

**Directorate name: WBIDC (IC & E)**

**Allotment of land in Industrial Area (WBIDC)**

- 1) A self-declaration in Organization's letter head that none of the promoters/directors/partners/proprietor of the organization or the organization itself, do not contravene the provision of the Companies Act, 2013, PF, ESI, Income Tax, GST and any other statutory compliances/law, as applicable.
- 2) Audited Financial Statement/Annual Accounts including audit report and directors' report & MGT-9 etc.(Annual Report) of the company and the group companies(if any) for last 3 years,
- 3) Certificate of Registration (if any)
- 4) Copy of PAN
- 5) Details of the proposed Project
- 6) GST Certificate,
- 7) Identify Proof(e.g. PAN) and Address proof(e.g. Voter Id/ Adhaar/Passport/DrivingLicense/ElectricityBill etc.) of promoters/directors/partners/proprietor etc. (to be annexed in DPR).
- 8) IT Return
- 9) Net Worth Statement for all Directors
- 10) Partnership Deed
- 11) Project Feasibility Report
- 12) Requirement and justification of land
- 13) Signature
- 14) Trade License
- 15) Udyam registration certificate/UAM (if any)

**Building Plan approval (WBIDC)**

**e-intimation of commencement of construction by applicant (WBIDC)**

**Occupancy Certificate (WBIDC)**

**Plinth level completion (WBIDC)**

29/09/2023 08:52 AM