



Labour Department:

License for contractors under provision of The Contracts Labour (Regulation and Abolition) Act, 1970

Provided as a service through 'SilpaSathi', the Online Single Window portal of the State (West Bengal)

User Manual

User Manual

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Introduction

This document is intended to serve as a User Manual for grant of the service “**License for contractors under provision of The Contracts Labour (Regulation and Abolition) Act, 1970**” by **Labour Department, Govt. of West Bengal** through Single window of the State, 'SilpaSathi'. The service is integrated with the Single Window (SilpaSathi) and can be accessed through the SilpaSathi portal. This document has been designed as a user-friendly guide to assist applicants in filling their application forms. It will help them to familiarise with the entire procedure in a seamless manner for successful submission of application and download final Approval certificate from the SilpaSathi portal without the requirement of physical visit to the Department(s).

Salient Features of Silpasathi Portal:

- The Single Window Portal of the State of West Bengal (SilpaSathi) allows seamless integration with portals of different government departments thereby providing single login credential for various applications, eliminating the need to provide common information multiple times in different forms of various Departments, and ensuring all clearances are available from a single portal.
- It serves as a digital gateway for providing the necessary statutory compliances under the applicable Acts, Rules, Policies and Schemes of the Govt of West Bengal from a single portal.
- Business Entrepreneurs can get certificates and licences required for setting up and operating business in the State in a smooth and time-bound manner, smooth and time-bound manner, without the need to visit any government department or office.

About the Service

License for contractors under provision of The Contracts Labour (Regulation and Abolition) Act, 1970 aims to regulate the employment of contract labour and improve their working conditions and benefits. The Contract Labour (Regulation and Abolition) Act, 1970 requires contractors to obtain a license from the licensing authority to employ contract labour. The license is issued to ensure that contractors comply with the Act's provisions. The online system has the following features without the requirement of physical visit to the Department: 1) Submission of Application 2) Online Payment of fees 3) Track Status of Application 4) Online Download of final approval certificate 5) Third Party Verification.

Comprehensive Checklist of Documents to be submitted online

The applicant is required to submit the following documents in order to apply for the service:

#	Documents Required	Detailed Description
1.	Address Proof Certificate / Trade License	An address proof certificate is a government-issued or legal document that verifies a person's address.

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#	Documents Required	Detailed Description
		A trade license is a permit or authorization issued by a government agency to operate a business or engage in a specific trade or profession
2.	Any Other licenses/registrations taken/ applied to run the establishment	Any document necessary for running an establishment
3.	Articles of association and memorandum of association / Partnership deed	Legal documents that are essential for a company's legal compliance and are typically created when a company is founded.
4.	Form V	Certificate issued by a principal employer to a contractor in India
5.	Work Order	A document that provides details about a task or job and outlines how to complete it

Timeline (WBRTPS)

License for contractors under provision of The Contracts Labour (Regulation and Abolition) Act, 1970 has an WBRTPS timeline of 30 days till approval by the authorities.

Instructions related to the application form

Sl. No.	Field Name	Instructions
Enter Form V Serial No. details.		
Name and location of the establishment		
1.	Establishment Name	Enter Establishment Name
2.	Type of the Establishment	Select Type of Establishment
3.	Address	Enter address
4.	Select Corporation	Select from dropdown list
5.	Select Ward	Select ward
6.	Pincode	Select pincode
Registered Office address of the Establishment		
1.	Police Station	Enter name of the police station
2.	Post Office	Enter name of the post office
3.	Address	Enter address

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Sl. No.	Field Name	Instructions
Full name and address of the Contractor		
1.	Select district of workshop	Select from dropdown list
2.	Select subdivision of workshop	Select any additional type
3.	Select Areatype of workshop	Select Areatype
4.	Maximum Capacity	Maximum Capacity
5.	Classification	Enter Classification
Full Name and address of the Agent/ Manager		
1.	Full Name of Manager	Enter Full Name of the Manager
2.	Address	Enter address
3.	Select Areatype	Select from dropdown list
4.	Select Ward	Select from dropdown list
Particular of Contract Labour (CL)		
1.	Maximum number of Contract Labour	Enter number of labour persons employed
2.	Category/ Designation/ Nomenclature	Exfitter / Welder/ carpenter depending on type of establishment and work
Rate of Wages (Including DA & Other & Cash Benefits Paid/ To be paid to each category)		
1.	Unskilled	compensation paid for their labor per period of work or unit of production
2.	Semi-skilled	Semi-skilled
3.	Skilled	Skilled
4.	High-Skilled	High-Skilled
5.	Hour(s) of work	Total hours of work
6.	Overtime wages (per hour)	Enter overtime wages for labour calculated per hour
7.	Number of Annual Leave(s) [in day]	Enter number of days
8.	Number of Casual Leave(s) [in day]	Enter number of days
9.	Number of Sick Leave(s) [in day]	Enter number of days
10.	Number of maternity leave(s) [in day]	Enter number of days

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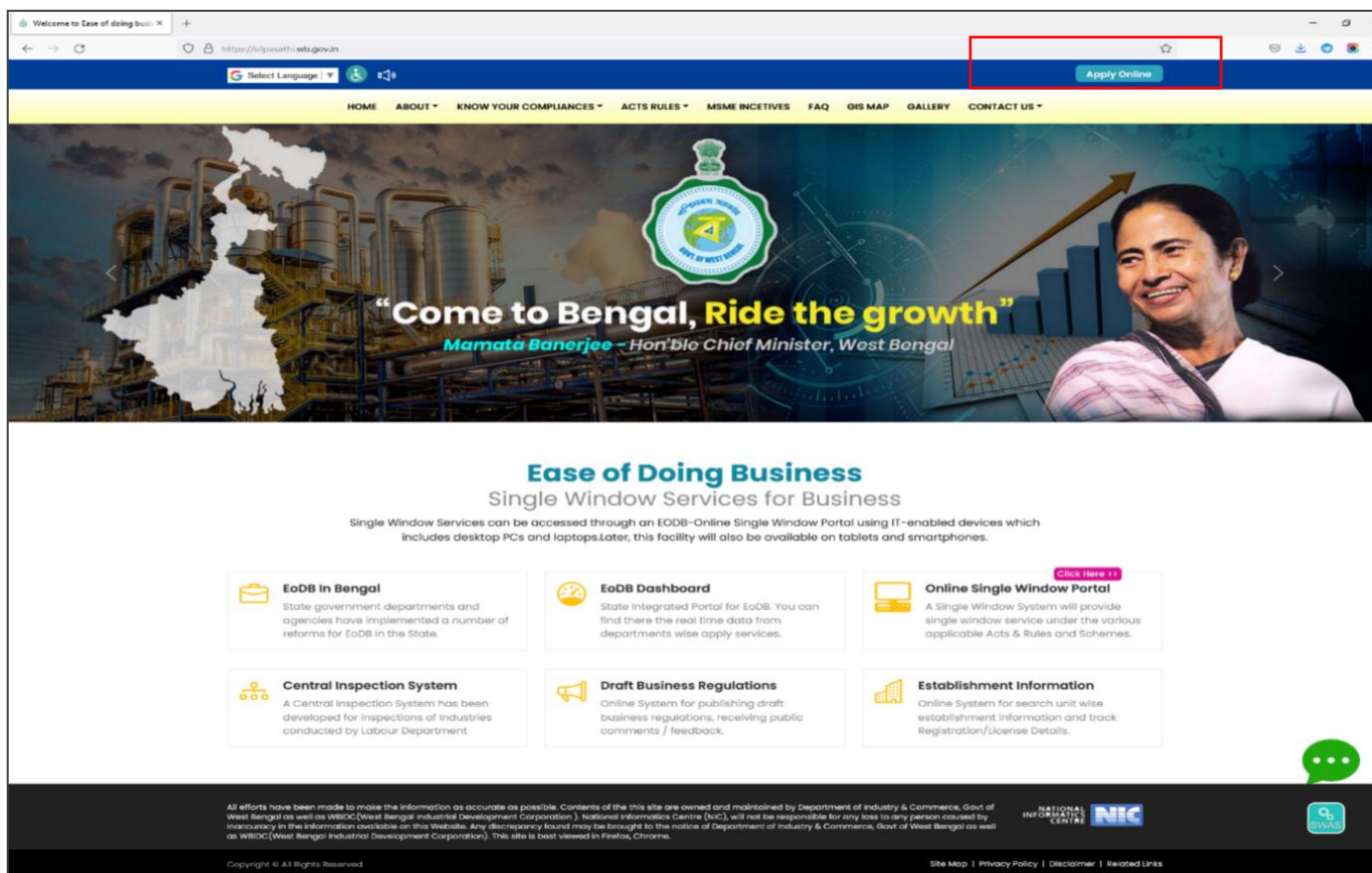
License for contractors under provision of The Contracts Labour (Regulation and Abolition) Act, 1970

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Application Process through SilpaSathi

1. Online Application submission along with online submission of documents

In order to complete the user registration, the applicant has log on to <https://silpasathi.wb.gov.in/> and click on 'Apply online' button.

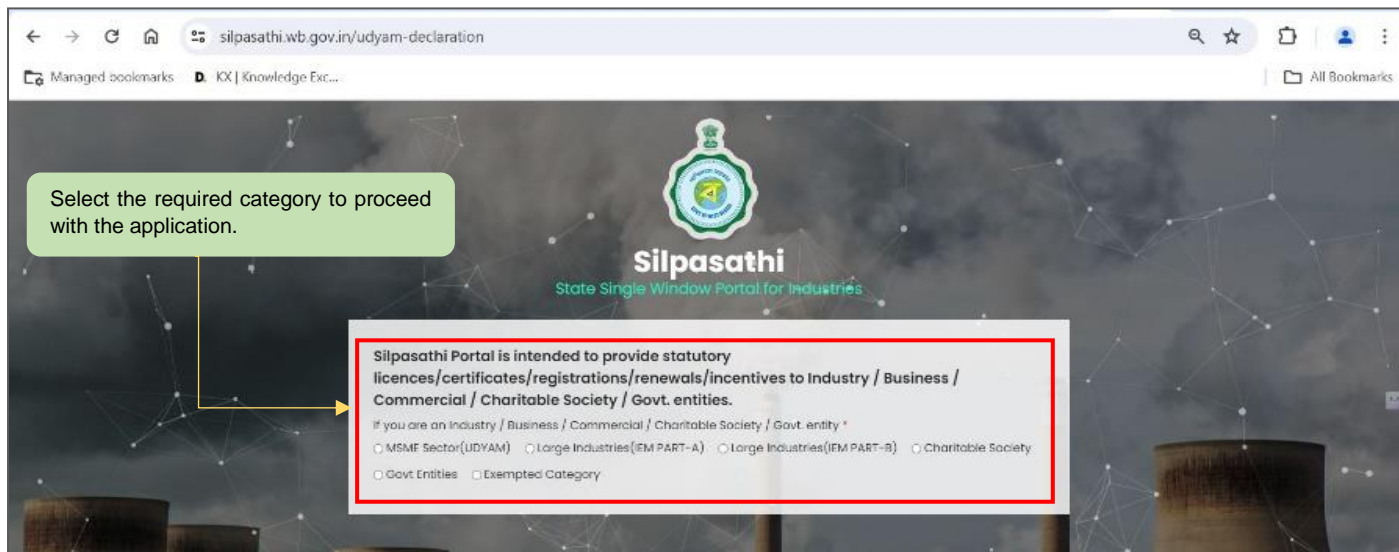


Applicant Log-in: The applicant needs to **select the required category** as illustrated in the screenshot below and proceed for registration.

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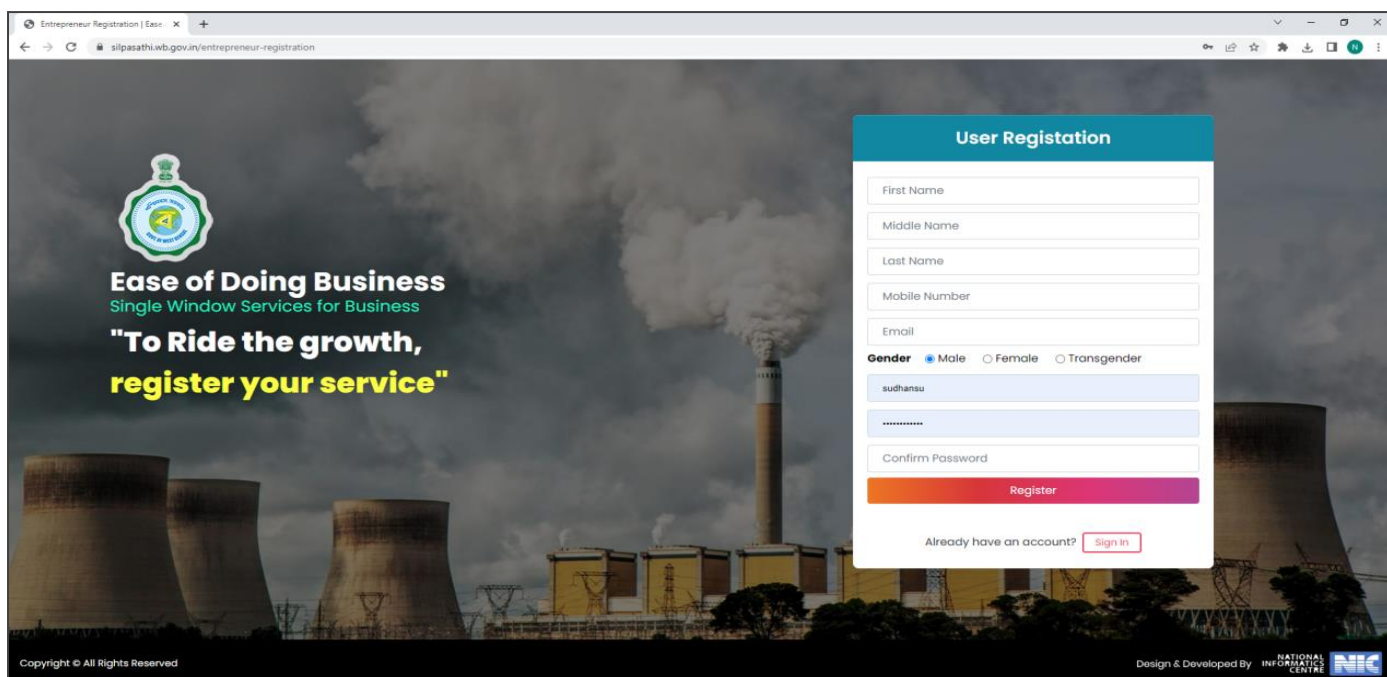
License for contractors under provision of The Contracts Labour (Regulation and Abolition) Act, 1970

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A sign-up window appears on the screen. The user has to select 'Create New' if he is a new user. An already registered user in SilpaSathi portal can fill in the username and password and login to the SilpaSathi portal.

The 'User Registration' window will appear with the relevant fields that the applicant needs to fill accurately and click on 'Register' as shown by the below screenshot. In case the applicant already has an account, click on the 'Sign In' button and login using valid User ID, password and Captcha.

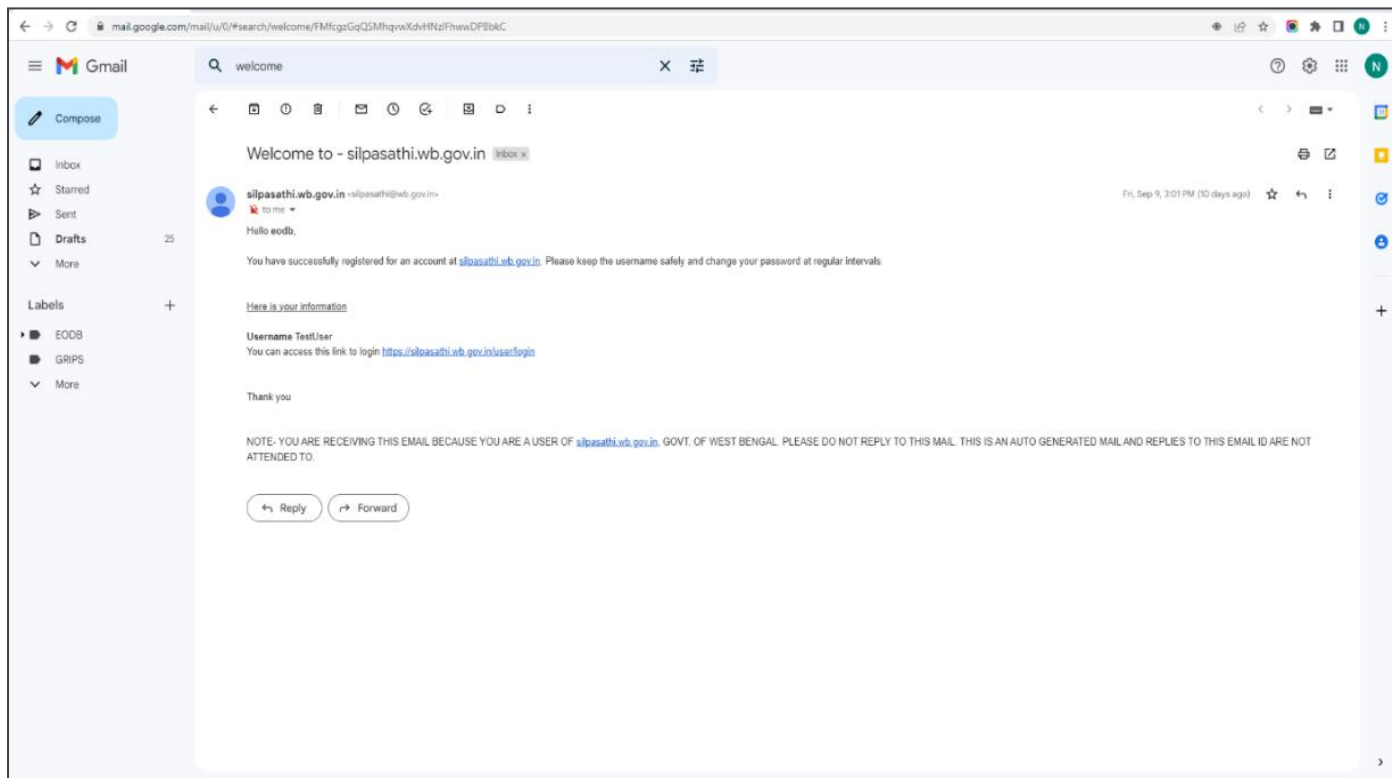


Applicants will receive email confirmation after registering into the single window portal. Please refer to the screenshot below:

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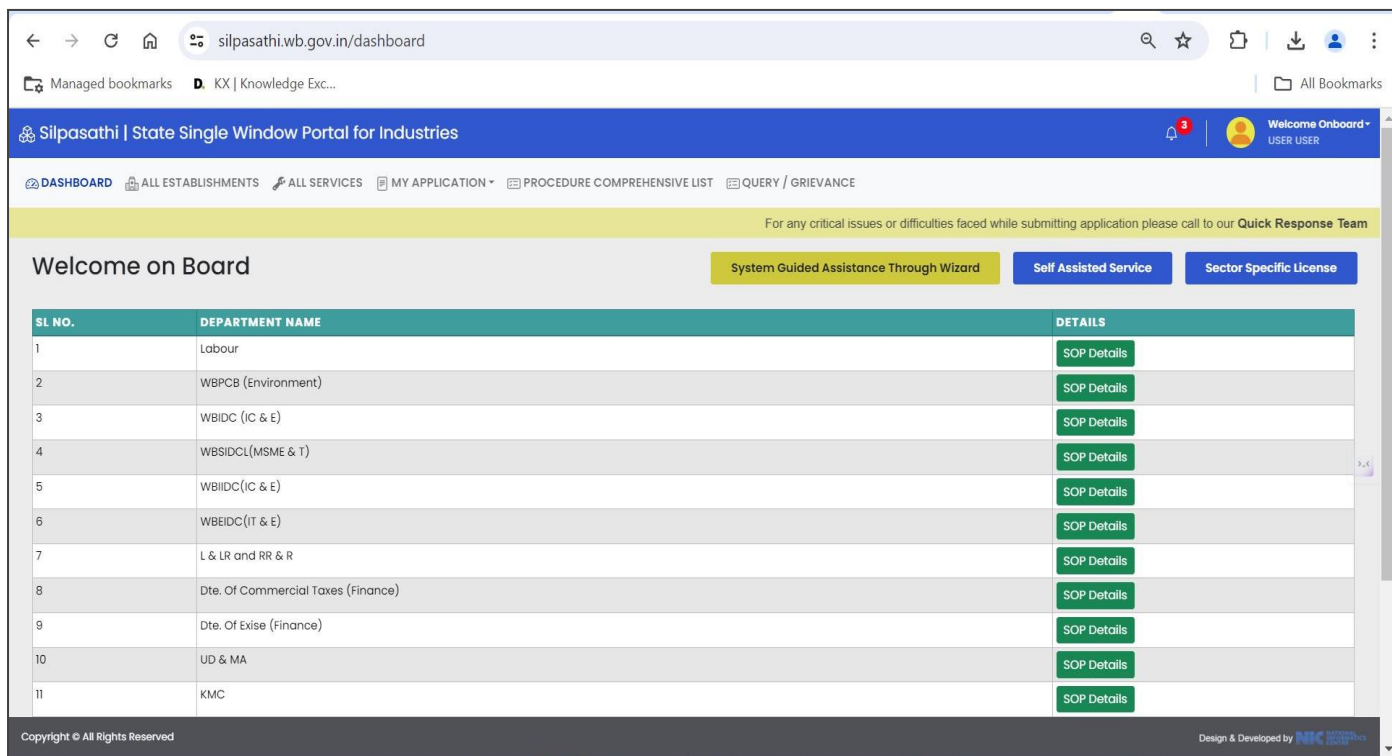
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Online Application submission

Applicants will now be directed to the user dashboard for completing the further procedures. The following screenshots below illustrate the same.

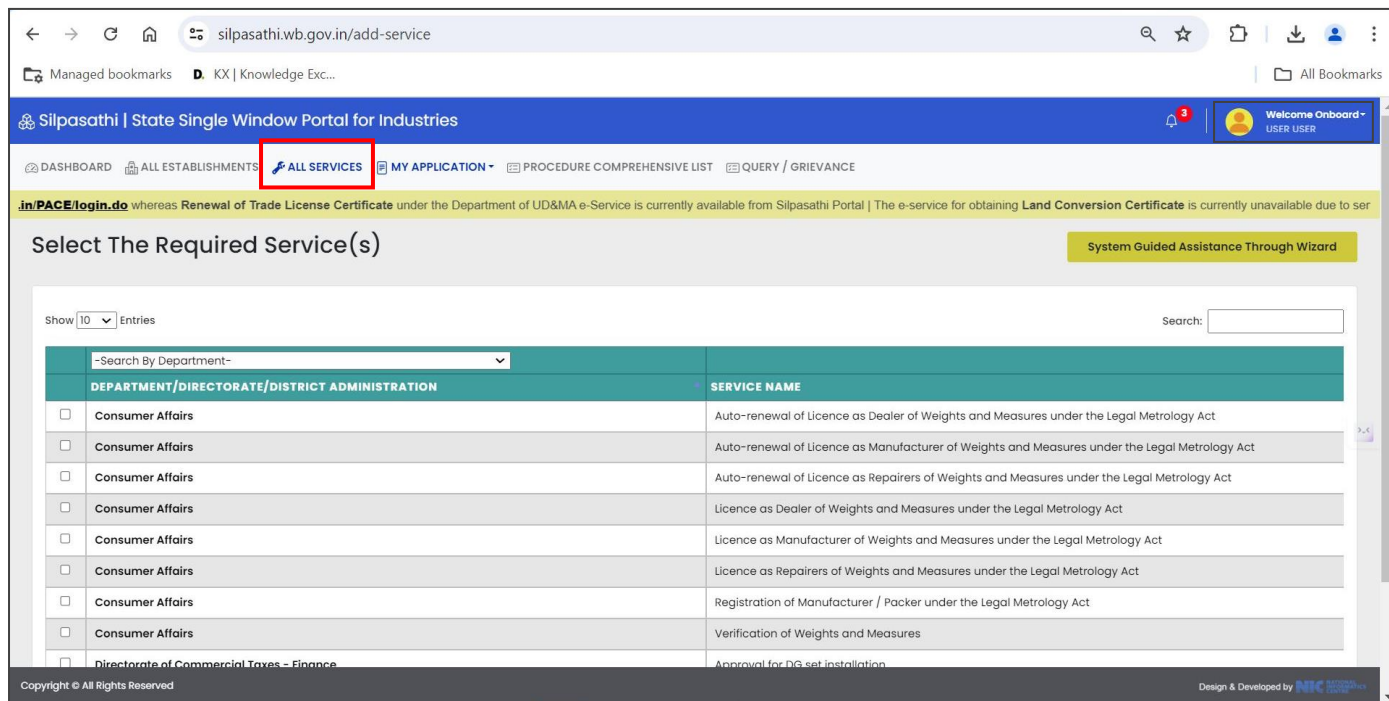


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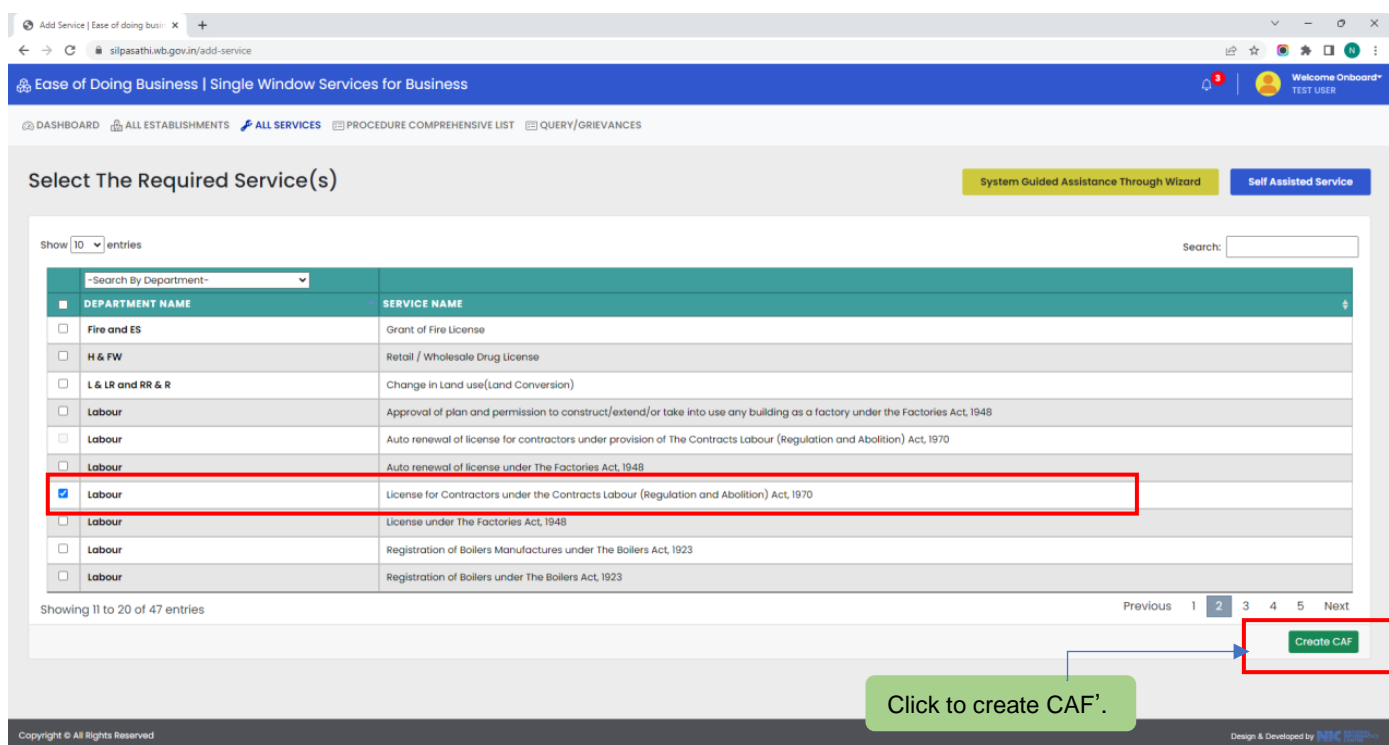
License for contractors under provision of The Contracts Labour (Regulation and Abolition) Act, 1970

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The applicant has to click on '[ALL SERVICES](#)' to view the list of all services mapped with their corresponding departments.



Once done, a list of services will appear. Applicants need to click on [the checkbox](#) adjacent to the service named '**License for contractors under provision of The Contracts Labour (Regulation and Abolition) Act, 1970 – Labour Department.**



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After selecting the service 'License for contractors under provision of The Contracts Labour (Regulation and Abolition) Act, 1970', the applicant has to click on 'Create CAF'. Applicant's CAF ID will be created. The unique CAF ID is referred to as the common application form.

Applicant's Dashboard

CAF ID generated.

Click on 'Apply Online' to proceed with the application.

Service Added Successfully

Your Selected Service(s)

SL NO.	SERVICE	ACTION
1	License for Contractors under The Contracts Labour (Regulation and Abolition) Act, 1970 (WBRTPS Timeline: 30 days) Applied — Back for Correction(if required) — Accept for Fees Payment — Fees Paid/Form -IV Upload Pending — Final Submit — Form -IV Re-Upload(if required) — Issued	Apply Online

After clicking on 'Apply Online' option, the applicant shall be redirected to the main application form. The applicant will have to fill in the required details and review the application form (screenshot below):

Common Application Form - CAF2022000439

Process Starts 10%

1. Form V Serial Number

Enter Form-V Serial No. *

376214

2. Name And Location Of The Establishment

Name of the Establishment *	Type of the Establishment *	Location of the Establishment *	District *
ABC PVT LTD	Medium	Test	South 24 Parganas
Subdivision *	Area type *	Kulpi	GP/Ward *
Diamond Harbour	Block		kulpi
Police Station *	PIN Code *		
Kulpi	743329		

3. Name And Address Of The Contractor

Name of the Contractor *	Category of Contractor *	Father Name of Contractor *	DOB of Contractor *
testcontractor3	<input checked="" type="radio"/> Individual <input type="radio"/> Company	test3 father	28-05-1990
Address of the Contractor *	Select District *	Select Subdivision *	Select Area type *
test address	South 24 Parganas	Diamond Harbour	Block

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Common Application Form | Ease | x +

silpasathi.wb.gov.in/caf/application8/bDU4aCtDUnRCajFxdm3UUI2NE0xUT09/QfYcW9NenJsaWdGly9qCD8qazZQQT09

Ease of Doing Business | Single Window Services for Business

test address South 24 Parganas Diamond Harbour Block

Select Block * Kulpi

Select Gram Panchayat/Ward * Kulpi

Police Station * Kulpi

PIN Code * 740011

4. Worksite Address

Address Line 1 * ABC PVT LTD

Select District * South 24 Parganas

Select Subdivision * Diamond Harbour

Select Areatype * Block

Select Block * Kulpi

Select Gram Panchayat * Kulpi

Select Police Station * Kulpi

Pin Code * 743329

5. Name And Address Of The Agent/Manager

Name of the Agent/Manager * UTTAM SAMANTA

Select Country * India

Address of the Agent/Manager * KOLKATA

Select State * West Bengal

Select District * Kolkata

Select Subdivision * Kolkata

Select Areatype * Corporation

Select Corporation * Kolkata

Select Ward * Ward-67

Select Police Station * Bansdroni

Pin Code * 700023

6. Particular Of Contract Labour (CL)

Maximum number of Contract Labour * 200

Category/Designation/Nomenclature * Loading And Unloading
Exfitter, welder, carpenter, mazdor etc.

7. Rate Of Wages (including DA & Other & Cash Benifites Paid/To Be Paid To Each Category) And Others Information

Unskilled *	Semi-skilled *	Skilled *	Highly-Skilled *	Hour(s) of Work *	Overtime Hour(s) *
1	2	3	4	5	6

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Common Application Form | Ease | x +

silpasathi.wb.gov.in/caf/application8/bDU4aCtDUnRCajFxdm3UUI2NE0xUT09/QfYcW9NenJsaWdGly9qCD8qazZQQT09

Ward-67 Bansdroni 700023

6. Particular Of Contract Labour (CL)

Maximum number of Contract Labour * 200

Category/Designation/Nomenclature * Loading And Unloading
Exfitter, welder, carpenter, mazdor etc.

7. Rate Of Wages (including DA & Other & Cash Benifites Paid/To Be Paid To Each Category) And Others Information

Unskilled *	Semi-skilled *	Skilled *	Highly-Skilled *	Hour(s) of Work *	Overtime Hour(s) *
1	2	3	4	5	6

Overtime Wages (Per Hour) * 1

Number of Annual Leave(s) [In Day] * 3

Number of Casual Leave(s) [In Day] * 4

Number of Sick Leave(s) [In Day] * 3

Number of Maternity Leave(s) [In Day] * 5

Number of Other Leave(s) [In Day] * 6

Whether weekly holiday observed and on which day * Sunday Monday Tuesday Wednesday Thursday Friday Saturday

Whether the contractor was convicted of any offence within the preceding five years. If yes, give details * Yes No

Details contractor was convicted of any offence within the preceeding five years
ABC

Whether there was any order against the contract or revoking or suspending license or forfeiting security deposit in respect of an earlier contract. If so, the date of such order * Yes No

The date of such order
22-09-2022

Whether the contractor has worked in any other establishment within the past five years. If so, give details of the principal employer establishment and nature of work * Yes No

Give your Previous License Number
AAA, BBB

Give Registration Number of Principal Employer
SSS, HHH

If you have multiple license number, provide your license number separated by comma(,);

If you have multiple Reg. No. of Principal Employer, provide Reg. No. separated by comma(,);

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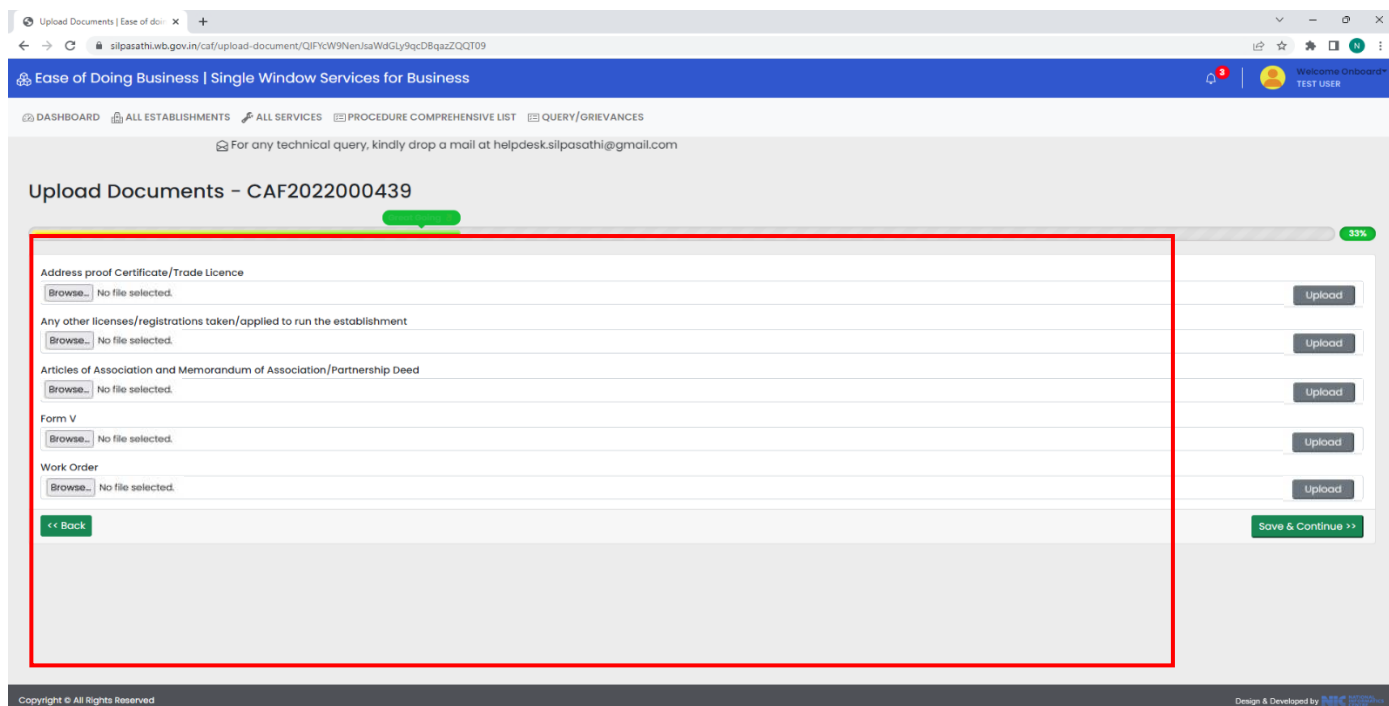
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Upon completion of the application process along with document submission, the applicant clicks on the **'Submit'** button for final submission of the application.

The document submission process has been described below. Please refer to the screenshots below for detailed illustrations.

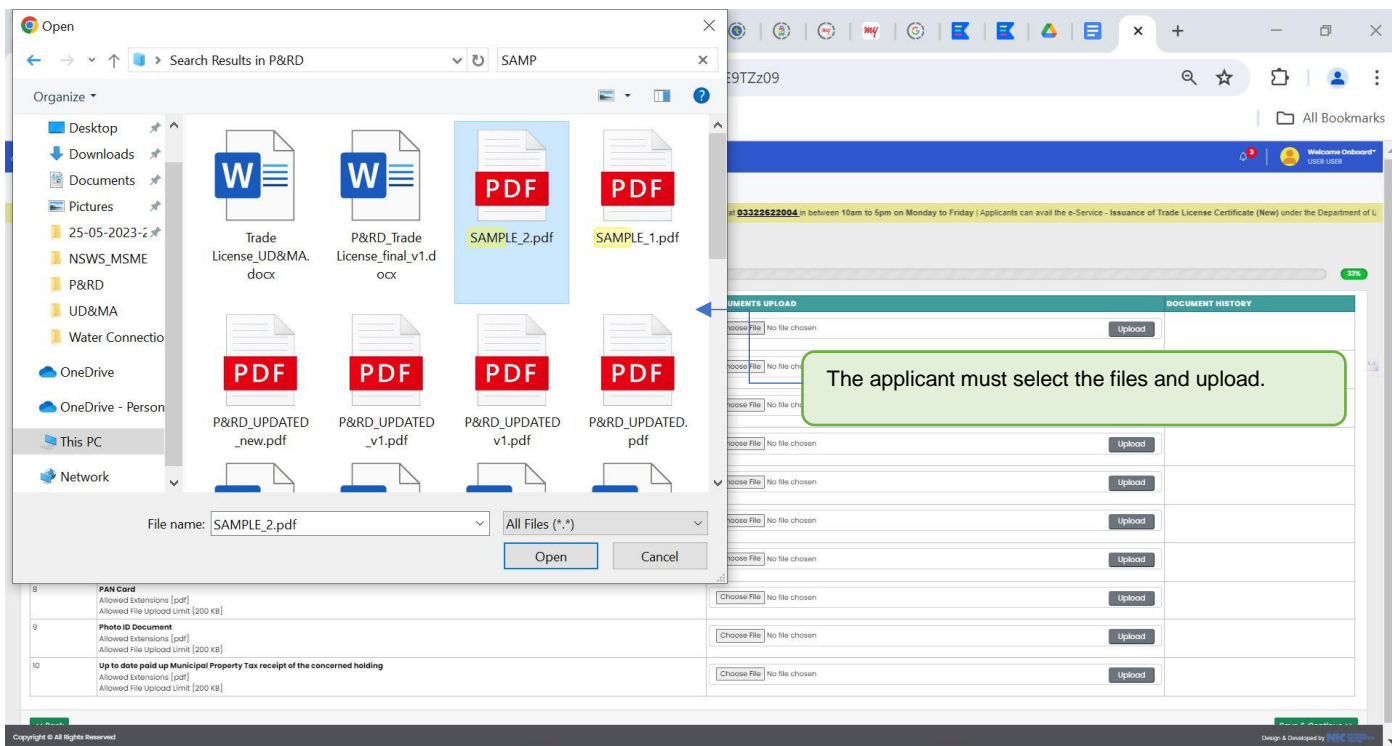


The applicant has to browse the required files in his system and upload them as described in the screenshots. A dialogue box appears after clicking on **'Browse'**. Once the required file is selected, the applicant has to click on **'Upload'** button to upload the files successfully.

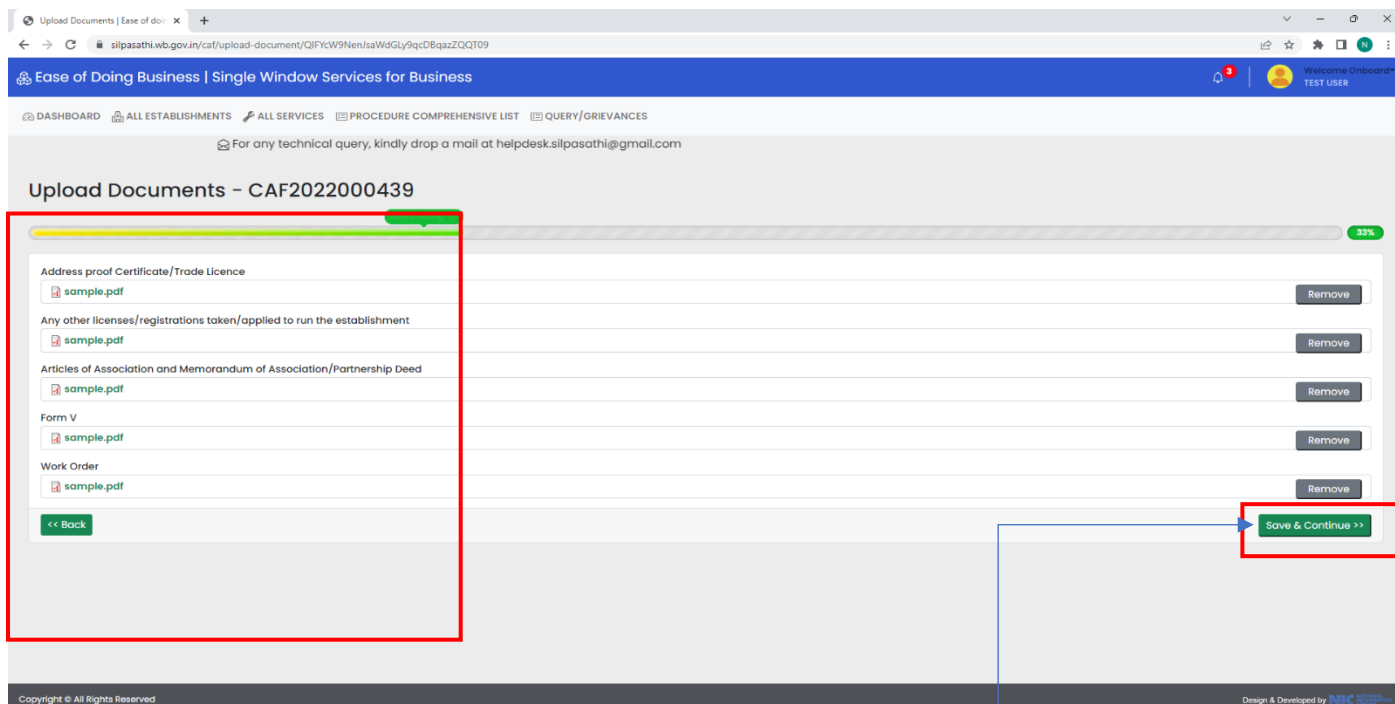
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The applicant is required to upload **required documents** in **pdf format** as illustrated in the screenshots. After filling the application form and uploading the required documents the applicant has to click on '**Save and Continue**' to proceed with the application.



Click to continue with the application process.

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The applicant shall review the filled in application form and proceed for final submission of application. Once reviewed, the applicant shall also be required to click on the Declaration checkbox on the bottom left of the application page before proceeding to 'Submit' button, as illustrated in the screenshots below.

Common Application Form Preview - CAF2022000439

PARAMETERS	INPUTS
Form-V Serial Number	376214
1. Name And Location of the Establishment	
Name of establishment	ABC PVT LTD
Location of establishment	Test kulpi, Kulpi, Diamond Harbour, South 24 Parganas, PS--Kulpi, PIN- 743329
Registration Number	DHR05/CLR/000129
2. Name & address of the contractor	
Name of the Contractor	testcontractor3
Address of the Contractor	test address kulpi, Kulpi, Diamond Harbour, South 24 Parganas, PS--Kulpi, PIN- 740011
Worksite Address	ABC PVT LTD kulpi, Kulpi, Diamond Harbour, South 24 Parganas, PS--Kulpi, PIN- 743329
3. Particular of Contract labour	
Co-operative Society	No
Maximum no. of contract labour employed by the contractor on any day	200
Special benefits provided, if any	NIL
Contribution made under the Employees State Insurance Act,1984	NIL

Common Application Form Preview - CAF2022000439

Daily hours of work and spread over	5 hr(s) and NIL
Whether weekly holiday observed was on which day	Not Applicable
Whether weekly holiday so observed was paid holiday	NIL
Number of Annual leave	3
Number of Casual leave	4
Number of Earned leave	NIL
Number of Sick leave	3
Number of Maternity leave	5
Number of Other leave	6
5. Rate of Wages, DA and other cash benefits paid / to be paid to each category	
Rate of wages,DA and Other cash benefits paid/ to be paid to Unskilled of contract labour	1
Rate of wages,DA and Other cash benefits paid/ to be paid to Semi-skilled of contract labour	2
Rate of Wages,DA and Other cash benefits paid/ to be paid to Skilled of contract labour	3
Rate of Wages,DA and Other cash benefits paid/ to be paid to Highly-skilled of contract labour	4

UPLOADED SUPPORTING DOCUMENTS	
Any other licenses/registrations taken/applied to run the establishment	View
Articles of Association and Memorandum of Association/Partnership Deed	View
Any other licenses/registrations taken/applied to run the establishment	View
Work Order	View
Form V	View
Address proof Certificate/Trade Licence	View

I hereby declare that the particulars given above are true to the best of my knowledge and belief *

[Submit](#)

Declaration statement

Click on submit for submission of application.

On clicking on 'Submit' link, the following webpage appears post submission of application with updated Status.

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The screenshot shows the SilpaSathi portal interface. At the top, there is a navigation bar with 'Ease of Doing Business | Single Window Services for Business' and a user profile 'Welcome Onboard TEST USER'. Below this is a dashboard with various service categories. The main content area displays the 'Current Status-CAF2022000439'. A table lists the application steps and their current status:

NAME OF THE SERVICES	STATUS TITLE	CURRENT STATUS	ACTION TAKEN DATE
License for Contractors under The Contracts Labour (Regulation and Abolition) Act, 1970	Applied	Completed	12/08/2024
	Back for Correction(if required)	Pending	
	Accept for Fees Payment	Pending	
	Fees Paid/Form -IV Upload Pending	Pending	
	Final Submit	Pending	
	Form -IV Re-Upload(if required)	Pending	
	Issued	Pending	

Below the table, a green box indicates 'Application status updated.' The footer contains copyright information and the developer's name, NIC.

The applicant /user shall be notified via SMS and email on his registered phone number and email id respectively. The applicant receives notifications at different stages of the application - application submission, application approval, etc.

This section shows two notification examples. The first is an SMS from 'VM-WBGOVT' with the following text: 'Application submitted. Status can also be checked online at any time through the Applicant Dashboard by logging into the Silpasathi Portal. Please keep this CAF number saved for future reference. CAF No.: CAF2024XXXXXX Dt.: 22-07-2024 14:03:05 - Silpa Sathi SWP, Govt. of WB'. A green callout box points to this message with the text 'Application status notified through SMS.' The second is an email from 'silpasathi.wb.gov.in' with the subject 'Common Application Submitted - silpasathi.wb.gov.in'. The email body contains: 'Application submitted. Please check your status at regular intervals for taking necessary action as guided by the system. Keep this number for future reference. CAF No. : CAF2022000481 Dt: 22-09-2022 11:07:11 Silpa Sathi SWP, Govt. of WB'. A green callout box points to this email with the text 'Application status notified through email.'

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2. Online Payment of fees

The applicant is now required to pay the required fees based on the application filled by the applicant. The applicant has to click on 'Pay Now' option and proceed with the payment procedure. The screenshot below provides an illustration:

Applicant's Dashboard

The screenshot shows the 'Ease of Doing Business | Single Window Services for Business' dashboard. A notification at the top says 'Application status updated.' Below this, a card for 'BUSINESS REFERENCE ID : CAF2022000439' displays a progress bar for the service 'License for Contractors under The Contracts Labour (Regulation and Abolition) Act, 1970'. The progress bar includes steps: Applied, Back for Correction (if required), Accept for Fees Payment, Fees Paid (Form -IV Upload Pending), Final Submit, Form -IV Re-Upload (if required), and Issued. The 'Accept for Fees Payment' step is highlighted with a red box, and a 'Pay Now' button is also highlighted with a red box. A callout box points to the 'Pay Now' button with the text 'For proceeding with payment'.

The payment procedure has been illustrated as per the following screenshots. The applicant can proceed with the payment after clicking on the 'Proceed to Pay' option.

The screenshot shows the 'Payments Details-CAF2022000439' page. It includes a table for 'Details of the depositor' and a table for 'Service wise fees details'. The 'Proceed to Pay' button is highlighted with a red box. A callout box points to the button with the text 'Click here to proceed with the payment in GRIPS portal.'

SL. NO.	NAME OF THE SERVICES	PURPOSE	HEAD OF ACCOUNT	PAYABLE AMOUNT (RS.)
1	License for Contractors under the Contracts Labour (Regulation and Abolition) Act, 1970	Licence Fees	0230-00-106-001-16	500
2		Security Fees	8443-00-103-001-07	20000
Total				20500

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The applicant is redirected to the **GRIPS portal** to complete the payment process. The applicant shall be able to choose between various modes of payment methods for fees payment.

DEPOSITOR'S DETAILS

Details of Payment			
Department:	Labour Department	No. Of Head:	2
Depositor Name:	Test User	Address:	Kolkata
Mobile No:	9999999999	E-Mail:	testuser@gmail.com
Identification No:	05030120221664452537	Payment Ref. No.:	CAF2022000439
In favour of:	Labour	Payment Mode:	NA
Period From:	29/09/2022	Period To:	29/09/2022
Total Amount[*]:	20500	Remarks:	Payment for -License for Contractors under the Contracts Labour (Regulation and Abolition) Act, 1970

CHALLAN DETAILS

SUB SERVICE	IDENTIFICATION NO	HEAD OF ACCOUNT	HEAD DESCRIPTION	AMOUNT[*]
Receipt-contract labour	05030120221664452537	0230-00-106-001-16	Contract Labour(Regulation Abolition)Act 1970-Other Fees	500
	05030120221664452537	8443-00-103-001-07	Earnest Money Deposit	20000
				Total Amount: 20500
IN WORDS:				TWENTY THOUSAND FIVE HUNDRED ONLY.

Select Payment Mode:

Home | Payment of Taxes & Non-taxes Revenue | Reprint of Challan | GRN Status | Search your Challan | Departmental Activities
Site Maintained by TATA Consultancy Services Ltd.

Payments through GRIPS portal
Labour Department
Payment Mode: SBI Epay

Select Bank to make payment

Bank Easy Search:

Select Bank:

Home | Payment of Taxes & Non-taxes Revenue | Reprint of Challan | GRN Status | Search your Challan | Departmental Activities
Site Maintained by TATA Consultancy Services Ltd.

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Payment Details

- Debit/Credit/Prepaid Cards
- Internet Banking
- BHIM UPI
- Wallets
- NEFT
- SBI Branch Payment

Please enter your card details

Card Number:

Expiry Date/Valid Thru: Month Year

CVV/CVC 4-DBC:

Name of the card holder:

Use your GSTIN for claiming input tax (Optional)

Pay Now [Cancel](#)

Order Summary

Order No.: 071020222013283898

Merchant Name: GRIPS 2.0

Amount: 20500.00

Processing fee:

GST:

Total:

APM ID: PG_TRANS_396

Select payment mode.

UPI Wait

14mins 53seconds

Request you to approve the transaction by logging in to the UPI app...Please wait while the payment is in process

Government Receipt Portal System

GO TO GRIPS 1.0 | ABOUT US | CIRCULARS | CONTACT US | INFORMATION | GET HELP

GRIPS 2.0 Search our pages and functionalities LOGIN Finance Department Government of West Bengal

Transaction Status

TRANSACTION MESSAGE

Payment successful!

Payment ID: 071020222013283898

[VIEW CHALLAN DETAILS](#) [DOWNLOAD CHALLAN](#)

Challan generated.

Please wait, redirecting to department portal in 8 seconds...

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The application status is updated after successful payment of fees and the applicant can view the same from the dashboard.

NAME OF THE SERVICES	STATUS TITLE	CURRENT STATUS	ACTION TAKEN DATE
License for Contractors under The Contracts Labour (Regulation and Abolition) Act, 1970	Applied	Completed	12/08/2024
	Back for Correction(if required)	completed	
	Accept for Fees Payment	completed	
	Fees Paid/Form -IV Upload Pending	completed	
	Final Submit	Pending	
	Form -IV Re-Upload(if required)	Pending	
	Issued	Pending	

Your Selected Service(s)

BUSINESS REFERENCE ID : **CAF2022000439** Check Status

SL NO.	SERVICE	ACTION
1	License for Contractors under The Contracts Labour (Regulation and Abolition) Act, 1970 (WBRTPS Timeline: 30 days)	Click to Proceed

Click to upload Form IV

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The applicant shall now download Form IV and upload it with signature.

Note: Form IV is a specific form that employers are required to fill and submit to the designated authorities, providing details of contract workers, including their name, occupation, wages, and other relevant information. This form is used to maintain records and ensure compliance with the Act's provisions, promoting fair treatment and safe working conditions for contract workers.

The screenshot shows the 'Upload Application Form - CAF2022000439' page. A red box highlights the 'Click here to Download Application (Form-IV)' button. A green callout box points to this button with the text 'Click to download Form IV'. Another red box highlights the 'Browse...' button in the file upload area. A green callout box points to this button with the text 'Click to upload the signed Form IV'. A third red box highlights the 'UPLOAD' button. A note states: 'NOTE :- Form-IV should be downloaded and duly sign by Contractor and uploaded for successful submission of the Application.' The page header includes 'Ease of Doing Business | Single Window Services for Business' and a contact email 'helpdesk.silpasathi@gmail.com'.

Preview of downloaded Form IV:

The screenshot shows the downloaded 'FORM IV' document. The title is 'FORM IV (Prescribed under Rule 21(1) of the West Bengal Contract Labour (Regulation & Abolition) Rules)'. The document is an 'Application for License' and contains the following details:

Application for License	
1. Name & address of the contractor (including his father's name in case of individuals)	test3 father test address, kulpi, Kulpi, Diamond Harbour, South 24 Parganas, PS:-Kulpi , PIN- 740011
2. Date of Birth and age (in case of individuals)	28/05/1990
3. Particular of establishment where contract labour is to be employed	
(a) Name & address of the establishment	ABC PVT LTD Test, kulpi, Kulpi, Diamond Harbour, South 24 Parganas, PS:-Kulpi , PIN- 743329
(b) Type of Business, trade, industry, manufacture or occupation which is carried on in the establishment	
(c) Number and date of Certificate	DHR05/CLR/000129 Date: 01/08/2022
(d) Name & Address of the Principal Employer	TEST PE NAME kolkata, Ward-11, PS - Beniapur, Kolkata- 700252
4. Particular of Contract Labour	
(a) Nature of work in which Contract Labour is employed or is to be employed in the establishment	
(b) Duration of the proposed contract work (give particulars of proposed date of ending)	729 Day(s), From 01/01/2022 To 31/12/2023
(c) Name & address of the agent or Manager of Contractor at the work site	UTTAM SAMANTA , Ward-67, PS - Bansdroni, Kolkata- 700023
(d) Maximum number of Contract Labour proposed to be employed in the establishment on any date.	200
(e)(i) Category/designation/nomenclature of the contractor labour, namely, fitter, welder, carpenter, mazdoor etc.	Loading And Unloading
(e)(ii) Rate of Wages, DA and other cash benefits paid/ to be paid to each category (i.e. (a) Unskilled (b) Semi Skilled (c) Skilled	

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The screenshot shows a PDF form titled 'CLRA-FORM-IV-CAF2022000439'. The form contains the following information:

(e)(iii)Hours of Work,Overtime and Overtime Wages	Hours of Work: 5 hr(s), Overtime: 6 hr(s), Overtime Wages: 1(per hour)
e(iv)Other Condition of service like leave (annual leave,casual leave,sick leave,maternity leave etc)Holidays etc.of the contract labour	Annual leave: 3, Casual leave: 4, Sick leave 3, Maternity leave: 5, Other leave: 6, Holidays: 2

Date of receipt of application: 07/10/2022
Ref. No.- CAF2022000439

Signature of the Principal Employer
Name: testcontractor3

5. Whether the contractor was convicted of any offence within the preceding five years. If so, give details	ABC
6. Whether there was any order against the contract or revoking or suspending license or forfeiting security deposit in respect of an earlier contract. If so, the date of such order.	22/09/2022
7. Whether the contractor has worked in any other establishment within the past five years. If so, give details of the principal employer, establishment and nature of work	SSS, HHH
8.Whether a certificate by the principal employer in Form V is enclosed	Form V enclosed
9.Amount of Licence Fees/ Security deposit treasury challan and date	Amount:Rs.2.00 GRN: 19202230132838998 GRN Time: 07/10/2022 08:53:16 Id. No.: 05030120221665112959 BRN Time: 07/10/2022 08:58:18

The screenshot shows the 'Current Status-CAF2022000439' page on the SilpaSathi portal. The page includes a navigation bar with 'Ease of Doing Business | Single Window Services for Business' and a user profile 'Welcome Onboard TEST USER'. Below the navigation bar, there is a message: 'For any technical query, kindly drop a mail at helpdesk.silpasathi@gmail.com'. The main content area displays a table with the following data:

NAME OF THE SERVICES	STATUS TITLE	CURRENT STATUS	ACTION TAKEN DATE
License for Contractors under The Contracts Labour (Regulation and Abolition) Act, 1970	Applied	Completed	12/08/2024
	Back for Correction(if required)	completed	
	Accept for Fees Payment	completed	
	Fees Paid/Form -IV Upload Pending	completed	
	Final Submit	completed	
	Form -IV Re-Upload(if required)	Pending	
	Issued	Pending	

A green box with the text 'Latest Status updated.' is positioned below the table, with an arrow pointing to the 'Applied' row. A red box highlights the first five rows of the table.

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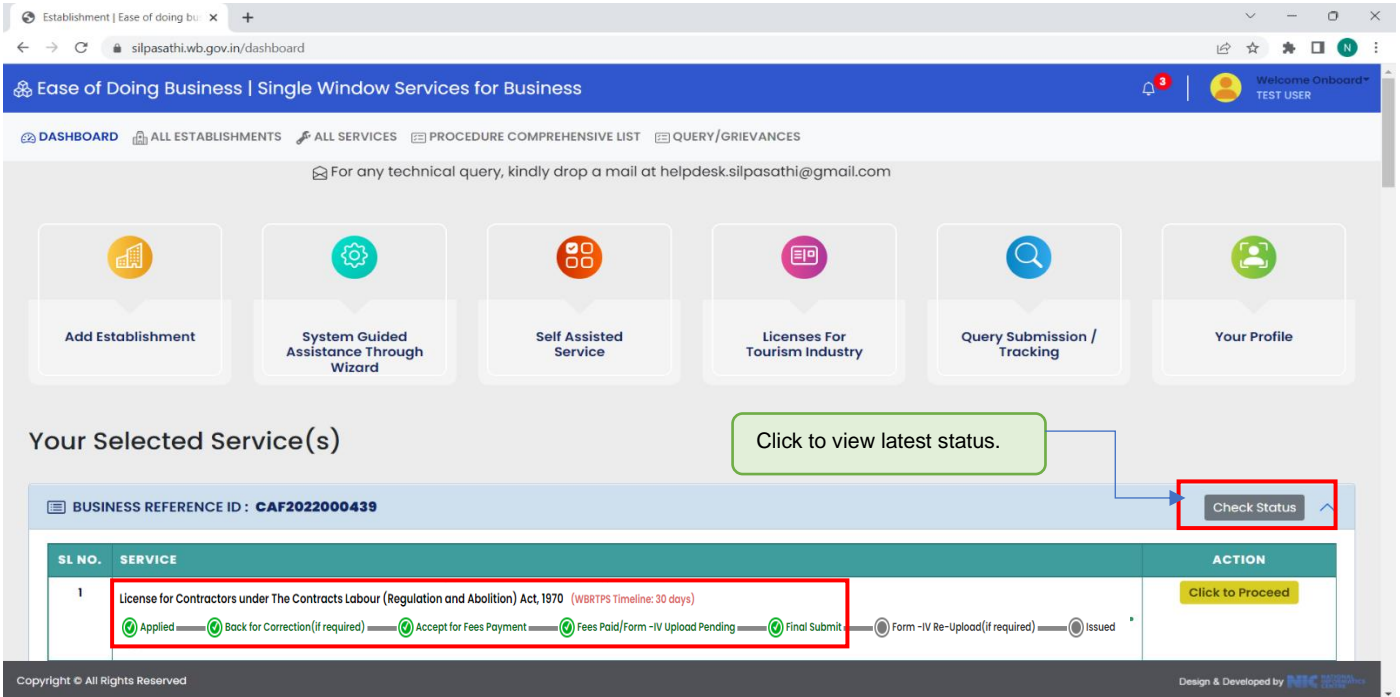
License for contractors under provision of The Contracts Labour (Regulation and Abolition) Act, 1970

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3. Track Status of Application

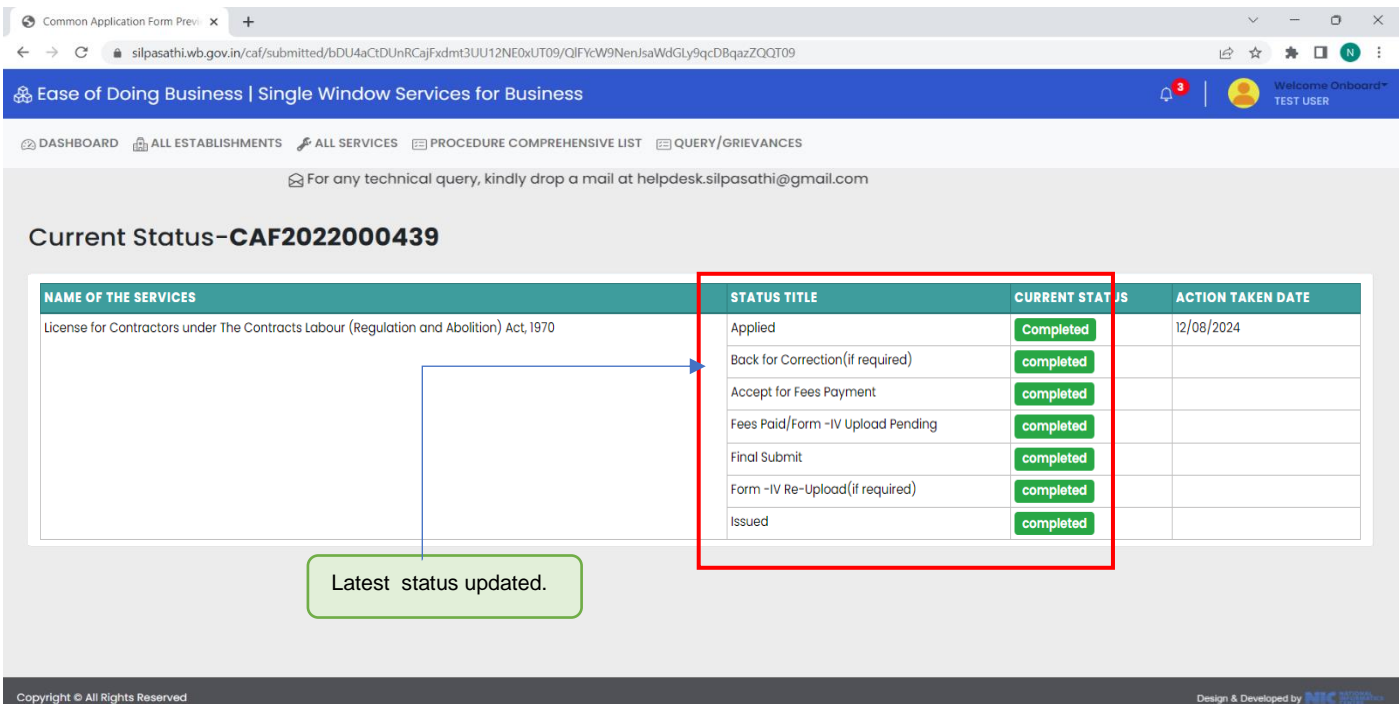
The applicant has to click on 'Check Status' to view the latest status of the application.

Applicant's Dashboard



Note: Latest status can be seen any time through Applicant's Dashboard

Current status appears in the Status Dashboard (Screenshot below).



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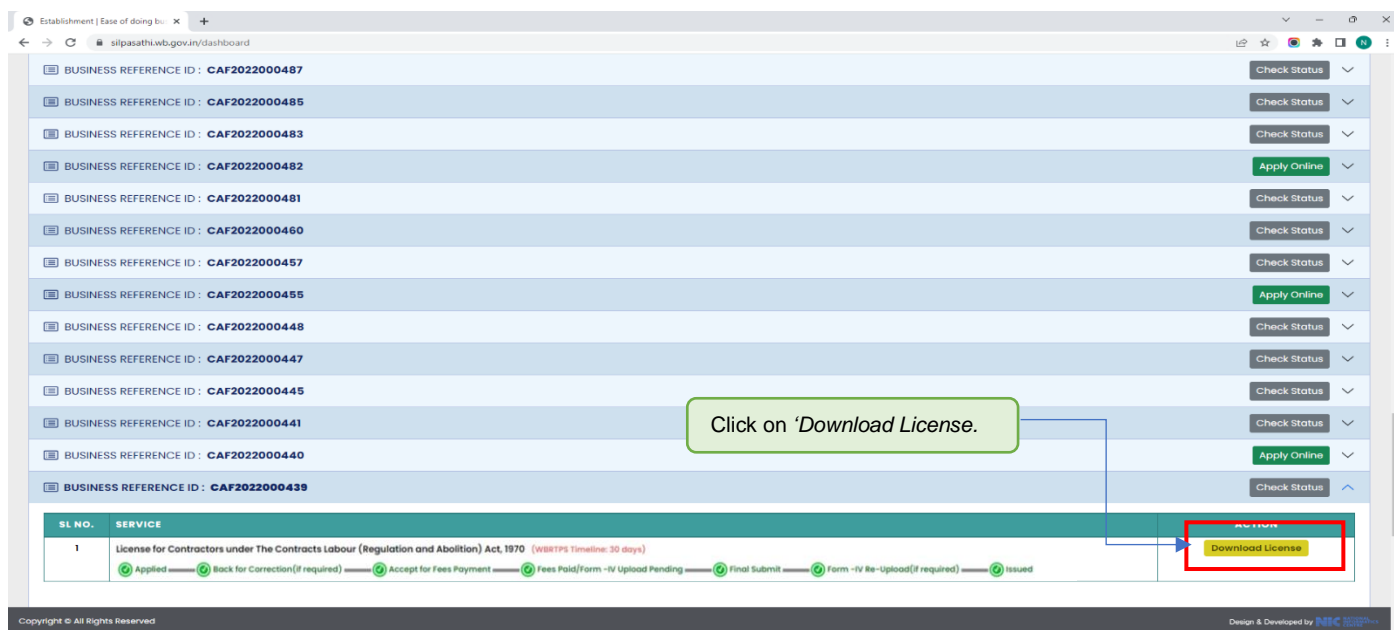
License for contractors under provision of The Contracts Labour (Regulation and Abolition) Act, 1970

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4. Online Download of final approval certificate

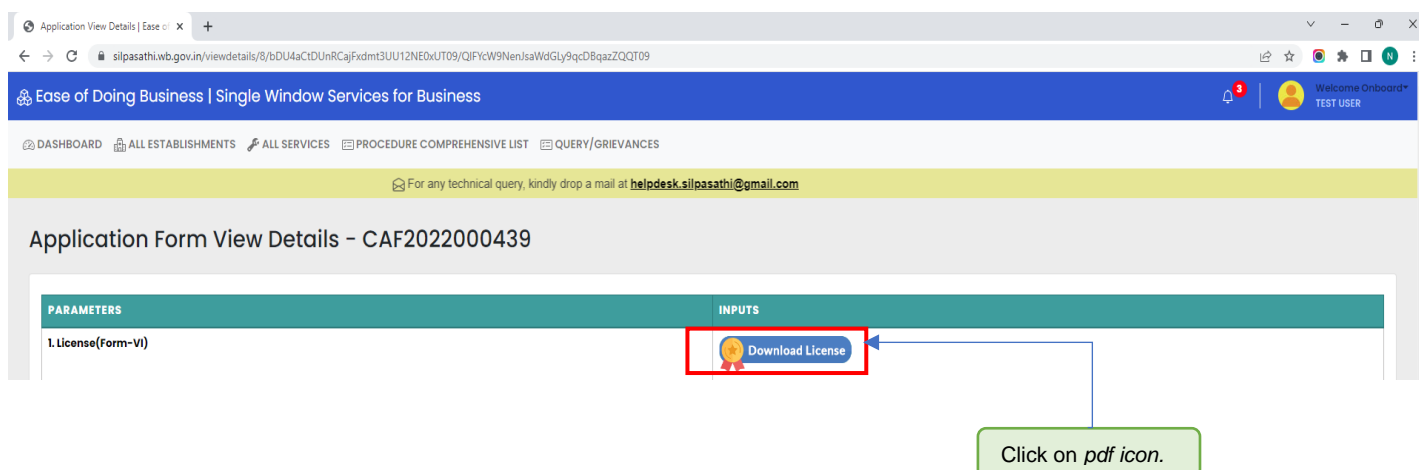
The applicant has to '**Download License**' to view further.

Applicant's Dashboard



Note: Latest status can be seen any time through Applicant's Dashboard

The applicant shall now be able to download the final certificate after final approval of application. The applicant has to click on '**PDF**' icon to download the Final Approval Certificate issued.



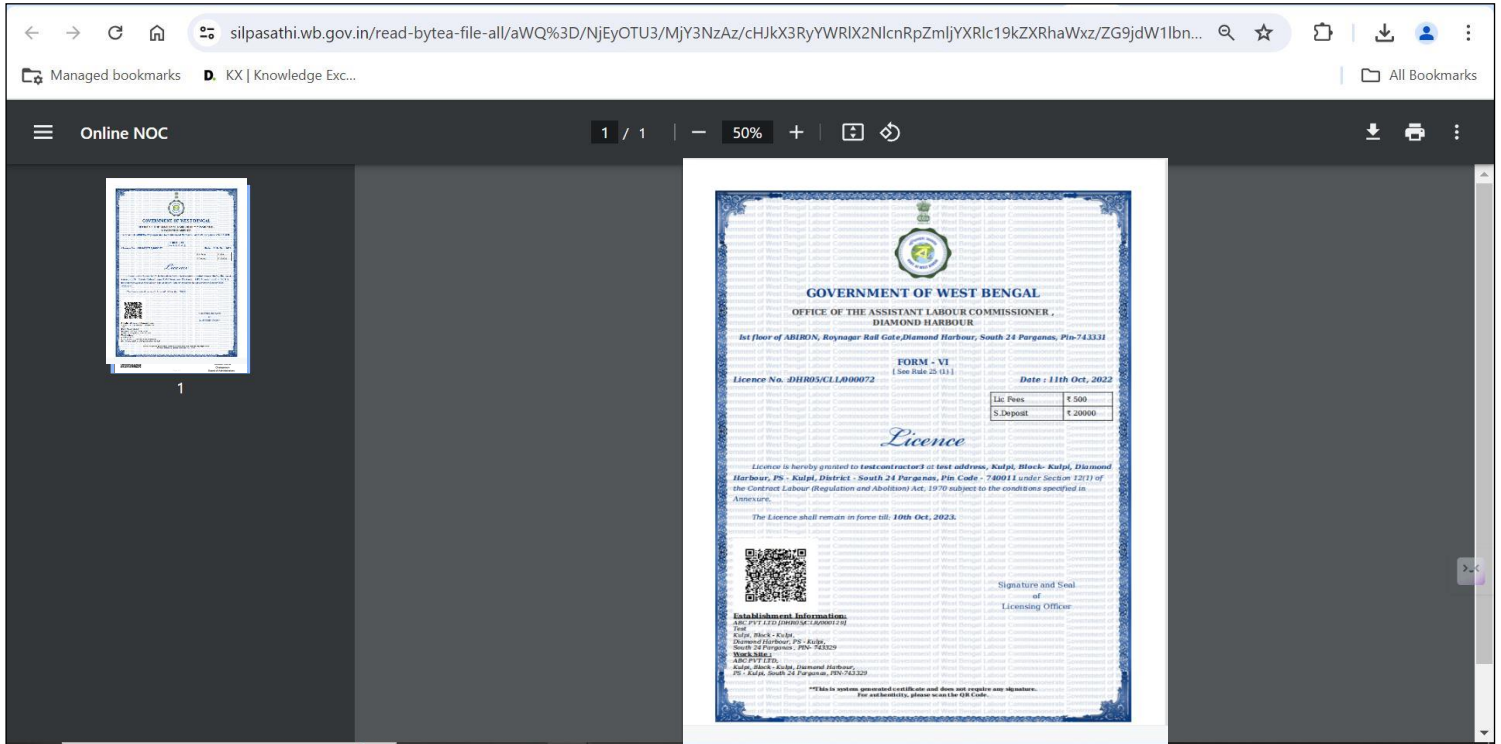
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The certificate as downloaded has been illustrated in the screenshot below:

The Final Certificate gets downloaded (Screenshot)



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One Approval certificate document has been illustrated below:

GOVERNMENT OF WEST BENGAL
OFFICE OF THE ASSISTANT LABOUR COMMISSIONER,
DIAMOND HARBOUR
1st floor of ABIRON, Roynagar Rail Gate, Diamond Harbour, South 24 Parganas, Pin-743331

FORM - VI
[See Rule 25 (1)]

Licence No. :DHR05/CL/000072 **Date : 11th Oct, 2022**

Lic Fees	₹ 500
S. Deposit	₹ 20000

Licence

Licence is hereby granted to **testcontractor3** at test address, **Kulpi, Block- Kulpi, Diamond Harbour, PS - Kulpi, District - South 24 Parganas, Pin Code - 740011** under Section 12(1) of the Contract Labour (Regulation and Abolition) Act, 1970 subject to the conditions specified in Annexure.

The Licence shall remain in force till: **10th Oct, 2023.**

Signature and Seal
of
Licensing Officer

Establishment Information:
ABC PVT LTD [DHR05/CL/000129]
Test
Kulpi, Block - Kulpi,
Diamond Harbour, PS - Kulpi,
South 24 Parganas, PIN- 743329
Work Site:
ABC PVT LTD,
Kulpi, Block - Kulpi, Diamond Harbour,
PS - Kulpi, South 24 Parganas, PIN-743329

***This is system generated certificate and does not require any signature.**
For authenticity, please scan the QR Code.

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5. Third Party verification details

Third party verification is a process by which any independent user / third party verifies an individual's license and registration details online check authenticity of the Certificate without logging into the portal.

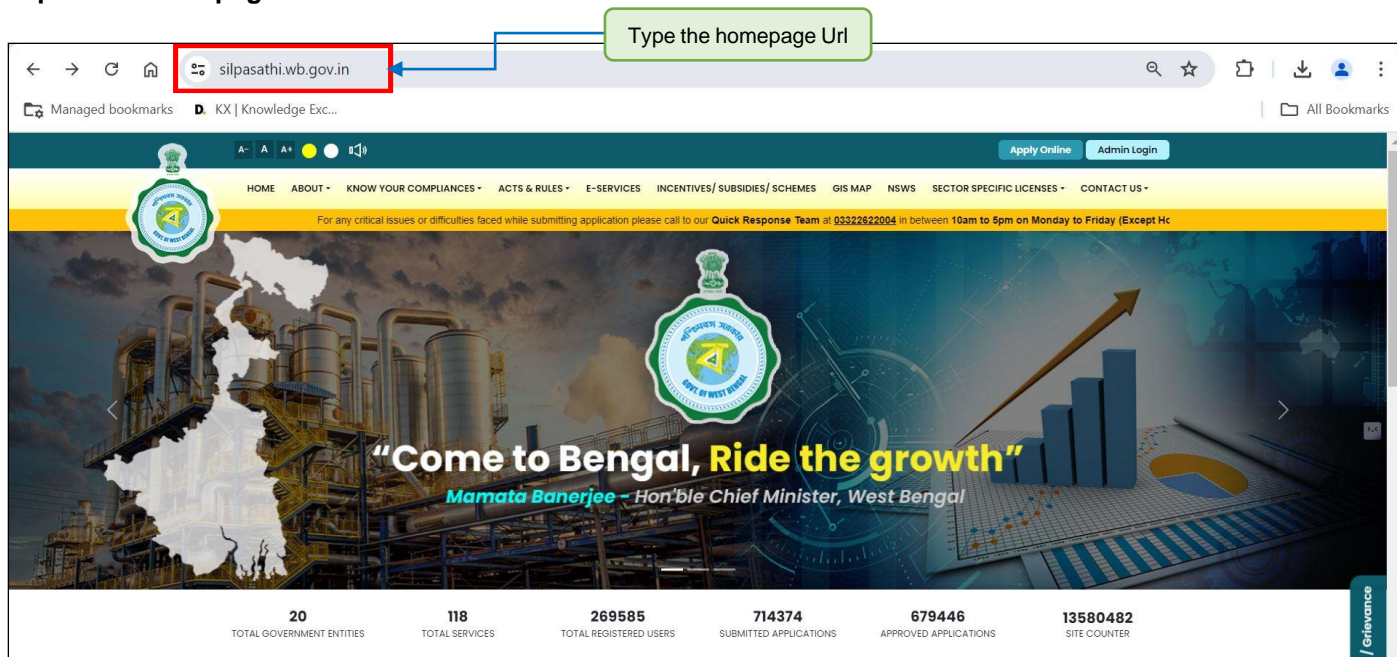
Third party verification process

The applicant or any user has to log in to <https://silpasathi.wb.gov.in/>.

A user (any third party) needs to click on '*Third party Verification*' section in the homepage and enter registration number / license number and then click on 'Search' link, for Verification of Certificate.

(Screenshots below):

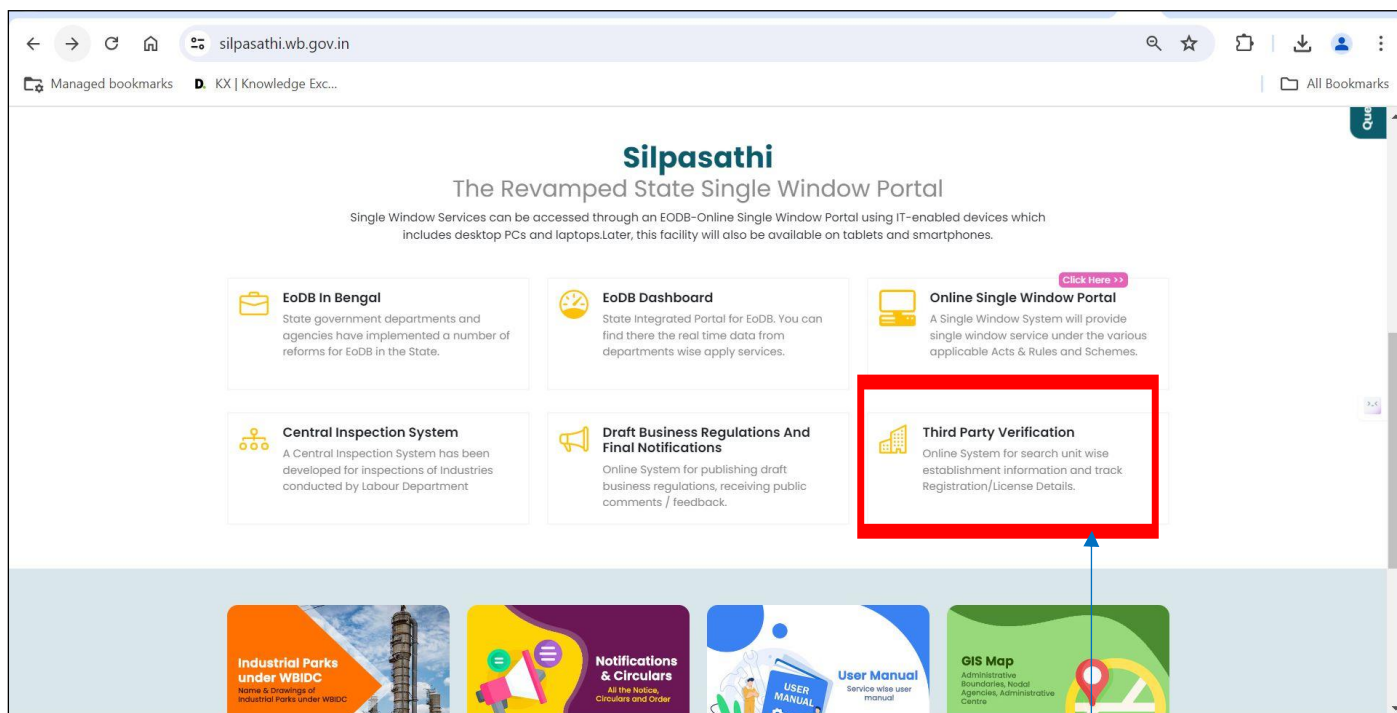
SilpaSathi Homepage



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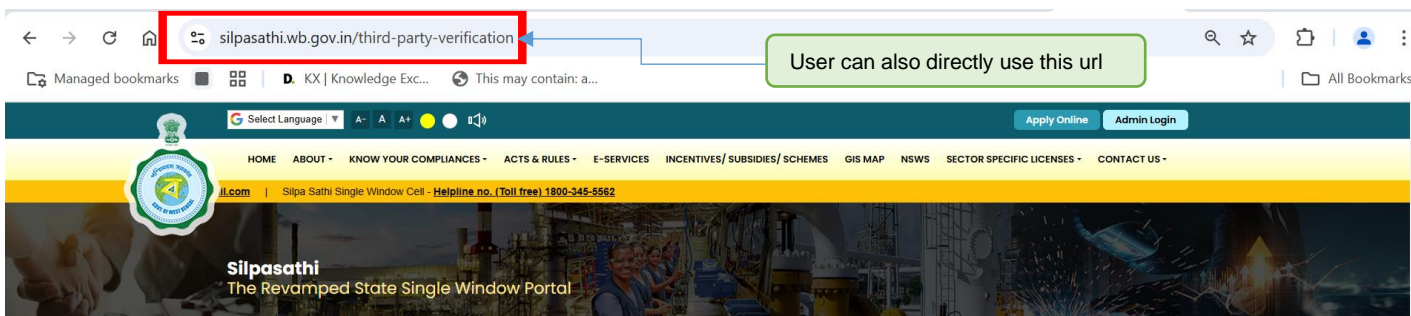
License for contractors under provision of The Contracts Labour (Regulation and Abolition) Act, 1970

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Select 'Third Party Verification'

Applicant selects the service and then enter the Certificate/ Approval number or CAF number in the text box beside it and clicks on 'Search' to view details of certificate.



User can also directly use this url

Third Party Verification

Track Registration/License details through **Silpasathi Portal**

Select Service: *
Allotment of land in Industrial Area (WBIDC) - v

Search Using *
 Silpasathi Common Application Form (CAF) Number (CAFXXXXXXXXXX)
 Approval Certificate Number

Enter CAF No. *

Sl No.	Service Name	Department Name	Action
1	Authorization under Bio-Medical Waste Management Rules, 2016	WBPCB	<input type="button" value="Click Here >>"/>
2	Authorization under The E-waste Management Rules, 2016	WBPCB	<input type="button" value="Click Here >>"/>

Enter details.

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The third party can view the details as illustrated below:

The screenshot shows a web browser window with the URL `silpasathi.wb.gov.in/third-party-verification`. The page title is "Third Party Verification". Below the title, there is a section "Track Registration/License details through Silpasathi Portal". This section contains a search form with three fields: "Select Service:" (a dropdown menu showing "License for Contractors under The Contracts"), "Search Using:" (radio buttons for "Silpasathi Common Application Form (CAF) Number (CAFXXXXXXXXXX)" and "Approval Certificate Number"), and "Enter Approved Certificate No.:" (a text input field containing "CAF2022001367" and a "Search" button). Below the search form is a table with the following data:

Parameter	Output
Approval Certificate number	DGP02/CLL/000543
Application number	CAF2022001367
Legacy Portal Reference number	CAF2022001367
Service Name	License for Contractors under The Contracts Labour (Regulation and Abolition) Act, 1970
Name of Enterprise to whom issued	P K ENTERPRISE
Address of enterprise to whom issued	RATURIA ANGADPUR INDUSTRIAL AREA, Ward-38, Durgapur Municipal Corporation, Durgapur, Paschim Bardhaman, PS:-Coke Oven , PIN- 713215
Status	License (Form-VI) is Issued
Date of Approval	10-02-2023
Valid till (date)	09-02-2024

On the right side of the page, there is a vertical button labeled "Query / Grievance" and a "NEED HELP? ASK NICCI" button with a user icon.

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