

Directorate name: Fire and Emergency Services

Fire Safety Certificate

- 1) Applicants Proof of Identity (Aadhaar / Passport / Voter ID) (Allowed Maximum file size-200 KB, pdf Only).
- 2) Area Statement (Allowed Maximum file size-200 KB, pdf Only).
- 3) Building Completion Certificate (Allowed Maximum file size-200 KB, pdf Only).
- 4) Building Plan Sanctioned by Competent Authority (Allowed Maximum file size-200 KB, pdf Only).
- 5) Copy of the Last FSR / RFSR issued by the Department (Allowed Maximum file size-200 KB, pdf Only).
- 6) Electrical Wiring/Installation Report by Competent Authority (Allowed Maximum file size-200 KB, pdf Only).
- 7) Floor Plan(1:100) (Allowed Maximum file size-2048 KB, pdf Only).
- 8) Key Location Plan(1:4000) (Allowed Maximum file size-2048 KB, pdf Only).
- 9) Legal Ownership Document / Registered Deed (Allowed Maximum file size-30720 KB, pdf Only).
- 10) Master Plan Drawing (Allowed Maximum file size-200 KB, pdf Only).
- 11) Other Supporting Documents (Allowed Maximum file size-1024 KB, pdf Only).
- 12) PAN Card of the Applicant (Allowed Maximum file size-200 KB, pdf Only).
- 13) Proof of Power of Attorney (Allowed Maximum file size-200 KB, pdf Only).
- 14) Roof Plan(1:100) (Allowed Maximum file size-2048 KB, pdf Only).
- 15) Section Elevation Plan (Allowed Maximum file size-2048 KB, pdf Only).
- 16) Site Plan(1:600) (Allowed Maximum file size-5120 KB, pdf Only).
- 17) Structured Drawings (Allowed Maximum file size-2048 KB, pdf Only).
- 18) Supporting Document for Conduction of Evacuation Drill (Allowed Maximum file size-200 KB, pdf Only).

19) Supporting Document for Conduction of Fire Drill * (Allowed Maximum file size-200 KB, pdf Only).

20) Typical Building Plan (Allowed Maximum file size-2048 KB, pdf Only).

Fire Safety Recommendation

1) Applicants Proof of Identity (Aadhaar / Passport / Voter ID) (Allowed Maximum file size-200 KB, pdf Only).

2) Basement Plan(1:100) (Allowed Maximum file size-2048 KB, dwg Only).

3) Completion Certificate for existing building (Allowed Maximum file size-200 KB, pdf Only).

4) Driving License (Allowed Maximum file size-512 KB, pdf Only).

5) Elevation Plan(1:600) (Allowed Maximum file size-2048 KB, dwg Only).

6) F.A.R. calculation showing Calculation of Parking Area (Allowed Maximum file size-200 KB, pdf Only).

7) F.A.R. calculation showing Details of Area (Allowed Maximum file size-200 KB, pdf Only).

8) Floor Plan(1:100) (Allowed Maximum file size-2048 KB, dwg Only).

9) Key Location Plan(1:4000) (Allowed Maximum file size-2048 KB, dwg Only).

10) Master Plan with ground floor showing floorwise area statement in sq meter.(1:100 / 1:200) (Allowed Maximum file size-2048 KB, dwg Only).

11) Other Supporting Documents (Allowed Maximum file size-2048 KB, pdf Only).

12) PAN (Allowed Maximum file size-200 KB, pdf Only).

13) Proof of Power of Attorney (Allowed Maximum file size-200 KB, pdf Only).

14) Roof Plan(1:100) (Allowed Maximum file size-5120 KB, dwg Only).

15) Sanctioned Plan for existing building (Allowed Maximum file size-200 KB, pdf Only).

16) Section Plan(1:100) (Allowed Maximum file size-2048 KB, dwg Only).

17) Site Plan(1:600) (Allowed Maximum file size-5120 KB, dwg Only).

Grant of Fire License

- 1) Consent Letter of Land Owner, if rented premises. (Allowed Maximum file size-200 KB, pdf Only).
- 2) FSC document (Allowed Maximum file size-200 KB, pdf Only).
- 3) FSR document (Allowed Maximum file size-200 KB, pdf Only).
- 4) Old License, if Any (Allowed Maximum file size-200 KB, pdf Only).
- 5) PAN card of the applicant (Allowed Maximum file size-200 KB, pdf Only).
- 6) Site Plan with Section Drawing in 1:100 scale cut into A4 sized pages(Upload Multiple pages) (Allowed Maximum file size-5120 KB, pdf Only).

Renewal of Fire License

- 1) Consent Letter of Land Owner, if rented premises. (Allowed Maximum file size-200 KB, pdf Only).
- 2) FSC document (if Yes) (Allowed Maximum file size-200 KB, pdf Only).
- 3) FSR document (if Yes) (Allowed Maximum file size-200 KB, pdf Only).
- 4) Old License, if Any (Allowed Maximum file size-200 KB, pdf Only).
- 5) PAN card of the applicant (Allowed Maximum file size-200 KB, pdf Only).
- 6) Site Plan with Section Drawing in 1:100 scale cut into A4 sized pages(Upload Multiple pages) (Allowed Maximum file size-5120 KB, pdf,dwg Only).

Renewal of Fire Safety Certificate

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- 8) F.A.R. calculation showing Calculation of Parking Area ([Allowed Maximum file size-200 KB, pdf Only](#)).
- 9) F.A.R. calculation showing Details of Area ([Allowed Maximum file size-200 KB, pdf Only](#)).
- 10) Floor Plan(1:100) ([Allowed Maximum file size-2048 KB, pdf Only](#)).
- 11) Key Location Plan(1:4000) ([Allowed Maximum file size-2048 KB, pdf Only](#)).
- 12) Legal Ownership Document / Registered Deed ([Allowed Maximum file size-200 KB, pdf Only](#)).
- 13) Master Plan Drawing ([Allowed Maximum file size-2048 KB, pdf Only](#)).
- 14) Other Relevant Documents ([Allowed Maximum file size-1024 KB, pdf Only](#)).
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- 16) Proof of Power of Attorney ([Allowed Maximum file size-200 KB, pdf Only](#)).
- 17) Roof Plan(1:100) ([Allowed Maximum file size-2048 KB, pdf Only](#)).
- 18) Sanction Plan for existing building ([Allowed Maximum file size-2048 KB, pdf Only](#)).
- 19) Section Elevation Plan ([Allowed Maximum file size-2048 KB, pdf Only](#)).
- 20) Site Plan(1:600) ([Allowed Maximum file size-5120 KB, pdf Only](#)).
- 21) Structured Drawings ([Allowed Maximum file size-2048 KB, pdf Only](#)).

22) Supporting Document for Conduction of Evacuation Drill (Allowed Maximum file size-200 KB, pdf Only).

23) Supporting Document for Conduction of Fire Drill (Allowed Maximum file size-200 KB, pdf Only).

Revision of Fire Safety Recommendation

1) Applicants Proof of Identity (Aadhar Card) (Allowed Maximum file size-200 KB, pdf Only).

2) Area Statement (Allowed Maximum file size-200 KB, pdf Only).

3) Basement Plan(1:100) (Allowed Maximum file size-2048 KB, dwg Only).

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11) Master Plan Drawing (Allowed Maximum file size-2048 KB, dwg Only).

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19) Typical Building Plan (Allowed Maximum file size-2048 KB, dwg Only).

Self Certification of Fire for Categories - Building used for Low Hazard Industries

Self Certification of Fire for Categories - Business Building Like Offices, Banks, Professional Establishments like Offices of Architects-Engineers-Doctors Lawyers, Post Offices and Police Stations

Self Certification of Fire for Categories - Function Halls, Cinema Halls, (Single Screen), Malls, Religious Places

Self Certification of Fire for Categories - Hospital/Diagnostic Centre(without Bed Facility)

Self Certification of Fire for Categories - Hospital (with Bed Facility/only Day Care)

Self Certification of Fire for Categories - Laboratories, Research Establishment, Clinics, Libraries and Test Houses

Self Certification of Fire for Categories - Shops like sweet making and selling, manufacturing and selling of ornament

Self Certification of Fire for Categories - Shops, Stores, Departmental Stores, Market and sale of Merchandise either wholesale or retail

Self Certification of Fire for Categories - Ware Houses, Cold Storages, Freight Depots

Self Certification of Fire safety-Hotels (Non Star Category, standalone)

Self Certification of Fire safety-Residential Buildings (stand alone)

Self Certification of Fire safety-Schools, Colleges, Training Institute (stand alone)

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