

Labour Department:

Registration of Boilers under The Boilers Act, 1923

Registration of Boilers under The Boilers Act, 1923 provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

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Introduction

This document is intended to serve as a User Manual for grant of the service "Registration of Boilers under The Boilers Act, 1923" by Labour Department, Govt. of West Bengal through Single window of the State, 'SilpaSathi'. The service is integrated with the Single Window (SilpaSathi) and can be accessed through the SilpaSathi portal. This document has been designed as a user-friendly guide to assist applicants in filling their application forms. It will help them to familiarise with the entire procedure in a seamless manner for successful submission of application and download final Approval certificate from the SilpaSathi portal without the requirement of physical visit to the Department(s).

Salient Features of Silpasathi Portal:

- The Single Window Portal of the State of West Bengal (SilpaSathi) allows seamless integration with portals of different government departments thereby providing single login credential for various applications, eliminating the need to provide common information multiple times in different forms of various Departments, and ensuring all clearances are available from a single portal.
- It serves as a digital gateway for providing the necessary statutory compliances under the applicable Acts, Rules, Policies and Schemes of the Govt of West Bengal from a single portal.
- Business Entrepreneurs can get certificates and licences required for setting up and operating business in the State
 in a smooth and time-bound manner, smooth and time-bound manner, without the need to visit any government
 department or office.

About the Service

Registration of Boilers under The Boilers Act, 1923 is a vital service that ensures the safety and integrity of boilers. The registration of boilers under The Boilers Act, 1923 is a statutory requirement in India to ensure the safe operation of boilers. The primary purpose of this service is to maintain a record of boilers in use, including their design, material, and testing data. This information is used by regulatory bodies to ensure compliance with safety standards and to prevent accidents. The online system has the following features without the requirement of physical visit to the Department: 1) Submission of Application 2) Online Payment of fees 3) Track Status of Application 4) Online Download of final approval certificate 5) Third Party Verification.

Comprehensive Checklist of Documents to be submitted online

The applicant is required to submit the following documents in order to apply for the service:

#	Documents Required	Detailed Description
1.	Upload Drawings	Necessary diagrams and sketch related to boiler designs and installation

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#	Documents Required	Detailed Description
2.	Upload Form II(1) / Form II(2) / Form XVIII	A Form II boiler refers to a type of shell-and-tube steam boiler design. It is characterized by two rows of tubes inside a cylindrical shell, with the furnace located at the front of the boiler.
		The Form XVIII boiler is a type of marine boiler designed for use on ships. It is a water-tube boiler, meaning that water flows through tubes heated by the combustion of fuel. The Form XVIII boiler is known for its efficiency and compact design, making it suitable for use on s Form III C of Safety Valves is a specific type of safety valve used in industrial applications, particularly in high-pressure systems.
3.	Upload Form III C of Safety Valves	A Form III C boiler is a type of fire-tube boiler used in steam locomotives. It features a cylindrical shell with a rectangular firebox and a hand-fed or mechanical stoker.
4.	Upload Form III / Form VIII	The Form III boiler is a type of water-tube boiler commonly used in high-pressure applications, such as power generation and industrial processes. A Form VIII boiler is a type of boiler used in marine applications, particularly in older ships.
5.	Upload Form IV /Form IV A	A Form IV boiler is a type of steam boiler that is widely used in various industrial applications. A Form IV A boiler is a type of water-tube boiler used in power generation
6.	Upload other documents (if any)	Additional documents

Timeline (WBRTPS)

Registration of Boilers under The Boilers Act, 1923 has an WBRTPS timeline of 30 days after satisfactory inspection by the Authorities.

Instructions related to the application form

SI. No.	Field Name	Instructions
Add Estat	lishment	
1.	Enter Establishment	Enter Establishment Name
2.	Select Category of Industry	Micro/ Small / Medium/ Large
3.	Whether Owner of Industry is Female	Select Yes / No

SI. No.	Field Name	Instructions
4.	Select Ownership Type	Select from dropdown list whether Government/
	, ,,	Private/ NGO/ Cooperative/others
5.	Enter PAN of Establishment	Permanent Account Number of Establishment
6.	Select Identity Card	Enter TAN/ LIN/ CIN details
7.	Enter GST No.	GST details
Establish	nent Address	
1.	Enter pincode	Pincode details
2.	District	Select district from dropdown
3.	Enter Sub-division	Select Sub-division from dropdown
4.	Enter Area Type	Select Municipality/ Corporation
5.	Enter block	Select Block from dropdown
6.	Select panchayat	Select panchayat from dropdown
7.	Enter police station	Enter police station details
8.	Enter address	Enter full address details
9.	Enter post office	Select from dropdown
Basic Deta	ails	
1.	Select Establishment	Enter establishment name
2.	Whether Boiler / Economizer	Select
3.	Type of boiler	Select from dropdown list whether colliery, chemical fertilizer, medicine factory, etc
4.	Heating Surface Area of Boiler (in square meter)	Enter manually
5.	Address of the Manufacturer of Boiler	Enter address of the Manufacturer of Boiler
6.	Name of manufacturer of the boiler	Enter manually
7.	Type of Boiler	Cochran, Cornish, Lancashire, Cornish, etc
8.	Year of Make	Select year
Operating	Details	
1.	Who will operate the boiler	Boiler Attendant/ Boiler Operation Engineer/ None
Factory A	ddress	
1.	Enter pincode	Pincode details
2.	District	Select district from dropdown
3.	Enter Sub-division	Select Sub-division from dropdown
4.	Enter Area Type	Select Municipality/ Corporation
9.	Enter block	Select Block from dropdown
10.	Select panchayat	Select panchayat from dropdown

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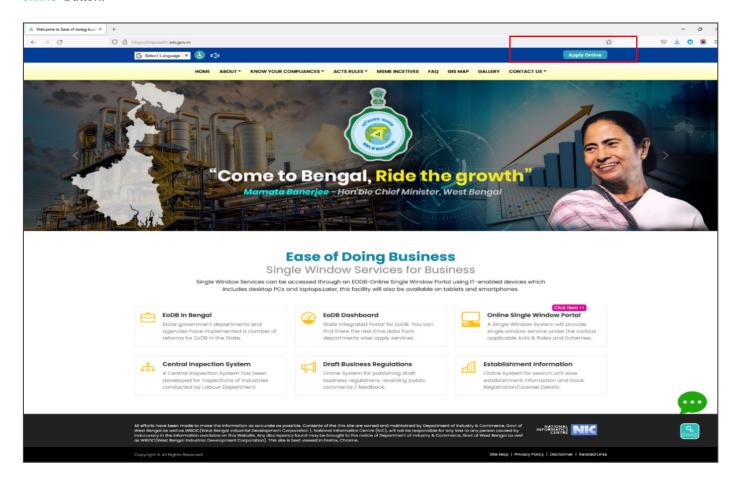
SI. No.	Field Name	Instructions
11.	Enter police station	Enter police station details
12.	Enter address	Enter full address details
13.	Enter post office	Select from dropdown
Fees Details		
1.	Registration Fees (in Rs)	Auto-calculated as per details entered
2.	Inspection Fees (in Rs)	Auto-calculated as per details entered
3.	If Inspection is required on Holiday	Select Yes / No
4.	Total (in Rs)	Auto-calculated as per details entered

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Application Process through SilpaSathi

1. Online Application submission along with online submission of documents

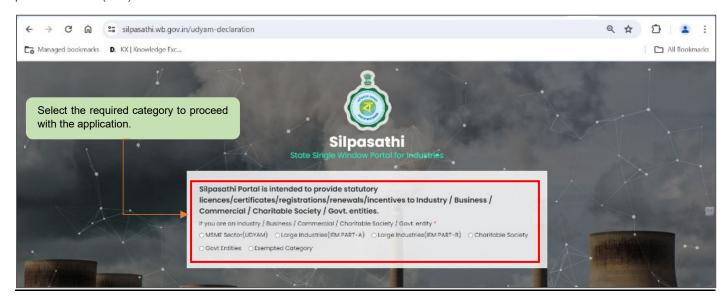
In order to complete the user registration, the applicant has log on to https://silpasathi.wb.gov.in/ and click on 'Apply online' button.



<u>Applicant Log-in</u>: The applicant needs to **select the required category** as illustrated in the screenshot below and **proceed for registration**.

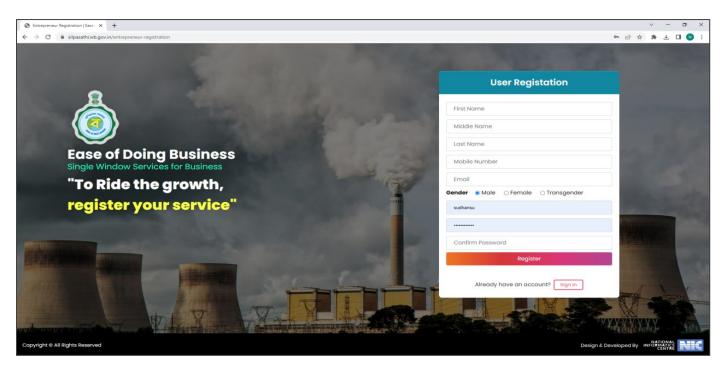
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A sign-up window appears on the screen. The user has to select 'Create New' if he is a new user. An already registered user in SilpaSathi portal can fill in the username and password and login to the SilpaSathi portal.

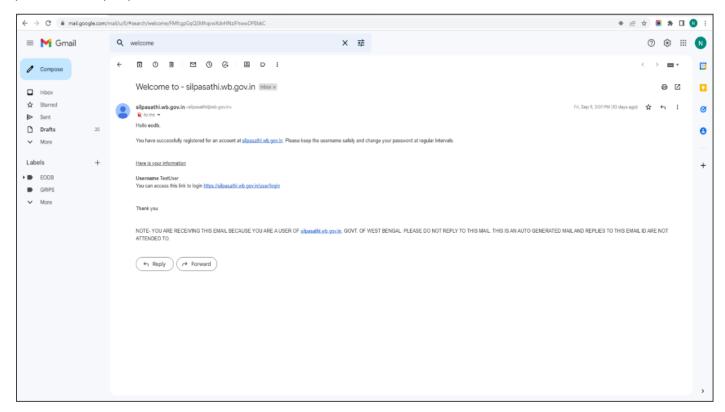
The <u>'User Registration'</u> window will appear with the relevant fields that the applicant needs to fill accurately and click on <u>'Register'</u> as shown by the below screenshot. In case the applicant already has an account, click on the <u>'Sign In'</u> button and login using valid **User ID**, **password and Captcha**.



Applicants will receive email confirmation after registering into the single window portal. Please refer to the screenshot below:

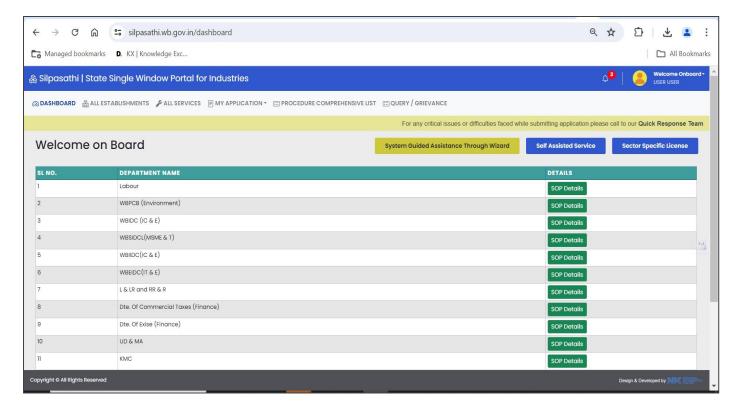
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Online Application submission

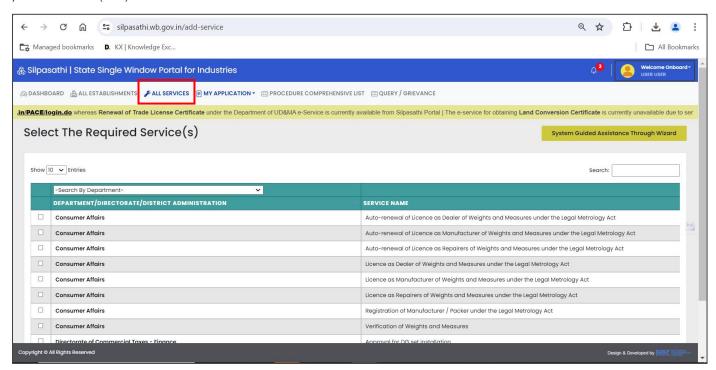
Applicants will now be directed to the user dashboard for completing the further procedures. The following screenshots below illustrate the same.



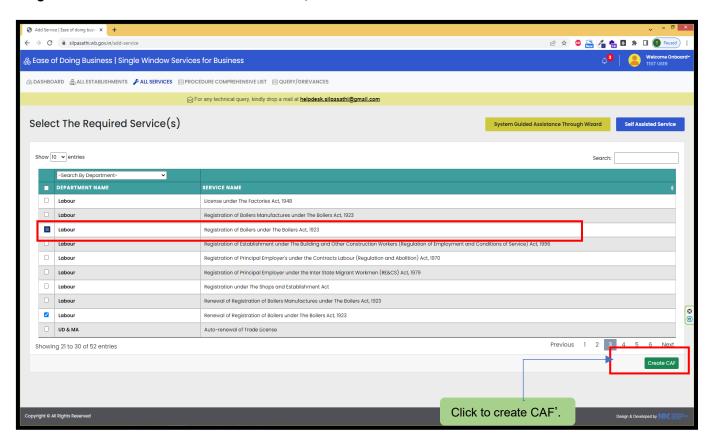
The applicant has to click on 'ALL SERVICES' to view the list of all services mapped with their corresponding departments.

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Once done, a list of services will appear. Applicants need to click on the checkbox adjacent to the service named 'Registration of Boilers under The Boilers Act, 1923

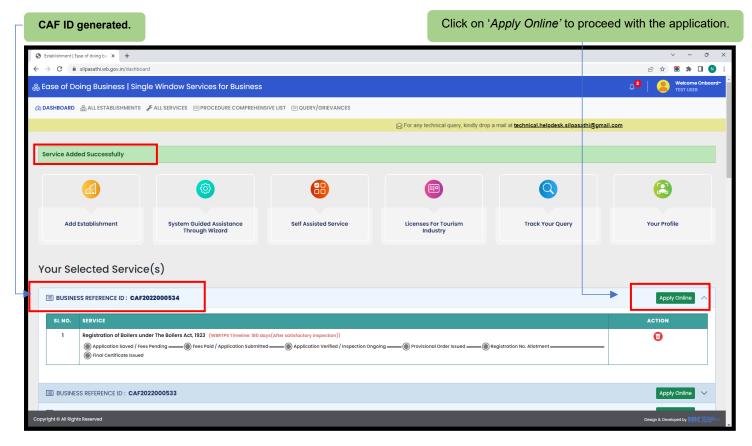


After selecting the service **Registration of Boilers under The Boilers Act, 1923,** the applicant has to click on <u>'Create</u> **CAF'**. Applicant's CAF ID will be created. The unique CAF ID is referred to as the common application form.

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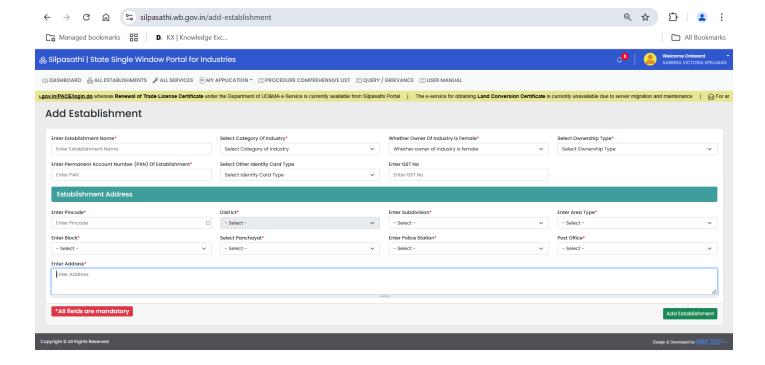
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Applicant's Dashboard



After clicking on '<u>Apply Online'</u> option, the applicant shall be redirected to the main application form. The applicant will have to fill in the required details and review the application form (screenshot below):

Applicant is required to add the establishment details first in order to proceed with the application.

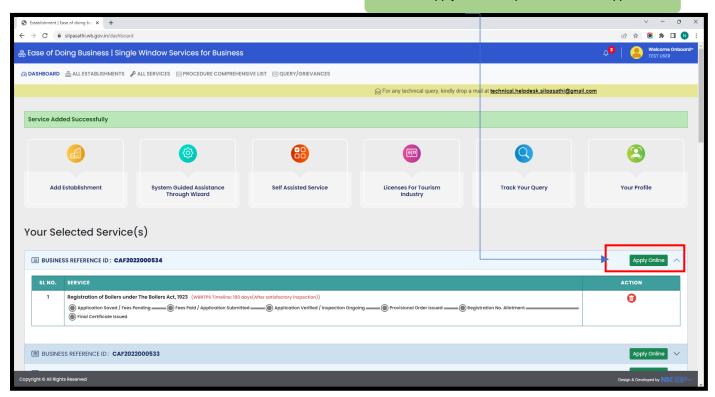


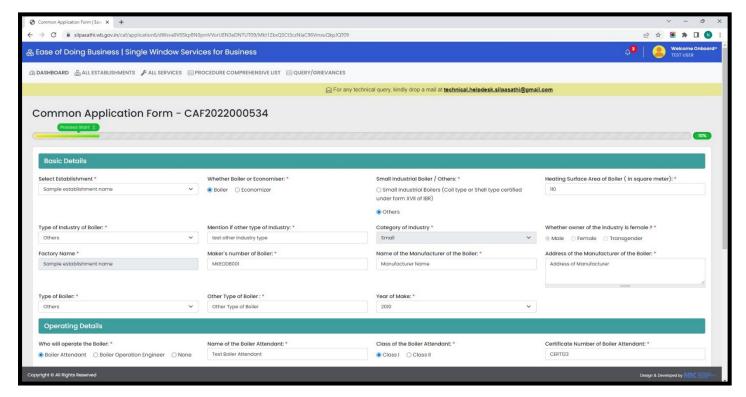
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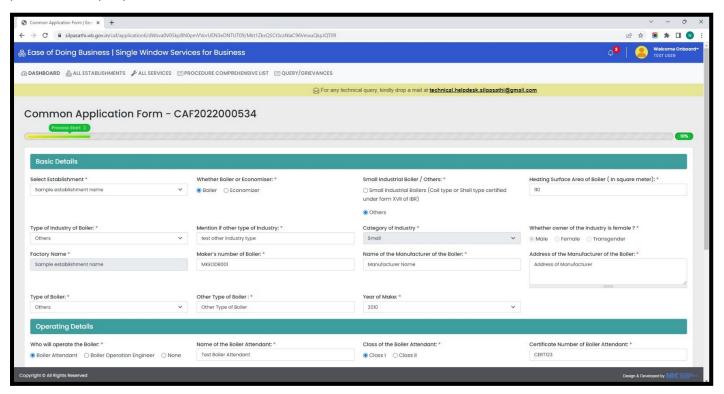
After entering the establishment details the applicant shall be redirected to the Applicant dashboard:

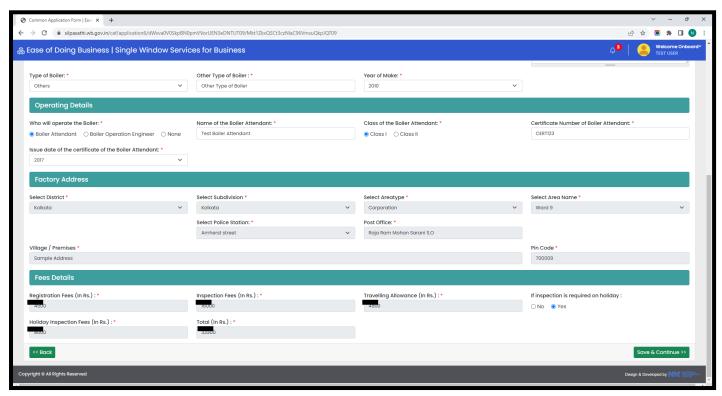
Click on 'Apply Online' to proceed with the application.





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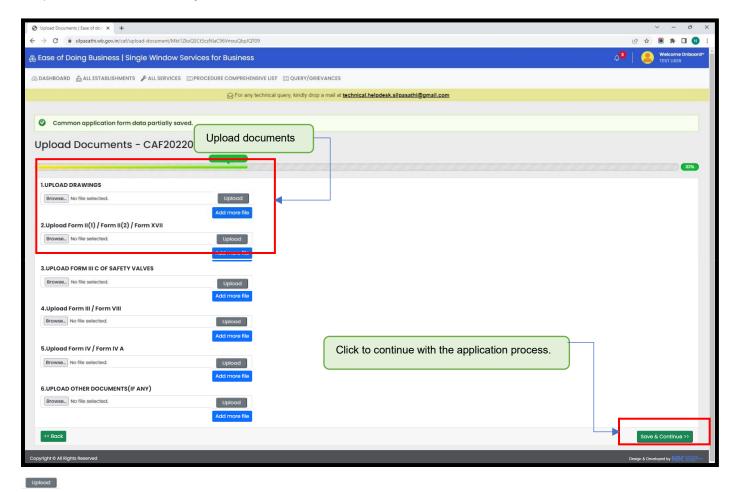


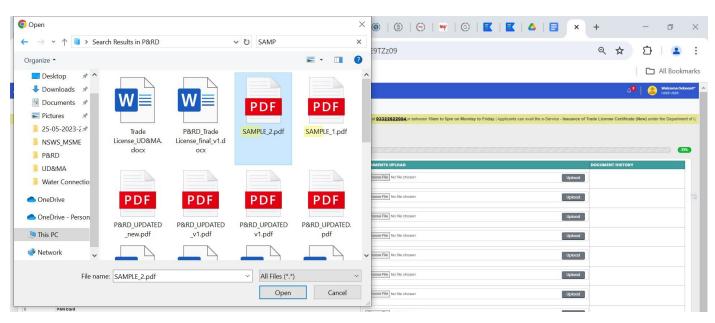


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The applicant has to browse the required files in his system and upload them as described in the screenshots. A dialogue box appears after clicking on 'Browse'. Once the required file is selected, the applicant has to click on 'Upload' button to upload the files successfully.

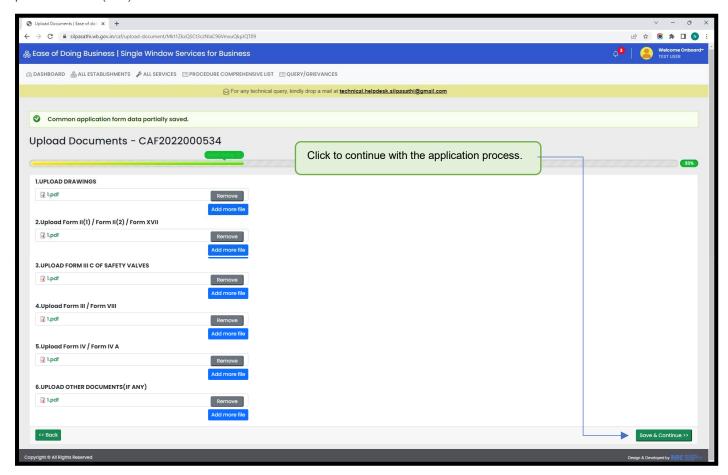




The applicant is required to upload <u>required documents</u> in <u>pdf format</u> as illustrated in the screenshots. After filling the application form and uploading the required documents the applicant has to click on '<u>Save and Continue</u>' to proceed with the application.

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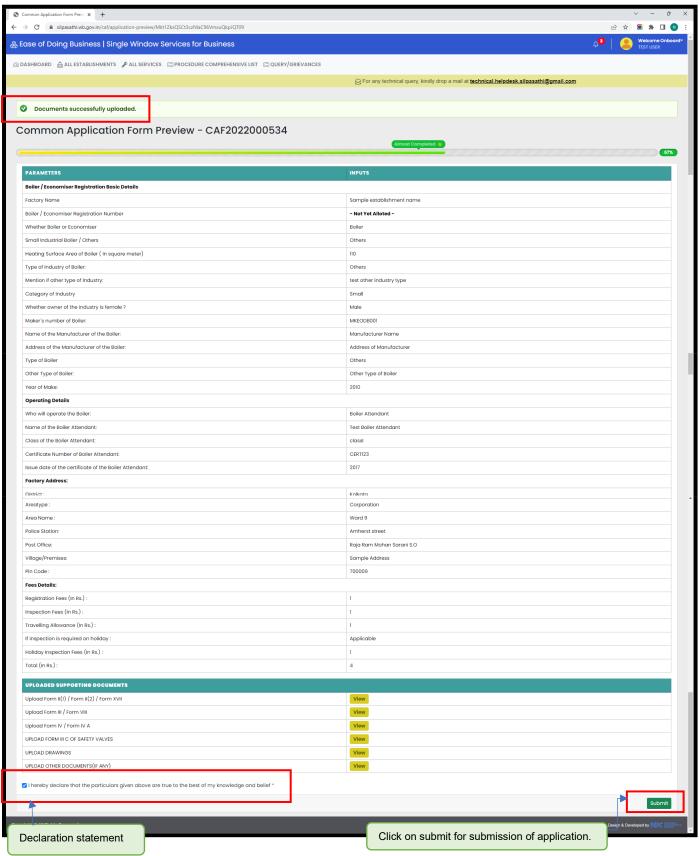
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The applicant shall review the filled in application form and proceed for final submission of application. Once reviewed, the applicant shall also be required to click on the Declaration checkbox on the bottom left of the application page before proceeding to <u>'Submit'</u> button, as illustrated in the screenshots below.

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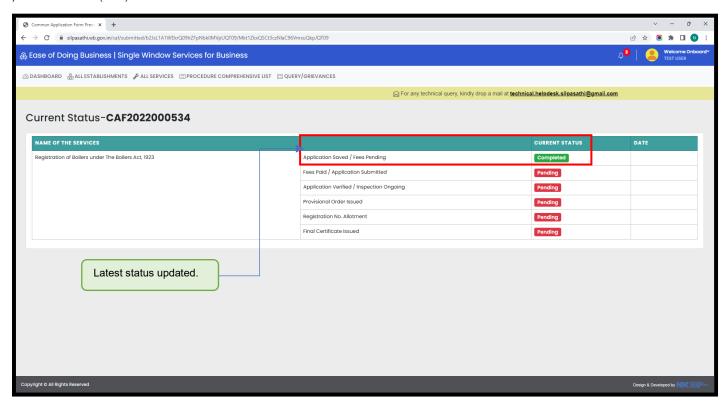


Upon completion of the application process along with document submission, the applicant clicks on the <u>'Submit'</u> button for final submission of the application.

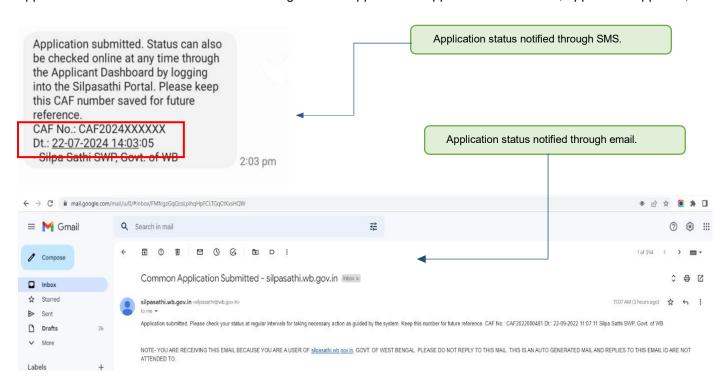
On clicking on 'Submit' link, the following webpage appears post submission of application with updated Status.

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The applicant /user shall be notified via SMS and email on his registered phone number and email id respectively. The applicant receives notifications at different stages of the application - application submission, application approval, etc.



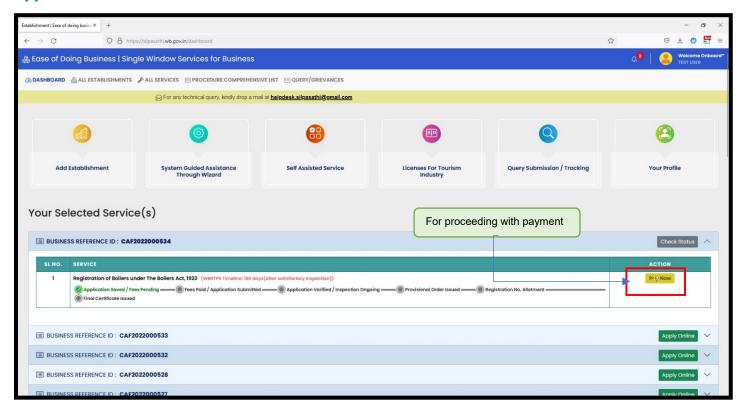
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2. Online Payment of Fees

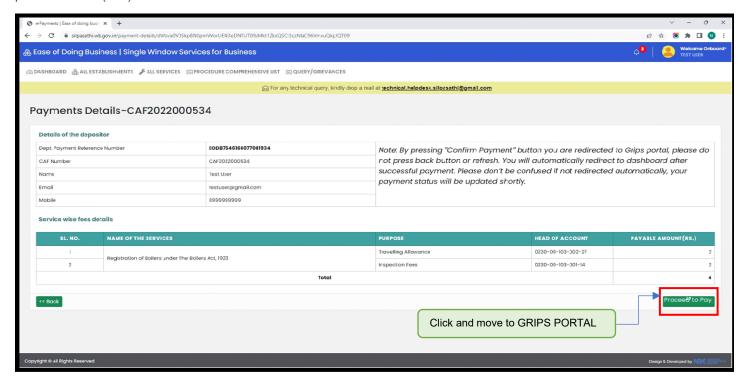
The applicant is now required to pay the required fees based on the application filled by the applicant. The applicant has to click on 'Pay Now' option and proceed with the payment procedure. The screenshot below provides an illustration.

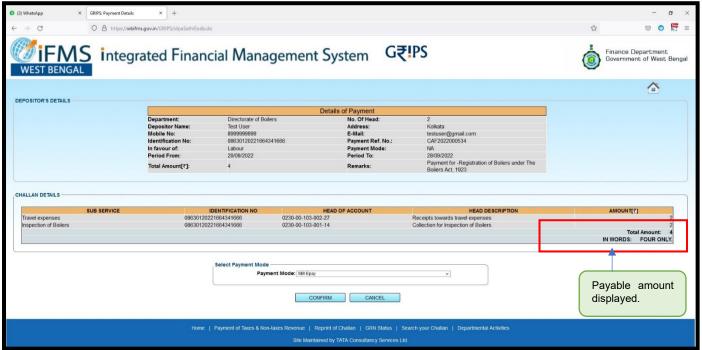
Applicant's Dashboard



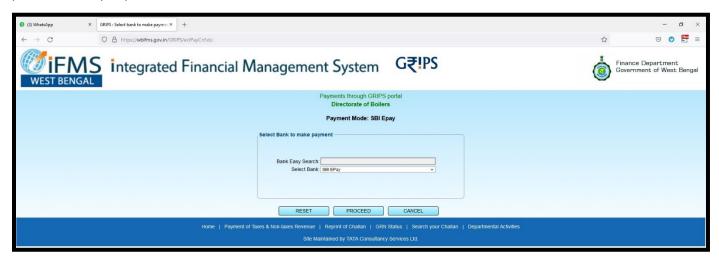
The payment procedure has been illustrated as per the following screenshots. The applicant can proceed with the payment after clicking on the 'Proceed to Pay' option.

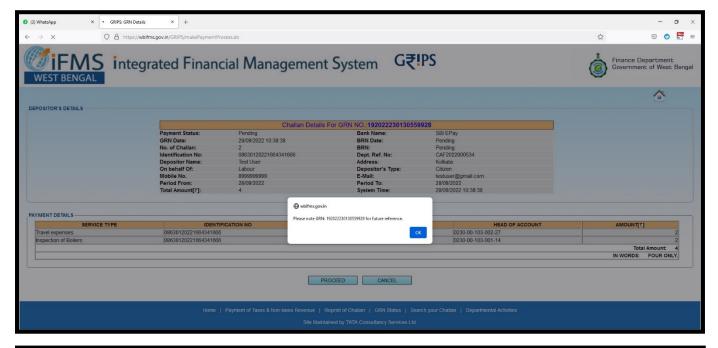
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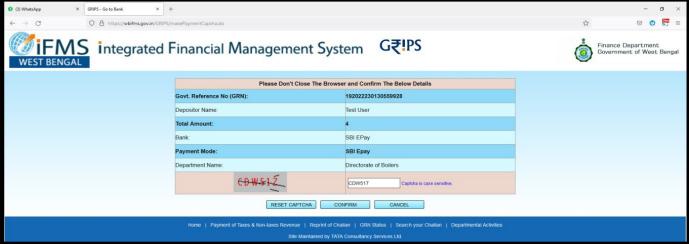




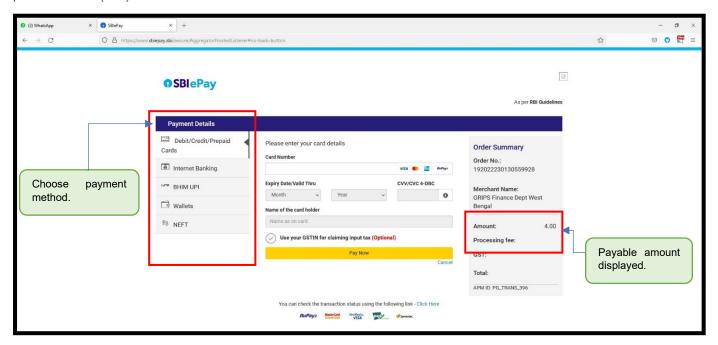
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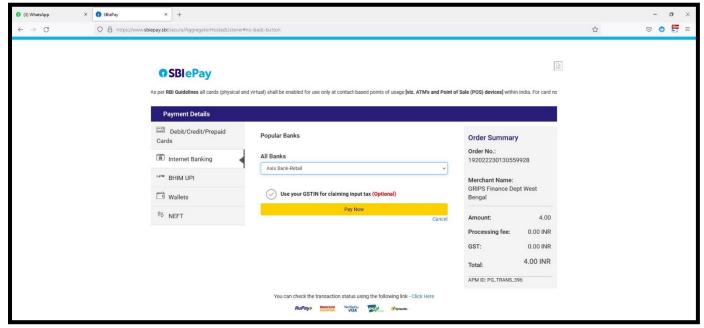






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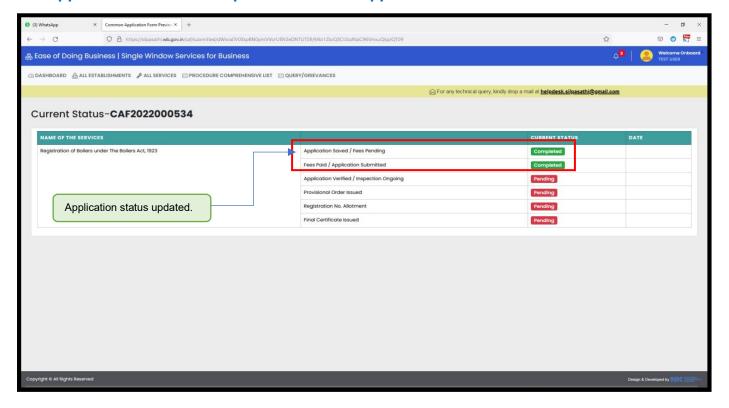




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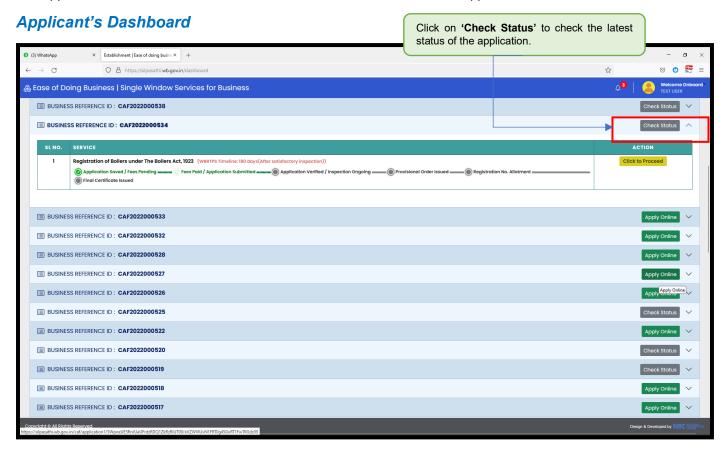
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The applicant can view the updated status of application



3. Track Status of Application

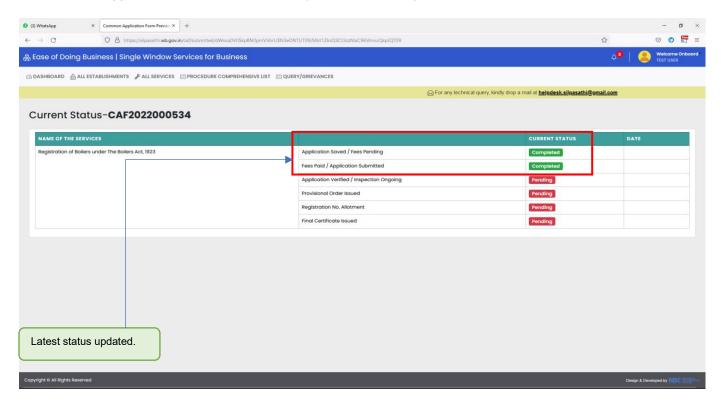
The applicant has to click on 'Check Status' to view the latest status of the application.



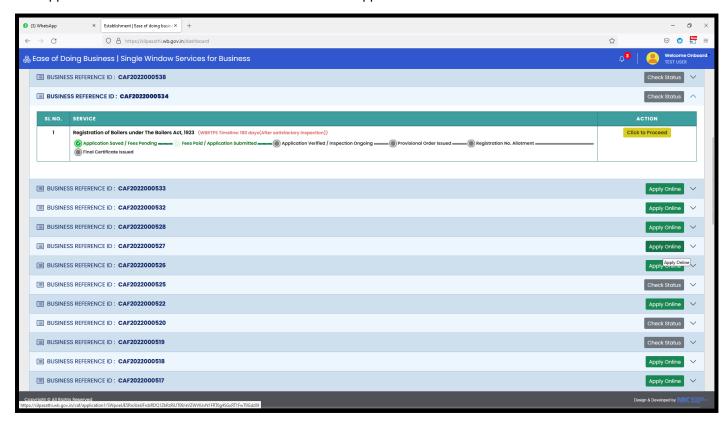
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Current status appears in the Status Dashboard (Screenshot below).

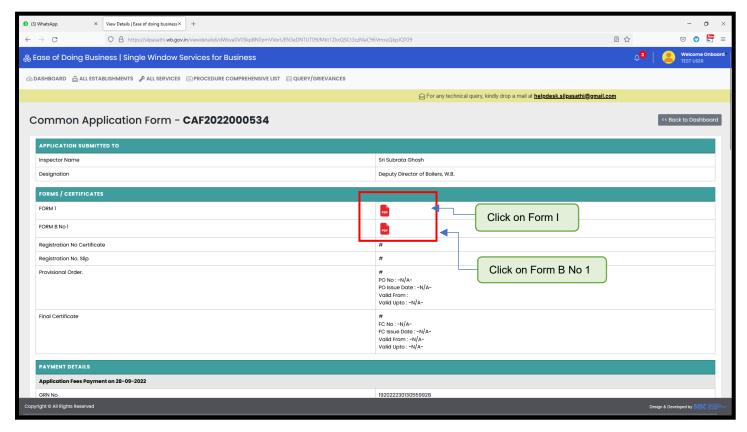


The applicant can click on 'Click to Proceed' to view the application details.



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The forms as downloaded:



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Form I [see rule 4]

ACKNOWLEDGEMENT



From,

Name: Sri Subrata Ghosh

 ${\bf Designation: Assistant \, Director \, of \, Boilers, \, W.B.}$

(The designated Officer / Authorised Officer)

To,

Sample establishment name, Village/Premises - Sample Address , Post Office - Raja Ram Mohan Sarani S.O, District-Kolkata, Pin - 700009

(Name and Address Of The Applicant)

Sub: The West Bengal Right to Public Services Act, 2013 - Acknowledgement of application

Ref: Your application dated 28/09/2022 for Boiler Reg No / Makers No : MKEODB001

I hereby acknowledge your application cited. Due date of service to be provided is 28/11/2022

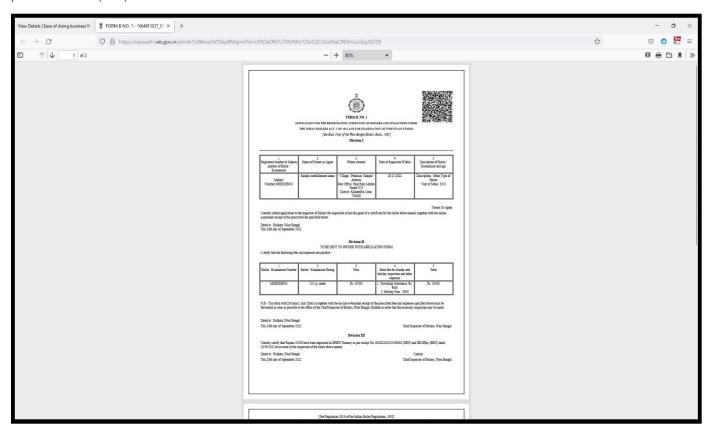
OR

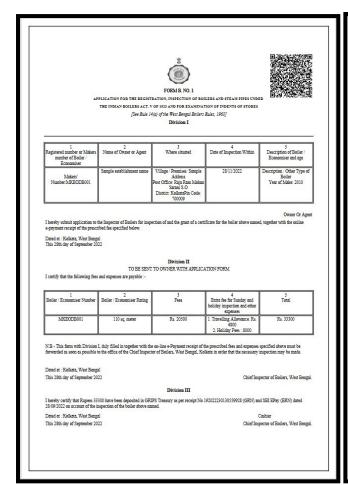
The following defects in the application may be rectified, urgently: (Specify defects, if any)

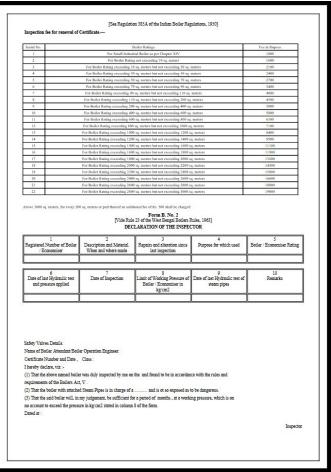
Place: Kolkata HQ Yours faithfully

Date: 28/09/2022 (Office Seal) Designated Officer / Authorised Officer

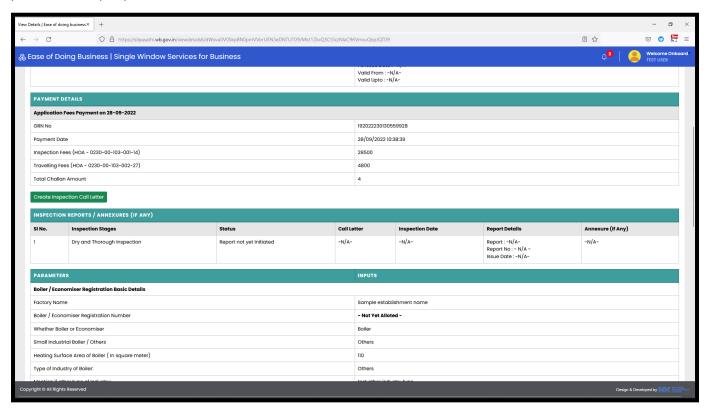
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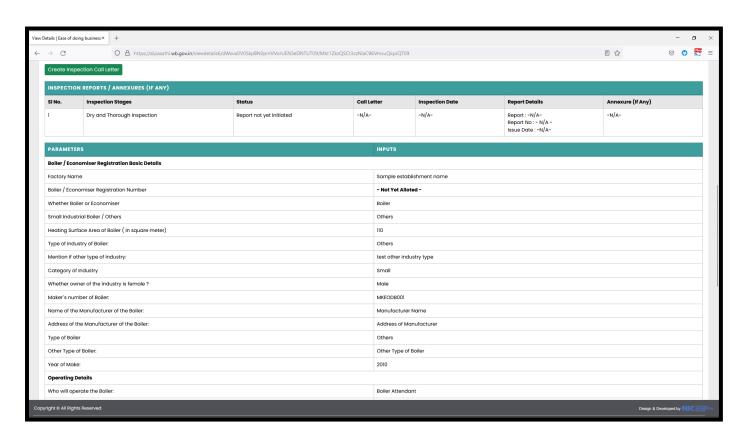






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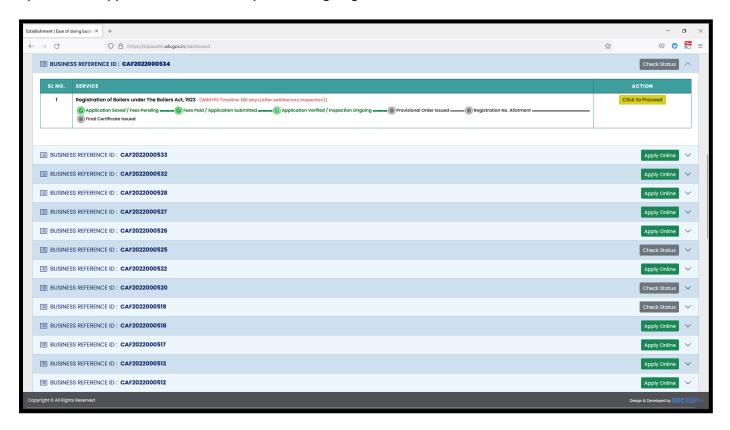


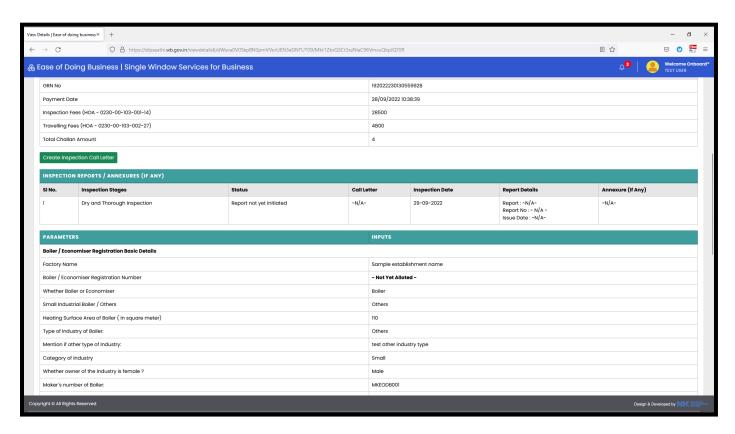


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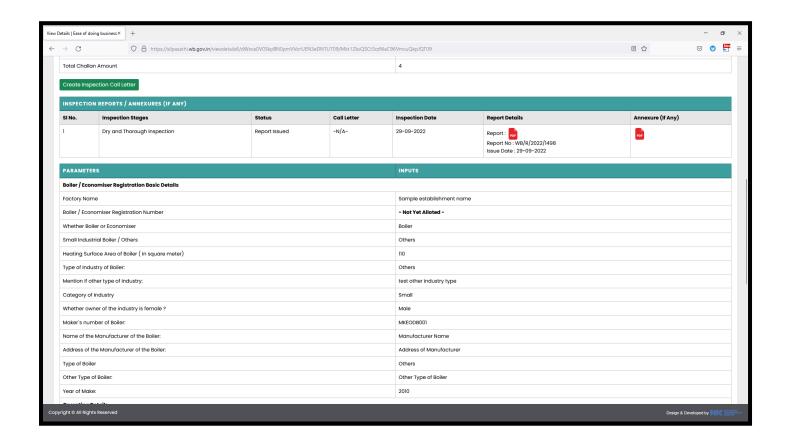
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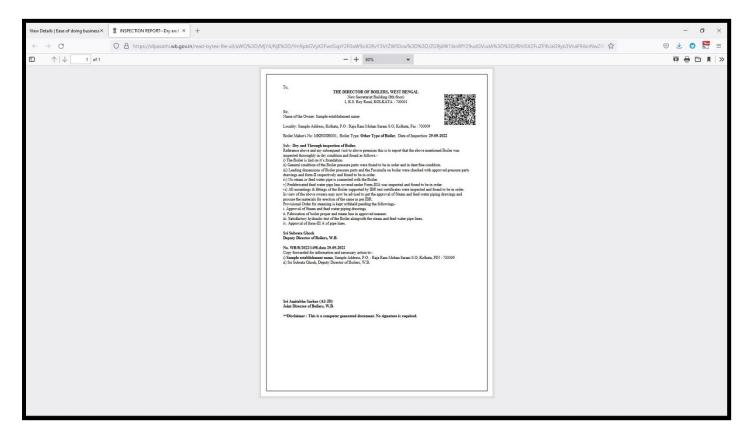
After inspector gives date of inspection for the "Dry and Thorough" stage the status of the application is updated to "Application Verified / Inspection Ongoing"





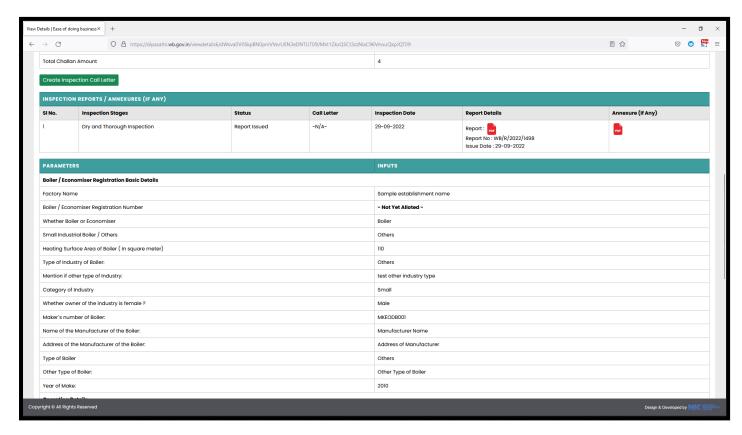
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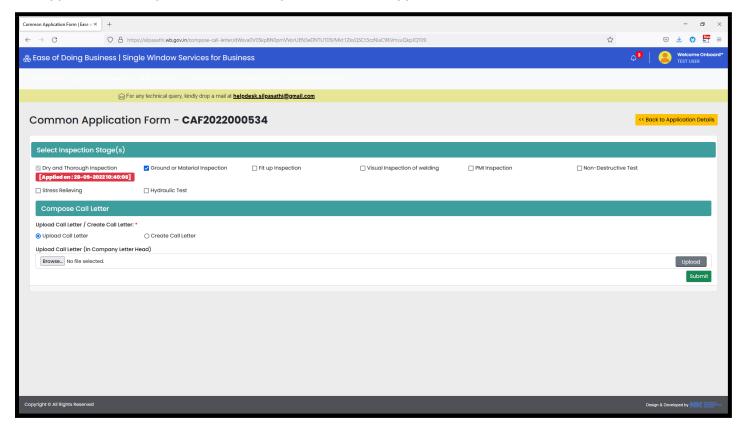


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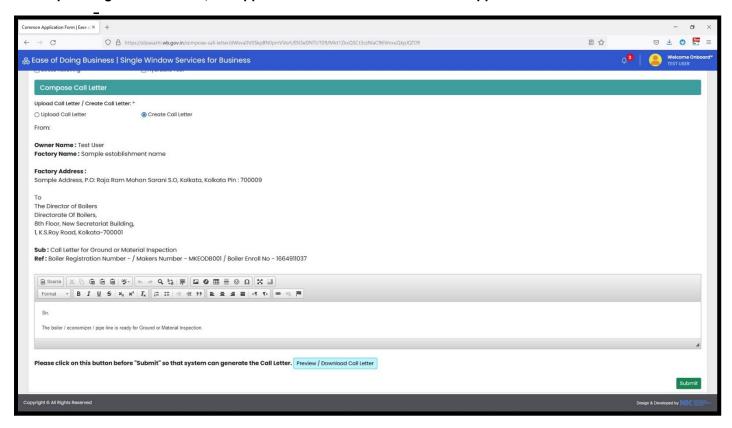
The applicant has to upload Call Letter to proceed with the application.



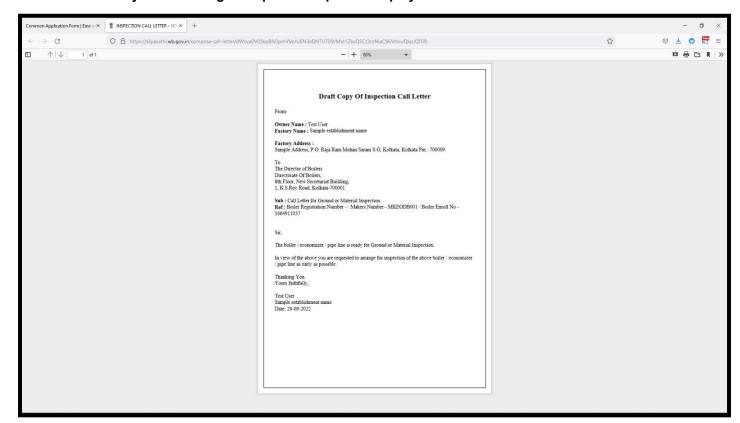
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After uploading the Call Letter, the applicant shall be able to submit the application.

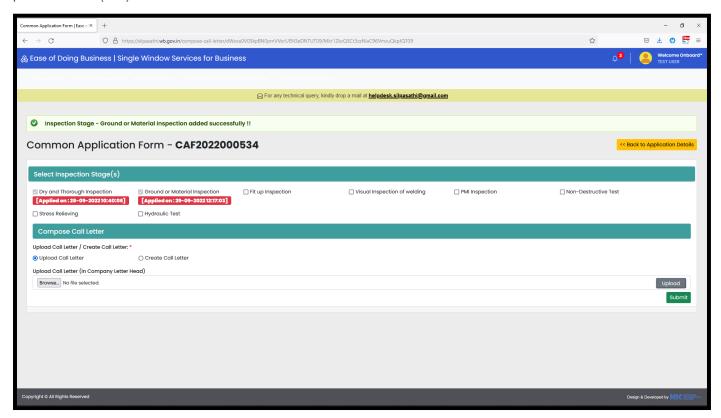


Screenshot of "Dry and Thorough" inspection report is displayed:

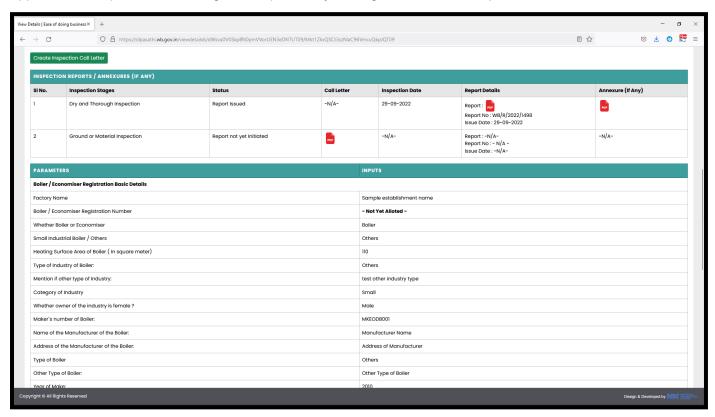


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Applicant can request for other stages of inspection by clicking on the "Create Inspection Call Letter" button

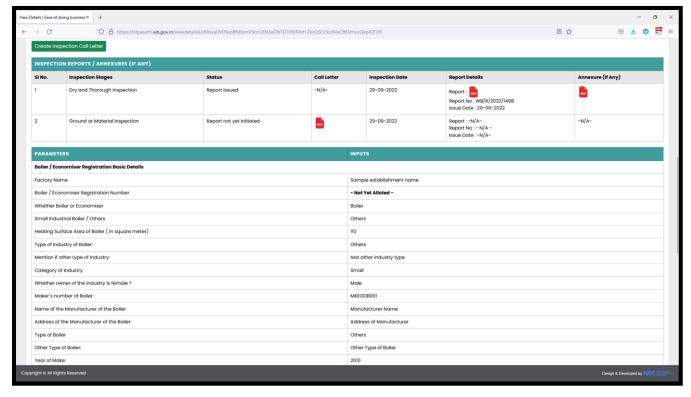


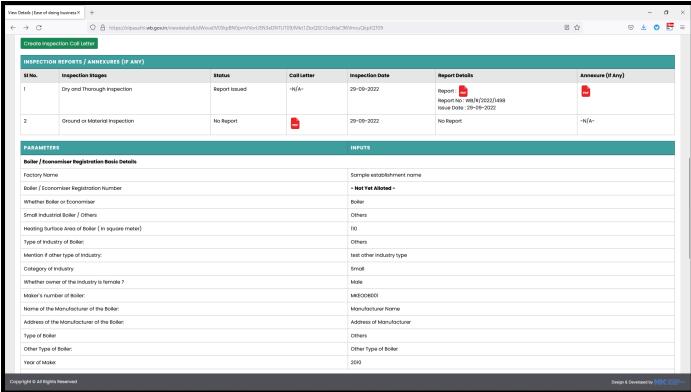
The Call letter generation page displays the current status of the inspection stage request and list of inspection stages from where applicant has to select one or more than one stage for which call letter is to be composed. This is further forwarded to inspector. There are two ways of composing call letter.

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"Upload Call Letter" - Applicants need to upload call letter in pdf format

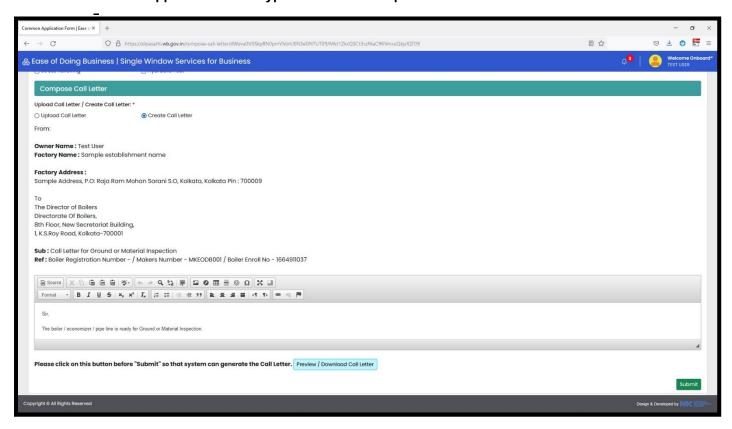




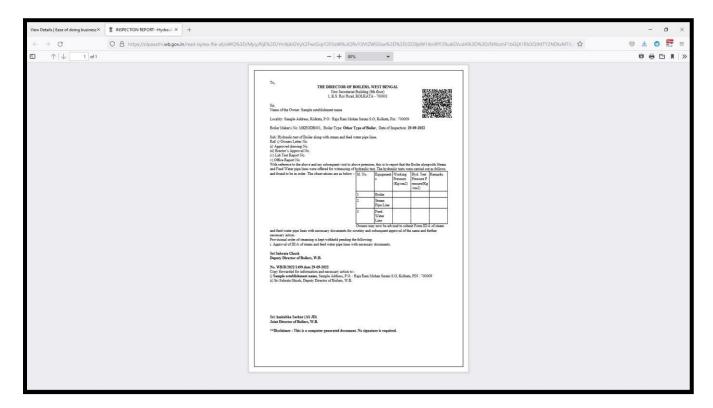
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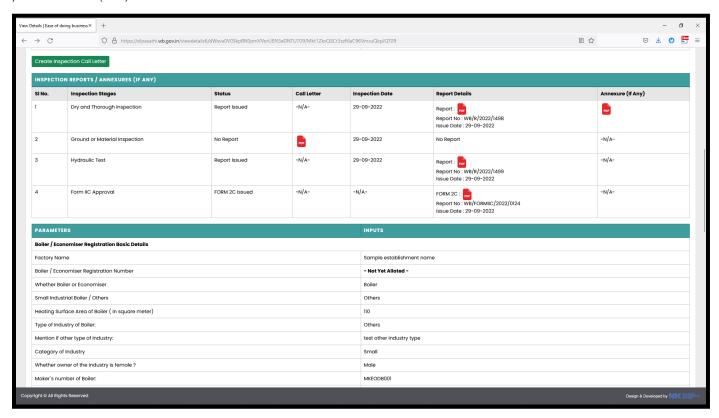
Create Call Letter" - Applicant need to type the call letter in provided text editor

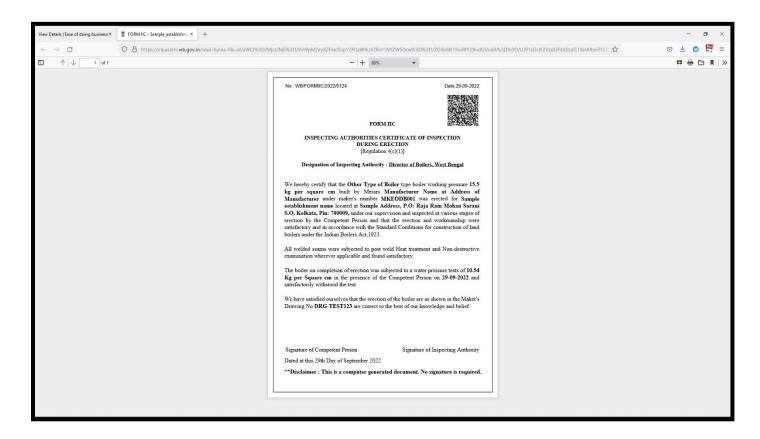


For "Create Call Letter" option after composing the call letter, applicant can view the composed call letter in pdf format by clicking on the "Preview / Download Call Letter" button

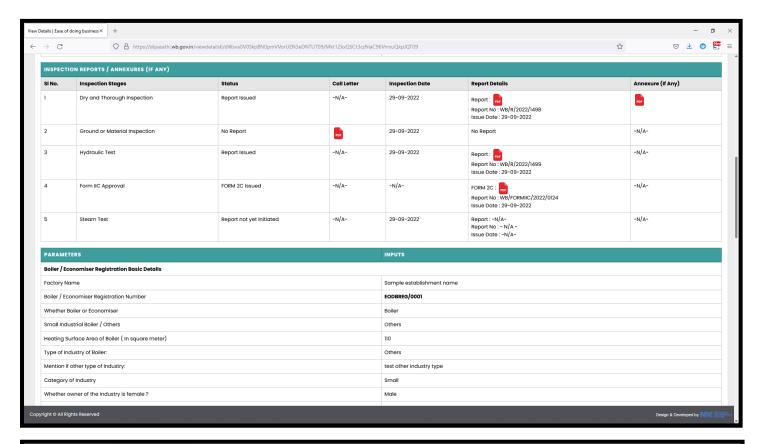


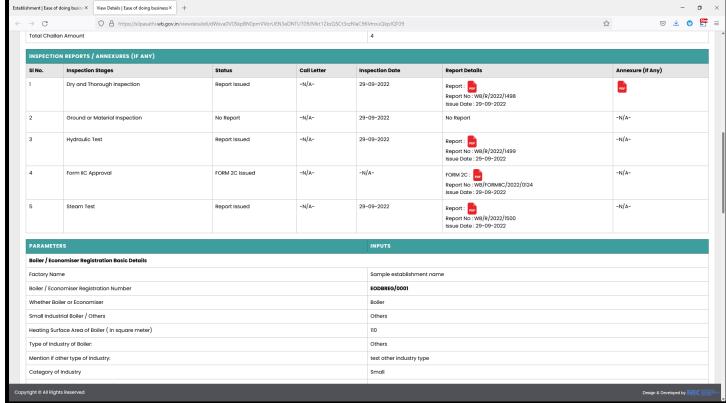
Registration of Boilers under The Boilers Act, 1923





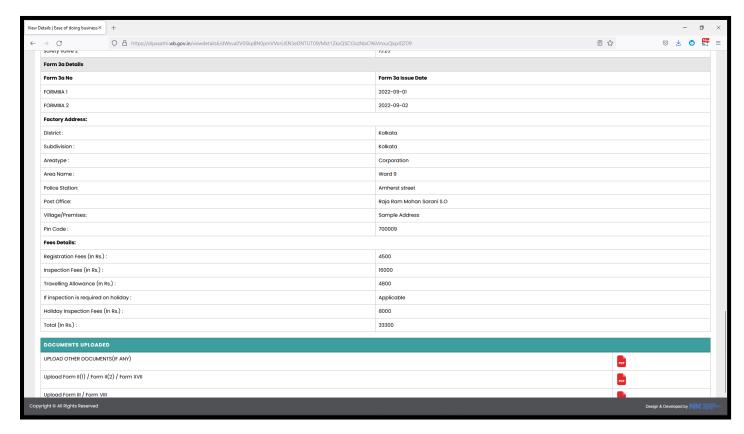
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Registration of Boilers under The Boilers Act, 1923

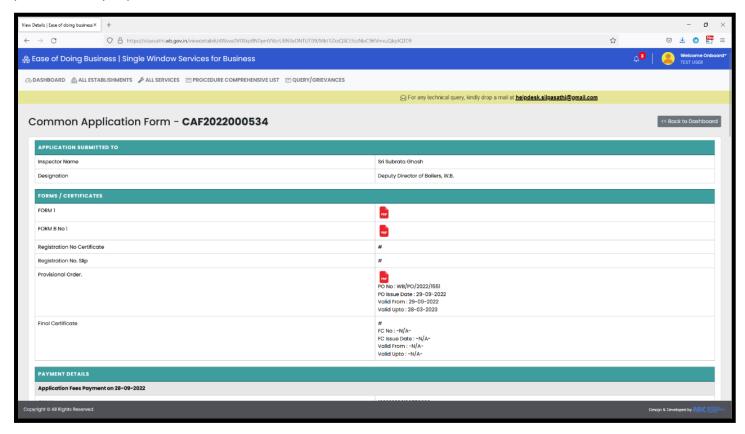
Registration of Boilers under The Boilers Act, 1923 provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

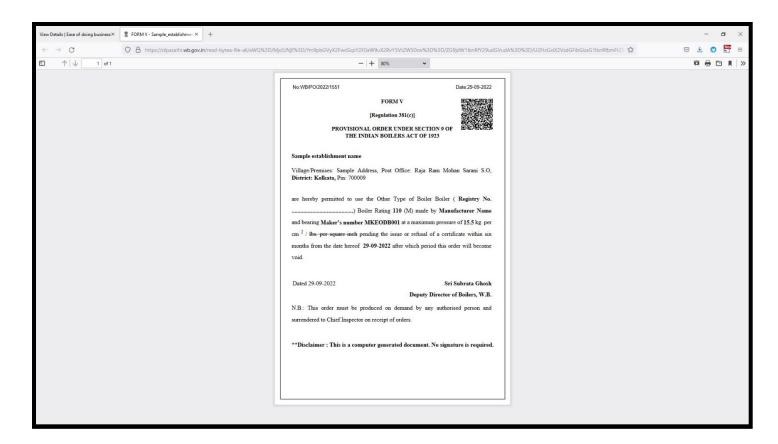


Application status is updated to Provisional Order issued.



Registration of Boilers under The Boilers Act, 1923



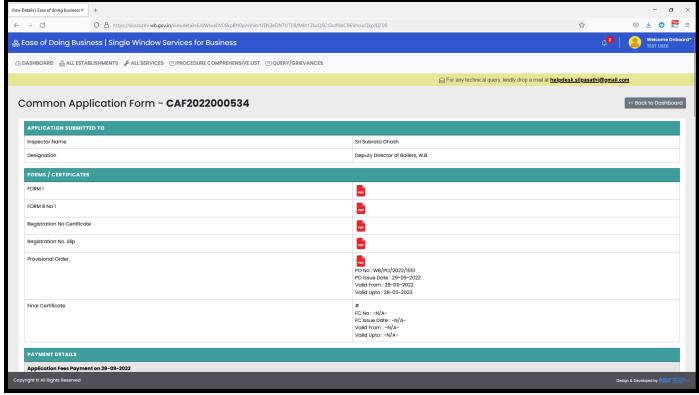


Registration of Boilers under The Boilers Act, 1923

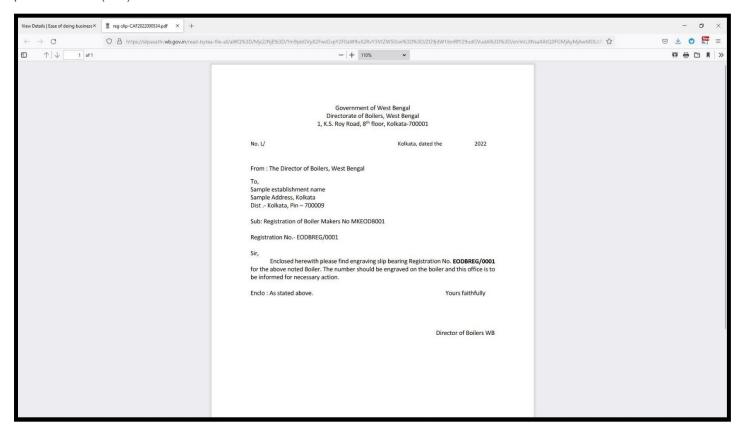
Registration of Boilers under The Boilers Act, 1923 provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

The applicant has to click on "Click to Proceed" to view application form.



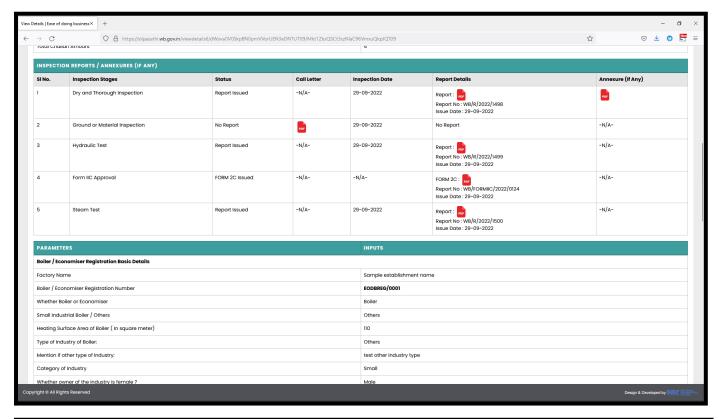


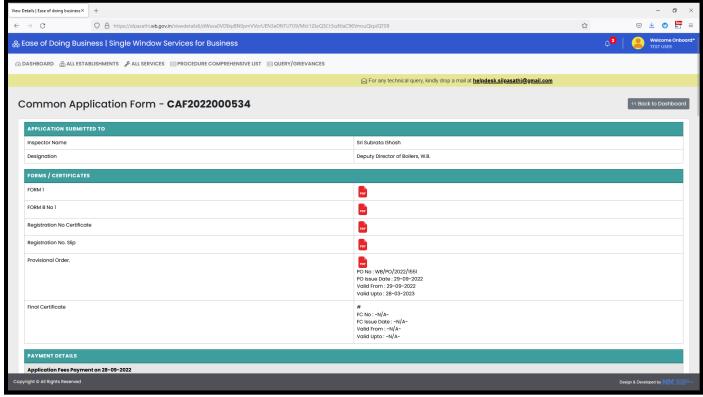
Registration of Boilers under The Boilers Act, 1923



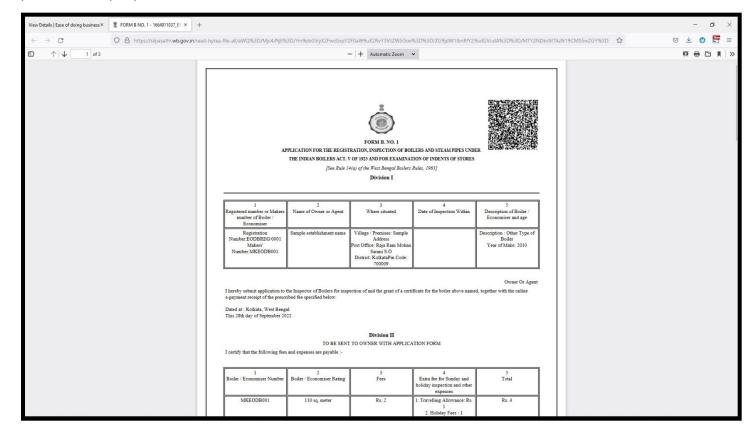


Registration of Boilers under The Boilers Act, 1923

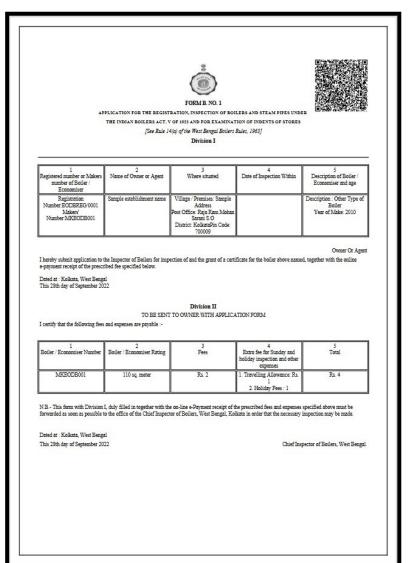




Registration of Boilers under The Boilers Act, 1923



Registration of Boilers under The Boilers Act, 1923



	tef Id.	2 Bank Transaction Id	3 Challan Date	4 Fees
Pated at : Kolkata, V	Vest Bermi			Cabier
his 28th day of Sep aspection fee for re			itan Boller Regulations, 1950]	Chief Inspector of Boilers, West H
Serial No.		Boiler Ratings		Fee in Rupees
1		For Small Industrial Beiler as per Clu		1980
2	Sec.	For Beiler Rating not exceeding 10 s		2160
4		For Boiler Rating exceeding 10 sq. meters but not exceeding 10 sq. meters For Boiler Rating exceeding 10 sq. meters but not exceeding 10 sq. meters		2100
4				2700
6	For Boiler Rating exceeding 50 sq. meters but not exceeding 70 sq. meters		2700	
7	For Boiler Rating exceeding 70 sq. meters but not exceeding 90 sq. meters For Boiler Rating exceeding 90 sq. meters but not exceeding 110 sq. meters		4900	
7	For Boiler Rating exceeding 90 sq. meters but not exceeding 110 sq. meters For Boiler Rating exceeding 110 sq. meters but not exceeding 200 sq. meters		4900	
	For Boiler Rating exceeding 110 sq. motors but not exceeding 200 sq. motors For Boiler Rating exceeding 200 sq. motors but not exceeding 400 sq. motors		4900 5000	
10	For Boiler Rating exceeding 400 sq. meters but not exceeding 400 sq. meters For Boiler Rating exceeding 400 sq. meters but not exceeding 600 sq. meters		5900	
11	For Boiler Rating exceeding 400 sq. meters but not exceeding 600 sq. meters For Boiler Rating exceeding 600 sq. meters but not exceeding 600 sq. meters		6300	
12	For Boiler Rating exceeding 600 sq. meters but not exceeding 800 sq. meters For Boiler Ratins exceeding 800 sq. meters but not exceeding 1000 sq. meters			7100
12		eller Rating exceeding 1000 sq. motors but not a		1400
14		iller Rating exceeding 1200 sq. meters but not e		9500
15		iller Rating exceeding 1400 sq. meters but not e		11100
16		ifer Rating exceeding 1600 sq. meters but not o		11900
17		der Rating exceeding 1800 sq. meters but not e		13200
		ifor Rating exceeding 2000 sq. motors but not o		14300
18		iller Rating exceeding 2200 sq. meters but not e		15800
18		eller Rating exceeding 2400 sq. motors but not a		16600
19		iller Rating exceeding 2600 sq. meters but not e	sceeding 2800 sq. meters	18000

[Vide Rule 23 of the West Bengal Bothers Rules, 1963] DECLARATION OF THE INSPECTOR						
l lagistered Number of Botler / Economiser	2 Description and Meterial When and where made	3 Repairs and alteration since last inspection	4 Purpose for which used	5 Boiler / Economiser Rating		
EODBREG-0001	Other Type of Boiler 2010 , kolksta	no repairs and alterations	purpose of use	110 sq. meter		
6 Date of last Hydraulic test and pressure applied	7 Date of Impection	8 Limit of Working Pressure of Boiler / Bonzemiser in kg/cm2	9 Date of last Hydraulic test of steam pipes	10 Remarks		
29-09-2022 10:54 kg/cm ²	2022-09-29	40.55 kg/cm²	2022-09-29	test remarks		
eted at : 2022-08-16 his 19th day of September 100	12			Inspector		

Registration of Boilers under The Boilers Act, 1923

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4. Online Download of final approval certificate

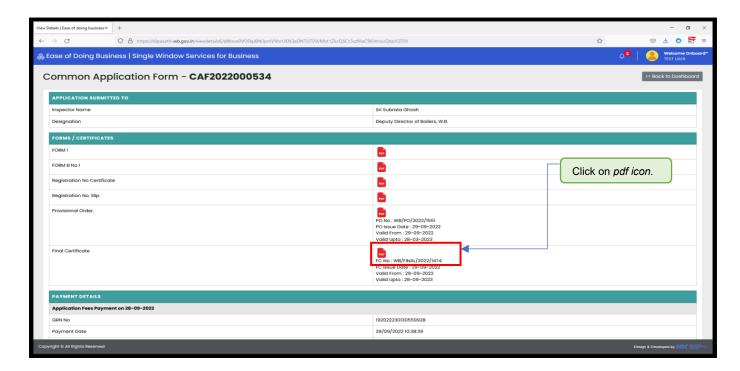
The applicant has to 'Click to Proceed' to view further.

Applicant's Dashboard



Note: Latest status can be seen any time through Applicant's Dashboard

The applicant shall now be able to download the final certificate after final approval of application. The applicant has to click on 'PDF' icon to download the Final Approval Certificate issued.

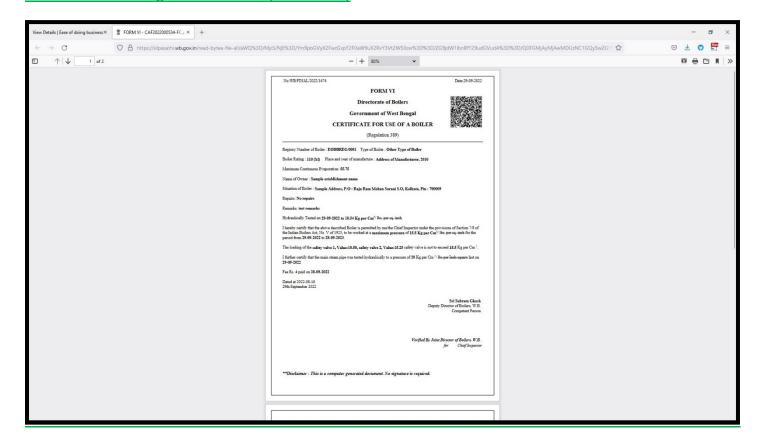


Registration of Boilers under The Boilers Act, 1923

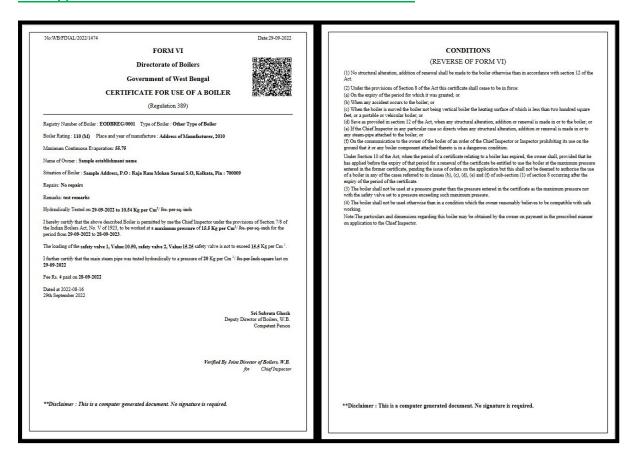
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The certificate as downloaded has been illustrated in the screenshot below:

The Final Certificate gets downloaded (Screenshot)



One Approval certificate document has been illustrated below:



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5. Third Party verification details

Third party verification is a process by which any independent user / third party verifies an individual's license and registration details online check authenticity of the Certificate without logging into the portal.

Third party verification process

The applicant or any user has to log in to https://silpasathi.wb.gov.in/

A user (any third party) needs to click on 'Third party Verification' section in the homepage and enter registration number / license number and then click on 'Search' link, for Verification of Certificate.

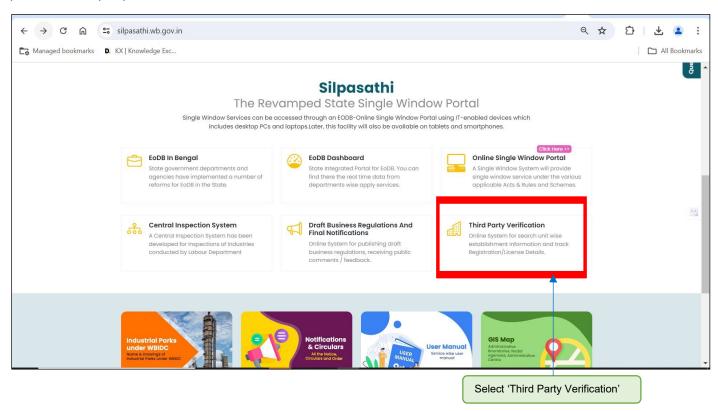
(Screenshots below):

SilpaSathi Homepage

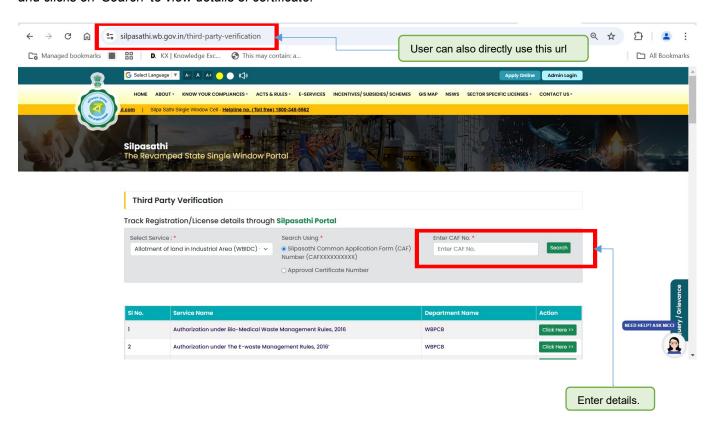


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Applicant selects the service and then enter the Certificate/ Approval number or CAF number in the text box beside it and clicks on 'Search' to view details of certificate.



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The third party can view the details as illustrated below:

