# **Directorate name: Fire and Emergency Services**

## **Fire Safety Certificate**

- 1) Aadhaar Card (Allowed Maximum file size-200KB, pdf Only).
- 2) Applicants Proof of Identity (Aadhaar / Passport / Voter ID) (Allowed Maximum file size-200KB, pdf Only).
- 3) Area Statement (Allowed Maximum file size-200KB, pdf Only).
- 4) Basement Plan(1:100) (Allowed Maximum file size-200KB, pdf Only).
- 5) Building Completion Certificate (Allowed Maximum file size-200KB, pdf Only).
- 6) Building Plan Sanctioned by Competent Authority (Allowed Maximum file size-200KB, pdf Only).
- 7) Completion Certificate of Building (Allowed Maximum file size-200KB, pdf Only).
- 8) Copy of the Last FSR / RFSR issued by the Department (Allowed Maximum file size-200KB, pdf Only).
- 9) Electrical Wiring/Installation Report by Competent Authority (Allowed Maximum file size-200KB, pdf Only).
- 10) Elevation Plan(1:600) (Allowed Maximum file size-200KB, pdf Only).
- 11) F.A.R. calculation showing Calculation of Parking Area (Allowed Maximum file size-200KB, pdf Only).
- 12) F.A.R. calculation showing Details of Area (Allowed Maximum file size-200KB, pdf Only).
- 13) Floor Plan(1:100) (Allowed Maximum file size-200KB, pdf Only).
- 14) Key Location Plan(1:4000) (Allowed Maximum file size-200KB, pdf Only).
- 15) Master Plan Drawing (Allowed Maximum file size-200KB, pdf Only).
- 16) Master Plan with ground floor showing floorwise area statement in sq meter.(1:100 / 1:200) (Allowed Maximum file size-200KB, pdf Only).
- 17) PAN (Allowed Maximum file size-200KB, pdf Only).
- 18) Proof of Power of Attorney (Allowed Maximum file size-200KB, pdf Only).

- 19) Roof Plan(1:100) (Allowed Maximum file size-200KB, pdf Only).
- 20) Sanction Plan for existing building (Allowed Maximum file size-200KB, pdf Only).
- 21) Section Elevation Plan (Allowed Maximum file size-200KB, pdf Only).
- 22) Section Plan(1:100) (Allowed Maximum file size-200KB, pdf Only).
- 23) Site Plan(1:600) (Allowed Maximum file size-2048KB, pdf dwg Only).
- 24) Structured Drawings (Allowed Maximum file size-200KB, pdf Only).
- 25) Typical Building Plan (Allowed Maximum file size-200KB, pdf Only).

# **Fire Safety Recommendation**

- 1) Applicants Proof of Identity (Aadhaar / Passport / Voter ID) (Allowed Maximum file size-200KB, pdf Only).
- 2) Basement Plan(1:100) (Allowed Maximum file size-200KB, pdf Only).
- 3) Completion Certificate for existing building (Allowed Maximum file size-200KB, pdf Only).
- 4) Elevation Plan(1:600) (Allowed Maximum file size-200KB, pdf Only).
- 5) F.A.R. calculation showing Calculation of Parking Area (Allowed Maximum file size-200KB, pdf Only).
- 6) F.A.R. calculation showing Details of Area (Allowed Maximum file size-200KB, pdf Only).
- 7) Floor Plan(1:100) (Allowed Maximum file size-200KB, pdf Only).
- 8) Key Location Plan(1:4000) (Allowed Maximum file size-200KB, pdf Only).
- 9) Master Plan with ground floor showing floorwise area statement in sq meter.(1:100 / 1:200) (Allowed Maximum file size-200KB, pdf Only).
- 10) Other Supporting Documents (Allowed Maximum file size-200KB, pdf Only).
- 11) PAN (Allowed Maximum file size-200KB, pdf Only).

- 12) Proof of Power of Attorney (Allowed Maximum file size-200KB, pdf Only).
- 13) Roof Plan(1:100) (Allowed Maximum file size-200KB, pdf Only).
- 14) Sanctioned Plan for existing building (Allowed Maximum file size-200KB, pdf Only).
- 15) Section Plan(1:100) (Allowed Maximum file size-200KB, pdf Only).
- 16) Site Plan(1:600) (Allowed Maximum file size-2048KB, pdf dwg Only).

### **Grant of Fire License**

- 1) Consent Letter of Land Owner, if rented premises. (Allowed Maximum file size-200KB, pdf Only).
- 2) FSC document (Allowed Maximum file size-200KB, pdf Only).
- 3) FSR document (Allowed Maximum file size-200KB, pdf Only).
- 4) Old License, if Any (Allowed Maximum file size-200KB, pdf Only).
- 5) PAN card of the applicant (Allowed Maximum file size-200KB, pdf Only).
- 6) Site Plan with Section Drawing in 1:100 scale cut into A4 sized pages (Upload Multiple pages) (Allowed Maximum file size-2048KB, pdf dwg Only).

### **Renewal of Fire Safety Certificate**

- 1) Applicants Proof of Identity (Aadhaar / Passport / Voter ID) (Allowed Maximum file size-200KB, pdf Only).
- 2) Area Statement (Allowed Maximum file size-200KB, pdf Only).
- 3) Basement Plan(1:100) (Allowed Maximum file size-200KB, pdf Only).
- 4) Building Completion Certificate (Allowed Maximum file size-200KB, pdf Only).
- 5) Building Plan Sanctioned by Competent Authority (Allowed Maximum file size-200KB, pdf Only).

- 6) Copy of the Last FSR / RFSR issued by the Department (Allowed Maximum file size-200KB, pdf Only).
- 7) Electrical Wiring/Installation Report by Competent Authority (Allowed Maximum file size-200KB, pdf Only).
- 8) Elevation Plan(1:600) (Allowed Maximum file size-200KB, pdf Only).
- 9) F.A.R. calculation showing Calculation of Parking Area (Allowed Maximum file size-200KB, pdf Only).
- 10) F.A.R. calculation showing Details of Area (Allowed Maximum file size-200KB, pdf Only).
- 11) Floor Plan(1:100) (Allowed Maximum file size-200KB, pdf Only).
- 12) Key Location Plan(1:4000) (Allowed Maximum file size-200KB, pdf Only).
- 13) Legal Ownership Document / Registered Deed (Allowed Maximum file size-200KB, pdf Only).
- 14) Master Plan Drawing (Allowed Maximum file size-200KB, pdf Only).
- 15) Master Plan with ground floor showing floorwise area statement in sq meter.(1:100 / 1:200) (Allowed Maximum file size-200KB, pdf Only).
- 16) PAN Card of the Applicant (Allowed Maximum file size-200KB, pdf Only).
- 17) Proof of Power of Attorney (Allowed Maximum file size-200KB, pdf Only).
- 18) Roof Plan(1:100) (Allowed Maximum file size-200KB, pdf Only).
- 19) Sanction Plan for existing building (Allowed Maximum file size-200KB, pdf Only).
- 20) Section Elevation Plan (Allowed Maximum file size-200KB, pdf Only).
- 21) Section Plan(1:100) (Allowed Maximum file size-200KB, pdf Only).
- 22) Site Plan(1:600) (Allowed Maximum file size-2048KB, pdf dwg Only).
- 23) Structured Drawings (Allowed Maximum file size-200KB, pdf Only).
- 24) Supporting Document for Conduction of Evacuation Drill (Allowed Maximum file size-200KB, pdf Only).
- 25) Supporting Document for Conduction of Fire Drill (Allowed Maximum file size-200KB, pdf Only).

26) Typical Building Plan (Allowed Maximum file size-200KB, pdf Only).

#### **Renewal of Grant of Fire License**

- 1) Consent Letter of Land Owner, if rented premises. (Allowed Maximum file size-200KB, pdf Only).
- 2) FSC document (if Yes) (Allowed Maximum file size-200KB, pdf Only).
- 3) FSR document (if Yes) (Allowed Maximum file size-200KB, pdf Only).
- 4) Old License, if Any (Allowed Maximum file size-200KB, pdf Only).
- 5) PAN card of the applicant (Allowed Maximum file size-200KB, pdf Only).
- 6) Site Plan with Section Drawing in 1:100 scale cut into A4 sized pages(Upload Multiple pages) (Allowed Maximum file size-2048KB, pdf dwg Only).

# **Revision of Fire Safety Recommendation**

- 1) Area Statement (Allowed Maximum file size-200KB, pdf Only).
- 2) Basement Plan(1:100) (Allowed Maximum file size-200KB, pdf Only).
- 3) Building Completion Certificate (Allowed Maximum file size-200KB, pdf Only).
- 4) Copy of the Last FSR / RFSR issued by the Department (Allowed Maximum file size-200KB, pdf Only).
- 5) F.A.R. calculation showing Calculation of Parking Area (Allowed Maximum file size-200KB, pdf Only).
- 6) F.A.R. calculation showing Details of Area (Allowed Maximum file size-200KB, pdf Only).
- 7) Floor Plan(1:100) (Allowed Maximum file size-200KB, pdf Only).
- 8) Key Location Plan(1:4000) (Allowed Maximum file size-200KB, pdf Only).
- 9) Legal Ownership Document / Registered Deed (Allowed Maximum file size-200KB, pdf Only).

- 10) Master Plan Drawing (Allowed Maximum file size-200KB, pdf Only).
- 11) Other Supporting Documents (Allowed Maximum file size-200KB, pdf Only).
- 12) Pan Card (Allowed Maximum file size-200KB, pdf Only).
- 13) Proof of Power of Attorney (Allowed Maximum file size-200KB, pdf Only).
- 14) Roof Plan(1:100) (Allowed Maximum file size-200KB, pdf Only).
- 15) Section Elevation Plan (Allowed Maximum file size-200KB, pdf Only).
- 16) Site Plan(1:600) (Allowed Maximum file size-2048KB, pdf dwg Only).
- 17) Structured Drawings (Allowed Maximum file size-200KB, pdf Only).
- 18) Typical Building Plan (Allowed Maximum file size-200KB, pdf Only).
- 21/05/2024 03:41 PM