Directorate name: Fire and Emergency Services

Fire Safety Certificate

1) Applicants Proof of Identity (Aadhaar / Passport / Voter ID) (Allowed Maximum file size-200 KB, pdf Only).

2) Area Statement (Allowed Maximum file size-200 KB, pdf Only).

3) Building Completion Certificate (Allowed Maximum file size-200 KB, pdf Only).

4) Building Plan Sanctioned by Competent Authority (Allowed Maximum file size-200 KB, pdf Only).

5) Copy of the Last FSR / RFSR issued by the Department (Allowed Maximum file size-200 KB, pdf Only).

6) Electrical Wiring/Installation Report by Competent Authority (Allowed Maximum file size-200 KB, pdf Only).

7) Floor Plan(1:100) (Allowed Maximum file size-2048 KB, pdf Only).

8) Key Location Plan(1:4000) (Allowed Maximum file size-2048 KB, pdf Only).

9) Legal Ownership Document / Registered Deed (Allowed Maximum file size-30720 KB, pdf Only).

10) Master Plan Drawing (Allowed Maximum file size-200 KB, pdf Only).

11) Other Supporting Documents (Allowed Maximum file size-1024 KB, pdf Only).

12) PAN Card of the Applicant (Allowed Maximum file size-200 KB, pdf Only).

13) Proof of Power of Attorney (Allowed Maximum file size-200 KB, pdf Only).

14) Roof Plan(1:100) (Allowed Maximum file size-2048 KB, pdf Only).

15) Section Elevation Plan (Allowed Maximum file size-2048 KB, pdf Only).

16) Site Plan(1:600) (Allowed Maximum file size-5120 KB, pdf Only).

17) Structured Drawings (Allowed Maximum file size-2048 KB, pdf Only).

18) Supporting Document for Conduction of Evacuation Drill (Allowed Maximum file size-200 KB, pdf Only).

19) Supporting Document for Conduction of Fire Drill *   (Allowed Maximum file size-200 KB, pdf Only).

20) Typical Building Plan (Allowed Maximum file size-2048 KB, pdf Only).

Fire Safety Recommendation

1) Applicants Proof of Identity (Aadhaar / Passport / Voter ID) (Allowed Maximum file size-200 KB, pdf Only).

2) Basement Plan(1:100) (Allowed Maximum file size-2048 KB, dwg Only).

3) Completion Certificate for existing building (Allowed Maximum file size-200 KB, pdf Only).

4) Driving License (Allowed Maximum file size-512 KB, pdf Only).

5) Elevation Plan(1:600) (Allowed Maximum file size-2048 KB, dwg Only).

6) F.A.R. calculation showing Calculation of Parking Area (Allowed Maximum file size-200 KB, pdf Only).

7) F.A.R. calculation showing Details of Area (Allowed Maximum file size-200 KB, pdf Only).

8) Floor Plan(1:100) (Allowed Maximum file size-2048 KB, dwg Only).

9) Key Location Plan(1:4000) (Allowed Maximum file size-2048 KB, dwg Only).

10) Master Plan with ground floor showing floorwise area statement in sq meter.(1:100 / 1:200) (Allowed Maximum file size-2048 KB, dwg Only).

11) Other Supporting Documents (Allowed Maximum file size-2048 KB, pdf Only).

12) PAN (Allowed Maximum file size-200 KB, pdf Only).

13) Proof of Power of Attorney (Allowed Maximum file size-200 KB, pdf Only).

14) Roof Plan(1:100) (Allowed Maximum file size-5120 KB, dwg Only).

15) Sanctioned Plan for existing building (Allowed Maximum file size-200 KB, pdf Only).

16) Section Plan(1:100) (Allowed Maximum file size-2048 KB, dwg Only).

17) Site Plan(1:600) (Allowed Maximum file size-5120 KB, dwg Only).

Grant of Fire License

1) Consent Letter of Land Owner, if rented premises. (Allowed Maximum file size-200 KB, pdf Only).

2) FSC document (Allowed Maximum file size-200 KB, pdf Only).

3) FSR document (Allowed Maximum file size-200 KB, pdf Only).

4) Old License, if Any (Allowed Maximum file size-200 KB, pdf Only).

5) PAN card of the applicant (Allowed Maximum file size-200 KB, pdf Only).

6) Site Plan with Section Drawing in 1:100 scale cut into A4 sized pages(Upload Multiple pages) (Allowed Maximum file size-5120 KB, pdf Only).

Renewal of Fire License

1) Consent Letter of Land Owner, if rented premises. (Allowed Maximum file size-200 KB, pdf Only).

2) FSC document (if Yes) (Allowed Maximum file size-200 KB, pdf Only).

3) FSR document (if Yes) (Allowed Maximum file size-200 KB, pdf Only).

4) Old License, if Any (Allowed Maximum file size-200 KB, pdf Only).

5) PAN card of the applicant (Allowed Maximum file size-200 KB, pdf Only).

6) Site Plan with Section Drawing in 1:100 scale cut into A4 sized pages(Upload Multiple pages) (Allowed Maximum file size-5120 KB, pdf,dwg Only).

Renewal of Fire Safety Certificate

1) Applicants Proof of Identity (Aadhaar / Passport / Voter ID) (Allowed Maximum file size-200 KB, pdf Only).

2) Area Statement (Allowed Maximum file size-200 KB, pdf Only).

3) Basement Plan(1:100) (Allowed Maximum file size-2048 KB, pdf Only).

4) Building Completion Certificate (Allowed Maximum file size-200 KB, pdf Only).

5) Building Plan Sanctioned by Competent Authority (Allowed Maximum file size-2048 KB, pdf Only).

6) Copy of the Last FSR / RFSR issued by the Department (Allowed Maximum file size-200 KB, pdf Only).

7) Electrical Wiring/Installation Report by Competent Authority (Allowed Maximum file size-200 KB, pdf Only).

8) F.A.R. calculation showing Calculation of Parking Area (Allowed Maximum file size-200 KB, pdf Only).

9) F.A.R. calculation showing Details of Area (Allowed Maximum file size-200 KB, pdf Only).

10) Floor Plan(1:100) (Allowed Maximum file size-2048 KB, pdf Only).

11) Key Location Plan(1:4000) (Allowed Maximum file size-2048 KB, pdf Only).

12) Legal Ownership Document / Registered Deed (Allowed Maximum file size-200 KB, pdf Only).

13) Master Plan Drawing (Allowed Maximum file size-2048 KB, pdf Only).

14) Other Relevant Documents (Allowed Maximum file size-1024 KB, pdf Only).

15) PAN Card of the Applicant (Allowed Maximum file size-200 KB, pdf Only).

16) Proof of Power of Attorney (Allowed Maximum file size-200 KB, pdf Only).

17) Roof Plan(1:100) (Allowed Maximum file size-2048 KB, pdf Only).

18) Sanction Plan for existing building (Allowed Maximum file size-2048 KB, pdf Only).

19) Section Elevation Plan (Allowed Maximum file size-2048 KB, pdf Only).

20) Site Plan(1:600) (Allowed Maximum file size-5120 KB, pdf Only).

21) Structured Drawings (Allowed Maximum file size-2048 KB, pdf Only).

22) Supporting Document for Conduction of Evacuation Drill (Allowed Maximum file size-200 KB, pdf Only).

23) Supporting Document for Conduction of Fire Drill (Allowed Maximum file size-200 KB, pdf Only).

Revision of Fire Safety Recommendation

1) Applicants Proof of Identity (Aadhar Card) (Allowed Maximum file size-200 KB, pdf Only).

2) Area Statement (Allowed Maximum file size-200 KB, pdf Only).

3) Basement Plan(1:100) (Allowed Maximum file size-2048 KB, dwg Only).

4) Building Completion Certificate (Allowed Maximum file size-200 KB, pdf Only).

5) Copy of the Last FSR / RFSR issued by the Department (Allowed Maximum file size-200 KB, pdf Only).

6) F.A.R. calculation showing Calculation of Parking Area (Allowed Maximum file size-200 KB, pdf Only).

7) F.A.R. calculation showing Details of Area (Allowed Maximum file size-200 KB, pdf Only).

8) Floor Plan(1:100) (Allowed Maximum file size-2048 KB, dwg Only).

9) Key Location Plan(1:4000) (Allowed Maximum file size-2048 KB, dwg Only).

10) Legal Ownership Document / Registered Deed (Allowed Maximum file size-2048 KB, pdf Only).

11) Master Plan Drawing (Allowed Maximum file size-2048 KB, dwg Only).

12) Other Supporting Documents (Allowed Maximum file size-200 KB, pdf Only).

13) Pan Card (Allowed Maximum file size-200 KB, pdf Only).

14) Proof of Power of Attorney (Allowed Maximum file size-200 KB, pdf Only).

15) Roof Plan(1:100) (Allowed Maximum file size-2048 KB, dwg Only).

16) Section Elevation Plan (Allowed Maximum file size-2048 KB, dwg Only).

17) Site Plan(1:600) (<u>Allowed Maximum file size-5120 KB, dwg Only</u>).

18) Structured Drawings (<u>Allowed Maximum file size-2048 KB, pdf Only</u>).

19) Typical Building Plan (<u>Allowed Maximum file size-2048 KB, dwg Only</u>).

Self Certification of Fire for Categories - Building used for Low Hazard Industries

Self Certification of Fire for Categories - Business Building Like Offices, Banks, Professional Establishments like Offices of Architects-Engineers-Doctors Lawyers, Post Offices and Police Stations

Self Certification of Fire for Categories - Function Halls, Cinema Halls, (Single Screen), Malls, Religious Places

Self Certification of Fire for Categories - Hospital/Diagnostic Centre(without Bed Facility)

Self Certification of Fire for Categories - Hospital (with Bed Facility/only Day Care)

Self Certification of Fire for Categories - Laboratories, Research Establishment, Clinics, Libraries and Test Houses

Self Certification of Fire for Categories - Shops like sweet making and selling, manufacturing and selling of ornament

Self Certification of Fire for Categories - Shops, Stores, Departmental Stores, Market and sale of Merchandise either wholesale or retail

Self Certification of Fire for Categories - Ware Houses, Cold Storages, Freight Depots

Self Certification of Fire safety - Hotels (Non Star Category, standalone)

Self Certification of Fire safety - Residential Buildings (stand alone)

Self Certification of Fire safety - Schools, Colleges, Training Institute (stand alone)

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