

**Directorate name: Directorate of Legal Metrology**

**Auto-renewal of Licence as Dealer of Weights and Measures under the Legal Metrology Act**

- 1) DCLM Order Sheet of licensing authority in case of additional fees (Allowed Maximum file size-200 KB, pdf Only).
- 2) GST (Allowed Maximum file size-200 KB, pdf Only).
- 3) Income Tax (Allowed Maximum file size-200 KB, pdf Only).
- 4) Rent / Ownership (Allowed Maximum file size-200 KB, pdf Only).
- 5) Schedule VII (Allowed Maximum file size-200 KB, pdf Only).
- 6) Specimen Signature (Allowed Maximum file size-100 KB, jpg jpeg Only).
- 7) Valid Trade License (Allowed Maximum file size-200 KB, pdf Only).

**Auto-renewal of Licence as Manufacturer of Weights and Measures under the Legal Metrology Act**

- 1) DCLM Order Sheet of licensing authority in case of additional fees (Allowed Maximum file size-200 KB, pdf Only).
- 2) Details of Production and Sales in the Last 5 Years (Allowed Maximum file size-200 KB, pdf Only).
- 3) GST (Allowed Maximum file size-200 KB, pdf Only).
- 4) Income Tax (Allowed Maximum file size-200 KB, pdf Only).
- 5) Rent / Ownership (Allowed Maximum file size-200 KB, pdf Only).
- 6) Schedule VII (Allowed Maximum file size-200 KB, pdf Only).
- 7) Specimen Signature (Allowed Maximum file size-100 KB, jpg jpeg Only).
- 8) Valid Trade License (Allowed Maximum file size-200 KB, pdf Only).

## **Auto-renewal of Licence as Repairers of Weights and Measures under the Legal Metrology Act**

- 1) DCLM Order Sheet of licensing authority in case of additional fees (Allowed Maximum file size-200 KB, pdf Only).
- 2) GST (Allowed Maximum file size-200 KB, pdf Only).
- 3) Income Tax (Allowed Maximum file size-200 KB, pdf Only).
- 4) Particulars of Stamping Details (Allowed Maximum file size-200 KB, pdf Only).
- 5) Rent / Ownership (Allowed Maximum file size-200 KB, pdf Only).
- 6) Schedule VII (Allowed Maximum file size-200 KB, pdf Only).
- 7) Specimen Signature (Allowed Maximum file size-100 KB, jpg jpeg Only).
- 8) Valid Trade License (Allowed Maximum file size-200 KB, pdf Only).

## **Licence as Dealer of Weights and Measures under the Legal Metrology Act**

- 1) Agreement with Suppliers (Allowed Maximum file size-200 KB, pdf Only).
- 2) Commercial Electricity (Allowed Maximum file size-200 KB, pdf Only).
- 3) GST (Allowed Maximum file size-200 KB, pdf Only).
- 4) Income Tax (Allowed Maximum file size-200 KB, pdf Only).
- 5) Land Conversion Certificate (Allowed Maximum file size-200 KB, pdf Only).
- 6) Model Approval Certificate (Allowed Maximum file size-1024 KB, pdf Only).
- 7) PAN / EPIC (Allowed Maximum file size-200 KB, pdf Only).
- 8) Partnership Deed / EM-1 / Form-32 (Allowed Maximum file size-1024 KB, pdf Only).
- 9) Professional Tax Receipt (Allowed Maximum file size-200 KB, pdf Only).

- 10) Rent / Ownership (Allowed Maximum file size-200 KB, pdf Only).
- 11) Space Suitability Certificate (Schematic Diagram) (Allowed Maximum file size-512 KB, pdf Only).
- 12) Specimen Signature (Allowed Maximum file size-100 KB, jpg jpeg Only).
- 13) Valid Trade License (Allowed Maximum file size-200 KB, pdf Only).

### **Licence as Manufacturer of Weights and Measures under the Legal Metrology Act**

- 1) Certificate Of Enlistment (Allowed Maximum file size-200 KB, pdf Only).
- 2) Commercial Electricity (Allowed Maximum file size-200 KB, pdf Only).
- 3) Experience Certificate (Allowed Maximum file size-200 KB, pdf Only).
- 4) Fire Licence (Allowed Maximum file size-200 KB, pdf Only).
- 5) GST (Allowed Maximum file size-200 KB, pdf Only).
- 6) Income Tax (Allowed Maximum file size-200 KB, pdf Only).
- 7) Land Conversion Certificate (Allowed Maximum file size-200 KB, pdf Only).
- 8) List of Tools / Equipments (Allowed Maximum file size-200 KB, pdf Only).
- 9) Model Approval Certificate (Allowed Maximum file size-1024 KB, pdf Only).
- 10) Monogram / Trade Mark (Photocopy of Label) (Allowed Maximum file size-512 KB, pdf Only).
- 11) NOC From PCB, WB (Allowed Maximum file size-200 KB, pdf Only).
- 12) PAN / EPIC (Allowed Maximum file size-200 KB, pdf Only).
- 13) Partnership Deed / EM-1 / Form-32 (Allowed Maximum file size-1024 KB, pdf Only).
- 14) Professional Tax Reciept (Allowed Maximum file size-200 KB, pdf Only).

15) Rent / Ownership (Allowed Maximum file size-200 KB, pdf Only).

16) Space Suitability Certificate (Schematic Diagram) (Allowed Maximum file size-512 KB, pdf Only).

17) Specimen Signature (Allowed Maximum file size-100 KB, jpg jpeg Only).

18) The Monogram or trade mark intended to be imprinted on Weights and Measures to be manufactured (Allowed Maximum file size-100 KB, jpg jpeg Only).

19) Valid Trade License (Allowed Maximum file size-200 KB, pdf Only).

### **Licence as Repairers of Weights and Measures under the Legal Metrology Act**

1) Commercial Electricity (Allowed Maximum file size-200 KB, pdf Only).

2) Experience Certificate (Allowed Maximum file size-200 KB, pdf Only).

3) GST (Allowed Maximum file size-200 KB, pdf Only).

4) Income Tax (Allowed Maximum file size-200 KB, pdf Only).

5) Land Conversion Certificate (Allowed Maximum file size-200 KB, pdf Only).

6) List of Tools / Equipments (Allowed Maximum file size-200 KB, pdf Only).

7) PAN / EPIC (Allowed Maximum file size-200 KB, pdf Only).

8) Partnership Deed / EM-1 / Form-32 (Allowed Maximum file size-1024 KB, pdf Only).

9) Professional Tax Receipt (Allowed Maximum file size-200 KB, pdf Only).

10) Rent / Ownership (Allowed Maximum file size-200 KB, pdf Only).

11) Space Suitability Certificate (Schematic Diagram) (Allowed Maximum file size-512 KB, pdf Only).

12) Specimen Signature (Allowed Maximum file size-100 KB, jpg jpeg Only).

13) Test Weights (Allowed Maximum file size-200 KB, pdf Only).

14) Valid Trade License (Allowed Maximum file size-200 KB, pdf Only).

### **Registration of Manufacturer / Packer under the Legal Metrology Act**

1) Address Proof (Current Trade License/Factory License) (Allowed Maximum file size-200 KB, pdf Only).

2) Copy of label containing declarations as per the Legal Metrology (Packaged Commodities) Rules, 2011 (Allowed Maximum file size-200 KB, pdf Only).

3) Others (Allowed Maximum file size-200 KB, pdf Only).

4) Specimen Signature (Allowed Maximum file size-100 KB, jpg jpeg Only).

### **Verification of Weights and Measures**

1) Verification Certificate (Allowed Maximum file size-200 KB, pdf Only).

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