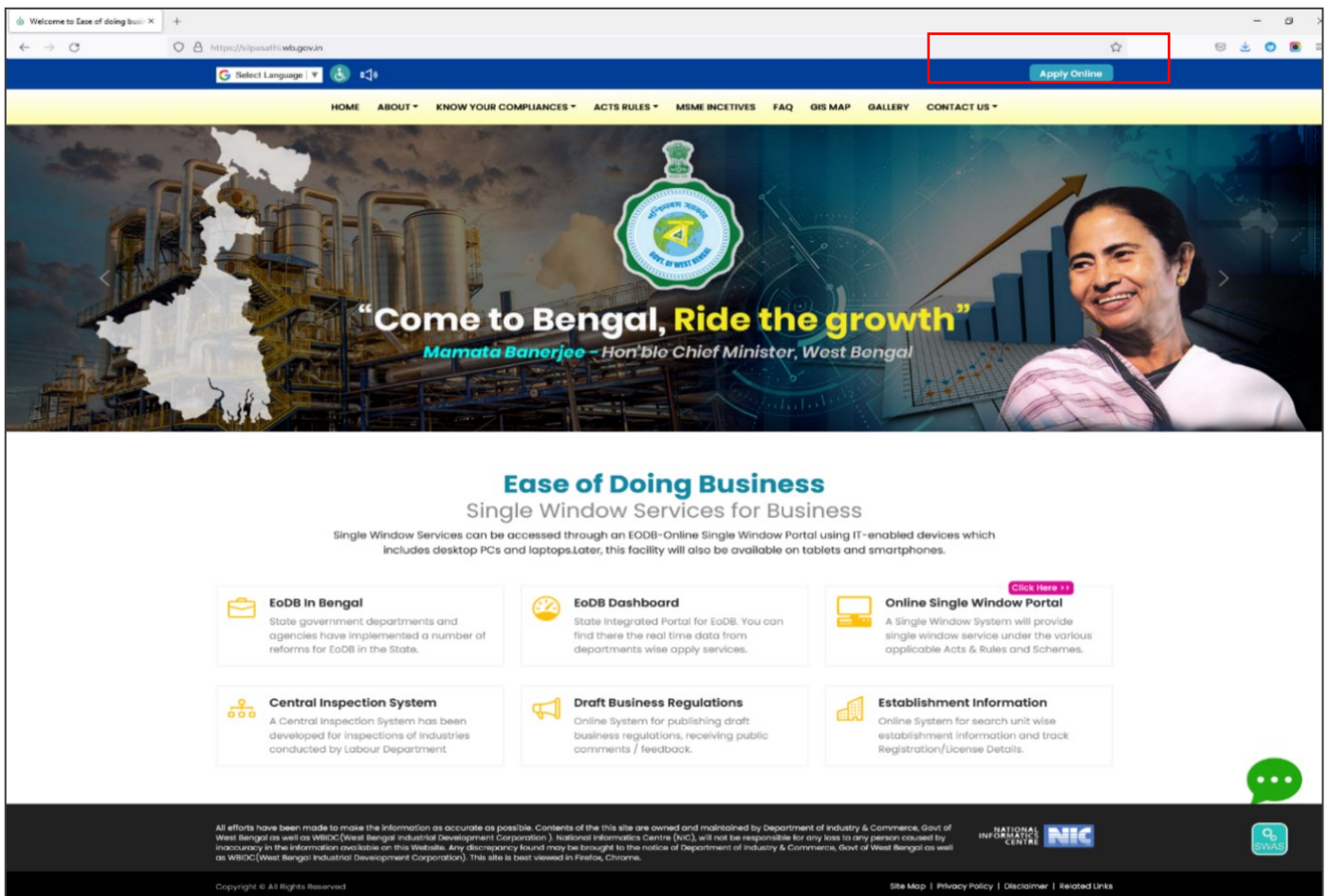
Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

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Application Process through SilpaSathi

1. Online Application submission along with online submission of documents

In order to complete the user registration, the applicant has log on to <https://silpasathi.wb.gov.in/> and click on 'Apply online' button.

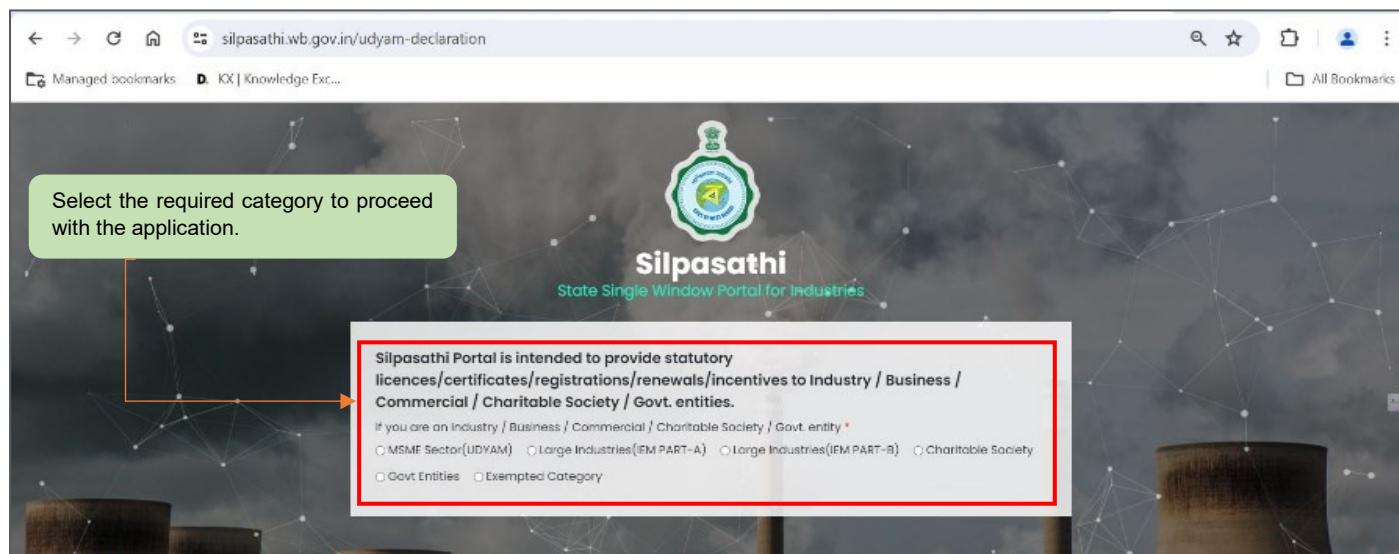


Applicant Log-in: The applicant needs to **select the required category** as illustrated in the screenshot below and proceed for registration.

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A sign-up window appears on the screen. The user has to select '[Create New](#)' if he is a new user. An already registered user in SilpaSathi portal can fill in the username and password and login to the SilpaSathi portal.

The '[User Registration](#)' window will appear with the relevant fields that the applicant needs to fill accurately and click on '[Register](#)' as shown by the below screenshot. In case the applicant already has an account, click on the '[Sign In](#)' button and login using valid **User ID, password and Captcha**.

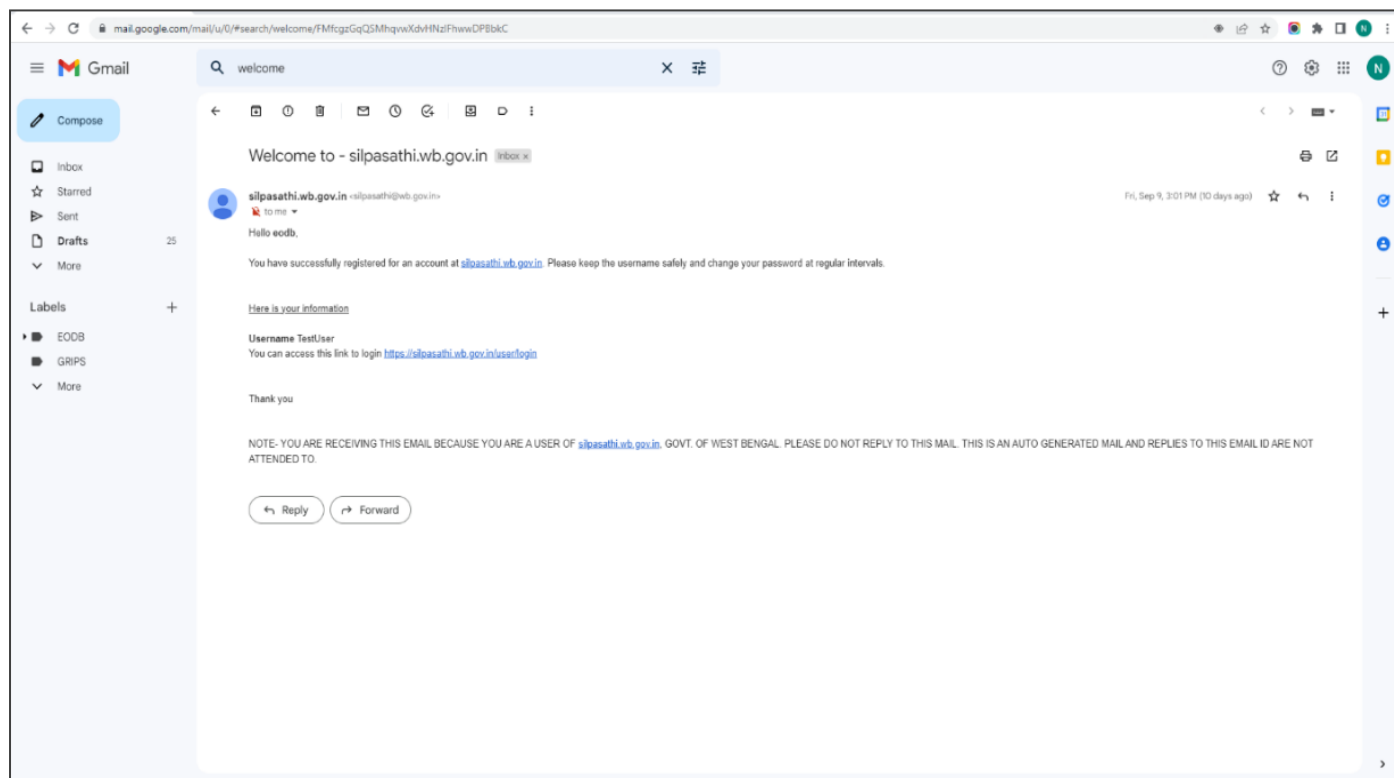
The screenshot shows the 'User Registration' form. The form is titled 'User Registration' and has the following fields: 'First Name', 'Middle Name', 'Last Name', 'Mobile Number', 'Email', 'Gender' (with radio buttons for Male, Female, and Transgender), 'Password' (with a strength indicator), and 'Confirm Password'. There is a 'Register' button at the bottom of the form. Below the 'Register' button, there is a link that says 'Already have an account? [Sign In](#)'. The background of the form is a large image of a power plant with cooling towers. The text 'Ease of Doing Business Single Window Services for Business' and '"To Ride the growth, register your service"' is visible on the left side of the background image. The footer of the page contains the text 'Copyright © All Rights Reserved' and 'Design & Developed By NATIONAL INFORMATION CENTRE NIC'.

Applicants will receive email confirmation after registering into the single window portal. Please refer to the screenshot below:

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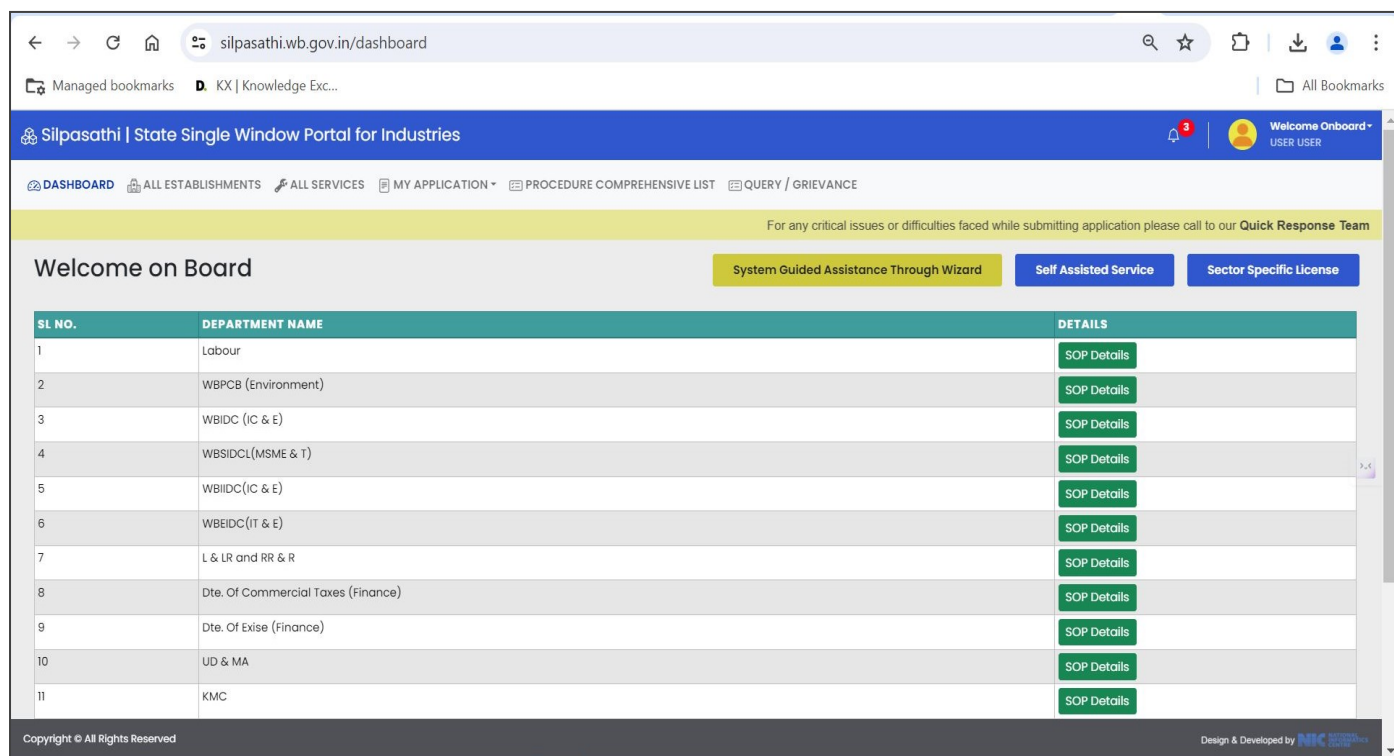
Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

Provided as a service through ‘SilpaSathi’ the Online Single Window portal of State (WB)



Online Application submission

Applicants will now be directed to the user dashboard for completing the further procedures. The following screenshots below illustrate the same.

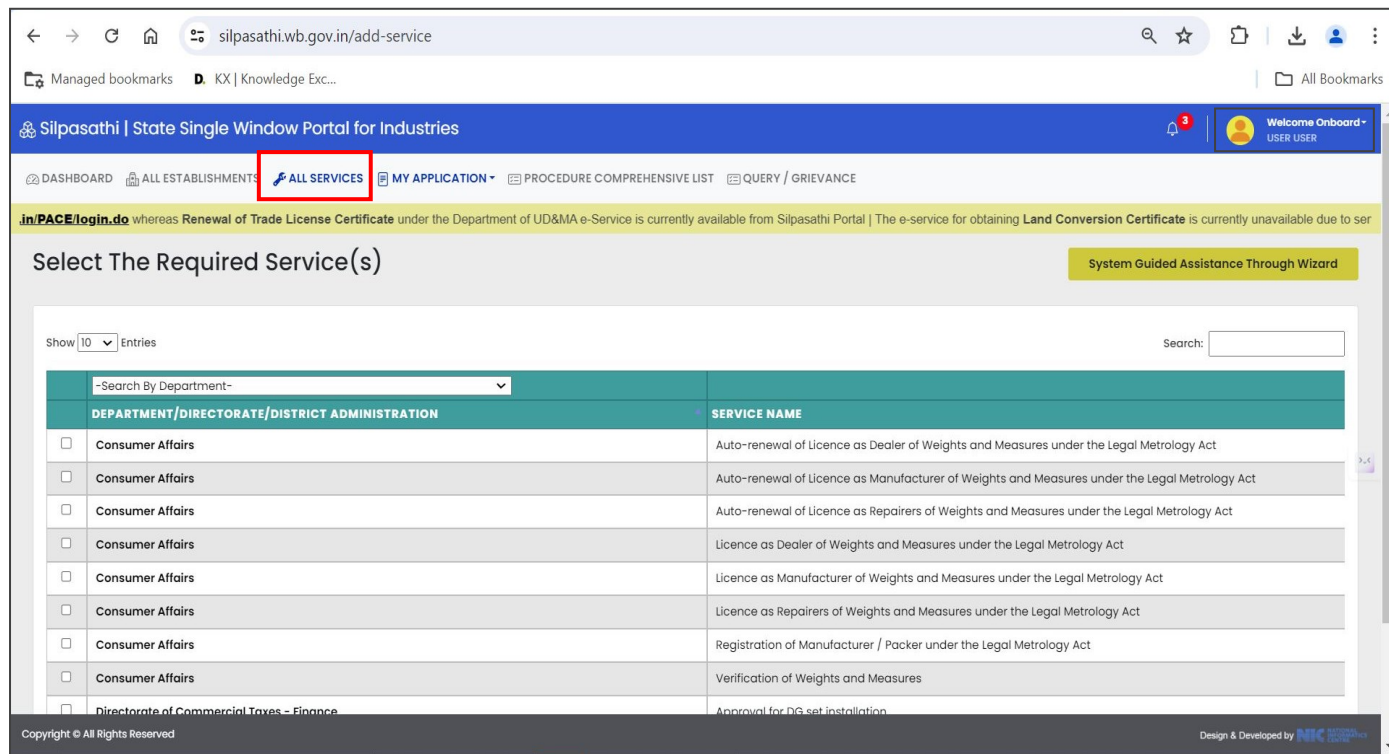


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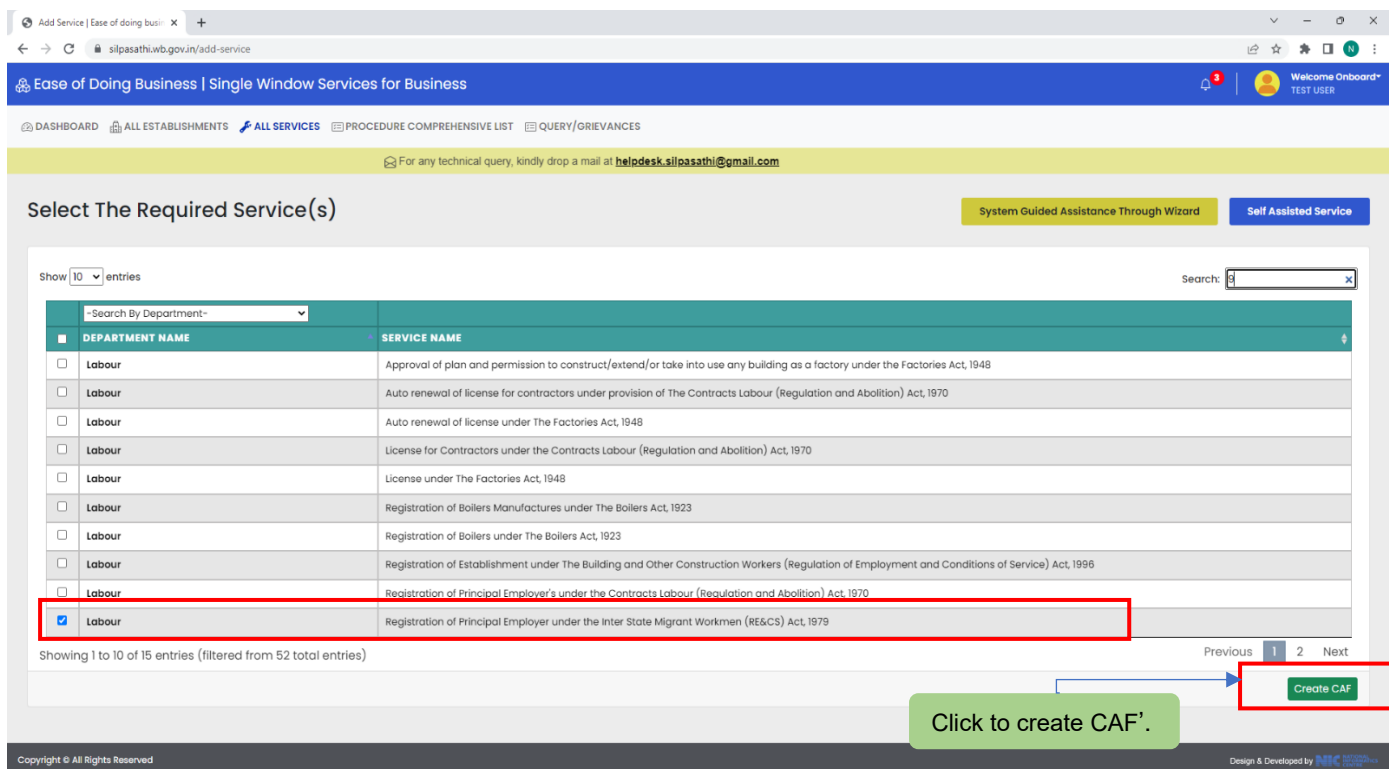
Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

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The applicant has to click on '[ALL SERVICES](#)' to view the list of all services mapped with their corresponding departments.



Once done, a list of services will appear. Applicants need to click on [the checkbox](#) adjacent to the service named **Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979**



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After selecting the service '**Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979**', the applicant has to click on '**Create CAF**'. Applicant's CAF ID will be created. The unique CAF ID is referred to as the common application form.

Applicant's Dashboard

CAF ID generated.

Click on '**Apply Online**' to proceed with the application.

CAF ID generated.

Click on '**Apply Online**' to proceed with the application.

Your Selected Service(s)

SL NO.	SERVICE	ACTION
1	Registration of Principal Employer under the Inter State Migrant Workmen (RE&CS) Act, 1979 (WBRTS Timeline: 30 days) Applied —> Back for Correction (if required) —> Accept for Fees Payment —> Fees Paid/Form -1 Upload Pending —> Final Submit —> Form -1 Re-Upload (if required) —> Issued	Apply Online

After clicking on '**Apply Online**' option, the applicant shall be redirected to the main application form. The applicant will have to fill in the required details and review the application form (screenshot below):

Common Application Form - CAF2022000597

10%

1. Name And Location Of The Establishment

Establishment Name *
Name of the Establishment

Type of The Establishment *
-- Select --

House No./Village Name/Street/Road *
House No./Village Name/Street/Road

Select District *
-- Select District --

Select Subdivision *
-- Select --

Select Areatype *
-- Select --

Select Block/Municipality/Corporation/SEZ/Notified Area *
-- Select --

Select Gram Panchayat/Ward *
-- Select --

Select Police Station *
-- Select --

Pin Code *
Pin Code

2. Registered Office Address Of The Establishment

House No./Village Name/Street/Road *
House No./Village Name/Street/Road

Select District *
-- Select District --

Select Subdivision *
-- Select --

Select Areatype *
-- Select --

Select Block/Municipality/Corporation/SEZ/Notified Area *
-- Select --

Select Gram Panchayat/Ward *
-- Select --

Select Police Station *
-- Select --

Pin Code *
Pin Code

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The screenshot displays the 'Ease of Doing Business | Single Window Services for Business' portal. The form is titled 'Common Application Form' and is for the registration of establishments under the Inter State Migrant Workmen (RE&CS) Act, 1979. The form is divided into several sections:

- 3. Full Name And Address Of The Principal Employer**: Includes fields for Principal Employer Name, Principal Employer Guardian Name, Gender (Male, Female, Other), Mobile No. of the Principal Employer, Select Country, and House No./Village Name/Street/Road.
- 4. Full Name And Address Of The Manager Or Person Responsible For The Supervision And Control Of The Establishment**: Includes fields for Full name of the Manager or Person Responsible, Select Country, and House No./Village Name/Street/Road.
- 5. Name And Address Of The Directors/Particulars Of Partners (In Case Of Companies And Firms)**: Includes buttons for 'Add Director/Partner Information' and 'Get Director/Partner Information'.
- 6. Particulars Of Contractors And Migrant Workmen**: Includes buttons for 'Add Contractors and Migrant Workmen' and 'Get Contractors and Migrant Workmen'.
- 7. Nature Of Work Carried On In The Establishment**: Includes a field for Nature of Work Carried on in the Establishment.
- 8. Number And Date Of Registration Of The Establishment Under The Contract Labour (Regulation & Abolition) Act, 1970**: Includes fields for Registration Number and Date of Registration.
- 9. Maximum Number Of Migrant Workmen Are To Be Employed On Any Day Through Each Contractor**: Includes a field for Maximum number of migrant workmen.

At the bottom right, a green button labeled 'Save & Continue' is highlighted with a red box. The footer of the page includes 'Copyright © All Rights Reserved' and 'Design & Developed by NIC'.

Upon completion of the application process along with document submission, the applicant clicks on the '**Submit**' button for final submission of the application.

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The document submission process has been described below. Please refer to the screenshots below for detailed illustrations.

The screenshot shows the 'Upload Documents - CAF2022000597' interface on the SilpaSathi portal. A red box highlights the document list table. The table has four columns: SL NO., DOCUMENTS LIST, DOCUMENTS UPLOAD, and DOCUMENT HISTORY. It lists four required documents: Articles of Association and Memorandum of Association/Partnership Deed, Certificate issued by Authorities from other state, Factory License, and Trade License. Each row includes a 'Choose File' button, a status 'No file chosen', and an 'Upload' button. A progress bar at the top indicates 33% completion. The interface also includes a navigation menu, a status bar with service availability notices, and a footer with copyright information.

SL NO.	DOCUMENTS LIST	DOCUMENTS UPLOAD	DOCUMENT HISTORY
1	Articles of Association and Memorandum of Association/Partnership Deed Allowed Extensions [pdf] Allowed File Upload Limit [200 KB]	Choose File No file chosen Upload	
2	Certificate issued by Authorities from other state Allowed Extensions [pdf] Allowed File Upload Limit [200 KB]	Choose File No file chosen Upload	
3	Factory License Allowed Extensions [pdf] Allowed File Upload Limit [200 KB]	Choose File No file chosen Upload	
4	Trade License Allowed Extensions [pdf] Allowed File Upload Limit [200 KB]	Choose File No file chosen Upload	

The applicant has to browse the required files in his system and upload them as described in the screenshots. A dialogue box appears after clicking on '**Browse/Choose File**'. Once the required file is selected, the applicant has to click on '**Upload**' button to upload the files successfully.

This screenshot illustrates the file selection process. A Windows 'Open' file dialog box is open over the document upload interface. The dialog shows the 'This PC' view with a list of files. The file 'SAMPLE_2.pdf' is selected. The file name field at the bottom of the dialog contains 'SAMPLE_2.pdf'. A green callout box with the text 'The applicant must select the files and upload.' points to the 'Choose File' button in the background document upload table. The background interface is the same as the previous screenshot, showing the document upload table and progress bar.

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The applicant is required to upload **the required documents** in **pdf format** as illustrated in the screenshots. After filling the application form and uploading the required documents the applicant has to click on '**Save and Continue**' to proceed with the application.

The screenshot shows the 'Upload Documents - CAF2022000597' page on the SilpaSathi portal. The page has a progress bar at the top indicating 33% completion. It features a table with document details and a 'DOCUMENTS UPLOAD' section. A red box highlights the 'DOCUMENTS UPLOAD' section, which contains four rows, each with a 'SAMPLE_2.pdf' file and a 'Remove' button. Another red box highlights the 'Save & Continue >>' button at the bottom right. A green box with an arrow points from the button to a text box below.

SL NO.	DOCUMENTS LIST	DOCUMENTS UPLOAD	DOCUMENT HISTORY
1	Articles of Association and Memorandum of Association/Partnership Deed Allowed Extensions [pdf] Allowed File Upload Limit [200 KB]	SAMPLE_2.pdf Remove	
2	Certificate issued by Authorities from other state Allowed Extensions [pdf] Allowed File Upload Limit [200 KB]	SAMPLE_2.pdf Remove	
3	Factory License Allowed Extensions [pdf] Allowed File Upload Limit [200 KB]	SAMPLE_2.pdf Remove	
4	Trade License Allowed Extensions [pdf] Allowed File Upload Limit [200 KB]	SAMPLE_2.pdf Remove	

< Back Save & Continue >>

Click to continue with the application process.

The applicant shall review the filled in application form and proceed for final submission of application. Once reviewed, the applicant shall also be required to click on the Declaration checkbox on the bottom left of the application page before proceeding to '**Submit**' button, as illustrated in the screenshots below.

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Common Application Form Preview - CAF2022000597

Almost Completed 67%

PARAMETERS	INPUTS
1.Registration certificate(Form-II)	N/A
2.Uploaded Signed Application(Form-I)	N/A
3. Name And Location of the Establishment	
Establishment Name	ABC PVT LTD
Establishment Type	Medium
Location of the Establishment	34/A Abc Sarani kulpi, Kulpi, Diamond Harbour, South 24 Parganas, PS:-Kulpi, PIN- 743316
4. Registered Office Address of the Establishment	
Registered Office Address of the Establishment	34/A Abc Sarani kulpi, Kulpi, Diamond Harbour, South 24 Parganas, PS:-Kulpi, PIN- 743316

5. Full Name and Address of the Principal Employer					
Principal Employer Name	Sibham Kumar Day				
Principal Employer Guardian Name	Samim Kur Day				
Gender	Male				
Mobile No. of the Principal Employer	9832011233				
Address of the Principal Employer	34/A Abc Sarani Kulpi, Block - Kulpi, Diamond Harbour, PS - Kulpi, South 24 Parganas , PIN- 743316, West Bengal, India				
6. Full Name and Address of the Manager or Person responsible for the supervision and control of the Establishment					
Full name of the Manager or Person Responsible	Rajaram Sarkar				
Address of the Manager or Person Responsible for the Supervision and control of the Establishment	34/A Abc Sarani Kulpi, Block - Kulpi, Diamond Harbour, PS - Kulpi, South 24 Parganas , PIN- 743316, West Bengal, India				
7.Directors/Partners Information					
SL. NO.	DESIGNATION	NAME OF THE DIRECTOR/PARTNER	EMAIL	CONTACT NUMBER	ADDRESS
1	Director	Binay Charan Dey	binaycharandey2018@gmail.com	7608891224	DHB ROAD Kulpi, Block - Kulpi, Diamond Harbour, PS - Kulpi, South 24 Parganas , PIN- 743316, West Bengal,

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Common Application Form Preview x +

silpasathi.wb.gov.in/caf/application-preview/MG53R2NqU0NoenRRSx02amV1RnVKdz09

SL. NO.	NAME OF CONTRACTOR	NATURE OF WORK	MIGRANT WORKMEN	WORKING PERIOD	DOWNLOAD	ACTION
No Data Found!!!						

9. Nature of work carried on in the establishment

Nature of Work Carried on in the Establishment Loading And Unloading

10. Number and date of registration of the Establishment under the Contract Labour (Regulation & Abolition) Act, 1970

Registration Number DHR05/CLR/000065

Date of Registration 15-06-2022

11. Maximum number of migrant workmen are to be employed on any day through each contractor

Maximum number of migrant workmen 100

UPLOADED SUPPORTING DOCUMENTS

Trade License	View
Articles of Association and Memorandum of Association/Partnership Deed	View
Factory License	View
Certificate issued by Authorities from other state	View

☐ I hereby declare that the particulars given above are true to the best of my knowledge and belief *

Submit

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Common Application Form Preview x +

silpasathi.wb.gov.in/caf/application-preview/azRXb2hFy9iNDZ0eFRnR0U0UkFaZz09

Ease of Doing Business | Single Window Services for Business

Ward-9, PS - Amherst street, Kolkata - 700009

Welcome Onboard*
TEST USER

5. Full name and address of the Manager or person responsible for the supervision and control of the Establishment

Full name of the Manager or Person Responsible for the Supervision and control of the Establishment Sample name

Address of the Manager or Person Responsible for the Supervision and control of the Establishment Sample village name
Ward-9, PS - Amherst street, Kolkata - 700009

6. Nature of building or other construction work is to be carried on Sample nature of building

7. Maximum number of building workers to be employed on any day 123

8. Estimated date of commencement of building or other construction work 12/09/2022

9. Estimated date of the completion of building or other construction work 12/09/2023

10. Uploaded signed Application (Form-I) NA

11. Registration Certificate NA

UPLOADED SUPPORTING DOCUMENTS

Address Proof	View
Other certificates of registration in case of other than company, proprietorship or partnership firm like cooperative, Trustees etc.	View
Work Order	View
Form I for assesment of CESS	View
Documents in Support of Payment of CESS	View
Trade License	View
Articles of Association and Memorandum of Association/Partnership Deed	View
Any other licenses/registrations taken/applied to run the establishment	View

☒ I hereby declare that the particulars given above are true to the best of my knowledge and belief *

Submit

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Declaration statement

Click on submit for submission of application.

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On clicking on 'Submit' link, the following webpage appears post submission of application with updated Status.

The screenshot shows the 'Current Status-CAF2022000597' page on the SilpaSathi portal. The page has a navigation bar with links to DASHBOARD, ALL ESTABLISHMENTS, ALL SERVICES, PROCEDURE COMPREHENSIVE LIST, and QUERY/GRIEVANCES. A message at the top says 'For any technical query, kindly drop a mail at helpdesk.silpasathi@gmail.com'. The main content area displays a table with the following data:

NAME OF THE SERVICES	STATUS TITLE	CURRENT STATUS	ACTION TAKEN DATE
Registration of Principal Employer under The Inter State Migrant Workmen (RE&CS) Act-1979	Applied	Completed	08/06/2023
	Back for Correction(if required)	Pending	
	Accept for Fees Payment	Pending	
	Fees Paid/Form -I Upload Pending	Pending	
	Final Submit	Pending	
	Form -I Re-Upload(if required)	Pending	
	Issued	Pending	

Below the table, a green box states 'Application status updated.'.

The applicant /user shall be notified via SMS and email on his registered phone number and email id respectively. The applicant receives notifications at different stages of the application - application submission, application approval, etc.

The diagram illustrates the notification process for application status updates. It features two main notification channels: SMS and Email. The SMS notification, from 'VM-WBGOVT', states: 'Application submitted. Status can also be checked online at any time through the Applicant Dashboard by logging into the Silpasathi Portal. Please keep this CAF number saved for future reference. CAF No.: CAF2024XXXXXX Dt.: 22-07-2024 14:03:05 - Silpa Sathi SWP, Govt. of WB'. The email notification, from 'silpasathi.wb.gov.in', states: 'Common Application Submitted - silpasathi.wb.gov.in', 'Application submitted. Please check your status at regular intervals for taking necessary action as guided by the system. Keep this number for future reference. CAF No : CAF2022000481 Dt: 22-09-2022 11:07:11 Silpa Sathi SWP, Govt. of WB', and a note: 'NOTE- YOU ARE RECEIVING THIS EMAIL BECAUSE YOU ARE A USER OF silpasathi.wb.gov.in GOVT. OF WEST BENGAL. PLEASE DO NOT REPLY TO THIS MAIL. THIS IS AN AUTO GENERATED MAIL AND REPLIES TO THIS EMAIL ID ARE NOT ATTENDED TO.' Arrows from these notifications point to a central box labeled 'Application status notified through SMS.' and 'Application status notified through email.'.

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2. Online Payment of fees

The applicant is now required to pay the required fees based on the application filled by the applicant. The applicant has to click on '**Pay Now**' option and proceed with the payment procedure. The screenshot below provides an illustration:

Applicant's Dashboard

Establishment | Ease of doing busi x Application for Registration of Es x +

silpasathi.wb.gov.in/dashboard

Ease of Doing Business | Single Window Services for Business

WELCOME ONBOARD TEST USER

DASHBOARD ALL ESTABLISHMENTS ALL SERVICES PROCEDURE COMPREHENSIVE LIST QUERY/GRIEVANCES

For any technical query, kindly drop a mail at helpdesk.silpasathi@gmail.com

Add Establishment System Guided Assistance Through Wizard Self Assisted Service Licenses For Tourism Industry Query Submission / Tracking Your Profile

Your Selected Service(s)

BUSINESS REFERENCE ID : CAF2022000597 Check Status

SL NO.	SERVICE	ACTION
1	Registration of Principal Employer under The Inter State Migrant Workmen (RE&CS) Act, 1979 (WBRTPS Timeline: 30 days)	Pay Now

Applied Back for Correction (if required) Accept for Fees Payment Fees Paid/Form -I Upload Pending Final Submit Form -I Re-Upload (if required) Issued

Copyright © All Rights Reserved For proceeding with payment Design & Developed by NIC

The payment procedure has been illustrated as per the following screenshots. The applicant can proceed with the payment after clicking on the '**Proceed to Pay**' option.

e-Payments | Ease of doing busi x Application for Registration of Es x +

silpasathi.wb.gov.in/payment-details/d59XcHIBU1JMTJRFVvNBRWxsVjLdz09/MG53R2NqU0NoenRRSx02amV1RnVKdz09

Ease of Doing Business | Single Window Services for Business

WELCOME ONBOARD TEST USER

For any technical query, kindly drop a mail at helpdesk.silpasathi@gmail.com

Payments Details-CAF2022000597

Details of the depositor

Dept. Payment Reference Number	EODB8604143959189897	<i>Note: By pressing "Confirm Payment" button you are redirected to Grips portal, please do not press back button or refresh. You will automatically redirect to dashboard after successful payment. Please don't be confused if not redirected automatically, your payment status will be updated shortly.</i>
CAF Number	CAF2022000597	
Name	Test User	
Email	testuser@gmail.com	
Mobile	8999999999	

Service wise fees details

SL. NO.	NAME OF THE SERVICES	PURPOSE	HEAD OF ACCOUNT	PAYABLE AMOUNT (RS.)
1	Registration of Principal Employer under the Inter State Migrant Workmen (RE&CS) Act, 1979	Registration Fees	0230-00-101-002-16	150
Total				150

<< Back Proceed for Payment

Copyright © All Rights Reserved Click here to proceed with the payment in GRIPS portal. Design & Developed by NIC

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The applicant is redirected to the **GRIPS portal** to complete the payment process. The applicant shall be able to choose between various modes of payment methods for fees payment.

GRIPS: Payment Details x Application for Registration of Es x +

wbifms.gov.in/GRIPS/silpaSathiEoddb.do

iFMS Integrated Financial Management System **GRIPS** Finance Department Government of West Bengal

DEPOSITOR'S DETAILS

Details of Payment	
Department:	Labour Department
Depositor Name:	Test User
Mobile No:	8999999999
Identification No:	05030120221664529833
In favour of:	Labour
Period From:	30/09/2022
Total Amount[₹]:	150
No. Of Head:	1
Address:	Kolkata
E-Mail:	testuser@gmail.com
Payment Ref. No.:	CAF2022000597
Payment Mode:	NA
Period To:	30/09/2022
Remarks:	Payment for -Registration of Principal Employer under the Inter State Migrant Workmen (RE&CS) Act, 1979

CHALLAN DETAILS

SUB SERVICE	IDENTIFICATION NO	HEAD OF ACCOUNT	HEAD DESCRIPTION	AMOUNT[₹]
Migrant Workmen	05030120221664529833	0230-00-101-002-16	Interstate Migrant Workmen(Emp. Cnd. of service Act)1979-Other Fees	150
Total Amount: 150				
IN WORDS: ONE HUNDRED FIFTY ONLY.				

Select Payment Mode

Payment Mode: SBI EPay

CONFIRM CANCEL

Payable amount displayed.

GRIPS: Select bank to make pay x Application for Registration of Es x +

wbifms.gov.in/GRIPS/extPayCnf.do

iFMS Integrated Financial Management System **GRIPS** Finance Department Government of West Bengal

Payments through GRIPS portal
Labour Department

Payment Mode: SBI Epay

Select Bank to make payment

Bank Easy Search:

Select Bank: SBI EPay

RESET PROCEED CANCEL

Home | Payment of Taxes & Non-taxes Revenue | Reprint of Challan | GRN Status | Search your Challan | Departmental Activities

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User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

GRIPS: GRN Details x Application for Registration of E: x +

wbifms.gov.in/GRIPS/makePaymentProcess.do

wbifms.gov.in says
Please note GRN: 192022230132128078 for future reference.

OK

iFMS Integrated Financial Management System
WEST BENGAL

Finance Department
Government of West Bengal

DEPOSITOR'S DETAILS

Challan Details For GRN NO.: 192022230132128078

Payment Status:	Pending	Bank Name:	SBI EPay
GRN Date:	30/09/2022 14:54:55	BRN Date:	Pending
No. of Challan:	1	BRN:	Pending
Identification No:	05030120221664529833	Dept. Ref. No:	CAF2022000597
Depositor Name:	Test User	Address:	Kolkata
On behalf Of:	Labour	Depositor's Type:	Citizen
Mobile No:	8999999999	E-Mail:	testuser@gmail.com
Period From:	30/09/2022	Period To:	30/09/2022
Total Amount[*]:	150	System Time:	30/09/2022 14:54:55

PAYMENT DETAILS

SERVICE TYPE	IDENTIFICATION NO	HEAD DESCRIPTION	HEAD OF ACCOUNT	AMOUNT[*]
Migrant Workmen	05030120221664529833	Interstate Migrant Workmen(Emp. Cnd. of service Act)1979-Other Fees	0230-00-101-002-16	150
Total Amount:				150
IN WORDS:				ONE HUNDRED FIFTY ONLY.

PROCEED CANCEL

Home | Payment of Taxes & Non-taxes Revenue | Reprint of Challan | GRN Status | Search your Challan | Departmental Activities

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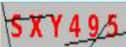
GRIPS - Go to Bank x Application for Registration of E: x +

wbifms.gov.in/GRIPS/makePaymentCapcha.do

iFMS Integrated Financial Management System **GRIPS**
WEST BENGAL

Finance Department
Government of West Bengal

Please Don't Close The Browser and Confirm The Below Details

Govt. Reference No (GRN):	192022230132128078
Depositor Name:	Test User
Total Amount:	150
Bank:	SBI EPay
Payment Mode:	SBI Epay
Department Name:	Labour Department
	Captcha <input type="text"/> Captcha is case sensitive.

RESET CAPTCHA CONFIRM CANCEL

Home | Payment of Taxes & Non-taxes Revenue | Reprint of Challan | GRN Status | Search your Challan | Departmental Activities

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User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

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SBIePay Application for Registration of Establishment

sbiepay.sbi/secure/AggregatorHostedListener#no-back-button

Choose payment method.

SBIePay

As per RBI Guidelines all

Payment Details

Debit/Credit/Prepaid Cards
Internet Banking
BHIM UPI
Wallets
NEFT

Please enter your card details

Card Number

Expiry Date/Valid Thru

CVV/CVC 4-DBC

Name of the card holder

Use your GSTIN for claiming input tax (Optional)

Pay Now

Cancel

Order Summary

Order No.: 192022230132128078

Merchant Name: GRIPS Finance Dept West Bengal

Amount: 150.00

Processing fee:

GST:

Total:

APM ID: PG_TRANS_396

You can check the transaction status using the following link - [Click Here](#)

GRIPS - Payment Status

https://wbifms.gov.in/GRIPS/gripsBankResponse.do

iFMS Integrated Financial Management System **GRIPS**

Finance Department Government of West Bengal

Transaction Success!

Please wait! You will be redirected to department portal in 10 sec.
Don't refresh or close the browser.

GRIPS Payment Status

GRN: 192022230132134078
Depositor Name: Test User
Total Amount(₹): 1
Status: Successful
Status Description: Your transaction is successful...

[Click Here](#) to download challan.
[Click Here](#) to view the details.

HOME

Home | Payment of Taxes & Non-taxes Revenue | Reprint of Challan | GRN Status | Search your Challan | Departmental Activities

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User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

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Government Receipt Portal System

https://wbifms.gov.in/GRIPS/v2/#/g2-paymentresult?uid=3128c95c-df81-4e36-9068-8bb3cc9c19c8&data1=9a50a2673c364899b02e3e7c4d196e69424b30eae7

GO TO GRIPS 1.0 | ABOUT US | CIRCULARS | CONTACT US | INFORMATION | GET HELP

GRIPS 2.0

Search our pages and functionalities

LOGIN

Finance Department
Government of West Bengal

Transaction Status

TRANSACTION MESSAGE

Payment successful!

Payment ID: 071020222013283898

Amount: ₹2 (Rupees Two only)

VIEW CHALLAN DETAILS

DOWNLOAD CHALLAN

Please wait, redirecting to department portal in 8 seconds...

Common Application Form Preview

silpasathi.wb.gov.in/caf/submitted/d59XcHIBU1JMTjrFVVNBWxsVjILdz09/MG53R2NqU0N0enRRSxo2amV1RnVKdz09

Ease of Doing Business | Single Window Services for Business

WELCOME ONBOARD! TEST USER

DASHBOARD | ALL ESTABLISHMENTS | ALL SERVICES | PROCEDURE COMPREHENSIVE LIST | QUERY/GRIEVANCES

For any technical query, kindly drop a mail at helpdesk.silpasathi@gmail.com

Current Status-CAF2022000597

NAME OF THE SERVICES	STATUS TITLE	CURRENT STATUS	ACTION TAKEN DATE
Registration of Principal Employer under The Inter State Migrant Workmen (RE&CS) Act, 1979	Applied	Completed	10/05/2023
	Back for Correction(if required)	Completed	04/04/2023
	Accept for Fees Payment	Completed	07/08/2023
	Fees Paid/Form -I Upload Pending	Completed	
	Final Submit	Pending	
	Form -I Re-Upload(if required)	Pending	
	Issued	Pending	

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User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

The screenshot shows the 'Ease of Doing Business | Single Window Services for Business' dashboard. The user is logged in as 'TEST USER'. The dashboard includes a navigation bar with links to 'DASHBOARD', 'ALL ESTABLISHMENTS', 'ALL SERVICES', 'PROCEDURE COMPREHENSIVE LIST', and 'QUERY/GRIEVANCES'. A message states: 'For any technical query, kindly drop a mail at helpdesk.silpasathi@gmail.com'. The main content area features six service tiles: 'Add Establishment', 'System Guided Assistance Through Wizard', 'Self Assisted Service', 'Licenses For Tourism Industry', 'Query Submission / Tracking', and 'Your Profile'. Below these, the 'Your Selected Service(s)' section displays a progress bar for 'BUSINESS REFERENCE ID : CAF2022000597'. The progress bar shows the following steps: 'Applied' (completed), 'Back for Correction (if required)' (pending), 'Accept for Fees Payment' (pending), 'Fees Paid/Form -I Upload Pending' (pending), 'Final Submit' (pending), 'Form -I Re-Upload (if required)' (pending), and 'Issued' (pending). A 'View Details' button is highlighted in the 'ACTION' column. A green callout box points to the 'View Details' button with the text 'Click to upload Form I'.

The applicant shall now download **Form I** and upload it with signature.

Form I is a document that needs to be obtained from the Chief Labour Officer or Inspector, Labour Department, in order to engage contract labour in various industries. It requires employers to notify the labour department of their intention to engage contract workers and to adhere to certain conditions and guidelines specified in the Act.

The screenshot shows the 'Upload Application Form - CAF2022000597' page. The page includes a navigation bar with links to 'DASHBOARD', 'ALL ESTABLISHMENTS', 'ALL SERVICES', 'PROCEDURE COMPREHENSIVE LIST', and 'QUERY/GRIEVANCES'. A message states: 'For any technical query, kindly drop a mail at helpdesk.silpasathi@gmail.com'. The main content area features a 'Click to download Form I' button. Below this, a 'Click here to Download Application(Form-I)' button is highlighted with a red box. A 'Choose File' button is also highlighted with a red box. A green callout box points to the 'Choose File' button with the text 'Click to upload the signed Form I'. An 'UPLOAD' button is highlighted with a red box. A note states: 'NOTE:- Form I should be download and duly sign by Principal Employer and uploaded for successful submission of the Application.' The footer includes 'Copyright © All Rights Reserved' and 'Design & Developed by NIC'.

User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

Upload Application Form | Ease x ISMW-CAF2022000597-1546.pdf x

Adobe Acrobat: PDF edit, convert, sign tools | chrome-extension://efaidnbmnnnibpcjpcgldefindmkaj/https://silpasathi.wb.gov.in/ismw-application-form/ds9XcHIBU1JMTJRFVFNBRWxsVjLD... Open in desktop app Tools

FORM I
[See rule 3(1)]

Application for Registration of Establishment Employing Migrant Workmen

1. Name and location of the establishment	ABC PVT LTD 34/A Abc Sarani , kulpi, Kulpi, Diamond Harbour, South 24 Parganas, PS:- Kulpi , PIN- 743316
2. Postal Address of the establishment	34/A Abc Sarani , kulpi, Kulpi, Diamond Harbour, South 24 Parganas, PS:- Kulpi , PIN- 743316
3. Full name and address of the Principal Employer [furnish father's / husband's name in the case of individuals]	Sibham Kumar Day, Samim Kur Day, Kulpi, Block - Kulpi, Diamond Harbour, PS - Kulpi, South 24 Parganas , PIN- 743316, West Bengal
4. Names and addresses of the Directors/ Particulars of Partners (in case of companies and firms)	Annexure I Attached
5. Full name and address of the Manager or person responsible for the supervision and control of the establishment	Annexure II Attached
6. Number and date of registration of the Establishment under the Contract Labour (Regulation & Abolition) Act, 1970	Registration No.: DHR05/CLR/000065, & Date: 15/06/2022
7. Nature of work carried on in the establishment	Loading And Unloading
8. Particulars of Contractors and Migrant Workmen (a) Names and addresses (b) Nature of work for which recruited or are employed	

Upload Application Form | Ease x ISMW-CAF2022000597-1546.pdf x

Adobe Acrobat: PDF edit, convert, sign tools | chrome-extension://efaidnbmnnnibpcjpcgldefindmkaj/https://silpasathi.wb.gov.in/ismw-application-form/ds9XcHIBU1JMTJRFVFNBRWxsVjLD... Open in desktop app Tools

9. Particulars of treasury receipts enclosed (Name of the Treasury, Amount and date)	GRN: 192022230132134078 GRN Time: 30/09/2022 15:29:15 Id. No.: 05030120221664531891 BRN Time: 30/09/2022 15:31:31
--	--

I hereby declare that the particulars given above are true to the best of my knowledge and belief.

Date of receipt of application : 30/09/2022

Signature of the Principal Employer
Name:Sibham Kumar Day
Mobile: 9832011233

ANNEXURE I

Sl.No.	Name	Designation	Address
1	Binay Charan Dey	Director	DHB ROAD , Kulpi, Block - Kulpi, Diamond Harbour, PS - Kulpi, South 24 Parganas , PIN- 743316, West Bengal

I hereby declare that the particulars given above are true to the best of my knowledge and belief.

After uploading Form - I , applicant will be auto redirected to the '**Check status**' page. Please refer to the screenshot below:

User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

Common Application Form Preview | silpasathi.wb.gov.in/caf/submitted/d59XchIBU1JMTJrFVVNBWxsVjLdz09/MG53R2NqU0NoenRRSx02amV1RnVKdz09

Ease of Doing Business | Single Window Services for Business

For any technical query, kindly drop a mail at helpdesk.silpasathi@gmail.com

Current Status-CAF2022000597

NAME OF THE SERVICES	STATUS TITLE	CURRENT STATUS	ACTION TAKEN DATE
Registration of Principal Employer under The Inter State Migrant Workmen (RE&CS) Act, 1979	Applied	Completed	10/05/2023
	Back for Correction(if required)	Completed	04/04/2023
	Accept for Fees Payment	Completed	07/08/2023
	Fees Paid/Form -I Upload Pending	Completed	
	Final Submit	Completed	
	Form -I Re-Upload(if required)	Pending	
	Issued	Pending	

Latest status updated.

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3. Track Status of Application

The applicant has to click on 'Check Status' to view the latest status of the application.

Applicant's Dashboard

Establishment | Ease of doing business | silpasathi.wb.gov.in/dashboard

Ease of Doing Business | Single Window Services for Business

For any technical query, kindly drop a mail at helpdesk.silpasathi@gmail.com

ADD ESTABLISHMENT | SYSTEM GUIDED ASSISTANCE THROUGH WIZARD | SELF ASSISTED SERVICE | LICENSES FOR TOURISM INDUSTRY | QUERY SUBMISSION / TRACKING | YOUR PROFILE

Your Selected Service(s)

BUSINESS REFERENCE ID : CAF2022000597

Check Status

SL NO.	SERVICE	ACTION
1	Registration of Principal Employer under The Inter State Migrant Workmen (RE&CS) Act, 1979 (WBRTPS Timeline: 30 days)	View Details

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Note: Latest status can be seen any time through Applicant's Dashboard

Current status appears in the Status Dashboard (Screenshot below).

User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

Common Application Form Preview x +

silpasathi.wb.gov.in/caf/submitted/d59XchIBU1JMTjrFVVNBRWxsVjILdz09/MG53R2NqU0NoenRR5Xo2amV1RnVKdz09

Ease of Doing Business | Single Window Services for Business

3 Welcome Onboard™ TEST USER

DASHBOARD ALL ESTABLISHMENTS ALL SERVICES PROCEDURE COMPREHENSIVE LIST QUERY/GRIEVANCES

For any technical query, kindly drop a mail at helpdesk.silpasathi@gmail.com

Current Status-CAF2022000597

NAME OF THE SERVICES	STATUS TITLE	CURRENT STATUS	ACTION TAKEN DATE
Registration of Principal Employer under The Inter State Migrant Workmen (RE&CS) Act, 1979	Applied	Completed	10/05/2023
	Back for Correction(if required)	Completed	04/04/2023
	Accept for Fees Payment	Completed	07/08/2023
	Fees Paid/Form -I Upload Pending	Completed	
	Final Submit	Completed	
	Form -I Re-Upload(if required)	Completed	
	Issued	Completed	

Latest status updated.

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4. Online Download of final approval certificate

The applicant has to 'Click to Proceed' to view further.

Applicant's Dashboard

Establishment | Ease of doing bu... x +

silpasathi.wb.gov.in/dashboard

Ease of Doing Business | Single Window Services for Business

3 Welcome Onboard™ TEST USER

Add Establishment System Guided Assistance Through Wizard Self Assisted Service Licenses For Tourism Industry Query Submission / Tracking Your Profile

Your Selected Service(s)

BUSINESS REFERENCE ID	CHECK STATUS
CAF2022000646	Check Status
CAF2022000645	Check Status
CAF2022000644	Check Status
CAF2022000624	Check Status
CAF2022000605	Check Status
CAF2022000602	Apply Online
CAF2022000597	Check Status

Click on 'Download certificate.'

SL NO.	SERVICE	ACTION
1	Registration of Principal Employer under The Inter State Migrant Workmen (RE&CS) Act, 1979 (WBRTS Timeline: 30 days)	Download Certificate

Applied Back for Correction(if required) Accept for Fees Payment Fees Paid/Form -I Upload Pending Final Submit Form -I Re-Upload(if required) Issued

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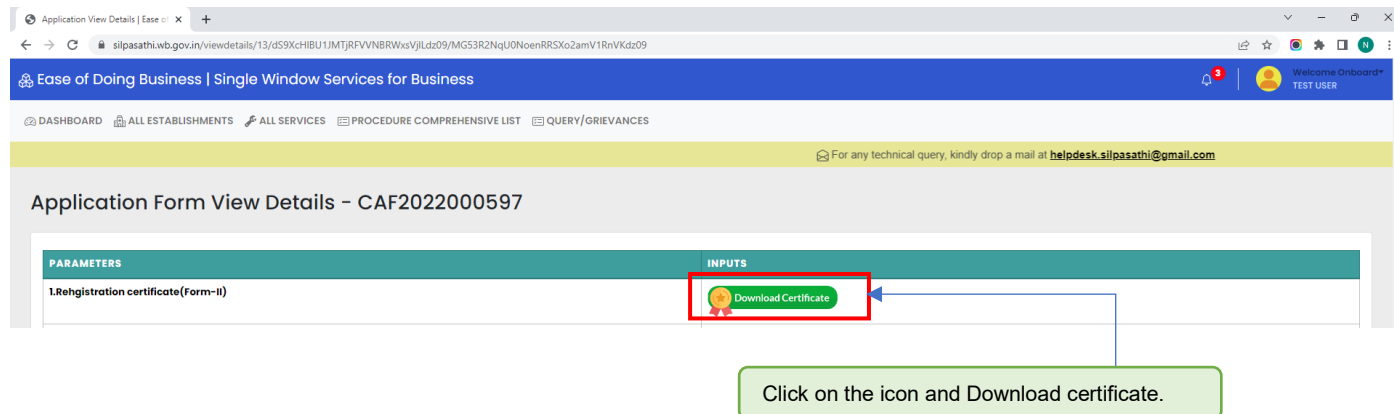
Note: Latest status can be seen any time through Applicant's Dashboard

User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

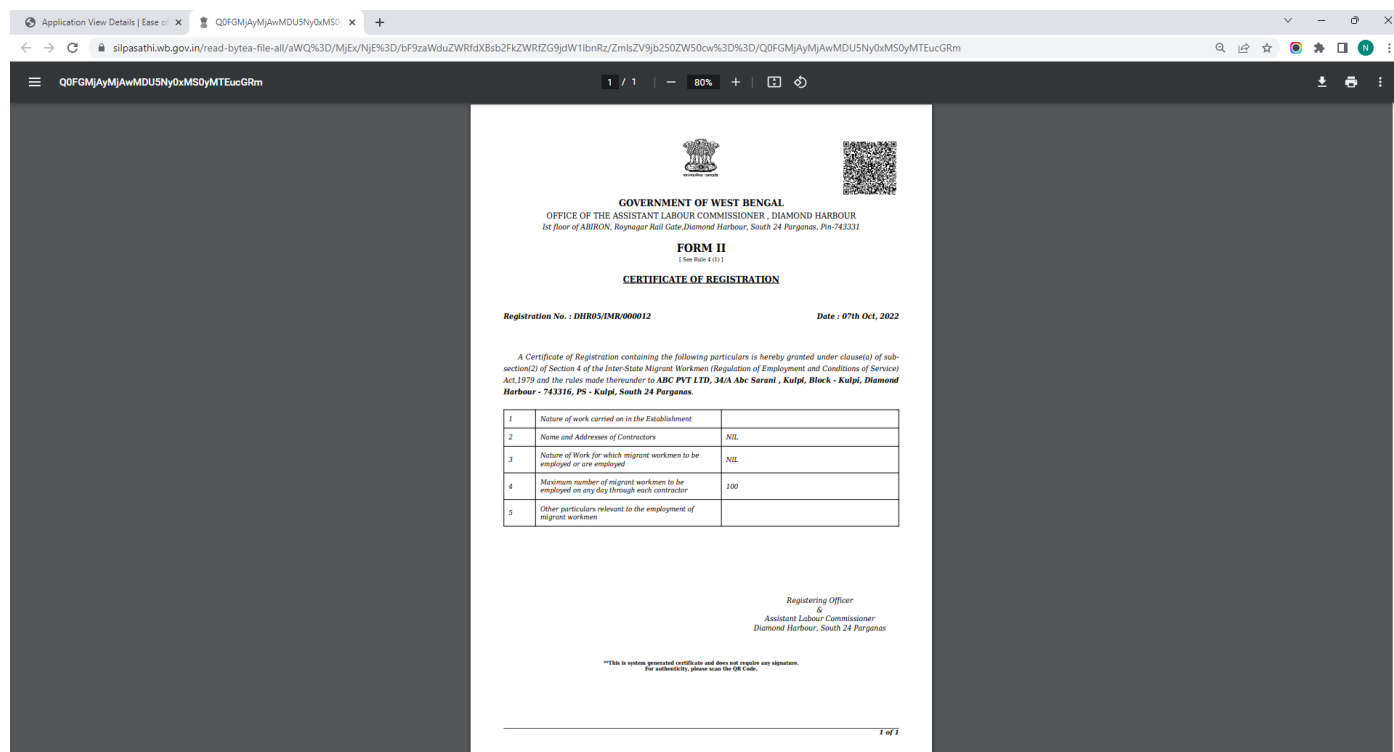
Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

The applicant shall now be able to download the final certificate after final approval of application. The applicant has to click on '**PDF**' icon to download the Final Approval Certificate issued.



The certificate as downloaded has been illustrated in the screenshot below:

The Final Certificate gets downloaded (Screenshot)




User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

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One Approval certificate document has been illustrated below:





GOVERNMENT OF WEST BENGAL
OFFICE OF THE ASSISTANT LABOUR COMMISSIONER , DIAMOND HARBOUR
1st floor of ABIRON, Roy nagar Rail Gate, Diamond Harbour, South 24 Parganas, Pin-743331

FORM II
[See Rule 4 (1)]

CERTIFICATE OF REGISTRATION

Registration No. : DHR05/IMR/000012

Date : 07th Oct, 2022

A Certificate of Registration containing the following particulars is hereby granted under clause(a) of sub-section(2) of Section 4 of the Inter-State Migrant Workmen (Regulation of Employment and Conditions of Service) Act, 1979 and the rules made thereunder to **ABC PVT LTD, 34/A Abc Sarani , Kulpi, Block - Kulpi, Diamond Harbour - 743316, PS - Kulpi, South 24 Parganas.**

1	Nature of work carried on in the Establishment	
2	Name and Addresses of Contractors	NIL
3	Nature of Work for which migrant workmen to be employed or are employed	NIL
4	Maximum number of migrant workmen to be employed on any day through each contractor	100
5	Other particulars relevant to the employment of migrant workmen	

Registering Officer
&
Assistant Labour Commissioner
Diamond Harbour, South 24 Parganas

****This is system generated certificate and does not require any signature.
For authenticity, please scan the QR Code.**

1 of 1

User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

5. Third Party verification details

Third party verification is a process by which any independent user / third party verifies an individual's license and registration details online check authenticity of the Certificate without logging into the portal.

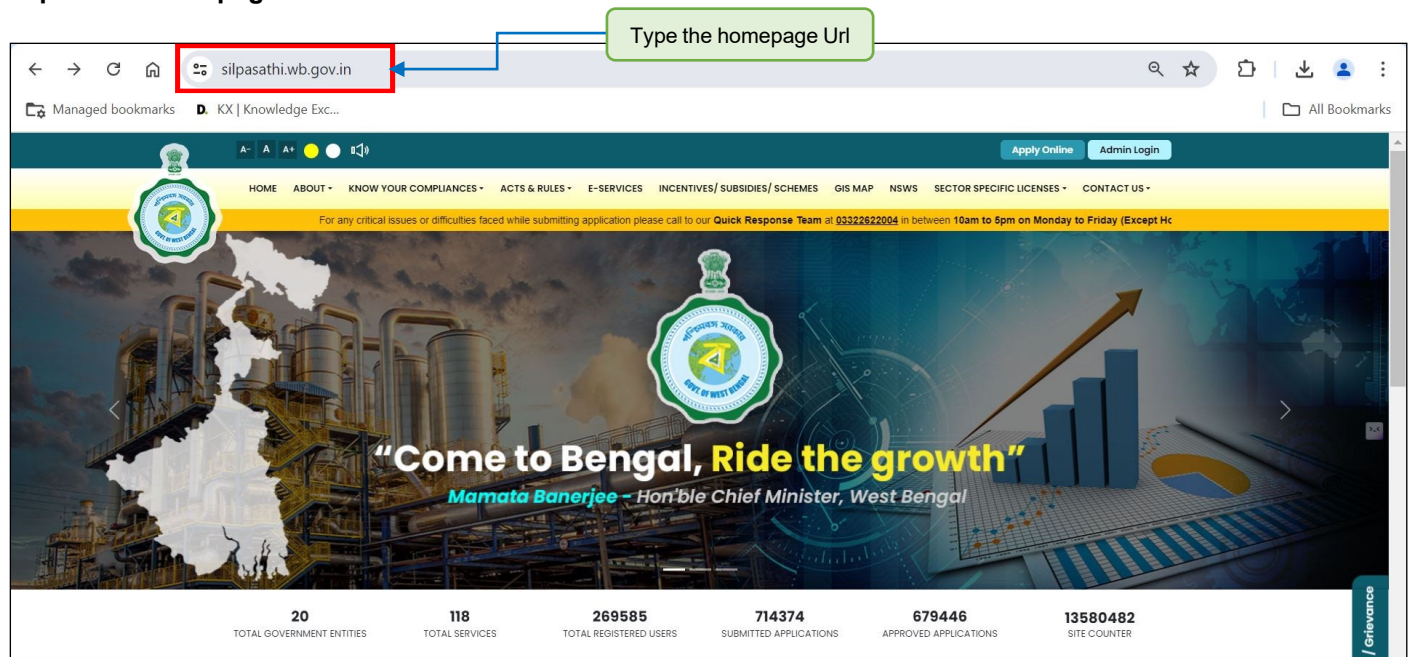
Third party verification process

The applicant or any user has to log in to <https://silpasathi.wb.gov.in/>.

A user (any third party) needs to click on '*Third party Verification*' section in the homepage and enter registration number / license number and then click on 'Search' link, for Verification of Certificate.

(Screenshots below):

SilpaSathi Homepage



User Manual

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

Silpasathi
The Revamped State Single Window Portal

Single Window Services can be accessed through an EODB-Online Single Window Portal using IT-enabled devices which includes desktop PCs and laptops. Later, this facility will also be available on tablets and smartphones.

- EoDB In Bengal**
State government departments and agencies have implemented a number of reforms for EoDB in the State.
- EoDB Dashboard**
State Integrated Portal for EoDB. You can find there the real time data from departments wise apply services.
- Online Single Window Portal**
A Single Window System will provide single window service under the various applicable Acts & Rules and Schemes.
- Central Inspection System**
A Central Inspection System has been developed for inspections of Industries conducted by Labour Department
- Draft Business Regulations And Final Notifications**
Online System for publishing draft business regulations, receiving public comments / feedback.
- Third Party Verification**
Online System for search unit wise establishment information and track Registration/License Details.

Industrial Parks under WBIDC
Name & Drawings of Industrial Parks under WBIDC

Notifications & Circulars
All the Notice, Circulars and Order

User Manual
Service wise user manual

GIS Map
Administrative Boundaries, Rural Agencies, Administrative Centre

Select 'Third Party Verification'

Applicant selects the service and then enter the Certificate/ Approval number in the text box beside it and clicks on 'Search' to view details of certificate.

Third Party Verification

Track Registration/License details through **Silpasathi Portal**

Select Service : *
Allotment of land in Industrial Area (WBIDC) - v

Search Using *
Silpasathi Common Application Form (CAF) Number (CAFXXXXXXXXXX)
Approval Certificate Number

Enter CAF No. *
Enter CAF No. [Search]

User can also directly use this url

Enter details.

Sl No.	Service Name	Department Name	Action
1	Authorization under Bio- Medical Waste Management Rules, 2016	WBPCB	Click Here >>
2	Authorization under The E-waste Management Rules, 2016	WBPCB	Click Here >>

NEED HELP? ASK NICCI

Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979

The third party can view the details as illustrated below: