

Directorate name: Fire and Emergency Services

Fire Safety Certificate

- 1) Aadhaar Card (Allowed Maximum file size-200KB, pdf Only).
- 2) Applicants Proof of Identity (Aadhaar / Passport / Voter ID) (Allowed Maximum file size-200KB, pdf Only).
- 3) Area Statement (Allowed Maximum file size-200KB, pdf Only).
- 4) Basement Plan(1:100) (Allowed Maximum file size-200KB, pdf Only).
- 5) Building Completion Certificate (Allowed Maximum file size-200KB, pdf Only).
- 6) Building Plan Sanctioned by Competent Authority (Allowed Maximum file size-200KB, pdf Only).
- 7) Completion Certificate of Building (Allowed Maximum file size-200KB, pdf Only).
- 8) Copy of the Last FSR / RFSR issued by the Department (Allowed Maximum file size-200KB, pdf Only).
- 9) Electrical Wiring/Installation Report by Competent Authority (Allowed Maximum file size-200KB, pdf Only).
- 10) Elevation Plan(1:600) (Allowed Maximum file size-200KB, pdf Only).
- 11) F.A.R. calculation showing Calculation of Parking Area (Allowed Maximum file size-200KB, pdf Only).
- 12) F.A.R. calculation showing Details of Area (Allowed Maximum file size-200KB, pdf Only).
- 13) Floor Plan(1:100) (Allowed Maximum file size-200KB, pdf Only).
- 14) Key Location Plan(1:4000) (Allowed Maximum file size-200KB, pdf Only).
- 15) Master Plan Drawing (Allowed Maximum file size-200KB, pdf Only).
- 16) Master Plan with ground floor showing floorwise area statement in sq meter.(1:100 / 1:200) (Allowed Maximum file size-200KB, pdf Only).
- 17) PAN (Allowed Maximum file size-200KB, pdf Only).
- 18) Proof of Power of Attorney (Allowed Maximum file size-200KB, pdf Only).

- 19) Roof Plan(1:100) (Allowed Maximum file size-200KB, pdf Only).
- 20) Sanction Plan for existing building (Allowed Maximum file size-200KB, pdf Only).
- 21) Section Elevation Plan (Allowed Maximum file size-200KB, pdf Only).
- 22) Section Plan(1:100) (Allowed Maximum file size-200KB, pdf Only).
- 23) Site Plan(1:600) (Allowed Maximum file size-2048KB, pdf dwg Only).
- 24) Structured Drawings (Allowed Maximum file size-200KB, pdf Only).
- 25) Typical Building Plan (Allowed Maximum file size-200KB, pdf Only).

Fire Safety Recommendation

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- 7) Floor Plan(1:100) (Allowed Maximum file size-200KB, pdf Only).
- 8) Key Location Plan(1:4000) (Allowed Maximum file size-200KB, pdf Only).
- 9) Master Plan with ground floor showing floorwise area statement in sq meter.(1:100 / 1:200) (Allowed Maximum file size-200KB, pdf Only).
- 10) Other Supporting Documents (Allowed Maximum file size-200KB, pdf Only).
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- 12) Proof of Power of Attorney (Allowed Maximum file size-200KB, pdf Only).
- 13) Roof Plan(1:100) (Allowed Maximum file size-200KB, pdf Only).
- 14) Sanctioned Plan for existing building (Allowed Maximum file size-200KB, pdf Only).
- 15) Section Plan(1:100) (Allowed Maximum file size-200KB, pdf Only).
- 16) Site Plan(1:600) (Allowed Maximum file size-2048KB, pdf dwg Only).

Grant of Fire License

- 1) Consent Letter of Land Owner, if rented premises. (Allowed Maximum file size-200KB, pdf Only).
- 2) FSC document (Allowed Maximum file size-200KB, pdf Only).
- 3) FSR document (Allowed Maximum file size-200KB, pdf Only).
- 4) Old License, if Any (Allowed Maximum file size-200KB, pdf Only).
- 5) PAN card of the applicant (Allowed Maximum file size-200KB, pdf Only).
- 6) Site Plan with Section Drawing in 1:100 scale cut into A4 sized pages(Upload Multiple pages) (Allowed Maximum file size-2048KB, pdf dwg Only).

Renewal of Fire Safety Certificate

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- 13) Legal Ownership Document / Registered Deed (Allowed Maximum file size-200KB, pdf Only).
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- 23) Structured Drawings (Allowed Maximum file size-200KB, pdf Only).
- 24) Supporting Document for Conduction of Evacuation Drill (Allowed Maximum file size-200KB, pdf Only).
- 25) Supporting Document for Conduction of Fire Drill (Allowed Maximum file size-200KB, pdf Only).

26) Typical Building Plan (Allowed Maximum file size-200KB, pdf Only).

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Revision of Fire Safety Recommendation

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